

Qualifications, Duties and Responsibilities of Matthew J. Olsen

EMPLOYMENT

Manager, Regulatory Strategy & Compliance – Otter Tail Power Company

November 2021 - present

Represent OTP at regulatory conferences and events that impact regulatory strategy. Advise on regulatory considerations impacting various regulatory proceedings and filings or informational responses. Lead staff accountable for administration of programmatic support of compliance with FERC, NERC, and state obligations.

Manager, Regulatory Proceedings & Compliance – Otter Tail Power Company

July 2014 - October 2021

Represented OTP in various regulatory proceedings and draft filings and informational responses. Managed filings and procedural administration of state rate cases, filing prep through decision. Established vision and administration of FERC, NERC, and state compliance programs.

Senior Compliance Specialist – Otter Tail Power Company

October 2010 – June 2014

Established and enhanced multi-faceted NERC & FERC compliance programs, including controls structure, periodic reviews, and ongoing education. Guided subject matter experts through audit information requests, data submissions and interviews.

EDUCATION

University of St. Thomas School of Law

May 2010 Juris Doctor

University of St. Thomas Opus College of Business

May 2010 Master of Business Administration

Dordt University

May 2006 Bachelor of Arts, Political Studies

INDUSTRY CERTIFICATIONS

Admitted to practice law in Minnesota since October 2010