

Company:

525 Western Av, PO Box 588 Brookings, SD 57006 (605) 692-6325



SOUTH DAKOTA PUBLIC UTILITIES COMMISSION LIFELINE/TRIBAL LINK UP ADVERTISING/OUTREACH ANNUAL REPORT JULY 1, 2015

City of Brookings Municipal Telephone Department

d/b/a Swiftel Communications

Address:	PO Box 588 525 Western Ave Brookings, SD 57006				
Telephone no	Telephone number: 605-692-6325				
Company contact: Laura Julius, Finance & Accounting Manager					
Study Area Code: 391650 & 399009					
Lifeline/Tribal Link Up Advertising/Outreach Activities:					
<u>x</u>	Advertise in media of general distribution.* (See attached advertisement(s))				
<u>x</u>	Notice to existing and new customers regarding the availability of Lifeline/ Tribal Link Up.* (See attached)				

Company's Lifeline/Tribal Link Up information in directory.

Company's information posted on USAC website.

(http://swiftel.net/wp-content/uploads/2015/06/LifeLinePamplet03062015.pdf)

Company's Lifeline/Tribal Link Up information available on Company website.

Other (describe): Placement of posters and brochures in public places where

people who participate in qualifying programs will see them.

Date 6/29/2015

*Required

Signed

Laura Julius
Finance & Accounting Manager
Swiftel Communications



06/21/2014



BROOKINGS SD 57006-

Previous Balance
Payments Received through Jun 20
Balance Forward

Service Summary

	Recurring Charges	One Time Charges	Long Distance	Taxes and Surcharges	Total
Fiber Trio		0.00	0.00		
(605)	0.00	0.00	0.00	•	
Subtotal	***	\$0.00	\$0.00		***

Charge Detail

Bundled Services

Description
Recurring Charges Jun 21 to Jul 20
Fiber Trio - Main Attraction HD (605)

Taxes and Surcharges

Federal Tax
South Dakota State Tax
Brookings City Tax
Enhanced 911
SD Communication Impaired Fund
Video Franchise Surcharge
Total Taxes and Surcharges

SUBTOTAL FOR Fiber Trio - Main Attraction HD

(605)

Description

Quantity

Quantity

Amount

Taxes and Surcharges

Federal Tax
South Dakota State Tax
Brookings City Tax
Federal USF Charge
End User Residential
Access Recovery Charge - Residential
Total Taxes and Surcharges

LONG DISTANCE PROVIDER

Intralata Pic: Swiftel Long Distance Interlata Pic: Swiftel Long Distance

SUBTOTAL FOR (605)

Annual Lifeline Msg

Swiftel Communications is authorized to provide the Lifeline telephone assistance programs that was developed in response to concerns about the affordability of telephone service for low-income citizens.

* The Lifeline program provides reduced monthly charges to telephone subscribers who qualify.

The person applying for assistance must have telephone service in their name, and must participate in at least one of the following public assistance programs:

- Food Stamps
- National School Lunch free lunch program
- Medicaid

Amount

- Temporary Aid to Needy Families (TANF)
- Low Income Home Energy Assistance
- Federal Public Housing Assistance
- Supplemental Security Income (SSI)

OR - Household income is at or below 135% of Federal Poverty Guidelines

WHAT DO THE PROGRAMS PROVIDE?

Lifeline provides eligible subscribers with a monthly credit of \$9.25 on their basic home telephone service charges.

If you meet eligibility requirements, you may pick up an application form at Swiftel Communications, 415 4th St, Brookings.

If you no longer participate in any of the qualifying programs, you are no longer eligible for Lifeline or Link-up. You are obligated by law to notify Swiftel Communications of the change.

If you have questions about Lifeline or Link-up, contact Swiftel Communications at 605-692-6211 for more information.



