

---

# *Northern States Power Company*

## *Cost Assignment and Allocation Manual*

---

**September 2021**

## **Table of Contents**

### **Section**

<u>Introduction</u>	I
Definitions	
Terms	
<u>Corporate Organization</u>	II
Overview of Company System	
List of Regulated & Non-regulated Affiliates	
<u>Description of Services</u>	III
Overview	
Regulated Services	
Non-regulated Business Activities	
<u>Transactions with Affiliates</u>	IV
Overview	
Services Provided by NSPM to Affiliates	
Services Provided by Affiliates to NSPM	
<u>Cost Assignment and Allocation Process</u>	V
Overview	
Feeder Systems	
Process Flowchart	
<u>Utility Allocations</u>	VI
Overview	
Allocators	
<u>Non-regulated Business Activity Allocations</u>	VII
Overview	
Principles	
<u>Jurisdictional Allocations</u>	VIII
Overview	
Allocations	

## I. INTRODUCTION

---

This Cost Assignment and Allocation Manual (“CAAM”) was developed to specify the procedures that Northern States Power Company, a Minnesota corporation (“NSPM” or the “Company”) follows in assigning and allocating costs among utility departments (electric and gas), among regulated services and non-regulated business activities and among jurisdictions.

NSPM was incorporated in 2000 under the laws of Minnesota and is a wholly owned operating utility subsidiary of Xcel Energy Inc. (“Xcel Energy” or the “Parent”). Xcel Energy was initially established as a registered holding company under the Public Utility Holding Company Act of 1935 (“PUHCA 1935”), with oversight by the Securities and Exchange Commission (“SEC”). On August 8, 2005, the Energy Policy Act of 2005 was signed into law. This repealed PUHCA 1935 and enacted the Public Utility Holding Company Act of 2005 (“PUHCA 2005”), which became effective on February 8, 2006. Responsibility for oversight of public utility holding companies was transferred from the SEC to the Federal Energy Regulatory Commission (“FERC”) as a result of the Energy Policy Act of 2005.

NSPM conducts business in Minnesota, North Dakota, and South Dakota and has electric operations in all three states including the generation, purchase, transmission, distribution, and sale of electricity. NSPM also purchases, transports, distributes, and sells natural gas to retail customers and transports customer-owned natural gas in Minnesota and North Dakota.

NSPM owns the following direct subsidiaries: United Power and Land Company, which holds real estate; and NSP Nuclear Corporation.

As a member of a holding company system, NSPM receives administrative, management, environmental, and other support services from Xcel Energy Services Inc. (“XES” or the “Service Company”), a centralized service company. The Service Company provides services to Xcel Energy and its subsidiaries, at cost, pursuant to service agreements. The service agreement between NSPM and XES, including all amendments to the original Service Agreement, have been submitted to, and approved by, the Minnesota Public Utilities Commission (“Commission”). The cost allocation methodologies under which XES costs are assigned and allocated are set forth in that Commission approved service agreement, and while those allocation methodologies are not the subject of this NSPM CAAM, they are referenced in several sections herein.

The Service Company is referenced in the CAAM for the following reasons:

- The Service Company is listed as an affiliate company in the Transaction with Affiliates section for the services it provides to NSPM.
- The Service Company and all other companies in the Xcel Energy holding company system of companies are included in the Corporate Organization section to provide a listing of all affiliates of NSPM.
- The Service Company is referenced in the Cost Assignment and Allocation Process section because this section covers processes that may cross multiple legal entities.

The NSPM CAAM contains the following sections:

- Introduction (Section I)
- Corporate Organization (Section II)
- Description of Services (Section III)
- Transactions with Affiliates (Section IV)
- Cost Assignment and Allocation Process (Section V)
- Utility Allocations (Section VI)
- Non-regulated Business Activity Allocations (Sections VII)
- Jurisdictional Allocations (Section VIII)

## DEFINITIONS

---

### Abbreviations or Acronyms

---

The following abbreviations or acronyms are used within the CAAM document:

A&G	Administrative and general
AFUDC	Allowance for funds used during construction
ACC	Allocating cost center
CAAM	Cost Assignment and Allocation Manual
CIP	Conservation improvement program
Commission	Minnesota Public Utilities Commission
FERC	Federal Energy Regulatory Commission
FICA	Federal Insurance Contributions Act
FUTA	Federal Unemployment Tax Act
GAAP	Generally Accepted Accounting Principals
HR	Human Resources
IT	Information Technology
NSPM or the Company	Norther States Power Company, a Minnesota corporation
NSPW	Northern States Power Company, a Wisconsin corporation
NSP System	The electric production and transmission system of NSPM and NSPW operated on an integrated basis and managed by NSPM
O&M	Operating and maintenance
PSCo	Public Service Company of Colorado, a Colorado corporation
PUCHA 1935	Public Utility Holding Company Act of 1935
PUCHA 2005	Public Utility Holding Company Act of 2005
RTU	Remote terminal unit
SAP	SAP general ledger and work and asset management system
SCADA	Supervisory control and data acquisition
SEC	Securities and Exchange Commission
SKF	Statistical key figure
SPS	Southwestern Public Service Company, a New Mexico corporation
SUTA	State Unemployment Tax Authority
Utility subsidiaries or operating companies	NSPM, NSPW, PSCo, and SPS
Xcel Energy or the Parent	Xcel Energy Inc. and its subsidiaries

XES or the Service  
Company

Xcel Energy Services Inc.

## Terms

---

The following terms are used within the CAAM document:

Accounts Payable – the payment and reporting department of XES.

A&G – includes activity in FERC accounts 920-935, Administrative and General Expenses.

ACC – an organizational unit that collects cost to be allocated using the allocation ratios or factors included in the SKF.

Assessment – the process used by the accounting system to allocate costs from an ACC to the receiving cost element.

Cost Element – an organizational unit to SAP that is used to track costs in the accounting system as they move through the various processing steps.

Customer Accounting Costs – includes activity in FERC accounts 901-903, Customer Accounts Expenses; FERC accounts 906-910, Customer Service and Informational Expenses; and FERC accounts 911-917, Sales Expenses.

Final Cost Center – final cost center defined by business function, company code, and profit center.

Home Cost Center – captures only labor and payroll postings and maps to HR departments.

Internal Order – internal orders are accounting mechanisms used to track expenses associated with certain projects or functions.

Non-Operations and Maintenance Allocations – allocations designed to apportion expenses recorded in accounts other than O&M to electric, gas, thermal and nonutility. The non-O&M costs apportioned include depreciation, payroll taxes, miscellaneous service revenues, amortization expenses, etc.

O&M – includes activity in FERC accounts 500-935 with the exception of the following FERC accounts: 501, Fuel; 901-903, Customer Accounts Expenses; 906-910, Customer Service and Informational Expenses; 911-917, Sales Expenses; and 920-935, Administrative and General Expenses.

Profit Center – SAP data element that identifies the jurisdiction or joint venture owner of revenues and expenses.

Receiving Cost Element – a cost element that receives costs when a settlement or assessment process is run.

Segment – represents electric, gas, thermal, joint venture, or other and is derived by SAP from profit center and cost center.

SKF – the method by which the allocation ratios and factors are organized in the accounting system and linked to ACCs to facilitate the performance of the assessment process to allocate charges.

Supply Chain – the supply chain department of XES.

Work Breakdown Structure – structure used to group all aspects or phases of a given project or organizational group and render them easily reportable.

## II. CORPORATE ORGANIZATION

---

### OVERVIEW OF COMPANY SYSTEM

---

Xcel Energy Inc., a Minnesota corporation, is a registered holding company. Xcel Energy directly owns the utility subsidiaries that serve electric, natural gas, thermal, and propane customers in eight mid-western and western states including portions of Colorado, Michigan, Minnesota, New Mexico, North Dakota, South Dakota, Texas and Wisconsin. These four utility subsidiaries are Northern States Power Company, a Minnesota corporation (“NSPM”); Northern States Power Company, a Wisconsin corporation (“NSPW”); Public Service Company of Colorado, a Colorado corporation (“PSCo”); and Southwestern Public Service Company, a New Mexico corporation (“SPS”). Along with the utility subsidiaries, the transmission-only subsidiaries, Xcel Energy Southwest Transmission Company, LLC (“XEST”), Xcel Energy Transmission Development Company, LLC (“XETD”), and Xcel Energy West Transmission Company, LLC (“XEW”); WYCO Development LLC (“WYCO”), a joint venture with CIG to develop and lease natural gas pipelines, storage, and compression facilities; WestGas InterState, Inc. (“WGI”), an interstate natural gas pipeline company comprise the regulated utility operations. Xcel Energy’s significant non-regulated subsidiaries are Eloigne Company; Capital Services, LLC; and Nicollet Holdings Company, LLC.

Xcel Energy owns the following additional direct subsidiaries, some of which are intermediate holding companies with additional subsidiaries: Xcel Energy Wholesale Group Inc., Xcel Energy Markets Holdings Inc., Xcel Energy International Inc., Xcel Energy Ventures Inc., Xcel Energy Retail Holdings Inc., Xcel Energy Communications Group Inc., , Xcel Energy WYCO Inc., Xcel Energy Transmission Holding Company, LLC, Xcel Energy Venture Holdings, Inc., Nicollet Holdings Company, LLC, and Xcel Energy Services Inc. Xcel Energy and its subsidiaries collectively are referred to as Xcel Energy Inc., and many do business under the Xcel Energy name. See the following pages for a complete legal entity organizational listing for Xcel Energy Inc. and its subsidiaries.

### LIST OF REGULATED & NON-REGULATED AFFILIATES (as of September 30, 2021)

---

#### **Xcel Energy Inc.**

- Northern States Power Company, a Minnesota corporation
  - Crowned Ridge Interconnection Company
  - NSP Nuclear Corporation
  - Private Fuel Storage LLC
  - United Power and Land Company
- Northern States Power Company, a Wisconsin corporation
  - Chippewa and Flambeau Improvement Company
  - Clearwater Investments, Inc.
    - Shoe Factory Holding LLC
  - NSP Lands, Inc.
- Public Service Company of Colorado, a Colorado corporation\*\*
  - 1480 Welton, Inc.
  - Beeman Irrigating Ditch and Milling Company

Consolidated Extension Canal Company  
East Boulder Ditch Company  
Fisher Ditch Company  
Gardeners Mutual Ditch Company  
Green and Clear Lakes Company  
Hillcrest Ditch and Reservoir Company  
Larimer Land Services, LLC  
Las Animas Consolidated Canal Company  
P.S.R. Investments, Inc.  
United Water Company  
Southwestern Public Service Company, a New Mexico corporation  
Nicollet Holdings Company, LLC  
Capital Services, LLC  
Nicollet Land Services, LLC  
Nicollet Project Holdings, LLC  
Nicollet Projects I, LLC  
Betcher CSG LLC  
Foreman's Hill CSG LLC  
Grimm CSG LLC  
Heyer CSG LLC  
Huneke CSG LLC  
Johnson I CSG LLC  
Johnson II CSG LLC  
Krause CSG LLC  
RJC I CSG LLC  
RJC II CSG LLC  
Scandia CSG LLC  
School Sisters CSG LLC  
Webster CSG LLC  
Nicollet Projects II, LLC  
WestGas InterState, Inc.  
Xcel Energy Foundation  
Xcel Energy Communications Group Inc.  
Seren Innovations, Inc.\*  
Xcel Energy Foundation  
Xcel Energy International Inc.\*  
Xcel Energy Markets Holdings Inc.  
e prime, inc.\*  
Young Gas Storage Company Ltd.  
Xcel Energy Retail Holdings Inc.  
Xcel Energy Performance Contracting Inc.  
Reddy Kilowatt Corporation  
Xcel Energy Services Inc.  
Xcel Energy Transmission Holding Company, LLC  
Xcel Energy Southwest Transmission Company, LLC  
Xcel Energy Transmission Development Company, LLC  
Xcel Energy Acorn Transmission, LLC  
Xcel Energy Birch Transmission, LLC



Xcel Energy West Transmission Company, LLC  
Xcel Energy Venture Holdings, Inc.  
Energy Impact Fund Investment LLC  
Xcel Energy Investments, LLC  
Xcel Energy Ventures Inc.  
Eloigne Company  
Bemidji Townhouse LP  
Chaska Brickstone LP  
Crown Ridge Apartments LP  
Cottage Court LP  
Dakotah Pioneer LP  
Edenvale Family Housing LP  
Fairview Ridge LP  
Farmington Family Housing LP  
Farmington Townhome LP  
Hearthstone Village LP  
J&D 14-93 LP  
Lauring Green LP  
Links Lane LP  
Lyndale Avenue Townhomes LP  
Mahtomedi Woodland LP  
Mankato Townhomes LLP  
Marvin Garden LP  
Moorhead Townhomes LP  
Park Rapids Townhomes LP  
Rochester Townhome LP  
Rushford Housing LP  
Safe Haven Homes, LLC  
Shade Tree Apartments LP  
Shakopee Boulder Ridge LP  
Shenandoah Woods LP  
Sioux Falls Partners LP  
St. Cloud Housing LP  
Tower Terrace LP  
Xcel Energy Wholesale Group Inc.\*  
Quixx Corporation\*  
Quixx Carolina, Inc.\*  
Quixxlin Corp.\*  
Xcel Energy WYCO Inc.  
WYCO Development, LLC

\* Company is being classified in discontinued operations.

