



Section 1.05 CONTRACTS, AGREEMENTS AND SAMPLE FORMS

The following contracts, agreements and sample forms are listed in Section 1.05:

- Electric Service Agreement, Sheet No. 2
- Irrigation Electric Service Agreement, Sheet No. 3
- Outdoor Lighting and Municipal Services Agreement, Sheet No. 5
- Summary Billing Service Contract, Sheet No. 8
- Guarantee in Lieu of Deposit, Sheet No. 9
- Controlled Service Agreement Waiver, Sheet No. 10
- Standard Electric Service Statement, Sheet No. 11 T
- Commercial Electric Service Statement, Sheet No. 13 T
- Notice of Proposed Disconnection, Sheet No. 15
- Customer Deposit Refund Letter, Sheet No. 17
- Customer Deposit Receipt, Sheet No. 18
- Even Monthly Payment Brochure, Sheet No. 19
- Ready Check Brochure, Sheet No. 21

Current contracts, agreements and sample forms can be found on our website at otpc.com/SDForms.

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Fergus Falls, Minnesota


Eighth Revised Sheet No. 11 Cancelling Seventh Revised Sheet No. 11

(Continued)

STANDARD ELECTRIC SERVICE STATEMENT



Questions about your bill?
 Call: 800-257-4044 or
 218-739-8877
 Write: PO Box 2002
 Fergus Falls, MN 56538-2002
 Visit: otpc.com



YOUR ACCOUNT SUMMARY	
Service location	First and last name 123 Anywhere St Anywhere, ST 12345
Account number	12345678
Due date	Monday, November 14, 2022
Billing date	Monday, October 17, 2022
Previous balance	\$150.00
Payments	(\$150.00)
Other billing activity	\$2.86
Current EMP amount	\$150.00
Total amount due	\$152.86

MORE PAYMENT AND BILLING INFORMATION ON BACK.

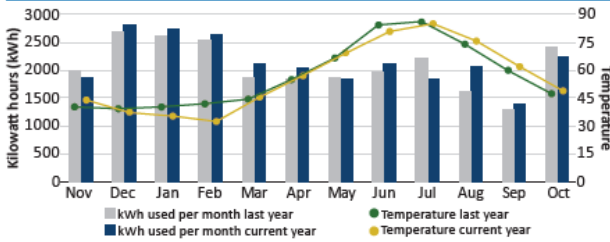
If payment is not credited to your account by Nov 14, 2022, a late payment charge of 1.5% (18% per year) plus \$2.00 will be charged.

EVEN MONTHLY PAYMENT (EMP) STATUS	
EMP balance forward	\$127.25
Current billing amount	\$222.09
Current EMP amount	\$150.00
8-month EMP balance after payment	\$199.34

811 Call before you dig.

Call 811 or your state's One Call office before you dig.

CONSUMPTION HISTORY ACCOUNT 12345678



ENERGY USAGE INFORMATION

This month

2,250
kWh

Days in
billing cycle

30


Avg kWh
per day

75

Avg daily
cost

\$7.40

DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT



215 South Cascade Street
Fergus Falls, MN 56537

21824281 6 000015286 19

FIRST AND LAST NAME
1234 ELM ST E
ANYWHERE ST 56537-0496

Please make check payable and remit to:
 Otter Tail Power Company
 PO Box 2002
 Fergus Falls, MN 56538-2002

Stock purchase \$ _____
 Energy Share donation \$ _____

COPY - DO NOT PAY

This is a Ready Check account. The amount paid by your bank this month was \$152.86.

Total amount due	
November 14, 2022	\$152.86
Amount enclosed	
\$	

12345678-1 \$152.86 EMP



Fergus Falls, Minnesota

Sixth Revised Sheet No. 12 Cancelling Fifth Revised Sheet No. 12

(Continued)

PAYMENT AND OTHER BILLING ACTIVITY	
Previous balance	\$150.00
Payment 09/25/22	(\$150.00)
Late charge 10/17/22	\$2.86
Current EMP amount	\$150.00
TOTAL AMOUNT DUE	\$152.86

HOW WE CALCULATED YOUR BILL	
1. Residential Service - S101	
Meter 12345678	
10/15/22 Reading estimated	56789
09/15/22 Reading	56039
375 kWh @ .06252 Winter	\$23.45
375 kWh @ .07594 Summer	\$28.48
Customer Charge prorated	\$9.86
Energy Adjustment	
375 kWh @ .03189	\$11.96
375 kWh @ .02895	\$10.86
Energy Efficiency Adjustment	\$1.46
Transmission Cost Recovery	\$6.39
Phase-In Recovery Rider	\$7.41
Sales Tax	\$4.49
Total Meter Charges	\$104.36

