



Section 1.05 CONTRACTS, AGREEMENTS AND SAMPLE FORMS

The following contracts, agreements and sample forms are listed in Section 1.05:

- Electric Service Agreement, Sheet No. 2
- Irrigation Electric Service Agreement, Sheet No. 3
- Outdoor Lighting and Municipal Services Agreement, Sheet No. 5
- Summary Billing Service Contract, Sheet No. 8
- Guarantee in Lieu of Deposit, Sheet No. 9
- Controlled Service Agreement Waiver, Sheet No. 10
- Standard Electric Service Statement, Sheet No. 11 T
- Commercial Electric Service Statement, Sheet No. 13 T
- Notice of Proposed Disconnection, Sheet No. 15
- Customer Deposit Refund Letter, Sheet No. 17
- Customer Deposit Receipt, Sheet No. 18
- Even Monthly Payment Brochure, Sheet No. 19
- Ready Check Brochure, Sheet No. 21

Current contracts, agreements and sample forms can be found on our website at otpc.com/SDForms.

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Fergus Falls, Minnesota


Eighth Revised Sheet No. 11 Cancelling Seventh Revised Sheet No. 11

(Continued)

STANDARD ELECTRIC SERVICE STATEMENT



Questions about your bill?
 Call: 800-257-4044 or
 218-739-8877
 Write: PO Box 2002
 Fergus Falls, MN 56538-2002
 Visit: otpc.com



| YOUR ACCOUNT SUMMARY | |
|-------------------------|--|
| Service location | First and last name 123 Anywhere St Anywhere, ST 12345 |
| Account number | 12345678 |
| Due date | Monday, November 14, 2022 |
| Billing date | Monday, October 17, 2022 |
| Previous balance | \$150.00 |
| Payments | (\$150.00) |
| Other billing activity | \$2.86 |
| Current EMP amount | \$150.00 |
| Total amount due | \$152.86 |

MORE PAYMENT AND BILLING INFORMATION ON BACK.

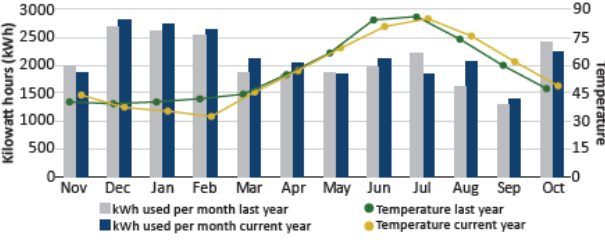
If payment is not credited to your account by Nov 14, 2022, a late payment charge of 1.5% (18% per year) plus \$2.00 will be charged.

| EVEN MONTHLY PAYMENT (EMP) STATUS | |
|-----------------------------------|-----------------|
| EMP balance forward | \$127.25 |
| Current billing amount | \$222.09 |
| Current EMP amount | \$150.00 |
| 8-month EMP balance after payment | \$199.34 |

811 Call before you dig.

Call 811 or your state's One Call office before you dig.

CONSUMPTION HISTORY ACCOUNT 12345678



ENERGY USAGE INFORMATION

This month

2,250
kWh

Days in
billing cycle

30


Avg kWh
per day

75

Avg daily
cost

\$7.40

DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT



215 South Cascade Street
Fergus Falls, MN 56537

21824281 6 000015286 19

FIRST AND LAST NAME
1234 ELM ST E
ANYWHERE ST 56537-0496

Please make check payable and remit to:
 Otter Tail Power Company
 PO Box 2002
 Fergus Falls, MN 56538-2002

Stock purchase \$ _____
 Energy Share donation \$ _____

COPY - DO NOT PAY

This is a Ready Check account. The amount paid by your bank this month was \$152.86.

| | |
|-------------------------|----------|
| Total amount due | |
| November 14, 2022 | \$152.86 |
| Amount enclosed | |
| \$ | |

