

July 20, 2015

The Honorable Ritchy Griep
Mayor, City of Humboldt
404 S. Madison
Humboldt, SD 57035

RE: 2015 Second Quarter Open Pipeline Inspection Item Report

Dear Mayor Griep:

Attached please find our quarterly report on open pipeline inspection items. The intent is to help achieve timely compliance on all items. **Please note that a response is required since there are items past their due dates.**

In addition, a summary of the status of all 2013-2015 inspections is provided below.

Inspection	Status
2013 Public Awareness Inspection	Closed
2013 Operator Qualification Plan Inspection	Closed
2013 DIMP Field Inspection	Closed
2013 O&M Plan Inspection, Records Inspection, OQ Field Inspection, and Field Inspection (pipeline markers & cathodic protection)	Closed
2013 Field Inspection – emergency valves	Closed
2013 OQ Records Follow-up	Closed
2014 Standard Records Inspection	Closed
2014 Drug & Alcohol Program Inspection	Closed
2014 Standard Field Inspection	Closed
2015 Records Inspection	Open – due 5/15/15
2015 Field Inspection	Need to Schedule
2015 Public Awareness Plan Inspection	Need to schedule
2015 OQ Plan and Records Inspection	Need to schedule

Please do not hesitate to contact me with any questions or concerns regarding this letter.

Sincerely,



Mary Zanter
Pipeline Safety Program Manager

Cc: Amanda Siemonsma, City of Humboldt, finance@humboldtsd.com
Daryl Sieverding, City of Humboldt, finance@humboldtsd.com

Boice Hillmer, SDPUC, boice.hillmerr@state.sd.us

Attachment

**Humboldt Municipal Gas Open Inspection Item Report
2nd Quarter 2015**

Inspection Date	Inspection Name	Code Section	Open Items	Open Item Compliance Date
3/23/15	Standard Records Inspection	§192.16	<p>Unable to locate documentation. Unsure if this has been done or not.</p> <p>Operator must determine when it was last done and ensure all new customers since that time are provided the information.</p>	5/15/15
3/23/15	Standard Records Inspection	§192.625(f)	<p>Calibrated 6/17/14. Missing calibration for 2013, although on 8/26/13 the PUC received the following information from Kristie Ellis. "The odorometer was sent in on 5/22/13 and received back on 6/3/13. Calibration completed. A calendar has been devised to ensure that the calibration will not be missed again."</p>	5/15/15
3/23/15	Standard Records Inspection	§192.463 (a)	<p>Contractor doing the reads in 2013 and 2014 used a calibrated half cell and considered IR drops. Need documentation for 2014 calibration.</p>	5/15/15
3/23/15	Standard Records Inspection	§192.463 (a)	<p>Terry Hanson completed the cathodic reads October 27, 2014. The previous reads were done on July 22, 2013 by Marty I. No read was recorded for Farm tap to 45856 - Read #4.</p> <p>Either a number of reads were not done in 2013 or else the date was documented incorrectly as 7/22/14 on the following: Read 1 Read 8 Read 12</p> <p>Many of the reads taken in 2013 are documented in the wrong units. For example Read #3 has - 1.532 mV when it should read 1532 mV.</p> <p>With further investigation it appears someone transferred the information into the form from the 2013 information from Marty Izzo's documentation. All information was not transferred correctly. Information needs to be corrected.</p> <p>Issue closed per MZ on 4/9/15 after discussion</p>	5/15/15

			with DS.	
3/23/15	Standard Records Inspection	§192.465(a)	Test point #13 was not read in 2014. Issue closed per MZ on 4/9/15 after discussion with DS.	5/15/15
3/23/15	Standard Records Inspection	§192.475(a)	Operator is not reviewing gas quality to ensure that corrosive properties do not exist. Issue closed per MZ on 4/9/15 after discussion with DS.	5/15/15
3/23/15	Standard Records Inspection	§192.479(a)	Work has been completed for 2014 but it is not documented. The atmospheric corrosion records are available for 2013. Issue closed per MZ on 4/9/15 after discussion with DS.	5/15/15