



**South Dakota Public Utilities Commission**  
**Damage Prevention Program Inspection Report**  
**Review of Procedures and Field Verification**

S – Satisfactory    U – Unsatisfactory    N/A – Not Applicable    N/C – Not Checked  
 If an item is marked U, N/A, or N/C, an explanation must be included in this report.

<b>Annual Reports (191.11, 191.13)</b>	S	U	N/A	N/C
Has the operator accurately reported the number of damages and locate requests (tickets) received on the PHMSA annual reports?				

<b>Damage Prevention Program Procedures (192.614)</b> <i>(The South Dakota One-Call law is found in the SDCL, Chapter 49 and Administrative Rules Article 20:25. A SD One Call manual is available at <a href="http://onecall.sd.gov">http://onecall.sd.gov</a>)</i>	S	U	N/A	N/C
(a) Does the operator have a written damage prevention program?				
<ul style="list-style-type: none"> <li>• Has the operator followed its program and procedures for damage prevention?</li> </ul>	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
(b) Is the operator a SD One-Call member?				
<ul style="list-style-type: none"> <li>• Has the operator registered the location of its underground pipelines with SD One Call?</li> <li>• If the operator finds errors in its facility location information, or finds new development/street/roads not shown on One Call base maps, is SD One Call informed?</li> <li>• Does the operator notify the SD One Call prior to its own excavations?</li> </ul>				
(c)(1) Does the operator maintain a current list of excavators in the area in which the pipeline is located?				
<b>Damage Prevention Program Procedures (192.614)</b>	S	U	N/A	N/C
(c)(2) Does the operator have an awareness program to provide notification to the public and to excavators?				

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Damage Prevention Program Procedures (192.614) - continued	S	U	N/A	N/C
(c)(3) Does the operator have a means of receiving and recording notifications of pending excavations from SD One Call?				
<ul style="list-style-type: none"> <li>• Is the operator prepared to receive after-hours calls for emergency locates?</li> </ul>				
<ul style="list-style-type: none"> <li>• Do receiving and recording procedures allow for an accurate definition of the excavation site?</li> </ul>				
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(c)(4) Does the operator respond to locates within the required time frame for:				
<ul style="list-style-type: none"> <li>• Routine excavation locate request?</li> </ul>				
<ul style="list-style-type: none"> <li>• Emergency locate requests?</li> </ul>				
<ul style="list-style-type: none"> <li>• Appointment locate request?</li> </ul>				
<ul style="list-style-type: none"> <li>• Has the operator defined “high consequence areas” and “high profile underground facilities”?</li> </ul>				
<ul style="list-style-type: none"> <li>• What additional steps are taken to protect high consequence areas and high profile underground facilities?</li> </ul>				
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(c)(5) Does the operator provide temporary markings for the pipeline before the excavations begin?				
<ul style="list-style-type: none"> <li>• Does the operator locate and mark its underground pipelines at the excavation site within forty-eight hours of receiving notice? <b>Required by one-call.</b></li> </ul>				
<ul style="list-style-type: none"> <li>• Does the operator mark underground facilities in accordance with the universal marking standards? <b>Required by one-call.</b></li> </ul>				
<ul style="list-style-type: none"> <li>• If the operator cannot accurately mark the pipeline, does the operator mark them to the best of their ability, notify the excavator that the markings may not be accurate, and provide additional guidance to the excavator in locating the facilities as needed during the excavation?</li> </ul>				
<ul style="list-style-type: none"> <li>• For contract locators, do the contractors have access to the same locate information as company personnel?</li> </ul>				

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(c)(6) Does the operator provide for a follow-up inspection of the pipeline where there is reason to believe the pipeline could be damaged by excavation activities? 1. Is the inspection done as frequently as necessary during and after the activities to verify pipeline integrity? 2. In the case of blasting, does the inspection include leakage surveys?				
<ul style="list-style-type: none"> <li>• Does the operator have directional drilling/boring procedures which include taking actions necessary to protect their facilities from the dangers posed by drilling and other trenchless technologies?</li> </ul>				
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(c)(7) Does the operator provide notification of damage to underground facility to either the operator of the facility or to SD One Call?				
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Field Observation of Line Locating and Marking				
Date	Location	Company Personnel or Contractors?	Locating Method (Maps, Tracer Wire, etc.)	Comments
		<input type="checkbox"/> Company Personnel <input type="checkbox"/> Contractor		
		<input type="checkbox"/> Company Personnel <input type="checkbox"/> Contractor		
		<input type="checkbox"/> Company Personnel <input type="checkbox"/> Contractor		
		<input type="checkbox"/> Company Personnel <input type="checkbox"/> Contractor		
		<input type="checkbox"/> Company Personnel <input type="checkbox"/> Contractor		
		<input type="checkbox"/> Company Personnel <input type="checkbox"/> Contractor		
		<input type="checkbox"/> Company Personnel <input type="checkbox"/> Contractor		
		<input type="checkbox"/> Company Personnel <input type="checkbox"/> Contractor		
		<input type="checkbox"/> Company Personnel <input type="checkbox"/> Contractor		
		<input type="checkbox"/> Company Personnel <input type="checkbox"/> Contractor		

Investigation of Excavation Damages		
Date	Location	Comments