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October 18, 2018

Ms. Patricia Van Gerpen
Executive Director
South Dakota Public Utilities Commission
Capitol Building, 1st floor
500 East Capitol Avenue
Pierre, SD 57501-5070

**RE: In the Matter of Otter Tail Power Company's Application for Approval of Tariff Changes to Facilitate Implementation of A New Customer Information System
Docket No. EL18-031
Supplemental Filing**

Dear Ms. Van Gerpen:

On July 2, 2018, Otter Tail Power Company (Otter Tail or Company) petitioned to the South Dakota Public Utilities Commission (Commission) seeking approval of changes to Otter Tail's rate schedules and regulations to facilitate the implementation of a new Customer Information System (CIS) scheduled to go into operation on October 1, 2018. These changes were limited to billing administration matters. Otter Tail supplemented its filing on August 17 and August 21, 2018.

In August, Otter Tail informed Commission Staff that the "go live" date of the new CIS would be deferred to early January 2019 to permit additional integration testing and additional training for the Otter Tail field personnel who would be using the new system. Otter Tail and Commission Staff also discussed the fact that similar CIS dockets were pending in Otter Tail's other jurisdictions. Otter Tail agreed to provide updated tariff sheets reflecting the change in effective dates and billing administration changes approved or pending in other jurisdictions served by the Company.

In this filing Otter Tail has updated its tariff sheets to reflect an effective date of January 1, 2019. Otter Tail has also updated Sections 1.05 and 14.08 of its South Dakota Rules and Regulations as follows:

Section 1.05

- Updated Controlled Service Agreement format to align with the template used in other jurisdictions.

- Updated bill samples with Customer and Fixed Charge calculations, and a description of the prorated Customer and Fixed Charges in the bottom left corner, and an updated credit card message on the back of the bills and our Disconnection notice. These updates are intended to better inform customers of the way their bill has been calculated and to reduce the potential of customer confusion.
- The Company has also provided redline versions of changes to the Controlled Service Agreement Waiver, Notice of Proposed Disconnection, Customer Deposit Refund Record, Customer Deposit Receipt, Even Monthly Payment brochure, and Ready Check brochure. In prior filings Otter Tail provided the new forms without redlining the changes.

Section 14.08

- Update to the Compensation section of the Air Conditioning rider tariff sheet to display the credit similar to the Water Heater Control rider credit. This is intended to reduce the potential for confusion around the proration of the credit during the months of June through September.

Please also note that Otter Tail has implemented interim rates effective October 18, 2018 in Docket No. EL18-021. The updated tariff sheets reflect changes to interim rate schedules.

The following tariff sheets are included:

Tariff Sheet

Index - Fourth Revised Sheet No. 1
Section 1.04 – Second Revised Sheet No. 1
Section 1.05 – Third Revised Sheet No. 1
Section 1.05 – Third Revised Sheet No. 10
Section 1.05 – Fifth Revised Sheet No. 11
Section 1.05 – Fifth Revised Sheet No. 12
Section 1.05 – Fifth Revised Sheet No. 13
Section 1.05 – Fifth Revised Sheet No. 14
Section 1.05 – Fourth Revised Sheet No. 15
Section 1.05 – Fifth Revised Sheet No. 16
Section 1.05 – Third Revised Sheet No. 17
Section 1.05 – Third Revised Sheet No. 18
Section 1.05 – Third Revised Sheet No. 19
Section 1.05 – Third Revised Sheet No. 20
Section 1.05 – Fourth Revised Sheet No. 21
Section 1.05 – Fourth Revised Sheet No. 22
Section 4.07 – Second Revised Sheet No. 1
Section 4.10 – Second Revised Sheet No. 1
Section 4.11 – Second Revised Sheet No. 1
Section 4.12 – Second Revised Sheet No. 1
Section 5.05 – Second Revised Sheet No. 1
Section 9.01 – Third Revised Sheet No. 1
Section 9.01 – Third Revised Sheet No. 2
Section 9.02 – Third Revised Sheet No. 1

Cancelling Sheet No.

Cancelling Third Revised Sheet No.1
Cancelling First Revised Sheet No. 1
Cancelling Second Revised Sheet No. 1
Cancelling Second Revised Sheet No. 10
Cancelling Fourth Revised Sheet No. 11
Cancelling Fourth Revised Sheet No. 12
Cancelling Fourth Revised Sheet No. 13
Cancelling Fourth Revised Sheet No. 14
Cancelling Third Revised Sheet No. 15
Cancelling Fourth Revised Sheet No. 16
Cancelling Second Revised Sheet No. 17
Cancelling Second Revised Sheet No. 18
Cancelling Second Revised Sheet No. 19
Cancelling Second Revised Sheet No. 20
Cancelling Third Revised Sheet No. 21
Cancelling Third Revised Sheet No. 22
Cancelling First Revised Sheet No. 1
Cancelling First Revised Sheet No. 1
Cancelling First Revised Sheet No. 1
Cancelling First Revised Sheet No. 1
Cancelling First Revised Sheet No. 1
Cancelling Second Revised Sheet No. 1
Cancelling Second Revised Sheet No. 2
Cancelling Second Revised Sheet No. 1

Ms. Van Gerpen
October 18, 2018
Page 4

Otter Tail is available to provide any additional information or respond to any questions you may have. Feel free to contact me at (218) 739-8956 or email me at cstephenson@otpc.com.

Sincerely,

/s/ CARY STEPHENSON
Cary Stephenson
Associate General Counsel

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Enclosures