



Fergus Falls, Minnesota

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## READY CHECK BROCHURE



**Ready Check**  
gives you one less  
thing to think about

With **Ready Check** you authorize your bank to automatically pay your electric bill each month.

**By enrolling in Ready Check, you'll:**

- Avoid late or missed payments
- Write fewer checks
- Save on postage

**Pick your preferred payment dates**

With **Ready Check**, you can choose the range of payment dates that best fits your budget. We'll process your payment on a date that best aligns with your bill date from a date range you select. Your bank will deduct the amount of your bill from your checking account.



**Receive bills by post or online**

Receive your monthly electric service statement in the mail or electronically. Either way, you'll have a record of the amount your bank deducts from your account.

If **Ready Check** doesn't work for you, cancel the program at any time by contacting us.

Note: Allow two weeks for set-up. When **Ready Check** takes effect, usually with the next billing cycle, it will be noted on your bill.



**Enrolling in Ready Check is easy**

1. Complete the form below.
2. **ATTACH A VOIDED CHECK.**
3. Return to: PO Box 2002  
Fergus Falls, MN 56538-2002

**Ready Check Enrollment**

OTTER TAIL POWER COMPANY ACCOUNT NUMBER \_\_\_\_\_

I authorize my bank to draw against my bank account to pay my monthly electric service bills from Otter Tail Power Company.

I would like to make payments between the \_\_\_\_\_ and \_\_\_\_\_ days of the month. *(Provide a ten-day window.)*  
*I understand payments will be aligned to my bill schedule.*

Pay on my due date.

I have no preference on payment date.

CONTACT PHONE \_\_\_\_\_

SIGNATURE AS SHOWN IN BANK RECORDS \_\_\_\_\_

**Even Monthly Payment enrollment**

Yes, enroll me in **Even Monthly Payment** too so my bill will be the same amount each month.

If you have questions call  
800-257-4044 or 218-739-8877,  
or visit [otpc.com](http://otpc.com)

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**For even more convenience, combine Ready Check with Even Monthly Payment**

Our Even Monthly Payment (EMP) plan makes budgeting easier. With EMP we average your monthly billing amounts for the past 12 months to determine the amount you'll pay each month for the next year.

EMP doesn't change the amount of electricity you use or the rate you pay. It simply spreads your payments evenly over a 12-month period. We'll review your account twice a year to ensure that your electricity use is in line with what you're paying.

As with Ready Check, you can cancel your enrollment in EMP at any time.



**Rather pay online?**

If you prefer to pay your bills online, enroll in ePay, our free electronic payment service. Review your monthly statements online, set up automatic payments, or schedule payments each month. This service allows you to pay through our web site or with your smartphone.



**Need one less thing to think about?**

For more information about **Ready Check, Even Monthly Payment, or ePay** call 800-257-4044 or 218-739-8877, or visit [otpc.com](http://otpc.com)



**Automatically pay your electric bill with Ready Check**



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