



Section 1.05 CONTRACTS, AGREEMENTS AND SAMPLE FORMS

The following contracts, agreements and sample forms are listed in Section 1.05:

- Electric Service Agreement, Sheet No. 2
- Irrigation Electric Service Agreement, Sheet No. 3
- Outdoor Lighting and Municipal Services Agreement, Sheet No. 5
- Summary Billing Service Contract, Sheet No. 8
- Guarantee in Lieu of Deposit, Sheet No. 9
- Controlled Service Agreement Waiver, Sheet No. 10
- Standard Electric Service Statement, Sheet No. 11 C
- Commercial Electric Service Statement, Sheet No. 13 C
- Notice of Proposed Disconnection, Sheet No. 15
- Customer Deposit Refund Letter, Sheet No. 17
- Customer Deposit Receipt, Sheet No. 18
- Even Monthly Payment Brochure, Sheet No. 19
- Ready Check Brochure, Sheet No. 21

Current contracts, agreements and sample forms can be found on our website at otpc.com/SDForms.

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Fergus Falls, Minnesota

Seventh Revised Sheet No. 11 Cancelling Sixth Revised Sheet No. 11

(Continued)

STANDARD ELECTRIC SERVICE STATEMENT

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Questions about your bill?
 Call: 800-257-4044 or 218-739-8877
 Write: PO Box 2002
 Fergus Falls MN 56538-2002
 Visit: otpc.com

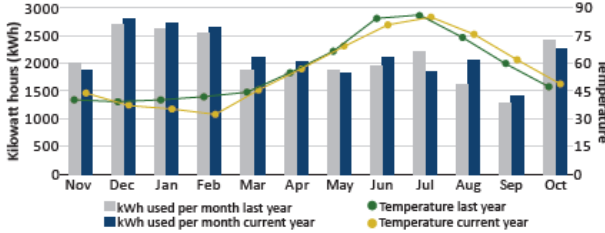
YOUR ACCOUNT SUMMARY	
Customer name	First and last name
Service location	123 Anywhere St Anywhere ST 12345
Account number	12345678
Due date	Monday, November 14, 2022
Billing date	Monday, October 17, 2022
Previous balance	\$150.00
Payments	(\$150.00)
Other billing activity	\$2.86
Current EMP amount	\$150.00
Total amount due	\$152.86

MORE PAYMENT AND BILLING INFORMATION ON BACK.


If payment is not credited to your account by Nov 14, 2022, a late payment charge of 1.5% (18% per year) or a minimum of \$1.00 will be charged, whichever is greater.

811 Call before you dig.
Call 811 or your state's One Call office before you dig.

EVEN MONTHLY PAYMENT (EMP) STATUS	
EMP balance forward	\$127.25
Current billing amount	\$222.09
Current EMP amount	\$150.00
8-month EMP balance after payment	\$199.34

CONSUMPTION HISTORY ACCOUNT 12345678		ENERGY USAGE INFORMATION	
		<div style="border: 1px solid #0056b3; border-radius: 50%; padding: 10px; width: 60px; margin: 0 auto;"> This month 2,250 kWh </div>	<div style="border: 1px solid #0056b3; border-radius: 50%; padding: 10px; width: 60px; margin: 0 auto;"> Days in billing cycle 30 </div>
		<div style="border: 1px solid #0056b3; border-radius: 50%; padding: 10px; width: 60px; margin: 0 auto;"> Avg kWh per day 75 </div>	<div style="border: 1px solid #0056b3; border-radius: 50%; padding: 10px; width: 60px; margin: 0 auto;"> Avg daily cost \$7.40 </div>

DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT



215 South Cascade Street
Fergus Falls, MN 56537

21824281 6 000015286 19

FIRST AND LAST NAME
1234 ELM ST E
ANYWHERE ST 56537-0496

Please make check payable and remit to:
 Otter Tail Power Company
 PO Box 2002
 Fergus Falls, MN 56538-2002

Stock purchase \$ _____

Energy Share donation \$ _____

COPY - DO NOT PAY

This is a Ready Check account. The amount paid by your bank this month was \$152.86.

Total amount due	
November 14, 2022	\$152.86
Amount enclosed	
\$	

12345678-1 \$152.86 EMP

C

SOUTH DAKOTA PUBLIC
 UTILITIES COMMISSION
 Date Filed:
 Approved by order dated:
 Docket No. EL23-

Bruce G. Gerhardson
 Vice President, Regulatory
 Affairs

EFFECTIVE with bills
 rendered on and after
 ,
 in South Dakota



Fergus Falls, Minnesota

Sixth Revised Sheet No. 12 Cancelling Fifth Revised Sheet No. 12

(Continued)

