

215 South Cascade Street
PO Box 496
Fergus Falls, Minnesota 56538-0496
218 739-8200
www.otpc.com (web site)

June 29, 2022



Ms. Patricia Van Gerpen, Executive Director
South Dakota Public Utilities Commission
State Capitol Building
500 East Capitol Avenue
Pierre, SD 57501-5070

**Re: In the Matter of Otter Tail Power Company's Request to Temporarily Suspend
Credit Card Fees
Docket No. EL22-
Initial Filing**

Dear Ms. Van Gerpen:

Otter Tail Power Company (Otter Tail) submits this request to the South Dakota Public Utilities Commission for approval to temporarily suspend our payment processing company's credit card convenience fee as described in our General Rules and Regulations. In Section 1.05 Contracts, Agreements and Sample Forms, at Sheets 12 and 14, our Electric Service Statement and Adjusted Electric Service Statement describes a \$2.25 convenience fee per transaction.

Otter Tail customers have typically paid this convenience fee directly to the payment processing company when they choose to pay their bill by credit card. The Minnesota Public Utilities Commission approved Otter Tail's request to include convenience fees for credit card payments in base rates in its latest General Rate Case, with final rates going into effect on July 1, 2022. The proposed suspension of the credit card convenience fee is due to Otter Tail's current digital payment system not able to distinguish which state customers' electric accounts are in when paying with a credit card. To accommodate the removal of the per transaction convenience fee in Minnesota, Otter Tail plans to also suspend the convenience fees temporarily in both its South Dakota and North Dakota jurisdictions also on July 1, 2022. The suspension of convenience fees for credit card users would extend until a new payment system can be set up to differentiate which state each customers' account is in and apply the convenience fee appropriately. During the convenience fee suspension period Otter Tail will pay all convenience fees for processing customer payments. Otter Tail is not proposing to alter the tariff language or the Sample Forms due to the temporary nature of this requested suspension.

Otter Tail requests approval to temporarily suspend credit card convenience fees be granted in fewer than 30 days and take effect July 1, 2022.

If you have any questions, please contact me at (218) 739-8639 or jgrenier@otpc.com.

Sincerely,

/s/ JASON GRENIER
Jason Grenier
Manager
Market Planning

kaw
Enclosures
By electronic filing