12345678-1 \$152.86 EMP



Fergus Falls, Minnesota

Sixth Revised Sheet No. 12 Cancelling Fifth Revised Sheet No. 12

(Continued)

| PAYMENT AND OTHER BILLING ACTIVITY | | 2. Controlled Service - Interrupt - No Penalty - S190 | |
|------------------------------------|-----------------|---|-----------------|
| Previous balance | \$150.00 | Meter 78787878 | |
| Payment 09/25/22 | (\$150.00) | 10/15/22 Reading estimated | 15560 |
| Late charge 10/17/22 | \$2.86 | 09/15/22 Reading | 14060 |
| Current EMP amount | \$150.00 | 750 kWh @ .01024 Winter | \$7.68 |
| TOTAL AMOUNT DUE | \$152.86 | 750 kWh @ .01222 Summer | \$9.17 |
| | | Customer Charge prorated | \$9.86 |
| | | Facilities Charge prorated | \$9.37 |
| | | Fuel and Purchased Power | |
| | | 750 kWh @ .03154 | \$23.66 |
| | | 750 kWh @ .02864 | \$21.48 |
| | | Energy Efficiency Adjustment | \$2.93 |
| | | Transmission Cost Recovery | \$12.78 |
| | | Phase-In Recovery Rider | \$6.52 |
| | | Sales Tax | \$4.66 |
| | | Total Meter Charges | \$108.11 |
| | | 3. Other Charges and Credits | |
| | | Outdoor Lighting 16 kWh | \$7.86 |
| | | Energy Adjustment | |
| | | 8 kWh @ .02516 | \$0.20 |
| | | 8 kWh @ .02284 | \$0.18 |
| | | Energy Efficiency Adjustment | \$0.03 |
| | | Transmission Cost Recovery | \$0.14 |
| | | Phase-In Recovery Rider | \$0.80 |
| | | Sales Tax | \$0.41 |
| | | Total Other Charges and Credits | \$9.62 |
| | | CURRENT BILLING AMOUNT | \$222.09 |

| HOW WE CALCULATED YOUR BILL | |
|--------------------------------------|-----------------|
| 1. Residential Service - S101 | |
| Meter 12345678 | |
| 10/15/22 Reading estimated | 56789 |
| 09/15/22 Reading | 56039 |
| 375 kWh @ .06252 Winter | \$23.45 |
| 375 kWh @ .07594 Summer | \$28.48 |
| Customer Charge prorated | \$9.86 |
| Energy Adjustment | |
| 375 kWh @ .03189 | \$11.96 |
| 375 kWh @ .02895 | \$10.86 |
| Energy Efficiency Adjustment | \$1.46 |
| Transmission Cost Recovery | \$6.39 |
| Phase-In Recovery Rider | \$7.41 |
| Sales Tax | \$4.49 |
| Total Meter Charges | \$104.36 |

1. Residential Service - S101
 Meter 12345678
 Billing Period:
 09/15/22 - 10/15/22

Customers with a new advanced meter will receive bills displaying the billing period.

Please scan the code or visit otpc.com/mybill for an explanation of your billing terms and rates.

Change of mailing address
 Need your bill mailed to a different address? You can provide that address below. Please note that to change the name or service address, you'll need to contact us at 800-257-4044.

Phone: _____

Customer Notices

12345678-1

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Fergus Falls, Minnesota

Seventh Revised Sheet No. 13 Cancelling Sixth Revised Sheet No. 13


(Continued)

COMMERCIAL ELECTRIC SERVICE STATEMENT

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Questions about your bill?
 Call: 800-257-4044 or
 218-739-8877
 Write: PO Box 2002
 Fergus Falls, MN 56538-2002
 Visit: otpc.com




YOUR ACCOUNT SUMMARY

| | |
|-------------------------|--|
| Service location | First and last name 123 Anywhere St Anywhere, ST 12345 |
| Account number | 12345678 |
| Due date | Monday, November 14, 2022 |
| Billing date | Monday, October 17, 2022 |
| Previous balance | \$17,265.10 |
| Payments | (\$17,265.10) |
| Other billing activity | \$0.00 |
| Current billing amount | \$20,659.57 |
| Total amount due | \$20,659.57 |

MORE PAYMENT AND BILLING INFORMATION ON BACK.

