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February 29, 2024

Ms. Patricia Van Gerpen  
Executive Director  
South Dakota Public Utilities Commission  
Capitol Building, 1<sup>st</sup> Floor  
500 East Capitol Avenue  
Pierre, SD 57501-5070

**Re: In the Matter of Otter Tail Power Company's Petition for Approval of a Bill  
Redesign and Modifications to General Rules and Regulations, Rate  
Schedule Section 1.05  
Docket No. EL23-021  
Supplemental Filing**

Dear Ms. Van Gerpen:

Otter Tail Power Company (Otter Tail) hereby submits this supplemental filing to the South Dakota Public Utilities Commission (Commission) for approval of modifications to Rate Schedule Section 1.05 of our General Rules and Regulations – Contracts, Agreements and Sample Forms, in compliance with the Commission's November 9, 2023 order in the above-referenced matter and for approval of an updated Customer Information Brochure.

**Background**

On August 18, 2023, Otter Tail submitted an initial filing for approval of a bill redesign and modifications to our Rate Schedule Section 1.05. We also requested an extension of the time to submit the compliance filing to accommodate a future effective date. An amendment filing was submitted on October 3, 2023 requesting amendments to our proposed bills and disconnection notice and as requested by the Commission Staff, a second amendment filing was submitted on October 6, 2023 updating the Commission's address on our proposed disconnection notice to include the Commission's street address.

Following discussion with Staff in late October, we agreed to seek approval of the bill redesign initially, and approval of the tariffs later. Our October 31, 2023 filing clarified this timeline. On November 9, 2023, the Commission approved our proposed standard and commercial electric service statements, proposed customer disconnection notice, and request for a manual bill exception for manually billed customers.

### **Purpose of filing**

Otter Tail submits this filing requesting Commission approval of the updates to our Section 1.05 Rate Schedule and our Customer Information Brochure to display the updated Bill Design approved in this matter on November 9, 2023.

1. Section 1.05 Rate Schedule. The updated forms and changes requested in this docket have been incorporated into the redlined and clean version of our Section 1.05 Rate Schedule attached to this filing. These changes have been merged with the approved changes to Sheet 11 of this rate schedule effective January 1, 2024 in docket EL23-027<sup>1</sup>.
2. Customer Information Brochure. Our Customer Information Brochure was updated in docket EL23-027 also. Attached with this filing you will find a newly designed version that includes our newly designed two-page bill sample.
3. Report of Tariff Schedule Change (Attachment 6 to our Initial Filing). Included with this filing is an updated Report of Tariff Schedule Change form with the updates shown in redline.

### **Conclusion**

We appreciate the Commission's consideration and approval by April 25, 2024, to allow us sufficient time to submit our Compliance filing. Implementation of our new bill design remains on track for May 1, 2024.

Please contact me at (218) 739-8699 or [wolson@otpc.com](mailto:wolson@otpc.com), if you have any questions regarding this filing.

Sincerely,

*/s/ WENDI A. OLSON*  
Wendi A. Olson  
Regulatory Compliance Specialist

lcd  
Enclosures  
By electronic filing

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<sup>1</sup> In the Matter of Otter Tail Power Company's Petition for Approval of Tariff Revisions to Facilitate Implementation of our Advanced Grid Infrastructure (AGI) Projects, Docket No. EL23-027, Order dated December 14, 2023.