2. Controlled Service - Interrupt - No Penalty - S190	
Meter 78787878	
10/15/22 Reading estimated	15560
09/15/22 Reading	14060
750 kWh @ .01024 Winter	\$7.68
750 kWh @ .01222 Summer	\$9.17
Customer Charge prorated	\$9.86
Facilities Charge prorated	\$9.37
Fuel and Purchased Power	
750 kWh @ .03154	\$23.66
750 kWh @ .02864	\$21.48
Energy Efficiency Adjustment	\$2.93
Transmission Cost Recovery	\$12.78
Phase-In Recovery Rider	\$6.52
Sales Tax	\$4.66
Total Meter Charges	\$108.11

3. Other Charges and Credits	
Outdoor Lighting 16 kWh	\$7.86
Energy Adjustment	
8 kWh @ .02516	\$0.20
8 kWh @ .02284	\$0.18
Energy Efficiency Adjustment	\$0.03
Transmission Cost Recovery	\$0.14
Phase-In Recovery Rider	\$0.80
Sales Tax	\$0.41
Total Other Charges and Credits	\$9.62

CURRENT BILLING AMOUNT	\$222.09
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1. Residential Service - S101 Customers with a new advanced meter will receive bills displaying the billing period.

Meter 12345678
 Billing Period:
 09/15/22 - 10/15/22

Please scan the code or visit otpc.com/mybill for an explanation of your billing terms and rates.

Change of mailing address
 Need your bill mailed to a different address? You can provide that address below. Please note that to change the name or service address, you'll need to contact us at 800-257-4044.

Phone: _____

Customer Notices

12345678-1



Fergus Falls, Minnesota

Seventh Revised Sheet No. 14 Cancelling Sixth Revised Sheet No. 13

(Continued)

COMMERCIAL ELECTRIC SERVICE STATEMENT

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Questions about your bill?
 Call: 800-257-4044 or
 218-739-8877
 Write: PO Box 2002
 Fergus Falls, MN 56538-2002
 Visit: otpc.com

YOUR ACCOUNT SUMMARY

Service location	First and last name 123 Anywhere St Anywhere, ST 12345
Account number	12345678
Due date	Monday, November 14, 2022
Billing date	Monday, October 17, 2022
Previous balance	\$17,265.10
Payments	(\$17,265.10)
Other billing activity	\$0.00
Current billing amount	\$20,659.57
Total amount due	\$20,659.57

MORE PAYMENT AND BILLING INFORMATION ON BACK.

If payment is not credited to your account by Nov 14, 2022, a late payment charge of 1.5% (18% per year) plus \$2.00 will be charged.

PAY ONLINE
Scan the QR code or visit otpc.com.

PAY BY PHONE
Call 800-257-4044. You'll need your account number and service location zip code.

811 Call before you dig.
Call 811 or your state's One Call office before you dig.

CONSUMPTION HISTORY ACCOUNT 12345678

ENERGY USAGE INFORMATION

This month

229,700
kWh

Days in billing cycle

30

Total metered kW

627.3

Avg daily cost

\$688.65

DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT

215 South Cascade Street
Fergus Falls, MN 56537

Check for mailing address change (see reverse side)

Please make check payable and remit to:
 Otter Tail Power Company
 PO Box 2002
 Fergus Falls, MN 56538-2002

Stock purchase \$ _____
 Energy Share donation \$ _____

12345678 1 002065957 19

FIRST AND LAST NAME
1234 ELM ST E
ANYWHERE ST 56537-0498

243

Total amount due
November 14, 2022 **\$20,659.57**

Amount enclosed

\$ _____

12345678-1 \$20,659.57

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Fergus Falls, Minnesota

Sixth Revised Sheet No. 14 Cancelling Fifth Revised Sheet No. 14

(Continued)

