

**Interim Rules Review Committee
Rules Presentation Format**

When you submit the final draft to the Legislative Research Council (LRC) and the Rules Review Committee, please answer these questions to show that the SDCL § 1-26 rule-making process is complete. Use this format to organize your presentation to the Committee.

- Approval to proceed? Yes No Date 2-26-16
- The date of your public hearing. Date 3-28-16
- The date you submitted the proposed rules and the supporting documents to LRC and the Bureau of Finance and Management: Date 2-26-16; 2-29-16 (Note - This must be completed at least 20 days before your public hearing.)
- N/A any publication incorporated by reference;
 - the fiscal note;
 - the impact statement on small business; and
 - the notice of hearing.
- The date and the name of the newspapers where you published the notice of the public hearing.
 - Date 3-3-16 Newspaper Brookings Register
 - Date 3-1-16 Newspaper Capital Journal
 - Date 3-3-16 Newspaper Black Hills Pioneer
- Summarize how and when interested persons, if any, were contacted and how many were contacted. The notice of hearing was sent on 2-29-16 to 165 interested persons. The notice was sent to those who requested notice of all rulemakings; SD electric utilities; and the South Dakota Dairy Producers.
- Provide the page numbers in the minutes where it mentions how the agency considered amendments, data, opinions, or arguments regarding the proposed rules, along with any changes and final action. pp. 4-6
- If the rules are implementing a bill from last session, identify the bill number. SB 131 - 2015 session
- The date you submitted the final rules and supporting documents to the LRC and the Rules Review Committee: Date 5-16-16 (Note - This must be received no later than 5 days before the Rules Review Committee meeting.)
 - the "Approval of Rules" - Form 11 (LRC only);
 - the style and form copy (LRC only);
 - the "Affidavit" of mailing - Form 12 (LRC only);
 - the final copy of the rules (Both);
 - the minutes of the hearing (Both);
 - the record of written comments (Both);
 - the impact statement on small business - Form 14 (Committee only);
 - the fiscal note - Form 5 (Committee only);
 - N/A the budgetary information required to increase a fee (Committee only); and
 - the Rules Presentation Format (Both).