\*\* Minority-ownership ditch and water companies have been excluded.

### III. DESCRIPTION OF SERVICES

---

#### OVERVIEW

---

This section provides a description of NSPM's regulated services and non-regulated business activities. Each description identifies the types of costs associated with the service or business activity, and identifies the business area or department which offers the service.

#### REGULATED SERVICES

---

##### ELECTRIC UTILITY

---

###### *Electric – Residential*

---

Residential electric service represents the provision of electric service to residential customers within the NSPM service territory. Costs associated with this service relate to the generation or purchase and delivery of electricity through Company-owned transmission and distribution facilities, primarily fuel or purchased power costs, facilities O&M and depreciation costs, and A&G costs. These costs reside within the NSPM Electric Utility.

###### *Electric – Commercial and Industrial*

---

Commercial and industrial electric service represents the provision of electric service to commercial and industrial customers within the NSPM service territory. Costs associated with this service relate to the generation or purchase and delivery of electricity through Company-owned transmission and distribution facilities, primarily fuel or purchased power costs, facilities O&M and depreciation costs, and A&G costs. These costs reside within the NSPM Electric Utility.

###### *Electric – Street Lighting*

---

Street lighting electric service represents the provision of electric service to public authorities for lighting streets, highways, parks and other public places, or for traffic or other signal system service through Company-owned or customer-owned lighting equipment. Costs associated with this service relate to the generation or purchase and delivery of electricity through Company-owned transmission and distribution facilities, primarily fuel or purchased power costs, facilities O&M and depreciation costs, and A&G costs. These costs reside within the NSPM Electric Utility.

###### *Electric – Other Sales to Public Authorities*

---

Other sales to public authorities' electric service represent the provision of electric service to public authorities under special agreements or contracts. Costs associated with this service relate to the generation or purchase and delivery of electricity through Company-owned transmission and distribution facilities, primarily fuel or purchased power costs, facilities O&M and depreciation costs, and A&G costs. These costs reside within the NSPM Electric Utility.

### *Electric - Resale*

---

Resale electric service represents the provision of electric service to NSPM wholesale customers or public authorities for resale to end-user customers or to power marketers. Costs associated with this service relate to the generation or purchase and delivery of electricity through Company-owned transmission and distribution facilities, or through facilities owned by third parties, primarily fuel or purchased power costs, facilities O&M and depreciation costs, and A&G costs. These costs reside within the NSPM Electric Utility.

### *Electric - Interdepartmental*

---

Interdepartmental electric service represents the provision of electric service to NSPM company facilities at tariff rates. Costs associated with providing this service relate to the generation or purchase and delivery of electricity through Company-owned transmission and distribution facilities, primarily fuel or purchased power costs, facilities O&M and depreciation costs, and A&G costs. These costs reside within the NSPM Electric Utility.

### *Off-System Electric Sales*

---

NSPM sells electricity not required to serve its native load to off-system customers. Costs related to this activity can include fuel and purchased power costs. The revenues associated with these sales reside in FERC account 447, Sales for Resale-Electric. The costs related to this activity reside in FERC accounts 501, Fuel-Steam Generation; 555, Purchased Power; and 565, Transmission of Electricity by Others. In addition, the Company may allocate production O&M and transmission costs based on a percentage of overall sales relative to the type of off-system sales. These costs reside within the NSPM Electric Utility.

## **OTHER ELECTRIC OPERATING REVENUE**

---

### *Rent from Electric Property*

---

Rent from electric property results from the leasing of NSPM owned utility property not currently utilized for the provision of regulated services to non-affiliated third parties. Costs related to this service are primarily A&G costs associated with customer billings, as well as rental contract renewals. The revenue associated with the rentals resides in FERC account 454, Rent from Electric Property.

### *Interchange Agreement*

---

The electric production and transmission costs of the entire NSP System are shared by NSP-Minnesota and NSP-Wisconsin. A FERC-approved Interchange Agreement between the two companies provides for the sharing of all generation and transmission costs of the NSP System based upon demand and energy ratios reflecting usage by the respective companies. The costs associated with this agreement reside in FERC account 557, Other Power Supply Expenses; and FERC 565, Transmission of Electricity by Others. The revenues reside in FERC account 456.1, Revenue from Transmission of Electricity of Others.

### *Joint Operating Agreement*

---

The Joint Operating Agreement is a margin sharing agreement associated with proprietary energy trading activities. Revenues are recorded in FERC 456, Other Electric Revenues.

### *Miscellaneous Electric Revenue*

In addition to the services detailed above, there are various activities that cannot be accounted for elsewhere, such as utility locating services, scrap metal sales, WindSource, customer connections, and refuse derived fuel incentive. These revenues are recorded in FERC account 456, Other Electric Revenues.

### *GAS UTILITY*

#### *Gas - Residential*

Residential gas service represents the provision of natural gas service to residential customers within the NSPM service territory. Costs associated with this service relate to the purchase and delivery of gas through Company-owned facilities, primarily purchased gas, facilities O&M and depreciation costs, and A&G costs. These costs reside within the NSPM Gas Utility.

#### *Gas – Commercial and Industrial*

Commercial and industrial gas service represents the provision of natural gas service to commercial and industrial customers within the NSPM service territory. Costs associated with this service relate to the purchase and delivery of gas through Company-owned facilities, primarily purchased gas, facilities O&M and depreciation costs, and A&G costs. These costs reside within the NSPM Gas Utility. The table below shows the various rate classes within commercial and industrial gas services.

<b>Rate Class</b>	<b>Maximum Requirements – Daily Therms</b>	<b>Maximum Requirements – Annual Therms</b>
Small commercial	Less than 500	Less than 6,000
Large commercial	Less than 500	Greater than 6,000
Small demand billed commercial*	Less than 500	
Large demand billed commercial*	Greater than 500	

\* Upstream demand costs are billed based on the highest one-day usage in the customer's history.

#### *Gas – Interruptible*

Interruptible gas service represents the provision of natural gas service to interruptible customers within the NSPM service territory. Interruptible service is subject to curtailment when either additional upstream pipeline or local distribution capacity is needed to ensure service to firm customers. Costs associated with this service relate to the purchase and delivery of gas through Company-owned facilities, primarily purchased gas, facilities O&M and depreciation costs, and A&G costs. These costs reside within the NSPM Gas Utility. The table below shows the various rate classes within interruptible gas service.

<b>Rate Class</b>	<b>Maximum Requirements – Daily Therms</b>
Small interruptible	Less than 2,000
Medium interruptible	Greater than 2,000 and less than 50,000
Large interruptible	Greater than 50,000

### *Gas – Large Firm Transportation*

---

Large firm gas transportation service represents the provision of gas delivery service on behalf of end-use customers, third-party suppliers or marketers whereby NSPM transports gas owned by others over NSPM's gas pipeline system. Costs associated with this service primarily include the facilities O&M and depreciation costs and A&G costs. These costs reside within the NSPM Gas Utility.

### *Gas – Interruptible Transportation*

---

Interruptible gas transportation service represents the provision of gas delivery service on behalf of end-use customers, third-party suppliers or marketers whereby NSPM transports gas owned by others over NSPM's gas pipeline system. Interruptible transportation gas service is subject to curtailment when either additional upstream pipeline or the local distribution capacity is needed to ensure service to firm customers. Costs associated with this service primarily include the facilities O&M and depreciation costs and A&G costs. These costs reside within the NSPM Gas Utility.

### *Gas – Negotiated Transportation*

---

Negotiated firm and interruptible gas transportation service (bypass customers) represents the provision of gas delivery service on behalf of end-use customers, third-party suppliers or marketers whereby NSPM transports gas owned by others over NSPM's gas pipeline system. Interruptible transportation gas service is subject to curtailment when either additional upstream pipeline or the local distribution capacity is needed to ensure service to firm customers. Costs associated with this service primarily include the facilities O&M and depreciation costs and A&G costs. These costs reside within the NSPM Gas Utility.

### *Gas – Interdepartmental*

---

Interdepartmental gas service represents the provision of natural gas service or gas transportation service to NSPM company facilities at tariff rates. Costs associated with providing this service relate to the purchase and delivery of gas through NSPM owned facilities, primarily purchased gas, facilities O&M and depreciation costs, and A&G costs. These costs reside within the NSPM Gas Utility.

### *Gas – Limited Firm*

---

Standby gas service represents on-system back-up propane service for interruptible service customers. Costs associated with this service primarily include propane purchases and the facilities O&M. These costs reside within the NSPM Gas Utility.

### *Gas – Daily Balancing Service*

---

Daily balancing gas service represents a service to transportation customers that allows them to remedy deviations between nominated and delivered gas and gas consumed by the transportation customer. Costs associated with this service primarily include upstream pipeline costs. These costs reside within the NSPM Gas Utility.

## OTHER GAS REVENUE

---

### *Miscellaneous Gas Revenue*

---

Various services are provided that cannot be accounted for elsewhere such as propane transportation charges and bundled sales. These revenues are recorded in FERC account 495, Other Gas Revenues.

## COMMON ELECTRIC AND GAS REVENUE

---

### *Late Payments Fees/Miscellaneous Service Revenues*

---

Revenues from the additional charges imposed because of customers failure to pay their bill by specified due date are recorded into FERC account 450, Electric Forfeited Discounts; and FERC account 487, Gas Forfeited Discounts. Miscellaneous customer related revenue, such as service connections and returned check charges, are recorded in FERC account 451, Miscellaneous Electric Service Revenue; and FERC account 488, Miscellaneous Gas Service Revenues.

### *CIP Incentives*

---

The CIP Incentive is a mechanism established by an April 7, 2000 Order of the Commission that provides utilities with an incentive to increase cost-effective utility investment in conservation improvement programs beyond the spending levels required by Minnesota Statute. The revenues associated with the CIP incentives are identified by unique accounts and are recorded in FERC account 456, Other Electric Revenues; and FERC 495, Other Gas Revenues. An adjustment is made to remove these revenues from our cost of service study and they do not impact our revenue requirements.

### *ConnectSmart*

---

NSPM provides a service for customers moving into or across the region to set up utility service and other subscription services to their homes (e.g., newspaper, local and long-distance telephone, cable TV, etc.). NSPM, through its call center, receives telephone requests for this service, and sends these requests, for a fee, to AllConnect (a third-party contractor) for the coordination of installation of services. Costs related to this activity include direct charges for labor, materials and outside services associated with the service provided. In addition, payroll taxes, lost time, facilities, workers' compensation, incentive, pension, and benefit costs are allocated based on labor dollars, and labor-related overhead and a corporate residual overhead are applied to nonregulated business activities. The revenues and costs associated with this service are identified by unique accounts, and are recorded in FERC 417, Revenues from Nonutility Operations; and FERC 417.1, Expenses from Nonutility Operations. For rate making purposes, in the event this service experiences revenues in excess of direct expenses, an adjustment is made to credit the net impact in FERC 456, Other Electric Operating Revenues, to reflect the benefit of this service to the utility customers.

### *Hazardous Waste Disposal*

---

NSPM has a Hazardous Waste consolidation facility at Chestnut Service Center in Minneapolis, Minnesota. The facility accepts and consolidates hazardous and specially-regulated waste materials from generating assets, service centers, substations, office buildings, and field operations projects in both NSPM and NSPW service territories. This facility ensures the wastes are properly characterized aggregated and consolidated at approved, permanent and appropriately licensed waste disposal facilities. This facility is also the central collection point for any PCB contaminated electrical equipment.