PAYMENT AND OTHER BILLING ACTIVITY		2. Controlled Service - Interrupt - No Penalty - S190	
Previous balance	\$150.00	Meter 78787878	
Payment 09/25/22	(\$150.00)	10/15/22 Reading estimated	15560
Late charge 10/17/22	\$2.86	09/15/22 Reading	14060
Current EMP amount	\$150.00	750 kWh @ .01024 Winter	\$7.68
TOTAL AMOUNT DUE	\$152.86	750 kWh @ .01222 Summer	\$9.17
HOW WE CALCULATED YOUR BILL		Customer Charge prorated	\$9.86
1. Residential Services - S101		Facilities Charge prorated	\$9.37
Meter 12345678		Fuel and Purchased Power	
10/15/22 Reading estimated	56789	750 kWh @ .03154	\$23.66
09/15/22 Reading	56039	750 kWh @ .02864	\$21.48
375 kWh @ .06252 Winter	\$23.45	Energy Efficiency Adjustment	\$2.93
375 kWh @ .07594 Summer	\$28.48	Transmission Cost Recovery	\$12.78
Customer Charge prorated	\$9.86	Phase-In Recovery Rider	\$6.52
Energy Adjustment		Sales Tax	\$4.66
375 kWh @ .03189	\$11.96	Total Meter Charges	\$108.11
375 kWh @ .02895	\$10.86	3. Other Charges and Credits	
Energy Efficiency Adjustment	\$1.46	Outdoor Lighting 16 kWh	\$7.86
Transmission Cost Recovery	\$6.39	Energy Adjustment	
Phase-In Recovery Rider	\$7.41	8 kWh @ .02516	\$0.20
Sales Tax	\$4.49	8 kWh @ .02284	\$0.18
Total Meter Charges	\$104.36	Energy Efficiency Adjustment	\$0.03
		Transmission Cost Recovery	\$0.14
		Phase-In Recovery Rider	\$0.80
		Sales Tax	\$0.41
		Total Other Charges and Credits	\$9.62
		CURRENT BILLING AMOUNT	\$222.09

Please scan the code or visit otpc.com/mybill for an explanation of your billing terms and rates.

Change of mailing address
 Need your bill mailed to a different address? You can provide that address below.
 Please note that to change the name or service address, you'll need to contact us at 800-257-4044.

Phone: _____

Customer Notices

12345678-1




Fergus Falls, Minnesota

Seventh Revised Sheet No. 14 Cancelling Sixth Revised Sheet No. 13


(Continued)

COMMERCIAL ELECTRIC SERVICE STATEMENT

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Questions about your bill?
 Call: 800-257-4044 or
 218-739-8877
 Write: PO Box 2002
 Fergus Falls MN 56538-2002
 Visit: otpc.com



YOUR ACCOUNT SUMMARY

Customer name	First and last name
Service location	123 Anywhere St Anywhere ST 12345
Account number	12345678
Due date	Monday, November 14, 2022
Billing date	Monday, October 17, 2022
Previous balance	\$17,265.10
Payments	(\$17,265.10)
Other billing activity	\$0.00
Current billing amount	\$20,659.57
Total amount due	\$20,659.57

MORE PAYMENT AND BILLING INFORMATION ON BACK.

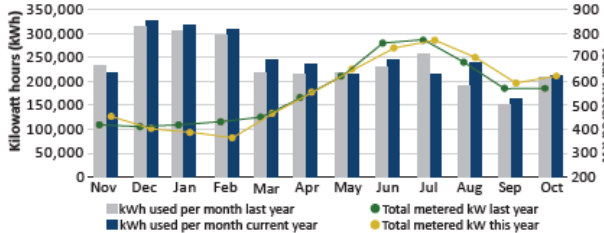
If payment is not credited to your account by Nov 14, 2022, a late payment charge of 1.5% (18% per year) or a minimum of \$1.00 will be charged, whichever is greater.

811 Call before you dig.
 Call 811 or your state's One Call office before you dig.

PAY ONLINE
 Scan the QR code or visit otpc.com.

PAY BY PHONE
 Call 800-257-4044. You'll need your account number and service location zip code.


CONSUMPTION HISTORY ACCOUNT 12345678



ENERGY USAGE INFORMATION

- This month: 229,700 kWh
- Days in billing cycle: 30
- Total metered kW: 627.3
- Avg daily cost: \$688.65

DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT



215 South Cascade Street
 Fergus Falls, MN 56537

Check for mailing address change (see reverse side)

Please make check payable and remit to:
Otter Tail Power Company
 PO Box 2002
 Fergus Falls, MN 56538-2002

Stock purchase \$ _____
 Energy Share donation \$ _____

12345678 1 002065957 19

FIRST AND LAST NAME
 1234 ELM ST E
 ANYWHERE ST 56537-0498

243

Total amount due	November 14, 2022	\$20,659.57
Amount enclosed	\$ _____	

12345678-1 \$20,659.57

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Fergus Falls, Minnesota

Sixth Revised Sheet No. 14 Cancelling Fifth Revised Sheet No. 14

(Continued)

