



Section 1.05 CONTRACTS, AGREEMENTS AND SAMPLE FORMS

The following contracts, agreements and sample forms are listed in Section 1.05:

- Electric Service Agreement, Sheet No. 2
- Irrigation Electric Service Agreement, Sheet No. 3
- Outdoor Lighting and Municipal Services Agreement, Sheet No. 5
- Summary Billing Service Contract, Sheet No. 8
- Guarantee in Lieu of Deposit, Sheet No. 9
- Controlled Service Agreement Waiver, Sheet No. 10
- Standard Electric Service Statement, Sheet No. 11 C
- Commercial Electric Service Statement, Sheet No. 13 C
- Notice of Proposed Disconnection, Sheet No. 15
- Customer Deposit Refund Letter, Sheet No. 17
- Customer Deposit Receipt, Sheet No. 18
- Even Monthly Payment Brochure, Sheet No. 19
- Ready Check Brochure, Sheet No. 21

Current contracts, agreements and sample forms can be found on our website at otpc.com/SDForms. N
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Fergus Falls, Minnesota

Seventh Revised Sheet No. 11 Cancelling Sixth Revised Sheet No. 11

(Continued)

STANDARD ELECTRIC SERVICE STATEMENT

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 123456789 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100



Questions about your bill?
 Call: 800-257-4044 or
 218-739-8877
 Write: PO Box 2002
 Fergus Falls, MN 56538-2002
 Visit: otpc.com

YOUR ACCOUNT SUMMARY	
Service location	First and last name 123 Anywhere St Anywhere, ST 12345
Account number	12345678
Due date	Monday, November 14, 2022
Billing date	Monday, October 17, 2022
Previous balance	\$150.00
Payments	(\$150.00)
Other billing activity	\$2.86
Current EMP amount	\$150.00
Total amount due	\$152.86

MORE PAYMENT AND BILLING INFORMATION ON BACK.
 If payment is not credited to your account by Nov 14, 2022, a late payment charge of 1.5% (18% per year) plus \$2.00 will be charged.

PAY ONLINE
 Scan the QR code or visit otpc.com.

PAY BY PHONE
 Call 800-257-4044. You'll need your account number and service location zip code.

EVEN MONTHLY PAYMENT (EMP) STATUS

EMP balance forward	\$127.25
Current billing amount	\$222.09
Current EMP amount	\$150.00
8-month EMP balance after payment	\$199.34

811 Call before you dig.
 Call 811 or your state's One Call office before you dig.

CONSUMPTION HISTORY ACCOUNT 12345678



ENERGY USAGE INFORMATION

This month 2,250 kWh	Days in billing cycle 30
Avg kWh per day 75	Avg daily cost \$7.40

DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT

Check for mailing address change (see reverse side)

21824281 6 000015286 19

FIRST AND LAST NAME
 1234 ELM ST E
 ANYWHERE ST 56537-0496

243

Please make check payable and remit to:
 Otter Tail Power Company
 PO Box 2002
 Fergus Falls, MN 56538-2002

Stock purchase \$ _____
 Energy Share donation \$ _____

COPY - DO NOT PAY
 This is a Ready Check account. The amount paid by your bank this month was \$152.86.

Total amount due	
November 14, 2022	\$152.86
Amount enclosed	
\$	

12345678-1 \$152.86 EMP

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Fergus Falls, Minnesota

Sixth Revised Sheet No. 12 Cancelling Fifth Revised Sheet No. 12

(Continued)

PAYMENT AND OTHER BILLING ACTIVITY		2. Controlled Service - Interrupt - No Penalty - S190	
Previous balance	\$150.00	Meter 78787878	
Payment 09/25/22	(\$150.00)	10/15/22 Reading estimated	15560
Late charge 10/17/22	\$2.86	09/15/22 Reading	14060
Current EMP amount	<u>\$150.00</u>	750 kWh @ .01024 Winter	\$7.68
TOTAL AMOUNT DUE	\$152.86	750 kWh @ .01222 Summer	\$9.17
HOW WE CALCULATED YOUR BILL		Customer Charge prorated	\$9.86
1. Residential Service - S101		Facilities Charge prorated	\$9.37
Meter 12345678		Fuel and Purchased Power	
10/15/22 Reading estimated	56789	750 kWh @ .03154	\$23.66
09/15/22 Reading	56039	750 kWh @ .02864	\$21.48
375 kWh @ .06252 Winter	\$23.45	Energy Efficiency Adjustment	\$2.93
375 kWh @ .07594 Summer	\$28.48	Transmission Cost Recovery	\$12.78
Customer Charge prorated	\$9.86	Phase-In Recovery Rider	\$6.52
Energy Adjustment		Sales Tax	\$4.66
375 kWh @ .03189	\$11.96	Total Meter Charges	\$108.11
375 kWh @ .02895	\$10.86	3. Other Charges and Credits	
Energy Efficiency Adjustment	\$1.46	Outdoor Lighting 16 kWh	\$7.86
Transmission Cost Recovery	\$6.39	Energy Adjustment	
Phase-In Recovery Rider	\$7.41	8 kWh @ .02516	\$0.20
Sales Tax	\$4.49	8 kWh @ .02284	\$0.18
Total Meter Charges	\$104.36	Energy Efficiency Adjustment	\$0.03
		Transmission Cost Recovery	\$0.14
		Phase-In Recovery Rider	\$0.80
		Sales Tax	\$0.41
		Total Other Charges and Credits	\$9.62
		CURRENT BILLING AMOUNT	\$222.09