Account Number: Billing Date:

05/21/2014

Previous Balance May 13 Payments Balance Forward

Service Summary

Recurring Charges One Time Charges Distance

Long

Taxes and Surcharges

Total

Subtotal

Summary of Long Distance

Calls Minutes

Taxes and Long Surcharges Distance

Total

Total Long Distance

Charge Detail

(605)

Description Quantity Amount Recurring Charges May 21 to Jun 20 Residential Line Access 1 Non-Published Number Call Forwarding 1 Three Way Calling All Time Block 1 Lifeline Credit **Total Recurring Charges**

Taxes and Surcharges

Federal Tax South Dakota State Tax **Brookings City Tax** Enhanced 911 SD Communication Impaired Fund

Interlata Pic: Swiftel Long Distance

End User Lifeline

Total Taxes and Surcharges

LONG DISTANCE PROVIDER Intralata Pic: Swiftel Long Distance

Swiftel

(605) 692-4485

Date Time CT Place Number

Min Amount Place

CT

Number

Min

Amount

Total for (605)

Date Time

Call Plan Summary Real Deal Call Plan (R) Minutes

Amount

*CT

CALL TYPE: EXPLANATION Direct Dialed In State

Direct Dialed Out Of State DOS Taxes and Surcharges

DIS

South Dakota State Tax **Brookings City Tax Total Taxes and Surcharges**

SUBTOTAL FOR (605)

DO YOU STILL QUALIFY FOR THE LIFELINE DISCOUNT?

This message is on your bill because you are currently receiving the Lifeline discount each month. As you know, the Lifeline discount was put on your account when you indicated participation in one, or more, of the following programs:

- Food Stamps
- Supplemental Security Income (SSI)
- Federal Housing Assistance
- Temp Aid to Needy Families (TANF)
- Medicaid
- National School Lunch free lunch program
- Low Income Home Energy Assistance

OR, Household Income is at or below 135% of the Federal Poverty Guidelines.

If you continue to participate in any of these programs, we will make no changes to your account. You do not need to contact our office.

If you no longer participate in any of these programs, please let us know and we will make the correction needed on your account. You can call us at 692-2611, or include a note with your bill payment.



525 Western Ave - PO Box 588 - Brookings, SD 57006-0588 - 605-692-6325 - 605-697-8570 (fax)

December 2014

Dear Swiftel Customer:

You are receiving this letter because you currently participate in Swiftel Communications' Lifeline Assistance Program. Currently, the program provides you a monthly discount of \$9.25 to offset the charge for your monthly residential voice telephone service.

Following Federal Communications Commission (FCC) requirements, Swiftel must receive a completed Lifeline Assistance Application Form from all participants each year. This Re-Certification Form is much like the Lifeline form(s) you have completed in the past, however no documentation is needed supporting why you qualify for the discount.

The Lifeline Discount Re-Certification form is enclosed with this letter and needs to be completed and returned to our office by January 23, 2015 for you to continue receiving the discount. If we do not receive the completed form from you, we are required to remove the discount from your Swiftel account.

In an effort to eliminate abuse of the program by consumers getting more than one discount, the FCC has set up the National Lifeline Accountability Database. Following Federal Law, Swiftel is required to check this Database before applying the discount to new Lifeline customers. Swiftel is also required to provide current Lifeline customer information for entry into the Database.

The second form sent with this letter is a Consent to Provide Information form authorizing Swiftel to provide your information (listed on the form) to the Database administrator. If Swiftel does not receive a signed Consent form by January 23rd, we are required to remove the discount from your account.

<u>Please return both completed forms in the envelope provided by January 23rd.</u> Feel free to call me at 692-6211 or 692-6325 with any questions you may have regarding the application or the Lifeline program.

Sincerely,

Jane Siekmann Customer Care Supervisor

Enclosures





December 2014

Dear Sprint-Swiftel Customer:

You are receiving this letter because your Sprint PCS wireless service account currently participates in Swiftel Communications' Lifeline Assistance Program. Currently, the program provides you a monthly discount of \$9.25 to offset the charge for your monthly residential voice wireless telephone service.

The Federal Communications Commission (FCC) requires that we receive a completed Lifeline Assistance Re-Certification Form from all participants each year. This Re-Certification Form is much like the Lifeline form(s) you have completed in the past, however no documentation is needed supporting why you qualify for the discount.

The Re-Certification Form enclosed with this letter needs to be completed and returned to our office by January 23, 2015 to continue receiving the credit. If we do not receive the completed form from you, we are required to remove the credit from your Sprint account.