### **NON-REGULATED BUSINESS ACTIVITIES**

---

The following business activities have been approved by the Commission as non-regulated business activities. Detailed descriptions of each of the non-regulated business activities are provided in this section.

#### *HomeSmart*

---

Xcel Energy HomeSmart offers resources for the repair, replacement and maintenance of major appliances and systems in customers' homes. This includes service plans to cover certain appliances, sewer and plumbing issues; heating, ventilating and air conditioning (HVAC) systems; replacement assistance coverage; and preventive maintenance. HomeSmart also sells and installs HVAC systems and water heaters. Costs related to these activities include direct charges for labor, equipment, materials, and outside services associated with the services provided. In addition, payroll taxes, lost time, and pension and benefit costs are allocated based on labor dollars. A labor related overhead, a corporate residual overhead, and a Customer Accounting overhead are applied to non-regulated business activities, as applicable. (Please refer to Section VII of the CAAM for more information.) The revenues and costs associated with HomeSmart are identified by unique accounts and are recorded in FERC 417, Revenues from Nonutility Operations; and FERC 417.1, Expenses from Nonutility Operations.

#### *Infowise*

---

Infowise is an energy management reporting solution with customized data for businesses to help manage and control their energy use. This product consists of unique interactive reports with detailed information, including both consumption and demand levels, to help the customer pinpoint and analyze their facility's energy use. By analyzing past energy use, this product can help drive company green strategies while helping customize a strategic business plan for facility managers, as well as deliver a bill estimator tool that keeps track of budgets and identifies cost saving opportunities. Costs related to this activity include direct charges for labor, materials and outside services associated with the service provided. In addition, payroll taxes, lost time, facilities, workers' compensation, incentive and pension and benefits are allocated based on labor dollars, and a labor-related overhead, a corporate residual overhead, and a customer billing overhead are applied to nonregulated business activities, as applicable. (Please refer to Section VII of the CAAM for more information.) The revenues and costs associated with Infowise are identified by unique SAP Cost Centers, and are recorded in FERC accounts 417, Revenues from Nonutility Operations, and 417.1, Expenses from Non-utility Operations. For rate making purposes, in the event this service experiences revenues in excess of direct expenses, an adjustment is made to credit the net impact in FERC 456, Other Electric Operating Revenues, to reflect the benefit of this service to the utility customers.

### *Customer Owned Street Lighting Maintenance*

---

NSPM supplies maintenance services for communities that own their own street light systems. Maintenance service for customer owned street light systems is limited to the fixture service only; and ranges from full fixture service to partial fixture service where the customer provides the material necessary to repair the streetlight. The customer is responsible for all other repairs and replacements under the “Non-regulated Customer Owned Street Maintenance” service. Costs related to this activity include labor and materials associated with the service provided. In addition, payroll taxes, lost time, and pension and benefit costs are allocated based on labor dollars, and a labor related overhead and a corporate residual overhead are applied to non-regulated business activities. The revenues and costs associated with this service are identified by unique accounts and are recorded in FERC 417, Revenues from Nonutility Operations; and FERC 417.1, Expenses from Nonutility Operations. See Docket E-002/M-92-614 for the Commission order to treat this service as non-regulated.

#### *Sherco Steam Sales to Liberty Paper Inc.*

---

NSPM supplies steam from the Sherburne County Generating Station to Liberty Paper, Inc. (“LPI”) in order to meet LPI’s thermal energy needs. Costs related to this activity include labor and materials associated with the service provided. In addition, payroll taxes, lost time, and pension and benefit costs are allocated based on labor dollars, and a labor-related overhead is applied to nonregulated business activities. The revenues and costs associated with this service are identified by unique accounts, and are recorded in FERC 417, Revenues from Nonutility Operations; and FERC 417.1, Expenses from Nonutility Operations which are excluded for ratemaking purposes. See Docket Nos. E002/M-93-1253 and E002/M-19-663 for the Commission orders to treat this service as non-regulated. In addition to steam services, LPI takes electric and natural gas services from NSPM which are tariffed services provided at tariffed rates.



## IV. TRANSACTIONS WITH AFFILIATES

---

### OVERVIEW

---

NSPM directly incurs and pays for the majority of its costs, there are, however, services provided to NSPM by other affiliates within the Xcel Energy system of companies. In addition, NSPM provides a limited amount of operations, maintenance, and management advisory services to its affiliates. NSPM has numerous Affiliated Interest Agreements that have been approved by the Commission.

The sections below separately detail the nature and terms of transactions for services and asset transfers provided by NSPM to its affiliates, as well as services and asset transfers provided to NSPM by each of its affiliates. This section includes descriptions of affiliate transactions only and does not include convenience payments.

The cost allocation methodologies under which the Service Company costs are assigned and allocated are set forth in the service agreement, and while they are not the subject of this NSPM CAAM, they are included in this section to provide as complete a picture as possible of all affiliate transactions. The NSPM Service Agreement is reviewed and filed annually with the Commission. The last filing was approved in Docket E,G002/AI-19-371 on July 10, 2019. NSPM's affiliate transactions consist primarily of transactions with the Service Company for administrative, management, accounting, legal, engineering, environmental, and other support services.

### Terms of Transactions

---

*Tariff Rate* – the price charged to customers under applicable tariffs on file with federal or state regulatory commissions. Tariff rates are used for transactions with affiliates involving the provision of regulated services.

*Fully Distributed Cost* – the term fully distributed cost means that transactions billed include all direct and indirect costs, including overheads. Affiliate transactions billed by NSPM include labor related overheads and a working capital fee when appropriate. This method of assigning and allocating costs to these affiliate transactions ensures that the payments to or by NSPM are reasonable and have not resulted in any ratepayer subsidization. In the table below, fully distributed cost may also refer to a price established in a separate Affiliated Interest Agreement.

NSPM applies a labor related overhead to services provided by NSPM to affiliates and also applies a working capital fee on services NSPM provides to non-NSPM company affiliates. Both the labor related overhead and the working capital fees are discussed in Section VII.

The remainder of this section is detailed by affiliate. Affiliates may be listed under the “Services Provided by NSPM to Affiliates” section and/or the “Services Provided by Affiliates to NSPM” section. The details relating to the nature, frequency, and terms of the affiliate transactions are itemized for NSPM and each affiliate.

## SERVICES PROVIDED BY NSPM TO AFFILIATES

Nature of Transactions	Terms
<i>NSPW</i>	
<i>O&amp;M</i> – production, decommissioning, and transmission costs associated with the Interchange Agreement (FERC Docket No. ER15-1575-000).	Fully distributed cost
<i>SCADA and Gas Dispatch</i> – sharing of SCADA costs in accordance with Docket G-002/AI-94-831.	Fully distributed cost
<i>Materials and Supplies</i> – materials and supplies, including any associated freight, purchase loadings, and warehouse loadings.	Fully distributed cost
<i>Miscellaneous</i> – miscellaneous other charges, including labor, associated loadings, and lease costs.	Fully distributed cost
<i>PSCo</i>	
<i>Materials and Supplies</i> – materials and supplies, including any associated freight, purchase loadings, and warehouse loadings.	Fully distributed cost
<i>Joint Operating Agreement</i> – margin sharing associated with proprietary energy trading activities.	Fully distributed cost
<i>Miscellaneous</i> – miscellaneous other charges, including labor, associated loadings, and lease costs.	Fully distributed cost
<i>SPS</i>	
<i>Materials and Supplies</i> – materials and supplies, and any associated freight, purchase loadings, and warehouse loadings.	Fully distributed cost
<i>Joint Operating Agreement</i> – margin sharing associated with proprietary energy trading activities.	Fully distributed cost
<i>Miscellaneous</i> – miscellaneous other charges, including labor and associated loadings and lease costs.	Fully distributed cost

*Xcel Energy Inc.*

---

<i>Miscellaneous</i> - miscellaneous other charges, including 401(k) match and a dividend on common stock.	Fully distributed cost
--	------------------------

**SERVICES PROVIDED BY AFFILIATES TO NSPM**

---

*Nature of Transactions*

---

*Terms*

---

*Xcel Energy Services Inc.*

---

<i>Executive Management Services*</i> – represents charges for executive management services, including, but not limited to, officers of Xcel Energy.	Fully distributed cost
---	------------------------

<i>Investor Relations*</i> – provides communications to investors and the financial community. Coordinates the transfer agent and shareholder record keeping functions and plans the annual shareholder meeting.	Fully distributed cost
--	------------------------

<i>Internal Audit &amp; Risk*</i> – reviews internal controls and procedures to ensure assets are safeguarded and transactions are properly authorized and recorded. Evaluates contract risks and trading risks.	Fully distributed cost
--	------------------------

<i>Legal*</i> – provides legal services related to labor and employment law, litigation, contracts, rates and regulation, environmental matters, real estate, and other legal matters.	Fully distributed cost
--	------------------------

<i>Claims Services*</i> – provides claims services related to casualty, public, and company claims.	Fully distributed cost
---	------------------------

<i>Corporate Communications*</i> – provides corporate communications, speech writing, and coordinates media services. Provides advertising and branding development for the companies within the Xcel Energy system. Manages and tracks all charitable contributions made on behalf of the Xcel Energy system.	Fully distributed cost
--	------------------------

<i>Employee Communications*</i> – develops and distributes communications to employees.	Fully distributed cost
---	------------------------

<i>Corporate Strategy &amp; Business Development*</i> – facilitates development of corporate strategy and prepares strategic plans, monitors corporate performance, and evaluates	Fully distributed cost
---	------------------------

business opportunities. Develops and facilitates process improvements.

*Government Affairs\** – monitors, reviews and researches government legislation. Fully distributed cost

*Facilities & Real Estate\** – operates and maintains office buildings and service centers. Procures real estate and administers real estate leases. Administers contracts to provide security, housekeeping and maintenance services for such facilities. Procures office furniture and equipment. Fully distributed cost

*Facilities Administrative Services\** – includes but is not limited to the functions of mail delivery, duplicating, and records management. Fully distributed cost

*Supply Chain\** – includes contract negotiations, development and management of supplier relationships and acquisition of goods and services. Also includes inventory planning and forecasting, ordering, accounting, and database management. Warehousing services includes receiving, storing, issuing, shipping, returns, and distribution of material and parts. Fully distributed cost

*Supply Chain Special Programs\** – develops and implements special programs utilized across Xcel Energy such as procurement cards, travel services, and compliance with corporate MWBE (minority women business expenditures) program goals. Fully distributed cost

*Human Resources\** – establishes and administers policies related to employment, compensation, and benefits. Maintains HR computer system, the tuition reimbursement plan, and diversity program. Coordinates the bargaining strategy and labor agreements with union employees. Provides technical and professional development training and general HR support services. Fully distributed cost

*Finance & Treasury\** – coordinates activities related to securities issuances, including maintaining relationships with financial institutions, cash management, investing activities, and monitoring the capital markets. Performs financial and economic analysis. Fully distributed cost

*Accounting, Financial Reporting & Taxes\** – maintains financial books and records. Prepares financial and statistical reports, tax filings, and ensures compliance with Fully distributed cost

the applicable laws and regulations. Maintains the accounting systems. Coordinates the budgeting process.

