



Fergus Falls, Minnesota

## Section 4.07 MONTHLY BILLING PERIOD AND PRORATED BILLS

The Company will attempt to read Meters as nearly as practicable to every 30 days. A period ~~from 25 to 35 days inclusive of~~ 365 days divided by 12 months [30.41667] shall be considered a normal ~~monthly~~ billing period. ~~due to the normal variation of scheduled Meter reading dates. The Meter reading date may be advanced or postponed not more than five days without adjustment of the billing for the period. Bills based on actual billing periods, which will be determined by the interval between two consecutive meter reading dates for metered services or between billing dates for the non-metered services,~~ will be prorated on a daily basis for a period of ~~lesser than or greater than one~~ a normal ~~billing period~~ when service is begun or terminated between the regular Meter reading dates. Proration on a daily basis also applies when the period between Meter readings is more than one normal Billing Period. The proration shall apply to the Customer Charge, Energy ~~blocks~~ Charge, Demand Charge, Facilities Charge, and any other monthly charges or credits for the applicable rate.

Services will be prorated to the month in which they were consumed based on a computed daily average. The following definitions apply:

- For fixed charges, the “computed daily average” used to prorate “services” is the daily fixed charge, or ratio of the annual amount of the fixed charge by the number of days in a year (365).
- For consumption-based charges, the “computed daily average” used to prorate “services” is the daily average energy/demand usage, or ratio of the energy/demand usage during the billing period by the number of days in the same billing period.

SOUTH DAKOTA PUBLIC  
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EFFECTIVE with bills  
rendered on and after  
~~June 1, 2011~~October 1, 2018,  
in South Dakota



Fergus Falls, Minnesota

## Section 4.12 SUMMARY BILLING SERVICES

Under the Company’s Summary Billing Services, the Customer’s multiple monthly bills will be consolidated into a single billing statement each month. Customers need to make only one payment covering the total amount due for all the Accounts included in a summary bill. Summary Billing Services is an optional service in which the Customer may choose to participate. Upon the Customer’s request, the Customer and the Company will enter into a contract for Summary Billing Services with a 45-day cancellation provision that applies to both parties.

The Company will work with Customers in choosing a monthly master billing date for a summary bill, but reserves the final decision-making authority.

The Company may, at its sole discretion, limit the number of Accounts included in any one summary bill, and exclude Accounts based on the rate class or type, amount of bill, Account arrearages, billing cycle, or participation in other programs. Participation in other Company programs, such as Even Monthly Payment, Ready Check, and ePay, may restrict Accounts from inclusion in summary billing.

Accounts may be combined from more than one bill date resulting in a delay of the bill statement mailing for all Accounts until the master billing date is reached. Individual Accounts will be read on their normal reading cycle and placed on hold until all Accounts are read. Once completed, the Customer will be billed based on the total accumulation of the sub Accounts, including all Customer Charges, Energy Charges, Demand Charges, Facilities Charges, Fixed Charges, Monthly Minimum Charges, and other monthly charges for the applicable rates.

Payment policies remain in effect for each Customer participating in Summary Billing Services. Any determination of delinquencies will be based on the ~~new~~ master billing date. If a summary bill falls into arrears, the Company may, at its option, discontinue the Customer’s summary bill, reverting the individual Accounts to separate monthly billing.

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