If payment is not credited to your account by Nov 14, 2022, a late payment charge of 1.5% (18% per year) plus \$2.00 will be charged.

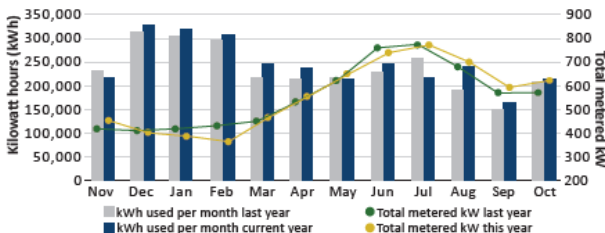
PAY ONLINE
 Scan the QR code or visit otpc.com.



PAY BY PHONE
 Call 800-257-4044. You'll need your account number and service location zip code.

811 Call before you dig.
 Call 811 or your state's One Call office before you dig.

CONSUMPTION HISTORY ACCOUNT 12345678



ENERGY USAGE INFORMATION


This month
229,700
kWh

Days in
billing cycle
30

Total
metered kW
627.3

Avg daily
cost
\$688.65

DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT



215 South Cascade Street
Fergus Falls, MN 56537

Check for mailing address change (see reverse side)

Please make check payable and remit to:
 Otter Tail Power Company
 PO Box 2002
 Fergus Falls, MN 56538-2002

Stock purchase \$ _____
 Energy Share donation \$ _____

12345678 1 002065957 19

FIRST AND LAST NAME
 1234 ELM ST E
 ANYWHERE ST 56537-0498

Total amount due
November 14, 2022 **\$20,659.57**

Amount enclosed

\$

243

12345678-1
\$20,659.57

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Fergus Falls, Minnesota

Sixth Revised Sheet No. 14 Cancelling Fifth Revised Sheet No. 14

(Continued)

| PAYMENT AND OTHER BILLING ACTIVITY | | 2. Cont Service- Interr Load CT Met w/Pen - S170P | |
|---|--------------------|---|--------------------|
| Previous balance | \$17,265.10 | Meter 78787878 | |
| Payment 09/25/22 | (\$17,265.10) | 10/15/22Reading | 15520 |
| Current billing amount | \$20,659.57 | 09/15/22Reading | 15508 |
| TOTAL AMOUNT DUE | \$20,659.57 | Meter Multiplier | 300 |
| HOW WE CALCULATED YOUR BILL | | 1,800 kWh @ .00999 Winter | \$17.98 |
| 1. Lg Gen Serv - Prim Svc - S602 | | 1,800 kWh @ .01192 Summer | \$21.46 |
| Meter 12345678 | | Customer Charge prorated | \$14.79 |
| 10/15/22 Reading | 91596 | Metered Demand | 23.2 |
| 09/15/22 Reading | 91273 | Max Demand | 25.0 |
| Meter Multiplier | 700 | Facilities Charge | \$12.50 |
| 113,050 kWh @ .02187 Winter | \$2,472.40 | Fuel and Purchased Power | |
| 113,050 kWh @ .02219 Summer | \$2,508.58 | 1,800 kWh @ .03154 | \$56.77 |
| Customer Charge prorated | \$278.14 | 1,800 kWh @ .02864 | \$51.55 |
| kVar | 429.8 | Energy Efficiency Adjustment | \$7.02 |
| Metered Demand | 604.1 | Transmission Cost Recovery | \$5.15 |
| kW Reactive Demand | 12.0 | Phase-In Cost Recovery | \$18.47 |
| Max Demand | 845.4 | Sales Tax | \$9.26 |
| kW Total Demand | \$5,153.68 | Total Meter Charges | \$214.95 |
| Facilities Charge | \$414.25 | 3. Controlled Service - Interrupt Load Pnlty - S170P | |
| Energy Adjustment | | Meter 78787878 | |
| 113,050 kWh @ .03055 | \$3,453.68 | 10/15/22 Reading | 13520 |
| 113,050 kWh @ .02773 | \$3,134.88 | 09/15/22Reading | 13520 |
| Energy Efficiency Adjustment | \$440.90 | Meter Multiplier | 300 |
| Transmission Cost Recovery | \$558.19 | 0 kWh Winter | \$0.00 |
| Phase-In Cost Recovery | \$1,149.53 | 0 kWh Summer | \$0.00 |
| Sales Tax | \$880.39 | Metered Demand | 0 |
| Total Meter Charges | \$20,444.62 | Total Meter Charges | \$0.00 |
| | | CURRENT BILLING AMOUNT | \$20,659.57 |