*Payment & Reporting\** – processes payments to vendors and prepares statistical reports. Fully distributed cost

*Receipts Processing\** – processes payments received from customers of the operating companies and affiliates. Fully distributed cost

*Payroll\** – processes payroll including but not limited to time reporting, calculation of salaries and wages, payroll tax reporting, and compliance reports. Fully distributed cost

*Rates & Regulation\** – determines the operating companies' regulatory strategy, revenue requirements, and rates for retail and wholesale customers. Coordinates the regulatory compliance requirements and maintains relationships with the regulatory bodies. Fully distributed cost

*Energy Supply Engineering and Environmental\** – provides engineering services to the generation business. Establishes policies and procedures for compliance with environmental laws and regulations. Researches emerging environmental issues and monitors compliance with environmental requirements. Oversees environmental cleanup projects. Fully distributed cost

*Energy Supply Business Resources\** – provides performance, specialists, and analytical services to the operating companies generation facilities. Fully distributed cost

*Energy Markets Regulated Trading & Marketing\** – provides electric trading services to the operating companies electric generation systems including load management, system optimization, and resource acquisition. Fully distributed cost

*Energy Markets-Fuel Procurement\** – purchases fuel for operating companies' electric generation systems (excluding nuclear). Fully distributed cost

*Energy Delivery Marketing\** – develops new business opportunities and markets the products and services for the Delivery business unit. Fully distributed cost

*Energy Delivery Construction, Operations & Maintenance\** – constructs, maintains, and operates electric and gas delivery systems. Fully distributed cost

*Energy Delivery Engineering/Design\** – provides engineering and design services in support of capacity planning, construction, operations, and materials standards. Fully distributed cost

*Marketing & Sales\** – provides marketing and sales services for the operating companies and affiliates for their electric and natural gas customers including strategic planning, segment identification, business analysis, sales planning, and customer service. Fully distributed cost

*Customer Service\** – provides service activities to retail and wholesale customers. These services include meter reading, customer billing, call center, and credit and collections. Fully distributed cost

*Aviation Services\** – provides aviation and travel services to employees. Fully distributed cost

*Fleet\** – oversees the Utility subsidiaries Fleet Services business unit. Fully distributed cost

*Business Systems\** – provides basic information technology services such as: application management, voice and data network operations and management, customer support services, problem management services, security administration, and systems management. In addition, Business Systems acts as a single point of contact for delivery of all information technology services to Xcel Energy. Business Systems partner with vendors to ensure the delivery of benchmarking, continuous improvement, and leadership around strategic initiatives and key developments in the marketplace. Fully distributed cost

*\* Corporate Governance activities within this service function will be allocated using the average of the revenue ratio with intercompany dividends assigned to Xcel Energy Inc., full time equivalent hours including overtime, and the total assets ratio including Xcel Energy Inc.'s per book assets.*

## V. COST ASSIGNMENT AND ALLOCATION PROCESS

---

### OVERVIEW

---

This section of the CAAM provides an overview of the cost assignment and allocation principles of NSPM and the accounting processes within the monthly accounting close and within the general ledger, including both system generated processes and manual processes, used to assign and allocate costs between the regulated services and the non-regulated business activities of NSPM. Each major step of the accounting process is identified in the following paragraphs and will be explained in conjunction with the process flowchart of this section. Each major step results in costs being either directly assigned or allocated to regulated services and non-regulated business activities. The result of applying these principles is that each company, utility, jurisdiction and non-regulated business activity pays the full cost for any service provided to support their respective operations.

Many of the assignment and allocation processes occur in the Service Company or are administered by Service Company personnel. As noted in the Introduction, the Service Company provides services “at cost” to the Utility subsidiaries and affiliate companies.

The processes discussed in this section are integral to the financial books and records of NSPM and are included to provide a comprehensive picture.

### COST ASSIGNMENT AND ALLOCATION PRINCIPLES

---

NSPM applies the following cost assignment and allocation principles. The cost assignment and allocation approach is a fully distributed costing method as approved by the Commission in NSPM’s electric and gas rates cases (E002/GR-92-1185, G002/GR-92-1186 and G002/GR-97-1606) and the Commission September 28, 1994 Order in Docket G, E-999/CI-90-1008.

The hierarchical cost assignment and allocation principles are:

- I. Tariffed rate shall be used to value tariffed services provided.
- II. Costs shall be directly assigned to either regulated or non-regulated business activities whenever possible.
- III. Costs that cannot be directly assigned to either regulated or non-regulated activities or jurisdictions will be described as common costs. Common costs shall be grouped into homogeneous cost categories designed to facilitate the proper allocation of costs between regulated and non-regulated activities or jurisdictions in accordance with the following principles:
  - a. Cost causation. All activities or jurisdictions that cause the cost to be incurred shall be allocated a portion of that cost. Direct assignment of a cost is preferred to the extent that the cost can be traced to the specific activity or jurisdiction.
  - b. Variability. If the fully distributed cost study indicates a direct correlation exists between a change and the incurrence of a cost and cost causation, that cost shall be allocated based upon that relationship.
  - c. Traceability. A cost may be allocated using a measure that has a logical or observable correlation to all the activities or jurisdictions that cause the cost to be incurred.

- d. Benefit. All activities or jurisdictions that benefit from a cost shall be allocated a portion of that cost.
- IV. Residual. The residual of costs left after either direct or indirect assignment or allocation shall be allocated based upon an appropriate general allocator as defined in this CAAM.
- V. Whenever neither direct or indirect measures of cost causation can be found, the cost category shall be allocated based upon a general allocator.

A significant portion of NSPM's costs are incurred directly by NSPM. These costs are directly assigned or allocated based on the above principles to utilities, jurisdictions, and to non-regulated business activities. Utility allocations are described in Section VII and jurisdictional allocations are described in Section IX.

## ACCOUNTING PROCESSES

---

The flowchart in this section provides a high-level overview of the major steps in the monthly accounting close process and the systems used to generate the financial books and records of NSPM. Several steps within the process have allocations imbedded within and are included to provide as much information as possible to promote an understanding of where direct assignment or allocations can occur.

### Feeder Systems (Addendum A, Flowchart Item 1)

---

The monthly close process initially starts with the collection of accounting information from feeder systems as identified in Item 1 on the flowchart. Feeder systems gather accounting transactions on a daily, weekly or monthly basis and 'feed,' or pass, those accounting transactions to the general ledger within SAP.

### SAP General Ledger System Processing (Addendum A, Flowchart Item 2)

---

Journal entries to record monthly transactions such as interest accruals, amortizations, cash transactions, receivables setup, etc., are entered directly into SAP using the SAP journal entry input screens. These journal entries also include the journal entries to record overheads on non-regulated business activities (see Section VII).

Once all the transactions from the processes identified above are recorded in SAP, there are multiple processing steps within SAP, including settlements and assessments. These processes affect regulated services and non-regulated business activities and are detailed separately on the following pages.



### Settlements and Assessments (Addendum A, Flowchart Item 3)

---

All costs identified as billable are processed using the settlement and/or assessment processes of the SAP system. These processes bill transactions from the legal entity that performed the service to the legal entity that received or is responsible for the service. This process captures:

- Service Company direct and allocated billings of all its costs to affiliated interests;
- Direct billings between a utility subsidiary and an affiliated interest other than the Service Company which are often referred to as intercompany charges or billings; and
- Direct billings between business areas within a legal entity.

For example, the settlements process will settle Service Company labor to the affiliated company if the labor is a direct charge or it will send the charges to an ACC if the charge is to be allocated. The assessment process will then clear the ACC by allocating the charges using an approved method of allocation to the legal entities to which the employee is providing services along with the appropriate labor and labor-related overheads. Transactions between affiliates (excluding XES) are direct charges, as are charges from one business area to another business area (for example, charges from the Distribution Operations business area to the Energy Supply business area). After the settlements and assessment processes are completed, all costs reside on the books of the legal entity ultimately responsible for the charge in the appropriate FERC account.

### Business View (Addendum A Flowchart Item 4)

---

The business view of the SAP general ledger provides a GAAP view of the accounting transactions necessary to prepare SEC financial statements and other GAAP financial reports as well as the information necessary for the business areas to manage the business.

### FERC Account Data Prior to Utility and Non-Regulated Allocations (Addendum A Flowchart Item 5)

---

At the same time that the business view is available, the pre-allocated FERC view of the SAP general ledger is available. The following utility allocations and non-regulated allocations are necessary for common costs to be allocated to the gas, electric, and non-regulated businesses.

#### Utility Allocations and Non-regulated Allocations (Addendum A, Flowchart Item 6)

NSPM's costs are directly assigned or allocated to electric, gas, or non-regulated business activities whenever possible. When charges can't be directly assigned, they are charged as common and then allocated to the electric and gas utilities using utility allocations. Common utility costs are grouped into two categories: (1) O&M utility allocations and (2) rate base and non-O&M utility allocations. These allocations are performed monthly within the SAP system and are described in Section VII.

In addition to the costs directly assigned to the non-regulated business activities from the Service Company and within NSPM, the non-regulated business activities are charged with a labor related overhead and an allocation of corporate costs. See Section VIII for additional information related to non-regulated business activities.

All costs that can be directly assigned or allocated to the electric or gas utility operations or to the non-regulated business activities are appropriately accounted for in the books and records of NSPM before jurisdictional allocations occur. A study is performed annually, and as required for rate case filing purposes, to identify all rate base and non-O&M costs that are common among the jurisdictions of NSPM (Minnesota, North Dakota, and South Dakota). These costs are then allocated among the jurisdictions according to the allocations described in Section IX.

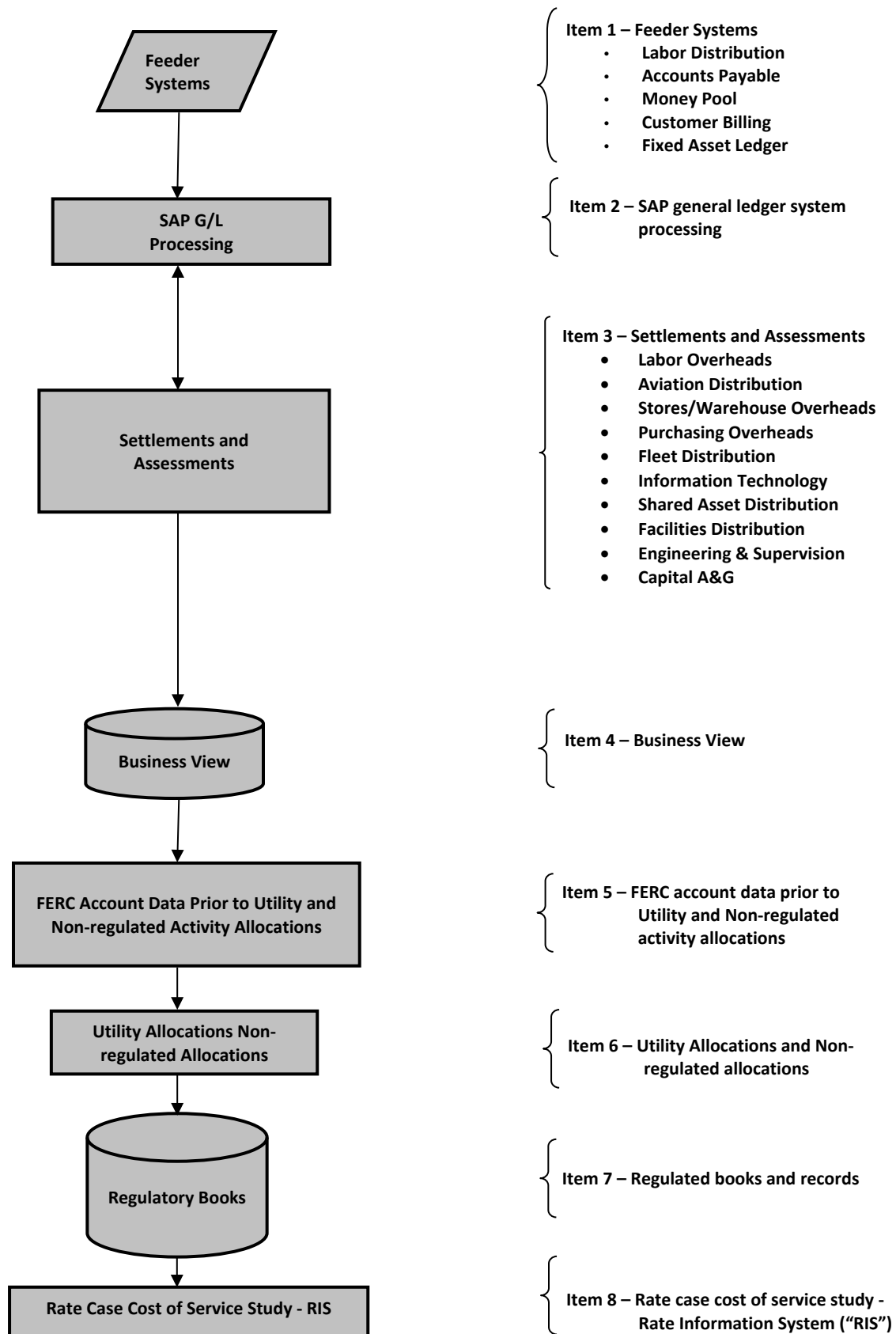
#### Regulatory Books and Records (Addendum A Flowchart Item 7)

After all the above processes are complete, the result is the FERC financial books and records of NSPM.

#### Rate Case Cost of Service Study (Addendum A Flowchart Item 8)

The FERC books and records are the starting point for the preparation of a cost of service study that will be used in a gas or electric rate case filing.

