

**South Dakota Public Utilities Commission
Damage Prevention Program Inspection Report**

I. GENERAL INFORMATION			
Operator Evaluated			
Operator IOCS ID			
Inspection Unit IOCS ID			
Unit Description			
Contact Person / Title (person interviewed)		Email:	
Responsible Party/Title		Email:	
Mailing Address			
Inspection Date		Last Inspection Date	
Location of Inspection			
Inspector Name			

Inspection Summary/Findings:

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Annual Reports (191.11, 191.13)	S	U
1. Has the operator accurately reported the number of damages and locate requests (tickets) received on the PHMSA annual reports? Review the number 2015-present.		
2. Number of Excavation Damages		
3. Reason for excavation damages:		
• Number of One-Call Notification Practices Not Sufficient		
• Number of Locating Practices Not Sufficient		
• Number of Excavation Practices Not Sufficient		
• Number of Other (what are they?)		
Damage Prevention Program Procedures (192.614) <i>(The South Dakota One-Call law is found in the SDCL, Chapter 49 and Administrative Rules Article 20:25. A SD One Call manual is available at http://onecall.sd.gov)</i>	S	U
4. Review the operators damage prevention program. Has the operator followed its program and procedures for damage prevention? How are damages tracked?		
5. How does the operator ensure that new facilities are registered with SD One Call?		
6. If the operator finds errors in its facility location information, or finds new development/street/roads not shown on One Call base maps, is SD One Call informed?		
7. Does the operator maintain a current list of excavators in the area in which the pipeline is located? Or do they rely on SDPA?		

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8. How does the operator receive and record notifications of pending excavations from SD One Call?		
9. How are after-hours calls for emergency locates handled?		
10. Does the operator respond to locates within the required time frame? Have there been any time exceedances for:		
• Routine excavation locate request?		
• Emergency locate requests?		
• Appointment locate request?		
• How the operator defined “high consequence areas” and “high profile underground facilities”?		
• What additional steps are taken to protect high consequence areas and high profile underground facilities?		
11. If the operator cannot accurately mark the pipeline, does the operator mark them to the best of their ability, notify the excavator that the markings may not be accurate, and provide additional guidance to the excavator in locating the facilities as needed during the excavation?		
12. For contract locators, do the contractors have access to the same locate information as company personnel?		
13. Does the operator provide for a follow-up inspection of the pipeline where there is reason to believe the pipeline could be damaged by excavation activities?		
1. Is the inspection done as frequently as necessary during and after the activities to verify pipeline integrity?		
2. In the case of blasting, does the inspection include leakage surveys?		
14. Does the operator have directional drilling/boring procedures which include taking actions necessary to protect their facilities from the dangers posed by drilling and other trenchless technologies?		
15. Does the operator file complaints with SD One Call		
16. Does the operator participate in the CGA Dirt Program?		
17. What has been done to reduce the number of excavation damages?		

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18. Are you aware that there is now a South Dakota CGA Program? Do you participate?		
19. How do you participate in the SDPA Program?		
20. What is your average response time for responding to emergencies?		