

January 19, 2016

Public Utilities Commission
Capitol Building 1st Floor
500 East Capitol Avenue
Pierre, South Dakota 57501-5070

PS15-001
Informational Filing January 2016
Humboldt Municipal Gas Utility
100 South Main Street, P.O. Box 72
Humboldt, South Dakota 57035

Gas employee Don Boll (20 hours/week) and City Utility Manager Daryl Sieverding (15 hours/week) are fulfilling their roles as Utility employees.

Their time has been spent but not limited to the following:

PUC inspection 12/28. Research one missing public awareness document. Document found and forwarded to Mary Zanter. Continue with meter audit, correcting problems that are found. OQ testing continues on-line. Organize pipe line safety records and file properly. Check with City of Garretson about coop effort to have meters recalibrated. Review annual PHSMA report. Sent facilities report to Mary Zanter 1/12. Register 8 people for SDPA meeting 2/2. All regular maintenance, replace charts, read meters, move snow at gas service equipment.

Gas Utility Board met at its regular monthly meeting on January 18, 2016. Agenda posted. New materials are being ordered for Public Awareness program, both for general public and school program. Board training concluded on "South Dakota Open Meetings Law". Next training topic to be the South Dakota 811 program. A general education and understanding of the program.

Utility President will report to January 25 meeting of the Town Board.

No leaks reported. No response times recorded.

No employee changes.

Mayor was notified at our December meeting to select candidates and appoint one to fill the current vacancy on our board. No response as of this report.

Respectfully,

Mike Garrey
President
Humboldt Municipal Gas Utility