PAYMENT AND OTHER BILLING ACTIVITY		2. Cont Service- Interr Load CT Met w/Pen - S170P	
Previous balance	\$17,265.10	Meter 78787878	
Payment 09/25/22	(\$17,265.10)	10/15/22Reading	15520
Current billing amount	\$20,659.57	09/15/22Reading	15508
TOTAL AMOUNT DUE	\$20,659.57	Meter Multiplier	300
		1,800 kWh @ .00999 Winter	\$17.98
		1,800 kWh @ .01192 Summer	\$21.46
		Customer Charge prorated	\$14.79
		Metered Demand	23.2
		Max Demand	25.0
		Facilities Charge	\$12.50
		Fuel and Purchased Power	
		1,800 kWh @ .03154	\$56.77
		1,800 kWh @ .02864	\$51.55
		Energy Efficiency Adjustment	\$7.02
		Transmission Cost Recovery	\$5.15
		Phase-In Cost Recovery	\$18.47
		Sales Tax	\$9.26
		Total Meter Charges	\$214.95
		3. Controlled Service - Interrupt Load Pnlty - S170P	
		Meter 78787878	
		10/15/22 Reading	13520
		09/15/22Reading	13520
		Meter Multiplier	300
		0 kWh Winter	\$0.00
		0 kWh Summer	\$0.00
		Metered Demand	0
		Total Meter Charges	\$0.00
		CURRENT BILLING AMOUNT	\$20,659.57

HOW WE CALCULATED YOUR BILL	
1. Lg Gen Serv - Prim Svc - S602	
Meter 12345678	
10/15/22 Reading	91596
09/15/22 Reading	91273
Meter Multiplier	700
113,050 kWh @ .02187 Winter	\$2,472.40
113,050 kWh @ .02219 Summer	\$2,508.58
Customer Charge prorated	\$278.14
kVar	429.8
Metered Demand	604.1
kW Reactive Demand	12.0
Max Demand	845.4
kW Total Demand	\$5,153.68
Facilities Charge	\$414.25
Energy Adjustment	
113,050 kWh @ .03055	\$3,453.68
113,050 kWh @ .02773	\$3,134.88
Energy Efficiency Adjustment	\$440.90
Transmission Cost Recovery	\$558.19
Phase-In Cost Recovery	\$1,149.53
Sales Tax	\$880.39
Total Meter Charges	\$20,444.62



Please scan the code or visit otpc.com/mybill for an explanation of your billing terms and rates.

Change of mailing address
 Need your bill mailed to a different address? You can provide that address below. Please note that to change the name or service address, you'll need to contact us at 800-257-4044.

Phone: _____

Customer Notices


12345678-1




(Continued)

NOTICE OF PROPOSED DISCONNECTION

Page 1 of 1
12345-PPF1655 US




Questions about your bill?
 Call: **800-257-4044** or
218-739-8877
 Write: PO Box 2002
 Fergus Falls, MN 56538-2002
 Visit: otpco.com




NOTICE OF PROPOSED DISCONNECT

First and last name	
Address subject to disconnect	
1234 Anywhere St Anywhere, ST 12345	
Account number	12345678
Disconnect date	
Thursday, December 22, 2022	
Disconnect amount	\$682.45
Total amount due	\$1,776.26



PAY ONLINE
Scan the QR code or visit otpco.com.



PAY BY PHONE
Call 800-257-4044. You'll need your account number and service location zip code.

If you have questions or would like to discuss possible payment arrangements, call us at **1-800-257-4044** or **218-739-8877** between 8 a.m. and 5 p.m. Monday-Friday.

We encourage you to also reach out to the South Dakota Energy Assistance Program at 800-233-8503 to ask about their programs if you expect to have financial challenges for the foreseeable future.

Anyone with an unresolved dispute may request appeal and mediation from the South Dakota PUC, Capitol Bldg, 500 E. Capitol Ave., Pierre, SD 57501 or call 605-773-3201 or 1-800-332-1782.

DISCONNECT NOTICE

ACT IMMEDIATELY TO AVOID DISCONNECT.


Your account is past due and subject to disconnect after 10 a.m. on Thursday, December 22, 2022.

Please provide payment of \$682.45 online, by phone, or by mail to avoid disconnect.

If your electric service is disconnected, you're responsible for payment of the disconnect amount, current amount, usage up to the date of disconnect, and any reconnection charges. A security deposit may also be required.

Please note, if you have a pending disconnect in effect, it may be acted upon prior to the stated disconnect date on this notice.

DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT



215 S Cascade
Fergus Falls, MN 56537

12345678 1 000177626 19

Check for mailing address change (see reverse side)

Please make check payable and remit to:
 Otter Tail Power Company
 PO Box 2002
 Fergus Falls, MN 56538-2002

FIRST AND LAST NAME
1234 ANYWHERE ST
ANYWHERE ST 12345

243

Disconnect amount due
Thursday, December 22, 2022
\$682.45

Total amount due
\$1,776.26

Amount enclosed

\$

12345678



Fergus Falls, Minnesota

Sixth Revised Sheet No. 16 Cancelling Fifth Revised Sheet No. 16

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Change of mailing address
Need your bill mailed to a different address? You can provide that address below. Please note that to change the name or service address, you'll need to contact us at 800-257-4044.

Phone: _____