Another new rule from the FCC regarding the Lifeline Assistance Program is an effort to eliminate abuse of the program by consumers getting more than one discount (some consumers have claimed discounts for multiple wireline telephone services, or for both wireline and wireless service). To accomplish this, the FCC has set up the National Lifeline Accountability Database. Swiftel is required to provide current Lifeline customer information for entry into the Database.

The second form sent with this letter is a Consent to Provide Information so Swiftel can provide your information (listed on the form) to the Database administrator. If Swiftel does not receive a signed consent form, we are required to remove the discount from your account.

<u>Please return both completed forms in the envelope provided by January 23rd.</u> Feel free to call me at 692-6211 or 692-6325 with any questions you may have regarding the application or the Lifeline program.

Sincerely,

Jane Siekmann Customer Care Supervisor

Enclosures



Lifeline Discount Application 2015

local wireline & Internet service, plus wireless service from...

Sprint 🎾

One discount per household: Household is defined as everyone residing at the same address sharing income and household expenses, anyone living with their parent or legal guardian is considered part of that household, a low-income subscriber living with someone who provides them financial support is part of that household. One discount allowed for the household at that address.

Application for Lifeline Discount (please print)

NAME(First)	(M. I.)	(Last)	
ADDRESS Permanent physical service address; No PO Box #4.	• •	St	ZIP
Social Security # (last four digits)		(required)/	
Swiftel / Sprint PCS Telephone Number	(Account Number	
1. I am applying for the Lifeline mont I currently receive a Lifeline discoult 'Yes' is checked, customer does not qualify for additional	int on other telecommunications se		1.5.0
participation to Swiftel: Medicaid (not the Supplemental Num Supplemental Sec Federal Public Ho Low-Income Hom Temporary Assist	ld, participate in the program(s) che same as Medicare) trition Assistance Program (formall curity Income (SSI) using Assistance		<u>1 proof of the</u>
	ome is at or below 135% of the Fe people. (see information on the b	•	d on a household
I understand I qualify to receive the Lif I agree to comply with future requests I agree to notify Swiftel Communication I agree to notify Swiftel Communication I understand that failure to comply with I authorize the administrative office for I CERTIFY UNDER PENALTY OF LAW THAT	from Swiftel Communications to Re is when I no longer qualify based o is within 30 days if my primary res n any Lifeline program requirement r any program indicated above to v	-Certify the Lifeline qualificati n the criteria indicated above. idential address changes. I may result in the removal of erify my participation to Swift	on. my discount. el Communications.
Signature		Date	

HOUSEHOLD INCOME GUIDELINES (2015)

Use the chart below to determine income eligibility of applicants for the Lifeline discounts.

Applicants are required to provide certification indicating the number of individuals in their household and documentation accurately representing the consumer's total annual household income. "Income" means all income actually received by all members of the household. It includes:

- salary before deducted taxes
- public assistance benefits
- Social Security payments
- retirement/pension fund payments
- veteran's benefits
- unemployment compensation

- worker's compensation benefits
- inheritances
- alimony
- · child support payments
- lottery winnings
- The only exceptions are student financial aid, military housing and cost-of-living allowances, and irregular income from occasional small jobs such as baby-sitting or lawn mowing.

Acceptable income documentation includes:

- prior year federal/tribal tax return,
- · current income statement/paycheck stub from an employer for three consecutive months during the previous
- Statement of Benefits from any of the following for three consecutive months during the previous six months:
- Social Security Administration Unemployment/Worker's Comp Admin
 - Retirement/Pension Fund

- Veterans Administration
- Federal/Tribal notice or letter of General Assistance participation
- Court Order: Divorce decree (alimony), Child Support statement, or Probate (inheritance)

	For 2015:
Size of	135% of the Federal Poverty Guidelines
Family Unit	Income for the 48 Contiguous States
1	\$15,890/yr.
2	\$21,506
3	\$26,122
4	\$32,738
5	\$38,354
6	\$43,970
7	\$49,586
8	\$55,202
For each addition	nal person, add \$5,616/yr.