## ADDENDUM A – PROCESS FLOWCHART



## Feeder and Overhead System Detail

---

### LABOR DISTRIBUTION

---

Description:	Wages and salaries of employees engaged in work on behalf of regulated services and non-regulated activities are assigned or allocated based on positive time reporting through the labor distribution system. Positive time reporting requires each employee to report the hours worked for each day using one-tenth of an hour or greater increments, while providing for aggregation of time when appropriate. Under this method, employees' time is reported on the basis of accounting codes related to specific operating utility companies or affiliates and/or functional services.
Provider of Service:	Service Company Operating companies or affiliates
User of Service:	Operating companies or affiliates, including utility operations, jurisdictions, and non-regulated activities within an operating company.
Method of Allocation:	<p>All bi-weekly and semi-monthly employees' labor expenses are recorded by company personnel on time sheets and entered into the time reporting system, which feeds into the labor distribution system. The employee submitting the time sheet is responsible for coding the internal order numbers to charge the appropriate operating companies or affiliates, business function (e.g., capital, operations, maintenance, clearing, purchasing and/or warehousing, etc.) and regulated or non-regulated operations.</p> <p>Time must be completed and submitted for review and approval by certain cut-off dates established by the Payroll Department. The employee's supervisor or manager is responsible for reviewing and approving all time entries and verifying that the employee is using the correct accounting.</p> <p>The labor distribution system used for bi-weekly employees includes the distribution of actual paid and accrued labor dollars/hours to the internal order number charged based on the hours worked. Accrual of payroll is to facilitate the recording of labor costs on a calendar month basis. This includes any reversal of the prior month's accrual. The charge of labor dollars for semi-monthly employees to internal order numbers is based on a distribution of the monthly salary of the employee.</p>

## LABOR OVERHEADS

---

**Description:** Employee labor overhead costs are captured in the following categories:

**Benefit employees:**

- Non-productive labor costs (vacation, sick, holiday, etc.)
- Pension and Insurance (401k match, retirement related consulting, active healthcare, life and LTD insurance premiums, miscellaneous benefit programs and LTD benefits for former or inactive employees before retirement, as well as the service cost portion of qualified pension, non-qualified pension and retiree healthcare)
- Benefits Non-Service (non-service cost portion of qualified pension, non-qualified pension and retiree healthcare)
- Workers compensation (FAS 112 actuarial cost and insurance premiums)
- Incentives (Incentives are a labor overhead for Service Company, PSCo, and SPS. Incentives for NSPM and NSPW are charged directly to FERC accounts 920 and 517).
- Payroll taxes (FICA, FUTA, SUTA)
- Labor and expense of the Human Resource Service Center

**Non-Benefit employees:**

- Payroll taxes (FICA, FUTA, SUTA)
- Workers compensation

**Provider of Service:** Service Company  
Operating companies or affiliates

**User of Service:** Operating companies or affiliates, including utility operations, jurisdictions, and non-regulated activities within an operating company.

**Method of Allocation:** Labor overheads are allocated within a legal entity by calculating a separate loading rate for each cost category identified in the “Description” section above.

For each legal entity and each category, the costs are allocated based on a single-factor formula that is comprised of total estimated costs for the category divided by total estimated productive labor costs.

Legal entity specific rates for each category are applied to productive labor charges as appropriate for each resource type. Labor loadings applied to labor charges follow the labor charges. For example, Service Company labor overheads follow Service Company labor and NSPM labor overheads follow NSPM labor.

## AVIATION DISTRIBUTION

---

Description:	The Aviation Services department in the Service Company is responsible for managing and operating the two corporate leased aircraft used by the Xcel Energy. Costs include: pilot salaries including labor overheads, O&M costs, lease costs, and A&G costs associated with managing the Aviation Services department.
Provider of Service:	Service Company
User of Service:	Service Company, operating companies or affiliates, including utility operations, jurisdictions, and non-regulated activities within an operating company.
Method of Allocation:	<p>Aviation costs are allocated using the average of the Revenue Ratio with intercompany dividends assigned to Xcel Energy Inc., Full Time Equivalent Hours Including Overtime, and the Total Assets Ratio including Xcel Energy Inc.'s per book assets.</p> <p>Any spousal use of the aircraft must be approved and is billed to Xcel Energy Inc.</p>

## STORES/WAREHOUSE OVERHEAD

---

Description:	Inventory warehousing costs, including labor, supervision, materials and supplies are allocated through pools to the business areas as an overhead on materials and supplies as materials and supplies are issued from/returned to a storeroom or warehouse.
Provider of Service:	Service Company Operating companies
User of Service:	Operating companies or affiliates, including utility operations, jurisdictions, and non-regulated activities within an operating company.
Method of Allocation:	<p>The overhead costs for inventory items as noted above and associated adjustments are accumulated within the Supply Chain warehouse ACC's. These accumulated overhead costs are allocated to material issuances/returns from the storeroom.</p> <p>Costs are collected in ACC's on the Service Company and Operating Companies; then cleared using a warehouse overhead loading based on a costing sheet, cost element and AP document type criterion.</p>

## PURCHASING OVERHEAD

---

Description:	The Supply Chain organization in the Service Company has the responsibility for distributing the corporate purchasing and contract services costs to the functional area(s) of the operating companies or affiliates along with the cost of the materials and supplies ordered. Purchasing costs are made up of activities such as developing requisitions, contracts and purchase orders to procure materials and services and manage supplier relationships, negotiating complex procurement agreements/contracts for strategic supplier partnerships and service contracts, monitoring supplier performance, and managing purchase records, supplier qualification records, supplier diversity program, and support, maintenance, and performance monitoring of key applications and metrics used throughout the purchasing process. The Supply Chain organization is supported by specific Human Resources personnel who assist with supplier qualification processes as well as by the Enterprise Security department who manages the Security Vendor Risk Assessment process.
Provider of Service:	Service Company Operating companies
User of Service:	Service Company, operating companies and affiliates, including utility operations, jurisdictions, and non-regulated business activities within an operating company.
Method of Allocation:	Costs are collected in ACC's on the Service Company and the operating companies and cleared using an overhead loading based on costing sheet, cost element, and AP document type criterion.



## FLEET DISTRIBUTION

---

Description:	<p>The Fleet Services department in the Service Company is responsible for managing the fleet assets owned by the operating companies. Fleet assets are vehicle units that are organized into fleet work centers, which group together vehicles similar in nature for a specific business function within an Operating Company. .</p> <p>The SAP Work Manager records the utilization of our fleet assets and allocates the cost to the business areas of operating companies and affiliates for the costs of using vehicles or associated equipment using fleet activity rates based on work centers.</p> <p>Fleet costs included in the calculation of the monthly billing rate include: licensing taxes and fees, lease costs, material and labor costs for maintenance and repair, fuel, labor loadings, and overhead for overall management of the Fleet Services department that includes labor, facilities, insurance, utilities, computers, phones, and office supplies.</p>
Provider of Service:	<p>Service Company Operating companies</p>
User of Service:	<p>Service Company, operating companies or affiliates, including utility operations, jurisdictions and non-regulated business activities within an operating company.</p>
Method of Allocation:	<p>Costs are collected in ACC's on the Service Company and operating companies which are cleared using an overhead fleet rate based on the weighted vehicle type to the respective business area.</p>

## INFORMATION TECHNOLOGY

---

**Description:** The Business Systems organization in the Service Company is responsible for managing the corporate IT assets and services of Xcel Energy. Business Systems bills out O&M and capital costs related to Xcel Energy's corporate IT equipment and services incurred internally, as well as costs incurred through third party vendors. Costs include system O&M, desktop services, phone service, servers, infrastructure costs, software, software licensing, system design and implementation, labor and labor overheads, etc.

**Provider of Service:** Service Company

**User of Service:** Service Company, operating companies, or affiliates, including utility operations, jurisdictions and non-regulated activities within an operating company.

**Method of Allocation:** IT costs are charged through several different methods.

Costs are charged directly to the operating companies, affiliates, jurisdictions or non-regulated activities on the invoice, timesheet, expense report or other source document to the company(ies) benefiting from the service whenever possible.

If costs cannot be charged directly to an operating company, affiliate, jurisdiction or non-regulated activity, the costs are charged to the appropriate Service Company indirect ACC that will assign the costs using a cost causative method to the companies benefiting from the system, application, or service.

For costs that can be identified as benefiting a particular service function, those services would be charged to a Service Company indirect ACC using the approved allocation factor for that business area.

If an indirect ACC cannot be identified that would assign costs in a cost causative method, a new indirect ACC will be created. However, if the project will be in-serviced within one year and if O&M costs will be less than \$250,000 in total for the project, an internal order will be used to assign costs using a cost causative method to the companies benefiting from the system, application, or service.

## ACCOUNTS PAYABLE

---

**Description:** The Payment and Reporting Department (Accounts Payable), in the Service Company, processes several types of documents for payment on behalf of the operating companies and affiliates. Accounts Payable uses SAP to process invoice payments associated with purchase orders, contracts, requests for payment (non-purchase orders, non-contract invoices) and employee payments, including per diem charges, suggestion system award payments and employee expense reimbursements.

The charges for goods, materials and services, which post directly to the general ledger of each operating company and affiliate, differ for each type of document.

**Provider of Service:** Service Company

**User of Service:** Service Company, operating companies and affiliates, including utility operations, jurisdictions, and non-regulated activities within an operating company.

**Method of Allocation:** Within each operating company and affiliate, charges are directly assigned whenever possible. Charges may be distributed to multiple business functions or business areas based on the accounting code(s) on each document. If necessary, costs may be allocated using any surrogate measure that has a logical or observable correlation to the charges in the quantities sold, the services that caused the cost to be incurred or that benefited from the cost. The following are examples of some of the logical or observable correlations used to allocate costs contained on Accounts Payable documents:

- Quantity (units, count, etc.)
- Measurement or size (length, space, columnar inch, etc.)
- Volume (barrels, gallons, liters, etc.)
- Weight (ounce, pound, ton, etc.)
- Hours (hours of professional or contract services)
- Labor dollars (charge is in the same proportion as the labor hours of the department)
- Number of customers, meters, employees, etc.
- Revenue dollars
- Plant in service
- Square footage

## SHARED ASSETS DISTRIBUTION

---

Description:	Shared assets are defined as capitalized assets that are owned by one legal entity but are used for the benefit of multiple entities. This would include land structures and improvements, office furniture and equipment, computer and communication equipment, and some software systems that are used by employees in the performance of their jobs.
Provider of Service:	Operating companies or affiliates
User of Service:	Service Company, operating companies and affiliates
Method of Allocation:	All allocations are billed through the Service Company and charged to a Service Company internal order that will assign the costs using a cost causative method to the companies benefiting shared assets. For IT related assets, the costs will be charged to the system application or service internal order. For facility assets, the costs will be charged to the respective Service Company facilities ACC that will assign the costs following employee labor.

## FACILITIES DISTRIBUTION

---

**Description:** Facilities costs are assigned or allocated to the functional areas of operating companies and other affiliates who benefit from the use of the facilities. Depending on whether a building is used by one utility company or is a “shared” building, i.e., building used by employees of more than one operating company or affiliate, facility costs may include:

**Single-utility facility:**

The administrative property services labor and non-labor costs, utility expenses, maintenance costs for structures and systems, pro-rated share of property taxes (for owned buildings), and the rent and occupancy expenses (for leased buildings).

**Shared facility:**

Administrative property services labor and non-labor costs, utilities expenses, and the maintenance costs for structures and systems are captured. If the building is leased, the rent is included. If the building is owned, the carrying costs of the shared assets, such as the depreciation and a return on rate base, are included in the facilities’ cost.

The Property Services department is responsible for the owned and leased facility.

**Provider of Service:** Service Company or operating companies

**User of Service:** Service Company, operating companies, and affiliates

**Method of Allocation:** Costs for a single-utility facility are accumulated in the ACC of the company benefitting from the use of the building and are then allocated to functional FERC rent accounts based on the most recent quarter’s labor charges.

Costs related to a shared facility, i.e., buildings used by employees of more than one operating company or affiliate, are first accumulated in ACC’s specific to the shared facility and then distributed to each operating company and affiliate based upon the most recent quarter’s labor for the specific employees located in each facility. Once costs are assigned to the appropriate company, they are then allocated to the functional FERC rent accounts based on the most recent quarter’s labor charges.