Please scan the code or visit otpc.com/mybill for an explanation of your billing terms and rates.

Change of mailing address
 Need your bill mailed to a different address? You can provide that address below. Please note that to change the name or service address, you'll need to contact us at 800-257-4044.

Phone: _____

Customer Notices


12345678-1




(Continued)

NOTICE OF PROPOSED DISCONNECTION

Page 1 of 1
12345-PPF1655 US




Questions about your bill?
 Call: **800-257-4044** or
218-739-8877
 Write: PO Box 2002
 Fergus Falls, MN 56538-2002
 Visit: otpco.com




NOTICE OF PROPOSED DISCONNECT

| | |
|--|------------|
| First and last name | |
| Address subject to disconnect | |
| 1234 Anywhere St Anywhere, ST 12345 | |
| Account number | 12345678 |
| Disconnect date | |
| Thursday, December 22, 2022 | |
| Disconnect amount | \$682.45 |
| Total amount due | \$1,776.26 |



PAY ONLINE
Scan the QR code or visit otpco.com.



PAY BY PHONE
Call 800-257-4044. You'll need your account number and service location zip code.

If you have questions or would like to discuss possible payment arrangements, call us at **1-800-257-4044** or **218-739-8877** between 8 a.m. and 5 p.m. Monday-Friday.

We encourage you to also reach out to the South Dakota Energy Assistance Program at 800-233-8503 to ask about their programs if you expect to have financial challenges for the foreseeable future.

Anyone with an unresolved dispute may request appeal and mediation from the South Dakota PUC, Capitol Bldg, 500 E. Capitol Ave., Pierre, SD 57501 or call 605-773-3201 or 1-800-332-1782.

DISCONNECT NOTICE

ACT IMMEDIATELY TO AVOID DISCONNECT.


Your account is past due and subject to disconnect after 10 a.m. on Thursday, December 22, 2022.

Please provide payment of \$682.45 online, by phone, or by mail to avoid disconnect.

If your electric service is disconnected, you're responsible for payment of the disconnect amount, current amount, usage up to the date of disconnect, and any reconnection charges. A security deposit may also be required.

Please note, if you have a pending disconnect in effect, it may be acted upon prior to the stated disconnect date on this notice.

DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT



215 S Cascade
Fergus Falls, MN 56537

12345678 1 000177626 19

Please make check payable and remit to:
 Otter Tail Power Company
 PO Box 2002
 Fergus Falls, MN 56538-2002

Disconnect amount due
Thursday, December 22, 2022

\$682.45

Total amount due

\$1,776.26

Amount enclosed

\$

243

12345678

FIRST AND LAST NAME
 1234 ANYWHERE ST
 ANYWHERE ST 12345



Fergus Falls, Minnesota

Sixth Revised Sheet No. 16 Cancelling Fifth Revised Sheet No. 16

(Continued)

Change of mailing address
Need your bill mailed to a different address? You can provide that address below. Please note that to change the name or service address, you'll need to contact us at 800-257-4044.

Phone: _____

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