

APPENDIX C
INSPECTION FORMS AND INSTRUCTIONS

**PROJECT
STORM WATER POLLUTION PREVENTION PLAN
INSPECTION AND MAINTENANCE REPORT**

Signature of Inspector: _____

Printed Name of Inspector: _____

Title of Inspector: _____

Qualifications of Inspector: _____

Date: _____

Current Weather Information: _____

Weather Information Since Last Inspection:

Beginning Date/Time of Last

Storm Event: _____

Duration of Last Storm Event: _____

Amount of Rainfall: _____ Inches

Discharges Since Last

Inspection/Storm Event: _____

NOTE: Inspection documents are to be maintained for a minimum of 3 years.

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Earth Dikes/Berms

Is the dike stabilized? _____

Is there evidence of washout or over-topping? _____

If water is present in the drainage ports, does it:
- Have a sheen on it? _____
- Have an acceptable TDS? _____
- Show excessive turbidity? _____

Maintenance required for Earthen Dike: _____

To be performed by: _____ On or before: _____

NOTE: Modifications to control measures **must** be made no more than 7 days after the inspection.

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Roads and Locations Where Vehicles Enter or Exit the Construction Site

Are sediment traps or barriers along road construction zones preventing runoff into adjacent wetlands, lakes, etc.? _____

At locations where construction equipment exits onto paved roads, are the existing best management practices successfully minimizing off site tracking of sediments? _____

Maintenance Required: _____

To be performed by: _____ On or before: _____

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Straw Bale and Filter Fence Barriers

Do the barriers have tears or holes in them? _____

Are there any missing barriers? _____

Are the barriers properly aligned? _____

Where sediment has reached one-third the height of the barrier, has it been removed? _____

Have straw bales with excessive sediment saturation been replaced? _____

Maintenance required for barriers: _____

To be performed by: _____ On or before: _____

SWPPP Upgrades:

If any deficiencies in pollution control structures or procedures were identified above, have those deficiencies been corrected and the Storm Water Management Plan modified, if appropriate? Explain.

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General

Have there been any uncontrolled releases of mud or muddy water or measurable quantities of sediment found off site? _____ Yes _____ No

If Yes, describe measures taken to clean up fugitive sediment: _____

If Yes, describe measures taken to prevent a future occurrence: _____

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Location	Diversion Structure	Sediment Trap	Date Excavated	Date Filled	Date Dressed	Signs of Erosion	Stabilized ?	Ground Covered?	Date of Inspection

NOTE: If signs of erosion become apparent, stabilize by backfilling and leveling and use of mulch, sod, seeding, or other means of preventing further erosion.

Date: _____

Inspector's Name (Print and Initial) _____

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Maintenance required for:

To be performed by: _____ On or before: _____

NOTE: Modifications to control measures **must** be made no more than 7 days after the inspection.

NOTE: Inspection documents are to be retained for a minimum of 3 years.

NOTE: Check flowline trenches for the following:

Settlement below natural grade

Washouts of spoil along excavated trenches

Muddy/contaminated rainwater

Placement of spoil upslope of trench