## MONEY POOL

---

Description:	Through the Utility Money Pool (“UMP”), temporary surplus funds of Xcel Energy are available for short-term loans to other operating companies with cash needs.
Provider of Service:	Service Company
User of Service:	Operating companies
Method of Allocation:	<p>An operating company can borrow from, and make loans to, the UMP, which is administered at cost by the Service Company. In addition, Xcel Energy Inc., the Holding Company, can deposit surplus funds into the UMP but cannot borrow from the UMP. Interest income or expense is charged or credited, as appropriate, to the UMP participants.</p> <p>All charges are directly billed from the Service Company to the appropriate operating company.</p> <p>NSPM petitioned for and received approval on the use of a UMP in Docket No. AI-04-100.</p>

## CUSTOMER BILLING

---

Description:	NSPM bills customers for electric, gas, propane, and miscellaneous non-regulated activities through the customer billing system.
Provider of Service:	Operating companies
User of Service:	Operating companies, including utility operations, jurisdictions, and non-regulated activities.
Method of Allocation:	<p>Costs related to customer billing are direct charged to specific operating companies whenever possible.</p> <p>When costs cannot be directly assigned to a specific operating company, they are allocated based on the number of customers.</p> <p>Non-regulated activities that use the customer billing system are allocated a customer accounting overhead based on revenue dollars. See Section VII.</p>

## ENGINEERING AND SUPERVISION (“E&S”) OVERHEAD

---

**Description:** E&S costs are capitalized as construction overheads. E&S overheads are applied where it is not practical to direct charge the pay and expense of the engineers, surveyors, draftsmen, inspectors, first line management, and their assistants to construction. NSPM uses the E&S overhead allocation to charge these expenses to capital projects.

**Provider of Service:** Operating companies and Service Company

**User of Service:** Operating companies.

**Method of Allocation:** Costs related to E&S are gathered in an ACC separately by functional class and utility (production, transmission, and distribution). The ACC’s are fully allocated on a monthly basis to clear the balances to zero. These costs are sent to the fixed asset ledger and then are allocated to each eligible capital internal order based on current month charges and the calculated rate.

The fixed asset ledger tracks all capital projects and work order expenditures for Xcel Energy on a life-to-date basis. Once expenditures are recorded on the books of the appropriate legal entity, the fixed asset ledger system generates the overhead allocations, and if appropriate, AFUDC, which are then applied to the individual internal orders. In addition, the fixed asset ledger calculates monthly depreciation by legal entity and handles the transfer of work orders from FERC account 107, Construction Work in Progress; to FERC account 106, Completed Construction-Not Unitized; to FERC account 101, Utility Plant in Service. The transfer of non-utility costs is within FERC account 121, Non-Utility Property using sub accounts.



## CAPITAL A&G

---

Description:	A&G costs are capitalized as construction overheads. The overhead relates to all the personnel in the administrative office that work on construction to assure its continued operation but are not direct to any one project. A prime example is the payroll analyst whose responsibility it is to assure the construction labor receives its payroll checks. Because it is inefficient for these employees to direct charge all the work orders an overhead process is used to facilitate charging the capital work orders.
Provider of Service:	Operating companies and Service Company
User of Service:	Operating companies.
Method of Allocation:	Each operating company performs an A&G study every other year to review the time employees in certain administrative departments spend on capital work. A percent of payroll for these employees, based on the A&G study results is charged to an overhead allocating cost center, one-twelfth each month. The overhead cost center is allocated to each work order based on current month charges.

## VI. UTILITY ALLOCATIONS

---

### OVERVIEW

---

NSPM's costs are directly assigned or allocated to electric, gas, or non-regulated activities whenever possible or charged as common and then allocated to the electric and gas utilities using utility allocations. Common utility costs are grouped into two categories: (1) O&M utility allocations and (2) rate base and non-O&M utility allocations. The O&M utility allocations are processed monthly within SAP and are explained below. The common rate base and non-O&M utility allocations are completed as part of an annual study and for rate case filing purposes which are explained below.

### O&M UTILITY ALLOCATIONS

---

#### Introduction

---

Common O&M utility allocations are applied to common costs that are recorded in A&G (FERC accounts 920-935), customer accounting, and customer information and sales (FERC accounts 901-917). Table A in this section lists the NSPM allocation methodology applied to each FERC account or range of FERC accounts.

#### Methodology

---

NSPM uses the following methods to allocate common O&M costs. These methods were developed to achieve the most cost causative relationship that each FERC account or range of FERC accounts has with electric and gas utility operations. The allocators used are as follows:

#### Customer Allocator

---

The customer allocator is used to allocate common utility costs in FERC accounts 901-903, and the non-commodity bad debt portion of FERC 904 and 905-917 among electric and gas operations. The allocation is based on the customer bill counts for the electric and gas utilities. The allocator used in the current year is developed based on the previous years' actual customer bill count.

#### Revenue Allocator

---

The revenue allocator is used to allocate common utility costs for commodity bad debt, recorded in FERC account 904, among electric and gas operations. The allocation is based on a rolling four-year average of actual electric and gas revenues. The allocator in the current year is developed based on the four previous years' actual operating revenues from the corporate income statement.

#### Three-Factor Allocator

---

The three-factor allocator is used to allocate common utility costs in FERC account ranges 920-924 and 927-935 among electric and gas utilities. The allocation is based on the weighted average of operating revenue, plant in service, and supervised O&M. The allocator used in the current year is developed based on the previous years' actual operating revenue, plant in service and supervised O&M.

### *Labor Allocator*

---

The labor allocator is used to allocate common utility costs in FERC accounts 925-926 to the electric and gas departments. The allocation is based on operating labor for the electric and gas utilities. The allocator used in the current year is developed based on the previous years' actual operating labor.

## **RATE BASE AND NON-O&M UTILITY ALLOCATIONS**

---

### *Introduction*

---

A study is performed annually, and for rate case filing purposes, to identify all rate base and non-O&M costs that are common among the utility operations of NSPM in order to allocate them to the electric and gas utilities.

### *Methodology*

---

NSPM uses the following methodology to allocate common rate base and non-O&M costs. These allocation factors were developed to achieve the most cost causative methodology based on the pool of costs being allocated. Table B in this section lists the methodology applied to specific pools of costs. The allocators used are as follows:

### *Three-Factor Allocator*

---

The allocation is based on the weighted average of operating revenue, plant in service, and supervised O&M. The allocator used in the current year is developed based on the previous years' actual operating revenue, plant in service and supervised O&M.

### *Computer Software Study*

---

A composite allocator is used to allocate common computer software rate base (plant) and non-O&M (plant related) costs among electric and gas utilities. Software assets and related costs are presented in a cost of service study using a single amount. A study of all computer software is done to determine how each individual software asset that is part of the single amount should be allocated. All individual allocations are summarized to create a single composite allocation that is then applied to the summarized computer software plant and plant related costs.

### *Transportation Study*

---

Individual allocators are used to allocate common transportation rate base (plant) and non-O&M (plant related) costs among electric and gas utilities. Transportation assets are reviewed to determine where vehicles are used and allocation factors are developed.

**Table A – O&M Utility Allocations**

<b>FERC Account</b>	<b>Allocation Method</b>	<b>Basis for Allocation Selection</b>
901-917 (excluding commodity bad debt in FERC 904)	Customer Allocator	Customer bill counts are a reasonable methodology to use to allocate common customer accounting and customer information and sales costs recorded in FERC accounts 901-917 because these costs are customer related costs, e.g., credit and collection, customer accounting, bad debt, etc.
904 (commodity bad debt portion)	Revenue Allocator	A revenue allocator is a reasonable methodology to allocate commodity bad debt because these costs have a cost-causative relationship to uncollectible utility revenues.
920-924	Three-factor Allocator	A three-factor allocation is reasonable because there is no single allocator that could provide a cost-causative link. A three-factor allocator that measures three distinct aspects of the Company and results in an overall fair assignment of costs to the electric and gas utilities is used and is based on equally weighting operating revenue, plant in service and supervised O&M.
925-926	Labor Allocator	A labor allocation is reasonable because the costs recorded in these accounts are injuries and damages and pension and benefit costs. These costs have a cost-causative relationship with labor.
927-935	Three-factor Allocator	A three-factor allocation is reasonable because there is no single allocator that could provide a cost causative link. A three-factor allocator that measures three distinct aspects of the Company and results in an overall fair assignment of costs to the electric and gas utilities is used and is based on equally weighting operating revenue, plant in service and supervised O&M.

**Table B – Rate Base and Non-O&M Utility Allocations**

<b>Utility</b>	<b>Functional Class</b>	<b>Pool of Costs</b>	<b>Allocation Methodology</b>
Electric			Direct Assignment
Gas			Direct Assignment
Common	26/Common Intangible Plant	Computer Software	Computer Software Study
Common	31/Common General Plant	General Furniture & Equipment	Three-Factor Allocation
Common	31/Common General Plant	Electric Distribution – Mass – MN	Direct Assignment to Electric
Common	31/Common General Plant	Electric Distribution – ND	Direct Assignment to Electric
Common	31/Common General Plant	Electric Distribution – MN	Direct Assignment to Electric
Common	31/Common General Plant	Electric Distribution Vaults	Direct Assignment to Electric
Common	31/Common General Plant	Allen S King Plant	Direct Assignment to Electric
Common	31/Common General Plant	Electric Transmission Line – MN	Direct Assignment to Electric
Common	31/Common General Plant	Electric Transmission Substation – MN	Direct Assignment to Electric
Common	31/Common General Plant	Gas Distribution – MN	Direct Assignment to Gas
Common	31/Common General Plant	General Tools and Other Equipment	Three-Factor Allocation
Common	31/Common General Plant	Office, Service & Other Bldgs – MN	Three-Factor Allocation
Common	31/Common General Plant	Office, Service & Other Bldgs – ND	Three-Factor Allocation
Common	31/Common General Plant	Office, Service & Other Bldgs – SD	Three-Factor Allocation
Common	31/Common General Plant	Software – Minnesota	Three-Factor Allocation
Common	31/Common General Plant	Transportation Equipment – MN	Transportation Study
Common	31/Common General Plant	Transportation Equipment – MN	Transportation Study
Common	31/Common General Plant	Transportation Equipment – SD	Transportation Study
Common	31/Common General Plant	Prairie Island	Direct Assignment to Electric
Common	31/Common General Plant	Inver Hills – Prod Other	Direct Assignment to Electric
Common	31/Common General Plant	Big Oaks Rec Area	Three-Factor Allocation
Common	31/Common General Plant	Black Dog	Direct Assignment to Electric
Common	31/Common General Plant	High Bridge	Direct Assignment to Electric
Common	31/Common General Plant	Riverside	Direct Assignment to Electric
Common	31/Common General Plant	Sherco	Direct Assignment to Electric
Common	31/Common General Plant	Gas Prod – Wescott – MN	Direct Assignment to Gas
Common	31/Common General Plant	General Tools and Other Equipment	Three-Factor Allocation
Common	31/Common General Plant	General Plant – MN	Three-Factor Allocation
Common	31/Common General Plant	General Plant – SD	Three-Factor Allocation
Common	31/Common General Plant	General Plant – ND	Three-Factor Allocation

## VII. NON-REGULATED ACTIVITY ALLOCATIONS

---

### INTRODUCTION

---

The purpose of this section is to detail the methods of assigning and allocating costs between the regulated services and the non-regulated activities of NSPM.

NSPM follows the same approach for all types of costs for its fully distributed costing method. As discussed earlier in the CAAM, NSPM's method was approved by the Commission in its electric and gas rate cases (E002-GR-92-1185, G002-GR-92-1186 and G002/GR-97-1606) and the Commission's September 28, 1994 Order in Docket No. G,E-999/CI-90-1008.

The Commission established the following hierarchical cost assignment and allocation principles in Docket No. G,E-999/CI-90- 1008:

1. Tariffed rate shall be used to value tariffed services provided to non-regulated activities.
2. Costs shall be directly assigned to either regulated or non-regulated activities whenever possible.
3. Costs that cannot be directly assigned are common costs, which shall be grouped into homogenous cost categories. Each cost category shall be allocated based on direct analysis of the origin of the costs whenever possible. If direct analysis is not possible, common costs shall be allocated based upon an indirect cost causation.
4. Whenever neither direct or indirect measures of cost causation can be found, the cost category shall be allocated based upon a general allocator.