PAYMENT AND OTHER BILLING ACTIVITY		2. Cont Service- Interr Load CT Met w/Pen - S170P	
Previous balance	\$17,265.10	Meter 78787878	
Payment 09/25/22	(\$17,265.10)	10/15/22 Reading	15520
Current billing amount	<u>\$20,659.57</u>	09/15/22 Reading	15508
TOTAL AMOUNT DUE	\$20,659.57	Meter Multiplier	300
HOW WE CALCULATED YOUR BILL		1,800 kWh @ .00999 Winter	\$17.98
1. Lg Gen Serv - Prim Svc - S602		1,800 kWh @ .01192 Summer	\$21.46
Meter 12345678		Customer Charge prorated	\$14.79
10/15/22 Reading	91596	Metered Demand	23.2
09/15/22 Reading	91273	Max Demand	25.0
Meter Multiplier	700	Facilities Charge	\$12.50
113,050 kWh @ .02187 Winter	\$2,472.40	Fuel and Purchased Power	
113,050 kWh @ .02219 Summer	\$2,508.58	1,800 kWh @ .03154	\$56.77
Customer Charge prorated	\$278.14	1,800 kWh @ .02864	\$51.55
kVar	429.8	Energy Efficiency Adjustment	\$7.02
Metered Demand	604.1	Transmission Cost Recovery	\$5.15
kW Reactive Demand	12.0	Phase-In Cost Recovery	\$18.47
Max Demand	845.4	Sales Tax	\$9.26
kW Total Demand	\$5,153.68	Total Meter Charges	\$214.95
Facilities Charge	\$414.25	3. Controlled Service - Interrupt Load Pnlty - S170P	
Energy Adjustment		Meter 78787878	
113,050 kWh @ .03055	\$3,453.68	10/15/22 Reading	13520
113,050 kWh @ .02773	\$3,134.88	09/15/22 Reading	13520
Energy Efficiency Adjustment	\$440.90	Meter Multiplier	300
Transmission Cost Recovery	\$558.19	0 kWh Winter	\$0.00
Phase-In Cost Recovery	\$1,149.53	0 kWh Summer	\$0.00
Sales Tax	\$880.39	Metered Demand	0
Total Meter Charges	\$20,444.62	Total Meter Charges	\$0.00
		CURRENT BILLING AMOUNT	\$20,659.57

Please scan the code or visit otpc.com/mybill for an explanation of your billing terms and rates.

Change of mailing address
 Need your bill mailed to a different address? You can provide that address below. Please note that to change the name or service address, you'll need to contact us at 800-257-4044.

Phone: _____

Customer Notices

12345678-1




Fergus Falls, Minnesota

Fifth Revised Sheet No. 15 Cancelling Fourth Revised Sheet No. 15


(Continued)


NOTICE OF PROPOSED DISCONNECTION

Page 1 of 1
9 10 11
12345-67890 US




Questions about your bill?
 Call: **800-257-4044** or
218-739-8877
 Write: PO Box 2002
 Fergus Falls MN 56538-2002
 Visit: otpc.com





PAY ONLINE
Scan the QR code or visit otpc.com.



PAY BY PHONE
Call 800-257-4044. You'll need your account number and service location zip code.

NOTICE OF PROPOSED DISCONNECT

First and last name	
Address subject to disconnect 1234 Anywhere St Anywhere ST 12345	
Account number	12345678
Disconnect date Thursday, December 22, 2022	
Disconnect amount	\$682.45
Total amount due	\$1,776.26

DISCONNECT NOTICE

ACT IMMEDIATELY TO AVOID DISCONNECT.

Your account is past due and subject to disconnect after 10 a.m. on Thursday, December 22, 2022.

Please provide payment of \$682.45 online, by phone, or by mail to avoid disconnect.

If your electric service is disconnected, you're responsible for payment of the disconnect amount, current amount, usage up to the date of disconnect, and any reconnection charges. A security deposit may also be required.


Please note, if you have a pending disconnect in effect, it may be acted upon prior to the stated disconnect date on this notice.

If you have questions or would like to discuss possible payment arrangements, call us at 1-800-257-4044 or 218-739-8877 between 8 a.m. and 5 p.m. Monday-Friday.

We encourage you to also reach out to the South Dakota Energy Assistance Program at 800-233-8503 to ask about their programs if you expect to have financial challenges for the foreseeable future.


Anyone with an unresolved dispute may request appeal and mediation from the South Dakota PUC, Capitol Bldg, Pierre, SD 57501 or call 605-773-3201 or 1-800-332-1782.

DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT



215 S Cascade
Fergus Falls, MN 56537

12345678 1 000177626 19



FIRST AND LAST NAME
1234 ANYWHERE ST
ANYWHERE ST 12345

243

Please make check payable and remit to:
 Otter Tail Power Company
 PO Box 2002
 Fergus Falls, MN 56538-2002

Disconnect amount due
Thursday, December 22, 2022
\$682.45

Total amount due
\$1,776.26

Amount enclosed
 \$

12345678

SOUTH DAKOTA PUBLIC
 UTILITIES COMMISSION
 Filed on:
 Approved by order dated:
 Docket No. EL23-

Bruce G. Gerhardson
 Vice President, Regulatory
 Affairs

EFFECTIVE with bills
 rendered on and after
 ,
 in South Dakota



Fergus Falls, Minnesota

Sixth Revised Sheet No. 16 Cancelling Fifth Revised Sheet No. 16

(Continued)

Phone: _____

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Change of mailing address
 Need your bill mailed to a different address? You can provide that address below.
 Please note that to change the name or service address, you'll need to contact us at 800-257-4044.