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South Dakota

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August 4, 2014

The Honorable Ritchy Gripp
Mayor, City of Humboldt
404 S. Madison
Humboldt, SD 57035

RE: 2014 Second Quarter Open Pipeline Inspection Item Report

Dear Mayor Gripp:

Attached please find our quarterly report on open pipeline inspection items. The intent is to help achieve timely compliance on all items. **Please note that there are two inspection responses that are past due. Please complete these items within the next 30 days.**

In addition, a summary of the status of all 2012-2014 inspections is provided below.

Inspection	Status
2012 Drug & Alcohol Inspection	Closed
2012 Standard Records Inspection	Closed
2013 Public Awareness Inspection	Closed
2013 Operator Qualification Plan Inspection	Closed
2013 DIMP Field Inspection	Closed
2013 O&M Plan Inspection, Records Inspection, OQ Field Inspection, and Field Inspection (pipeline markers & cathodic protection)	Closed
2013 Field Inspection – emergency valves	Closed
2013 OQ Records Follow-up	Closed
2014 Standard Records Inspection	Open due 5/28/14
2014 Drug & Alcohol Program Inspection	Open due 7/1/14
2014 Standard Field Inspection	Closed

Please do not hesitate to contact me with any questions or concerns regarding this letter.

Sincerely,

Mary Zanter

Mary Zanter
Pipeline Safety Program Manager

Cc: Amanda Siemonsma, City of Humboldt, finance@humboldtsd.com
Daryl Sieverding, City of Humboldt, finance@humboldtsd.com
Boice Hillmer, SDPUC, boice.hillmerr@state.sd.us

Attachment

**Humboldt Municipal Gas Open Inspection Item Report
2nd Quarter 2014**

Inspection Date	Inspection Name	Code Section	Open Items	Open Item Compliance Date
2/10/14	Standard Records Inspection	192.225(b)	Welding procedures are generic guidance with no specific weld procedure established. If work needs to occur on the steel system a weld procedure will need to be established. Operator should establish appropriate weld procedures.	May 28, 2014
2/10/14	Standard Records Inspection	192.285(a)(1) 192.285(a)(2) and 192.285(c)	Cannot find Daryl's OQ for 2013 but recorded that it was done 3/1/13.	May 28, 2014
2/10/14	Standard Records Inspection	§192.743	Calculations are missing for 2013.	May 28, 2014
3/19/14	Drug & Alcohol Program Inspection	Drug & Alcohol Protocol A.01.b	Need to add covered employees to page 45.	7/1/14
3/19/14	Drug & Alcohol Program Inspection	Drug & Alcohol Protocol A.01.c.	Missing contractor records for 2011 and 2012.	7/1/14
3/19/14	Drug & Alcohol Program Inspection	Drug & Alcohol Protocol C.03.c.	Need past years (2012 & 2013) testing results.	7/1/14
3/19/14	Drug & Alcohol Program Inspection	Drug & Alcohol Protocol C.03.d.	Need past years (2012 & 2013) testing results.	7/1/14
3/19/14	Drug & Alcohol Program Inspection	Drug & Alcohol Protocol C.04.a.	Daryl and Amanda both need to have training on reasonable cause testing.	7/1/14
3/19/14	Drug & Alcohol Program Inspection	Drug & Alcohol Protocol H.01.b.	Need to create a list of covered employees.	7/1/14
3/19/14	Drug & Alcohol Program Inspection	Drug & Alcohol Protocol H.01.c.	Missing records for 2011 and 2012.	7/1/14
3/19/14	Drug & Alcohol Program Inspection	Drug & Alcohol Protocol N.01.a.	Section in Drug plan but not in the Alcohol plan.	7/1/14