This process accomplishes the proper separation of costs between NSPM's regulated utility business and non-regulated activities. Each activity that could be considered as being outside of NSPM's electric and gas business is reviewed for regulated/non-regulated treatment. If the activity is approved to be treated as a non-regulated operation, the non-regulated cost allocation process is followed.

There are limited situations where an activity that would be in the public interest could not be pursued if a fully distributed costing approach was followed. In such circumstances, NSPM has filed, and will continue to file, any deviation from a fully distributed costing process on a project-specific basis. Any existing exceptions have been filed and approved by the Commission.

### Evaluation Process

---

NSPM's approach to fully distributed costing includes the following steps of analysis: business profile, direct charging, labor overheads, cost causation allocation, labor related overhead, and corporate residual allocation. Non-NSPM affiliates are charged a working capital fee as discussed in Section IV.

### Business Profile

---

The allocation process begins by reviewing each non-regulated activity for the services NSPM's utility business will be providing to the non-regulated activity.

### Direct Charging (Addresses Principle #2)

Cross charges between NSPM service providers and non-regulated activities are reviewed with the business. Any process, project, or service performed for the direct benefit of a non-regulated activity is directly charged to the non-regulated activity. The business area providing service to the non-regulated activity communicates the anticipated level of service and how much the service will cost.

Labor charges are directly assigned to the non-regulated activity within the budgeting process, generally based on historical charges and taking into consideration known changes. The non-labor charges are directly charged. This process enables charging for all service that will be provided.

### Cost Causation Allocations (Addresses Principle #3)

If no direct charge has been established for a service expected to be provided, a cost causation allocation is developed. Direct charging is preferred. However, if a service is expected to be provided and was not budgeted as a direct charge, an estimate of the cost of the service is made and allocated to the non-regulated business. An example of this would be, when a service is being provided, but it is at such a minimal level that it would be very difficult or cost prohibitive to charge on a direct basis.

### Overhead Costs (Addresses Principle #4)

The overhead allocation factors capture indirect costs associated with providing services to non-regulated activities.

NSPM currently uses a labor overhead rate developed by reviewing the expenses incurred in support of employee related activities (such as employee programs, employee relations, training, employment, compensation and benefits program development costs, diversity, safety), office equipment needs, and supervision of the service provider. The labor overhead is applied to fully loaded labor. The labor related overhead is applied to non-regulated services wholly contained within NSPM and affiliate or third party transactions.

For non-regulated services wholly contained within NSPM, a portion of NSPM's corporation costs are allocated based on a two-factor formula that takes into consideration the relative size of the non-regulated business by using number of employees and revenues.

Most non-regulated activities are also allocated a portion of NSPM's common Customer Accounting Costs. The distinction here is whether the non-regulated activity uses the customer accounting services of NSPM. For those activities that do use these services, common Customer Accounting Costs are allocated on the basis of revenues earned by each non-regulated activity. The Company utilizes revenue dollars for regulated activities and non-regulated activities to allocate the common portion of Customer Accounting Costs, recorded in FERC accounts 901-916, to the non-regulated activities. Excluded from the Common Costs in FERC accounts 901-916 are: FERC account 902, Meter Reading Expenses; FERC account 904, Uncollectible Accounts; and CIP costs in FERC account 908, Customer Assistance Expenses. These costs have been excluded because they are not pertinent to NSPM's non-regulated activities, as the non-regulated activities account for their own bad debt expenses separately.

### Working Capital Fee (Addresses Principle #3)

The working capital fee is applied to non-NSPM affiliates. The fee is based on the current Prime Rate and is reviewed and updated quarterly. This fee is to compensate the regulated business for the cost of working capital used by affiliates.



## VIII. JURISDICTIONAL ALLOCATIONS

---

### INTRODUCTION

---

NSPM's methods for assigning and allocating common O&M costs, plant and plant related, and other rate base investment to jurisdictions is intended to distribute costs in a manner that most closely reflects the benefit received from the expenditure. Accurately stating the assigned and allocated costs of the Company, as they relate to causation of the costs, is a fundamental part of creating a fair distribution of those costs to jurisdiction.

NSPM uses three methods to assign and allocate O&M expense, plant and plant related, and other rate base investment to jurisdiction:

1. direct assignment based on FERC account and location,
2. allocate based on cost causation, and
3. allocate based on a default allocator.

Determination of the assignment and allocation of costs to jurisdiction is an annual process designed to identify the jurisdiction(s) that receive the benefit from the cost or investment. During the review, the three methods stated above are used to ensure that the appropriate jurisdiction(s) is assigned or allocated the cost. It is NSPM's primary goal to direct assign or allocate based on cost causation as often as possible, and allocate based on a default as little as possible.

The first step in assigning costs and investments to a jurisdiction is to identify all costs that can be directly assigned to a jurisdiction (Minnesota, North Dakota or South Dakota), based on the location where work is being performed. For O&M expense, the SAP general ledger account has a location indicator (Profit Center) and a FERC account number associated with it and these are used to determine the appropriate jurisdiction(s) for assigning costs. The individual business areas determine and maintain the appropriate values for these codes based on the type of work being performed and which customers benefit from it. For plant investment data, the PowerPlan system's functional class ID, state code and the function that it is serving are used to determine the appropriate jurisdictions to assign costs for plant, plant related and other rate base costs.

### Direct Assignment Based on FERC Account and Location

---

The first method NSPM uses is to direct assign costs whenever possible. For example, the distribution portion of an electric substation (that which is assigned to a distribution FERC account function) and is located in the Twin Cities metro area can be directly assigned to the Minnesota jurisdiction based on location as it directly serves only customers in Minnesota. In addition, all gas transmission and distribution property are directly assigned to the jurisdiction based on where the property is located as defined within the PowerPlan system. The Capital Asset Accounting organization maintains the capitalized property data.

An O&M example of direct assignment (expense) would be either electric or gas special meter reading done in the Twin Cities metro area (assigned to a distribution FERC account). The meters read are for customers in the State of Minnesota; therefore, the related costs are directly assigned to the Minnesota jurisdiction.

All regulatory expenses specific to a jurisdiction are directly assigned to that jurisdiction. For example, indirect assessments charged to NSPM, from the Minnesota Department of Commerce and the Commission, are directly assigned to the Minnesota jurisdiction.

### Allocation Based on Cost Causal Relationship

---

The second method NSPM uses identifies all investments and costs that can be assigned to jurisdiction based on a causal relationship, and allocates these costs using the most cost causal allocation method. Examples of electric and gas analyses are as follows:

#### Electric

---

NSPM operates an integrated electric transmission system that transports electricity to NSPM's distribution system that in turn, supplies electricity to all of NSPM's customers. The transmission system is built to meet the demand created by serving its customers and, therefore, NSPM uses a coincident peak transmission demand taken from twelve consecutive months that constitute a calendar year method, to allocate transmission investment to all of its jurisdictions. All of the expense and plant investment, assigned to transmission function, exists to support NSPM's infrastructure, is fixed in nature and is assigned to jurisdiction based on transmission demand.

The cost causation allocators used for electric production expense or plant investment is a twelve-month coincident peak demand or energy, depending on the type of expense or plant investment. If the expense is variable in nature, energy is used to make the assignment to jurisdiction. If it is determined that the expense or plant investment exists to support NSPM's infrastructure and is fixed in nature, the demand allocator is used to make the assignment to jurisdiction.

## Gas

---

From a supply standpoint, for example, NSPM operates its gas distribution system as a single unit. NSPM purchases natural gas, pipeline delivery capacity, and transmission of gas purchased to meet its customers' requirements on a system-wide basis. In addition, NSPM also operates propane-air (LPG) peak shaving facilities and liquefied natural gas (LNG) peaking facilities to meet firm demand in excess of natural gas daily pipeline entitlement for the benefit of the entire NSPM system. Because these types of costs support the entire operating company system, it is not possible to direct assign them to a specific jurisdiction. For this example, the O&M production and storage functions are allocated to jurisdiction based on the type of expense within the FERC account number. The transmission function is allocated based on the gas load dispatch allocator that is a combination of the design day firm demand allocator and total annual throughput. For plant investment, all production and storage facilities are allocated based on the gas design day allocator related to the design day firm demand.

## Electric & Gas

---

Cost and investment in support of NSPM's distribution, customer accounting, and customer information & sales are more easily identified by state based on the location or where the work is being performed, or they can be allocated to jurisdiction using customers as a basis. In cases where services are provided and serve all regional customers, a regional allocator is developed which reflects the number of customers served in Minnesota and North Dakota or Minnesota and South Dakota, depending on the region. This represents a causal relationship between costs incurred in those regions and the assignment of costs to jurisdiction. Locating services performed in the Fargo area is an example of these types of costs. Locating services are performed for customers on both sides of the Minnesota/North Dakota border and are, therefore allocated to jurisdiction based on the number of year-end average customers in the North Dakota Region, which includes Fargo, Moorhead, Grand Forks, East Grand Forks and Minot.

## Allocation Based on a Default Allocator

---

Allocation of common and general investment or A&G expense: costs and investment that cannot be assigned to jurisdiction using either direct assignment or allocation based on cost causation as described above are allocated to jurisdiction using a default allocator.

## Common and General Plant Investment

---

The default allocator for electric plant investment is determined by the function that it serves. Common and general plant that serves production uses a twelve-month coincident peak demand allocator to allocate costs to jurisdiction. Plant serving transmission uses a twelve-month coincident peak transmission demand allocator to allocate costs to jurisdiction. For plant serving distribution, the number of year-end average customers is used to allocate costs to jurisdiction.

For Gas plant a default allocator is also determined by the function that it serves. For general and common plant, a year-end average customer allocator is used as the default. If the investment function has been determined to be gas production related, then the default jurisdictional allocator used in the production allocator is gas design day.

## Administrative and General Expenses

---

When assigning or allocating A&G expenses to jurisdiction, a cost causative allocator is used if a functional relationship is easily established. In other instances, Electric A&G costs are allocated to jurisdiction using an equally weighted two-factor allocator based on electric plant in service and electric O&M expense (excluding A&G). The two factor allocator is developed by first calculating a three part historical ratio of plant investment directly serving production, transmission or distribution and a three part historical ratio of O&M expenses assigned to FERC accounts that are either production, transmission or directly serve customers (distribution, customer accounting, customer information or sales). These two ratios are then averaged to develop an equally weighted production, transmission and distribution ratio. This resulting three part ratio is then multiplied times the jurisdictional O&M default allocation ratios. The electric production portion is allocated to jurisdiction using a twelve-month coincident peak demand allocator; the transmission portion using the transmission demand allocator; and the customer portion is allocated using twelve-month end-of-year customers. The final step is to add the three sets of jurisdictional ratios together to form the two factor jurisdictional allocator used to allocate electric A&G costs supporting corporate functions.

Gas A&G expenses are allocated to jurisdiction using the appropriate customer allocation as a default allocator, based on the SAP account location indicator (profit center).

A more detailed description of each allocation type and method of allocation, including examples of why the allocation was chosen to assign costs to jurisdiction is included below. Table C in this section lists the methodology applied to specific pools of costs.

## ALLOCATION METHODS

---

### GAS & ELECTRIC

---

#### *Allocation: Direct Assigned*

---

This allocation type is used to assign all expenses that are determined to be directly assignable to a jurisdiction (Minnesota, North Dakota, and South Dakota).

#### *Allocation: Direct Assigned: State of Minnesota*

This allocation type is used for all expenses that are determined to be for the direct benefit or in direct support of the Minnesota jurisdiction. The types of costs direct assigned include: direct and indirect assessments related to one of Minnesota's regulatory bodies, legal department expense budgeted in support of Minnesota, economic development activities in the state of Minnesota, facilities expenses in support of the distribution business unit in the state of Minnesota, delivery system operation and maintenance costs in the Twin Cities metro area, Northwest and Southeast regions and automated energy system (AES) expenses.

**Allocation: Direct Assigned: State of North Dakota**

This allocation type is used for all expenses that are determined to be for the direct benefit or in direct support of the state of North Dakota jurisdiction. The types of costs direct assigned include: regulatory development activities based out of the North Dakota regional offices, direct and indirect assessments related to the North Dakota regulatory bodies, legal department expenses budgeted in support of North Dakota, economic development activities performed directly for North Dakota and work performed in the Minot area for the sole benefit of North Dakota customers.

**Allocation: Direct Assigned: State of South Dakota**

This allocation type is used for all expenses that are determined to be for the direct benefit or in direct support of the state of South Dakota jurisdiction. The types of costs direct assigned include: direct and indirect assessments related to the South Dakota regulatory bodies, legal department expenses budgeted in support of South Dakota, economic development activities performed directly for South Dakota.

