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August 21, 2018

Ms. Patricia Van Gerpen
Executive Director
South Dakota Public Utilities Commission
Capitol Building, 1st floor
500 East Capitol Avenue
Pierre, SD 57501-5070

**RE: In the Matter of Otter Tail Power Company's Application for Approval of Tariff Changes to Facilitate Implementation of A New Customer Information System
Docket No. EL18-031
Supplemental Filing**

Dear Ms. Van Gerpen:

On July 2nd, Otter Tail Power Company (Otter Tail) submitted a filing to notify the Public Utility Commission of the implementation of a new Customer Information System (CIS) which is scheduled to go into operation on October 1, 2018.

Subsequent review of that filing in conjunction with further progress on the implementation effort alerted Otter Tail to the need to update certain items in the initial filing. This letter contains updates to two items in the initial filing: 1) an update of billing proration language as described in Section 4.07, 2) an update to the summary billing section, 4.12. Those items will be addressed in turn. These changes relate to bill processing and administration for which a determination of Otter Tail's gross revenue requirements is not necessary in determining the reasonableness of the proposed changes. The proposed changes are as follows:

1. An update to rate schedule Section 4.07 to provide greater clarity in the application of charge proration and to included definitions of the computed daily average for both fixed charges and consumption-based charges. These changes are reflected in the attached Section 4.07 Monthly Billing Period and Prorated Bills.
2. An update to Section 4.12 by retracting the requested changes to the tariff language.

The retraction is necessary because the physical capacity to assemble and distribute bills would be overwhelmed by implementing the proposed summary billing change. Upon review of this physical constraint, Otter Tail desires to retract this request and continue to administer summary billing as described in the current tariff. This change is reflected in the attached Section 4.12 Summary Billing Services.

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Tariff Sheet

Section 4.07 – Second Revised Sheet No. 1
Section 4.12 – Second Revised Sheet No. 1

Cancelling Sheet No.

Cancelling First Revised Sheet No. 1
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Pursuant to South Dakota Codified Laws Section 49-34A-10 and Administrative Rules of South Dakota Part 20:10:01:02:05, this filing has been electronically submitted to the Commission.

The October 1, 2018 target date is time sensitive. Otter Tail respectfully requests that this matter be expedited to the extent possible for Otter Tail to implement the changes on or before October 1, 2018.

Otter Tail is available to provide any additional information or respond to any questions you may have. Feel free to contact me at (218) 739-8956 or email me at cstephenson@otpc.com.

Sincerely,

/s/ CARY STEPHENSON
Cary Stephenson
Associate General Counsel

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Enclosures