Please scan the code or visit otpc.com/mybill for an explanation of your billing terms and rates.

Change of mailing address
 Need your bill mailed to a different address? You can provide that address below. Please note that to change the name or service address, you'll need to contact us at 800-257-4044.

Phone: _____

Customer Notices

12345678-1




Fergus Falls, Minnesota

Seventh Revised Sheet No. 14 Cancelling Sixth Revised Sheet No. 13


(Continued)

COMMERCIAL ELECTRIC SERVICE STATEMENT

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Questions about your bill?
 Call: 800-257-4044 or
 218-739-8877
 Write: PO Box 2002
 Fergus Falls, MN 56538-2002
 Visit: otpc.com



YOUR ACCOUNT SUMMARY	
Service location	First and last name 123 Anywhere St Anywhere, ST 12345
Account number	12345678
Due date	Monday, November 14, 2022
Billing date	Monday, October 17, 2022
Previous balance	\$17,265.10
Payments	(\$17,265.10)
Other billing activity	\$0.00
Current billing amount	\$20,659.57
Total amount due	\$20,659.57

MORE PAYMENT AND BILLING INFORMATION ON BACK.

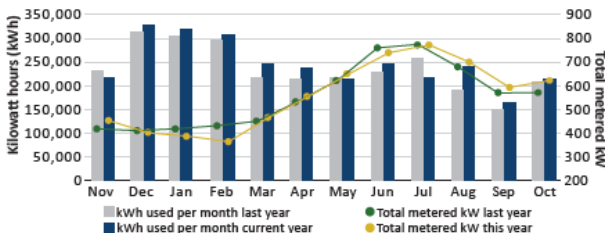
If payment is not credited to your account by Nov 14, 2022, a late payment charge of 1.5% (18% per year) plus \$2.00 will be charged.

PAY ONLINE
 Scan the QR code or visit otpc.com.

PAY BY PHONE
 Call 800-257-4044. You'll need your account number and service location zip code.

811 Call before you dig.
 Call 811 or your state's One Call office before you dig.

CONSUMPTION HISTORY ACCOUNT 12345678



ENERGY USAGE INFORMATION


This month
229,700
kWh

Days in
billing cycle
30

Total
metered kW
627.3

Avg daily
cost
\$688.65

DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT



215 South Cascade Street
Fergus Falls, MN 56537

Check for mailing address change (see reverse side)

Please make check payable and remit to:
 Otter Tail Power Company
 PO Box 2002
 Fergus Falls, MN 56538-2002