**Allocation: Customers - Year-End Average - (Electric or Gas)**

This allocation type is used to assign expenses where there is a cost causative relationship between the number of electric and gas utility NSP customers in a particular area and the service provided. This allocator is based on year-end average customer by utility.

**Allocation: Customers Year-End Average Minnesota Co. MN/ND/SD**

This allocation type is used to assign costs to all of Minnesota Company's jurisdictions (Minnesota, North Dakota, and South Dakota) when the work performed benefits all of the company's customers equally. This is the default allocator that is used for the electric and gas distribution, customer accounting, customer information, sales, and A&G FERC accounts.

This is also the gas utility A&G corporate function default allocator type.

**Allocation: Customers Year End Average Minnesota/North Dakota**

This allocation type is used to assign costs to both the North Dakota and Minnesota jurisdictions based on customers in the entire North Dakota region. This includes customers in Fargo, Moorhead, Grand Forks, East Grand Forks and Minot service areas. This method is the default allocator for O&M expenses associated with general ledger accounts where the SAP profit center designates support for Minnesota/North Dakota.

**Allocation: Customers Year End Average Minnesota/South Dakota**

This allocation type is used to assign costs to both the South Dakota and Minnesota jurisdictions based on customers in the entire South Dakota region. This method is the default allocator for O&M expenses associated with general ledger accounts where the SAP profit center designates support for Minnesota/South Dakota.

**Allocation: Study Jurisdictional Budget Transmission**

This allocation is used for all budgeted plant investment that is determined to be for the direct benefit or in direct support of transmission. It is a historical allocator based on the plant investment that has been direct assigned to jurisdiction based on its state location.

#### Allocation: Study Jurisdictional Budget Distribution

This allocation is used for all budgeted plant investment that is determined to be for the direct benefit or in direct support of Distribution. It is a historical allocator based on the plant investment that has been direct assigned to jurisdiction based on its state location.

#### ELECTRIC UTILITY ONLY

---

##### Allocation: Energy

Fuel and fuel-related items are assigned to jurisdiction based on the energy allocator because of the direct correlation of customer sales and the level of fuel consumed. These items include all fuel, purchased energy, interchange agreement energy, and variable production expenses.

##### Allocation: Demand Prod (Coincident Peak)

The 12 coincident peak (CP) demand production allocator is used to assign fixed capacity related expenses, plant, and plant related items to jurisdiction. Other expenses allocated to jurisdiction based on demand include: fixed production expenses, purchased power demand expense, interchange agreement demand charges and regulatory expenses not directly related to one of NSPM's jurisdictions. Also, any A&G costs that are directly in support of production are allocated using this method.

##### Allocation: Demand Tran (Coincident Peak)

The 12 CP demand transmission allocator is used to assign transmission FERC Accounts in support of NSPM's jurisdictions. Also, any A&G costs that are directly in support of transmission are allocated using this method.

##### Allocation: Two-Factor Allocator (A&G Only)

Expressed as an equally weighted factor based on electric plant in service and electric O&M expense (excluding A&G); the two-factor allocator is used to allocate electric A&G costs when there is not a direct or cost causative method available. Generally, all corporate electric A&G costs are allocated using this method.

## *GAS UTILITY ONLY*

---

### *Allocation: Retail Revenues Cost of Gas Recovery - Demand, Commodity and Purchased Gas Adjustment True-up Study*

Retail revenues include components for the recovery of costs associated with product and delivery of product to the service area. Such costs include capacity or entitlement costs, pipeline transportation costs, commodity costs and costs of alternative gas (LPG or LNG) supplied during times of firm peak demand. Regulations provide for the automatic adjustment of billing rates for price changes and the annual true up of the cost of gas incurred. Demand, commodity, and purchased gas adjustment are components of the retail revenues cost of gas recovery study. The portion of total NSPM cost of gas included in retail revenues that the Minnesota jurisdiction represents is also applied to total Minnesota company cost of gas expense accounts to achieve revenue neutrality for revenue requirements consideration.

### *Allocation: Design Demand Day*

Expressed as a percentage, design demand day is the ratio of the Minnesota jurisdiction firm peak demand volume to the total NSPM firm peak demand volume that could occur on the distribution system on a day considered to be the most severe weather conditions that can be experienced.

### *Allocation: Load Dispatch*

Expressed as a percentage, load dispatch is a combination of the Minnesota jurisdiction design demand day and the Minnesota jurisdiction total retail sales and transportation throughput each weighted equally.

### *Allocation: Limited Firm and Standby Services Study*

Expressed as a percentage, limited firm and standby services, in revenues, is the ratio of Minnesota jurisdiction availability charges and volumetric charges to the total NSPM system; in costs, it is the ratio of Minnesota jurisdiction volumetric product costs to the total NSPM program product costs.

Table C

Allocation to Jurisdiction

Selection Criteria *							
Sub-Business Unit	Plant Function	Functional Class ID / Description	Location	Functional Use	Utility	Jurisdiction	Allocation Methodology
Budget							
Production	Production	1 / Electric Steam Production Plant			Electric	MN/ND/SD/WHSL	Electric - Demand Prod (Coincident Peak)
Production	Production	2 / Electric Nuclear Production Plant			Electric	MN/ND/SD/WHSL	Electric - Demand Prod (Coincident Peak)
Production	Production	3 / Electric Hydro Production Plant			Electric	MN/ND/SD/WHSL	Electric - Demand Prod (Coincident Peak)
Production	Production	4 / Electric Other Production Plant			Electric	MN/ND/SD/WHSL	Electric - Demand Prod (Coincident Peak)
Production	Production	4 / Electric Other Production Plant-Wind			Electric	MN/ND/SD/WHSL	Electric - Energy
Production	Production	22 / Nuclear Fuel			Electric	MN/ND/SD/WHSL	Electric - Demand Prod (Coincident Peak)
Production	Common & General	24 / Electric Intangible Plant			Electric	MN/ND/SD/WHSL	Electric - Demand Prod (Coincident Peak)
Production	Common & General	26 / Common Intangible Plant			Electric	MN/ND/SD/WHSL	Electric - Demand Prod (Coincident Peak)
Production	Common & General	29 / Electric General Plant			Electric	MN/ND/SD/WHSL	Electric - Demand Prod (Coincident Peak)
Production	Common & General	31 / Common General Plant			Electric	MN/ND/SD/WHSL	Electric - Demand Prod (Coincident Peak)
Production	Production	23 / Decommissioning	FERC MN		Electric	MN/ND/SD/WHSL	Electric - Demand Prod (Coincident Peak)
Production	Production	23 / Decommissioning	Minnesota		Electric	MN	Direct Assigned - State of Minnesota
Production	Production	23 / Decommissioning	North Dakota		Electric	ND	Direct Assigned - State of North Dakota
Production	Production	23 / Decommissioning	South Dakota		Electric	SD	Direct Assigned - State of South Dakota
Production	Production	23 / Decommissioning	Wisconsin		Electric	WI	Direct Assigned - Wisconsin
Electric Transmission	Transmission	5 / Electric Transmission Plant			Electric	MN/ND/SD/WHSL	Electric - Demand Tran (Coincident Peak)
Electric Transmission	Transmission	5 / Transmission Direct Assignment	Minnesota	DRCT	Electric	MN	Direct Assigned - State of Minnesota
Electric Distribution	Transmission	5 / Transmission Serving Distribution	Minnesota		Electric	MN	Direct Assigned - State of Minnesota
Electric Distribution	Transmission	5 / Transmission Serving Distribution	North Dakota		Electric	ND	Direct Assigned - State of North Dakota
Electric Distribution	Transmission	5 / Transmission Serving Distribution	South Dakota		Electric	SD	Direct Assigned - State of South Dakota
Production	Transmission	5 / Transmission Generation Step-up		BSLD, PEAK	Electric	MN/ND/SD/WHSL	Electric - Demand Prod (Coincident Peak)
Electric Transmission	Common & General	24 / Electric Intangible Plant			Electric	MN/ND/SD/WHSL	Electric - Demand Tran (Coincident Peak)
Electric Transmission	Common & General	26 / Common Intangible Plant			Electric	MN/ND/SD/WHSL	Electric - Demand Tran (Coincident Peak)



Selection Criteria *							
Sub-Business Unit	Plant Function	Functional Class ID / Description	Location	Functional Use	Utility	Jurisdiction	Allocation Methodology
Budget							
Electric Transmission	Common & General	29 / Electric General Plant			Electric	MN/ND/SD/WH SL	Electric - Demand Tran (Coincident Peak)
Electric Transmission	Common & General	31 / Common General Plant			Electric	MN/ND/SD/WH SL	Electric - Demand Tran (Coincident Peak)
Electric Distribution	Distribution	6 / Electric Distribution Plant	Minnesota		Electric	MN	Direct Assigned - State of Minnesota
Electric Distribution	Distribution	6 / Electric Distribution Plant	North Dakota		Electric	ND	Direct Assigned - State of North Dakota
Electric Distribution	Distribution	6 / Electric Distribution Plant	South Dakota		Electric	SD	Direct Assigned - State of South Dakota
Electric Distribution	Distribution	6 / Electric Distribution Plant	Wholesale		Electric	WHSL	Direct Assigned - Wholesale Full Requirements
Production	Distribution	6 / Distribution Generation Step-up		PEAK	Electric	MN/ND/SD/WH SL	Electric - Demand Prod (Coincident Peak)
Electric Transmission	Distribution	6 / Distribution Serving Transmission		TBULK	Electric	MN/ND/SD/WH SL	Electric - Demand Tran (Coincident Peak)
Electric Distribution	Common & General	24 / Electric Intangible Plant			Electric	MN/ND/SD/WH SL	Customer Year End Average - Electric Minnesota Company MN/ND/SD/WHSL
Electric Distribution	Common & General	26 / Common Intangible Plant			Electric	MN/ND/SD/WH SL	Customer Year End Average - Electric Minnesota Company MN/ND/SD/WHSL
Electric Distribution	Common & General	29 / Electric General Plant			Electric	MN/ND/SD/WH SL	Customer Year End Average - Electric Minnesota Company MN/ND/SD/WHSL
Electric Distribution	Common & General	31 / Common General Plant			Electric	MN/ND/SD/WH SL	Customer Year End Average - Electric Minnesota Company MN/ND/SD/WHSL
Gas	Production	7 / Gas Manufactured Production Plant			Gas	MN/ND	Gas - Design Demand Day
Gas	Storage	9 / Gas Underground Storage Plant			Gas	MN/ND	Gas - Design Demand Day
Gas	Transmission	10 / Gas Transmission Plant			Gas	MN	Direct Assigned – State Of Minnesota
Gas	Transmission	10 / Gas Transmission Plant			Gas	ND	Direct Assigned – State of North Dakota
Gas	Distribution	11 / Gas Distribution Plant			Gas	MN	Direct Assigned – State of Minnesota
Gas	Distribution	11 / Gas Distribution Plant			Gas	ND	Direct Assigned – State of North Dakota
Gas	Common & General	25 / Gas Intangible Plant			Gas	MN/ND	Gas - Design Demand Day
Gas	Common & General	26 / Common Intangible Plant			Gas	MN/ND	Gas - Design Demand Day
Gas	Common & General	30 / Gas General Plant			Gas	MN/ND	Gas - Design Demand Day
Gas	Common & General	31 / Common General Plant			Gas	MN/ND	Gas - Design Demand Day

Selection Criteria *							
Sub-Business Unit	Plant Function	Functional Class ID / Description	Location	Functional Use	Utility	Jurisdiction	Allocation Methodology
Budget							
Gas	Common & General	25 / Gas Intangible Plant			Gas	MN/ND	Customer Year End Average - Gas Minnesota Company MN/ND
Gas	Common & General	26 / Common Intangible Plant			Gas	MN/ND	Customer Year End Average - Gas Minnesota Company MN/ND
Gas	Common & General	30 / Gas General Plant			Gas	MN/ND	Customer Year End Average - Gas Minnesota Company MN/ND
Gas	Common & General	31 / Common General Plant			Gas	MN/ND	Customer Year End Average - Gas Minnesota Company MN/ND
Gas	Common & General	34 / Gas Other Storage Plant			Gas	MN/ND	Gas - Design Demand Day

\* All items under the Selection Criteria must be met before this allocation takes place.