Consent to Provide Lifeline Subscriber Information to the National Lifeline Accountability Database

The Federal Communications Commission has established the *National Lifeline Accountability Database* ("Database") to detect and prevent consumers from receiving more than one discounted telephone service under the federal Lifeline program.

Under federal law, Swiftel Communications is required to check/query this Database prior to signing up Lifeline subscribers and is also required to provide to the federal administrator of this Database the following information regarding each new and existing Lifeline subscriber.

- Lifeline subscriber's full name;
- · Lifeline subscriber's full residential address;
- · Lifeline subscriber's date of birth;
- The last four digits of the Lifeline subscriber's Social Security number;
- The telephone number associated with the Lifeline-discounted service;
- Date on which the Lifeline-discounted was initiated;
- Date on which the Lifeline-discounted service was terminated (if applicable);
- The amount of Lifeline service support being sought for the subscriber;
- The means through which the subscriber qualified for the Lifeline discount (income- or program-based participation).

The above information related to your Lifeline service is being provided by Swiftel to the federal administrator of the Database (the Universal Service Administrative Company and/or its agents). This is to verify that you, and other, Lifeline applicants and/or subscribers, are not receiving more than one Lifeline discount. And, overall, to otherwise ensure proper administration of the Lifeline program.

As signed below:

I, the Lifeline applicant/subscriber, acknowledge that Swiftel will transmit to the administrator of the National Lifeline Accountability Database the above-referenced information about my Lifeline account and/or service, to be included in the Database. And, I hereby consent to transmission of the information for purposes allowed by law relating to administration of the Lifeline program.

I further understand that failing to provide this consent to release my Lifeline account and/or service information to the administrator, to be included in the National Lifeline Accountability Database, will result in the loss of the Lifeline discount on my telephone service account.

Subscriber Name - Signed	Dated
Subscriber Name - Printed	



525 Western Av, PO Box 588 Brookings, SD 57006 (605) 692-6325



LIFELINE VERIFICATION CHECKLIST - PROOF OF ELIGIBILITY

Аp	plica	ant Name				
Qu	alify	ring Person's Name (household member if different than applicant)				
Аp	plica	ation for Benefit based on: Program Participation Eligibility Income Eligibility				
Da	te w	hen documentation for application reviewed				
Em	plo	yee reviewing documentation				
A.	If e	f eligibility reviewed based on State or Federal Social Service or Income Database ~				
	Name of Database: Date of inquiry:					
		ach copy of confirmation received or screen shot of web page showing eligibility confirmation, or ployee confirms that database indicated eligibility (initial here)				
B.	If e	eligibility reviewed based on contact with State Agency ~				
	Age	ency Consulted: Date confirmation rec'd:				
	Na	me of Person Contacted: (Attach copy of eligibility statement)				
C.	If e	eligibility determined by employee review of income or program participation documentation ~				
	1.	Indicate type of documentation reviewed (check all reviewed):				
		Agency award letter* Benefit check stub from Soc Sec Admin (for SSI)				
		Utility bill (LIEAP recipient) Current income statement*				
	Beneficiary card* Federal notice/letter of participation in General Assistance*					
Retirement or pension statement of benefits* Prior year's state, federal, or tribal tax Social Security statement of benefits Letter of participation or enrollment f						
	Divorce decree, child support award, or other official documents with income information*					
	* Describe the documentation identified above					
		(If documentation used for income eligibility doesn't cover a full year, applicant must present documentation covering at least three consecutive months of previous twelve months.)				
	2.	Date on documentation: (indicate what type below)				
		Document Date Expiration Date No date available on documentation				
	3.	Method that documentation was provided or received:				
		In person; after review returned				
		By Fax; after review destroyed				
		By mail; after review destroyed				
		Electronically; after review destroyed/deleted				



Signature

Lifeline Household Worksheet (2015)

