

Eric Munz

Experience:

April 27, 2015 – Present

EnsiteUsa

Senior Land Agent, Western Kentucky Market Lateral

- Perform title research on current proposed route
- Negotiate easement and access road agreements with landowners and landowner attorneys
- Identify utilities in Right-of-Way
- Work with local government to acquire all non-environmental permits needed
- Work with utilities and foreign pipelines to reach necessary agreements

February 3, 2008 – March 20, 2015

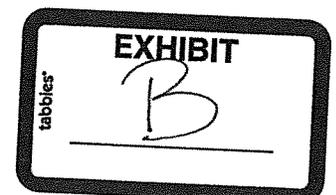
Ellis and Associates

Senior Land Agent, Keystone 1 and KXL Pipelines

South Dakota Field Safety Representative

- Advise co-workers and management of successful practices on previous project
- Manage all land services for 3 states
- Work with landowners, contractor, and client representatives on post construction reclamation efforts
- Communicate with PUC liaison, contractors and client to resolve complaints from landowners
- Research title, mortgages and tax liens
- Perform condemnation title research
- Record easements in courthouse
- Acquire temporary workspace for construction
- Manage all non-environmental permitting including:
 - Right to Occupy – local, county & state
 - Haul Route – local & county
 - Conditional use/special use zoning permits
 - Foreign line crossings
 - Letters of no objection with foreign utilities
 - Railroad licensing
 - Wind Park agreements
- Negotiate and acquire Right-of-Way easements
- Acquire permanent and temporary access roads
- Negotiate tree loss payments with landowners
- Negotiate crop damage payments with landowners
- Notify landowners of survey and construction activities
- Assist contractors with navigation and access to Right-of-Way
- Acquire leases for pipe yards
- Negotiate valve site agreements with landowners
- Inspect and compensate for land, livestock, and miscellaneous damages
- Assist with dig-ups by handling landowner relations and acquiring access
- Audit and merge field files with permanent files
- Administer weekly safety meetings
- Attend weekly safety conference call
- Distribute safety information to all agents
- Receive and process near hit and incident reports

2004 – 2008



All American Recreation

Store Manager

- Hire, train and supervise all employees
- Conduct all necessary accounting procedures
- Assume role of lead salesperson
- Order all products for inventory and special orders for customers
- Arrange for all service calls and deliveries
- Train and advise customers on proper operation of their purchases
- Represent Company at small claims hearings for non-paying customers

2003 - 2004

Prevaro, Inc.

Traffic Manager

- Control all shipping activities
- Assure all incoming products are properly received and distributed
- Manage all e-commerce activities
- Notify all customers on status of orders
- Research and implement new procedures for more efficient operations
- Attend daily production meetings

2000 – 2003

DMX Music

Warehouse Coordinator

- Manage incoming, outgoing, and staged inventory
- Conduct and oversee all purchasing activity
- Control all shipping and receiving
- Repair or arrange for repair all defective equipment
- Advise sales personnel of product availability
- Assist engineering department with product choices
- Field customer service and upgrade calls
- Work as a liaison between admin, operation, installation and sales personnel
- Participate in weekly meetings for efficient operations
- Control all maintenance programs
- Assist on all special projects to obtain highest margins

Licenses and Commissions:

South Dakota Real Estate Broker
Nebraska Real Estate Salesperson License
Nebraska Notary Public
Kentucky Notary Public

Education:

1988 - 1991 Loyola High School: High School Diploma
2001 – 3M: Food Service Business Systems Installation and Repair
2012 – RE2 Rick Evans School of Real Estate: Certificate of Completion
2014 – Pro-Ed: Continuing Education for Real Estate
2014 – Pro-Ed: Responsible Broker Course

References available upon request.