Stock purchase \$ _____
 Energy Share donation \$ _____

12345678 1 002065957 19

FIRST AND LAST NAME
1234 ELM ST E
ANYWHERE ST 56537-0498

Total amount due
November 14, 2022 **\$20,659.57**

Amount enclosed
\$ _____

243

12345678-1 \$20,659.57

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Fergus Falls, Minnesota

Sixth Revised Sheet No. 14 Cancelling Fifth Revised Sheet No. 14

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PAYMENT AND OTHER BILLING ACTIVITY		2. Cont Service- Interr Load CT Met w/Pen - S170P	
Previous balance	\$17,265.10	Meter 78787878	
Payment 09/25/22	(\$17,265.10)	10/15/22 Reading	15520
Current billing amount	\$20,659.57	09/15/22 Reading	15508
TOTAL AMOUNT DUE	\$20,659.57	Meter Multiplier	300
HOW WE CALCULATED YOUR BILL		1,800 kWh @ .00999 Winter	\$17.98
1. Lg Gen Serv - Prim Svc - S602		1,800 kWh @ .01192 Summer	\$21.46
Meter 12345678		Customer Charge prorated	\$14.79
10/15/22 Reading	91596	Metered Demand	23.2
09/15/22 Reading	91273	Max Demand	25.0
Meter Multiplier	700	Facilities Charge	\$12.50
113,050 kWh @ .02187 Winter	\$2,472.40	Fuel and Purchased Power	
113,050 kWh @ .02219 Summer	\$2,508.58	1,800 kWh @ .03154	\$56.77
Customer Charge prorated	\$278.14	1,800 kWh @ .02864	\$51.55
kVar	429.8	Energy Efficiency Adjustment	\$7.02
Metered Demand	604.1	Transmission Cost Recovery	\$5.15
kW Reactive Demand	12.0	Phase-In Cost Recovery	\$18.47
Max Demand	845.4	Sales Tax	\$9.26
kW Total Demand	\$5,153.68	Total Meter Charges	\$214.95
Facilities Charge	\$414.25	3. Controlled Service - Interrupt Load Pnlty - S170P	
Energy Adjustment		Meter 78787878	
113,050 kWh @ .03055	\$3,453.68	10/15/22 Reading	13520
113,050 kWh @ .02773	\$3,134.88	09/15/22 Reading	13520
Energy Efficiency Adjustment	\$440.90	Meter Multiplier	300
Transmission Cost Recovery	\$558.19	0 kWh Winter	\$0.00
Phase-In Cost Recovery	\$1,149.53	0 kWh Summer	\$0.00
Sales Tax	\$880.39	Metered Demand	0
Total Meter Charges	\$20,444.62	Total Meter Charges	\$0.00
		CURRENT BILLING AMOUNT	\$20,659.57



Please scan the code or visit otpc.com/mybill for an explanation of your billing terms and rates.

Change of mailing address
 Need your bill mailed to a different address? You can provide that address below. Please note that to change the name or service address, you'll need to contact us at 800-257-4044.

Phone: _____

Customer Notices


12345678-1




(Continued)

NOTICE OF PROPOSED DISCONNECTION

Page 1 of 1
 12345-PPF1655 US




Questions about your bill?
 Call: **800-257-4044** or
218-739-8877
 Write: PO Box 2002
 Fergus Falls, MN 56538-2002
 Visit: otpco.com




NOTICE OF PROPOSED DISCONNECT

First and last name	
Address subject to disconnect	
1234 Anywhere St Anywhere, ST 12345	
Account number	12345678
Disconnect date	
Thursday, December 22, 2022	
Disconnect amount	\$682.45
Total amount due	\$1,776.26



PAY ONLINE
Scan the QR code or visit otpco.com.



PAY BY PHONE
Call 800-257-4044.
You'll need your account number and service location zip code.

If you have questions or would like to discuss possible payment arrangements, call us at **1-800-257-4044** or **218-739-8877** between 8 a.m. and 5 p.m. Monday-Friday.

We encourage you to also reach out to the South Dakota Energy Assistance Program at 800-233-8503 to ask about their programs if you expect to have financial challenges for the foreseeable future.

Anyone with an unresolved dispute may request appeal and mediation from the South Dakota PUC, Capitol Bldg, 500 E. Capitol Ave., Pierre, SD 57501 or call 605-773-3201 or 1-800-332-1782.

DISCONNECT NOTICE

ACT IMMEDIATELY TO AVOID DISCONNECT.


Your account is past due and subject to disconnect after 10 a.m. on Thursday, December 22, 2022.

Please provide payment of \$682.45 online, by phone, or by mail to avoid disconnect.

If your electric service is disconnected, you're responsible for payment of the disconnect amount, current amount, usage up to the date of disconnect, and any reconnection charges. A security deposit may also be required.

Please note, if you have a pending disconnect in effect, it may be acted upon prior to the stated disconnect date on this notice.

DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT



215 S Cascade
Fergus Falls, MN 56537

12345678 1 000177626 19

FIRST AND LAST NAME
1234 ANYWHERE ST
ANYWHERE ST 12345

243

Please make check payable and remit to:
 Otter Tail Power Company
 PO Box 2002
 Fergus Falls, MN 56538-2002

Disconnect amount due
 Thursday, December 22, 2022
 \$682.45

Total amount due
 \$1,776.26

Amount enclosed

\$

12345678



Fergus Falls, Minnesota

Sixth Revised Sheet No. 16 Cancelling Fifth Revised Sheet No. 16

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Change of mailing address

Need your bill mailed to a different address? You can provide that address below. Please note that to change the name or service address, you'll need to contact us at 800-257-4044.

Phone: _____

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