



Gary Hanson, Chairperson  
 Chris Nelson, Vice Chairperson  
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**PUBLIC UTILITIES COMMISSION**

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October 15, 2013

The Honorable Ritchy Griep  
 Mayor, City of Humboldt  
 404 S. Madison  
 Humboldt, SD 57035

RE: 2013 Third Quarter Open Pipeline Inspection Item Report

Dear Mayor Griep:

Attached please find our quarterly report on open pipeline inspection items. The intent is to help achieve timely compliance on all items.

In addition, a summary of the status of all 2011-2013 inspections is provided below.

| Inspection   | Status                  |
|--|-------------------------|
| 2011 Standard Records Inspection   | Closed                  |
| 2011 Public Awareness Inspection   | Closed                  |
| 2011 DIMP Inspection   | Closed                  |
| 2012 Drug & Alcohol Inspection   | Closed                  |
| 2012 Standard Records Inspection   | Closed                  |
| 2013 Public Awareness Inspection   | Closed                  |
| 2013 Operator Qualification Plan Inspection  | Closed                  |
| 2013 DIMP Field Inspection   | Closed                  |
| 2013 O&M Plan Inspection, Records Inspection, OQ Field Inspection, and Field Inspection (pipeline markers & cathodic protection) | Closed                  |
| 2013 Field Inspection – emergency valves   | Open – Past due 8/24/13 |
| 2013 OQ Records Follow-up  | Open – Past due 10/1/13 |

Please do not hesitate to contact me with any questions or concerns regarding this letter.

Sincerely,

Mary Zanter  
 Pipeline Safety Program Manager

Cc: Ms. Kristie Ellis, Finance Officer, City of Humboldt, [finance@humboldtsd.com](mailto:finance@humboldtsd.com)  
 Boice Hillmer, SDPUC, [boice.hillmerr@state.sd.us](mailto:boice.hillmerr@state.sd.us)

Attachment

**Humboldt Municipal Gas Open Inspection Item Report**  
**3<sup>rd</sup> Quarter 2013**

| Inspection Date | Inspection Name                     | Code Section     | Open Items  | Open Item Compliance Date |
|-----------------|-------------------------------------|------------------|---|---------------------------|
| May 29, 2013    | Field Inspection – emergency valves | 192.747          | Valve box is shifted and cannot operate valve. Needs to have box realigned.   | 8/24/13                   |
| 7/1/13          | OQ Records Follow-up                | OQ Protocol 3.01 | <p>Operator did not take all the necessary steps to ensure that all qualifications were completed prior to 1/1/13 as necessary. NorthWestern terminated the contract to perform emergency response and maintenance activities on 12/31/12. Operator had indicated that they would have the OQ tasks that may need to be performed covered by the transition date since no one else would be in place to perform these tasks.</p> <p>As of 7/1/13 there are 9 OQ identified tasks that do not have anyone qualified to perform. Other tasks were not completed as late as 5/23/13. The tasks not completed by the operator as of 7/1/13 include:</p> <ul style="list-style-type: none"> <li>• KNT192-0702.00 Customer Pressure Regulating, Limiting, and Relief Devices - O&amp;M</li> <li>• KNT192-0801.00 Locating Pipelines</li> <li>• KNT192-0803.00 Inspection for Damage</li> <li>• KNT192-1301.00 Leak &amp; Strength Test - Service Lines, Mains, and Transmission Lines</li> <li>• KNT192-1413.00 Line Markers</li> <li>• KNT192-2011.00 Prevention of Accidental Ignition</li> <li>• PEF192-0702.01 Customer Pressure Regulate/Limit/Relief - O&amp;M: Residential/Small Comm</li> <li>• PEF192-0801.01 Locating Pipelines</li> <li>• PEF192-0803.01 Inspection For Damage</li> <li>• PEF192-1202.01 Outside Gas Leakage Investigation, Pinpointing, and Grading</li> <li>• PEF192-1301.04 Leak/Strength Test - Service/Main/Trans. Line: Op. Press. (soap test)</li> <li>• PEF192-1410.01 Cover - Service Lines, Mains, and Transmission Lines</li> <li>• PEF192-1418.02 Purging: Small Vol., e.g.</li> </ul> | 10/1/13                   |

|                 |            |  |   |                 |           |                 |           |                 |           |             |            |                |            |                |            |  |
|-----------------|------------|--|---|-----------------|-----------|-----------------|-----------|-----------------|-----------|-------------|------------|----------------|------------|----------------|------------|--|
|                 |            |  | <p>Svc. Line, Short Pipe, Compressor, etc.<br/> Letter from KE received 8/26/13 indicates :<br/> Daryl has completed the following:</p> <table data-bbox="828 304 1209 399"> <tr> <td>KNT 192-0702.00</td> <td>7/23/2013</td> </tr> <tr> <td>KNT 192.0803.00</td> <td>7/19/2013</td> </tr> <tr> <td>KNT 192.1413.00</td> <td>8/16/2013</td> </tr> </table> <p>The following items were listed in error; Daryl was qualified on the following dates:</p> <table data-bbox="828 483 1218 577"> <tr> <td>KNT192-0801</td> <td>12/13/2011</td> </tr> <tr> <td>PEF192-0801.01</td> <td>12/13/2011</td> </tr> <tr> <td>PEF192-1202.01</td> <td>03/01/2013</td> </tr> </table> <p>The following items still need to be completed:</p> <ul data-bbox="828 630 1015 840" style="list-style-type: none"> <li>KNT192-1301.00</li> <li>KNT192.2011.00</li> <li>PEF192-0702.01</li> <li>PEF192-803.01</li> <li>PEF192-1301.04</li> <li>PEF192-1410.01</li> <li>PEF192-1418.02</li> </ul> <p>Daryl will be finishing the two on-line classes prior to 10/1/2013. The PEF's will be also done prior to 10/1/2013. Terry Hanson has been contacted to schedule to PEF training items.</p> | KNT 192-0702.00 | 7/23/2013 | KNT 192.0803.00 | 7/19/2013 | KNT 192.1413.00 | 8/16/2013 | KNT192-0801 | 12/13/2011 | PEF192-0801.01 | 12/13/2011 | PEF192-1202.01 | 03/01/2013 |  |
| KNT 192-0702.00 | 7/23/2013  |  |   |                 |           |                 |           |                 |           |             |            |                |            |                |            |  |
| KNT 192.0803.00 | 7/19/2013  |  |   |                 |           |                 |           |                 |           |             |            |                |            |                |            |  |
| KNT 192.1413.00 | 8/16/2013  |  |   |                 |           |                 |           |                 |           |             |            |                |            |                |            |  |
| KNT192-0801     | 12/13/2011 |  |   |                 |           |                 |           |                 |           |             |            |                |            |                |            |  |
| PEF192-0801.01  | 12/13/2011 |  |   |                 |           |                 |           |                 |           |             |            |                |            |                |            |  |
| PEF192-1202.01  | 03/01/2013 |  |   |                 |           |                 |           |                 |           |             |            |                |            |                |            |  |