	For use when a househo	old member o	qualifies ti	ne subscriber for the	Lifeline disco	unt.
	Account-Holder's Name (printed)					
	Address				, ,	
	N. A. V. P. M. S	-		*		
	Telephone Number				***	
- '' - '' - '' - '' - '' - '' - '' - '	gram that provides a monthly die e not permitted to receive Lifelin			River a product at the property and the filter at the contract of the contract	ONE Lifeline disco	ount is allowed per household.
Your household is everyone	who lives together at your addr	ess as one econo	omic unit (in	cluding children and peop	le who are not re	elated to you).
of age or older, or an emand (such as medical bills) and the and electricity). Income inc	cipated minor (a person under ag	ge 18 who is lega ortgage on your p enefits, social sec	Illy consider place of resident curity paym	ed to be an adult). Housel dence (a house or apartmo ents, pensions, unemployi	hold expenses in ent, for example)	ld. An adult is any person 18 years iclude food, health care expenses and utilities (including water, heat icon, veteran's benefits,
to be part of the same hous		ans. If an adult h		-		rents or guardians are considered one who provides financial support
	T 176 5 5					rvice at your address. This re is more than one household
	use or domestic partner (that				hip with) alrea	dy receive a Lifeline-discounted
If you checked discount is allo	YES, you may not sign up for wed per household. NO, please answer question	Lifeline becaus			eady receives	Lifeline. Only ONE Lifeline
	oouse or partner, do other ac		ver the age	of 18 or emancipated	minors) live wi	th you at your address?
A. A parent		YES	NO	D. An adult roomma	7.5.0	
B. An adult C. Another	son or daughter adult relative (such as a unt, cousin, grandparent,	YESYES	NO NO	E. Other		
If you checked and date the w		e, you do not n	need to ans	wer the remaining que	stions. Please	initial line B, below, and sign
If you checked	YES, please answer question	#3.				
	ving expenses (bills, food, etc at least one of the adults list				her person's in	come or both incomes
If you checked worksheet.	NO, then your address include	des more than	one house	hold. Please initial line	es A and B belo	w, and sign and date the
		des only one h	ousehold.	You may not sign up fo	or Lifeline beca	use someone in your household
CERTIFICATION						
	tions below and sign and dat	te this workshe	et. Submi	this worksheet to		Swiftel
	ith your Lifeline application.			-		
Bi underst	hat I live at an address occup and that violation of the one ne losing my Lifeline benefits,	-per-household	t requirem	ent is against the Feder		

Date





Outreach Guidelines 2015 Lifeline Programs (for Wireline service)

List of places we will ask to display Lifeline posters and brochures (not all-inclusive):

- · Women's shelter
- Nursing homes
- Free-Meal places (Churches, Soup Kitchens, etc.)
- Food Pantry
- Sr. Housing/Assisted Living facilities
- Sr. Center
- SD Social Services office
- · Federal Housing office
- · Apartment-rental offices
- County Welfare office
- Advance office and apartments (disabled persons assistance org)

Ideas on other methods of sharing this information:

- Include in back-to-school, and new-student, packets (public schools)
- · Request an item in public school newsletters
- Have Public Service Announcements on/in:
 - radio/TV
 - Register (local newspaper)
 - Collegian (SDSU campus newspaper)
- On SD State University campus:
 - Fall registration freebie-bags
 - Student Union
 - Financial Aid office
 - One-Stop Career Center



415 4th St PO Box 588 Brookings, SD 57006-0588 605-692-6211

d/b/a:



PCS w/stores in Watertown, SD; Sioux Falls, SD; and Sioux City, IA

Outreach guidelines for Lifeline programs (wireless)

List of places we will ask to display Lifeline posters and brochures (not all-inclusive):

- · Women's shelters
- Nursing homes
- Free-Meal places (Churches, Soup Kitchens, etc.)
- Food Pantries
- Sr. Housing/Assisted Living facilities
- Sr. Centers
- SD Social Services offices
- Federal Housing offices
- · Apartment-rental offices
- County Welfare offices
- Disabled persons assistance offices and apartments

Other methods of sharing this information:

- Have Public Service Announcements on/in:
 - radio/TV
 - local newspaper
 - local shopper-type publication



Assistance for Basic Home Telephone Service

Lifeline is a public assistance program offering wireline telephone discounts to qualified, low-income consumers. Under the **Lifeline** program, eligible subscribers receive a discounted on their monthly service.

Eligibility requirements vary by state. You may qualify for **Lifeline** assistance if you comply with certain income level requirements or you currently participate in certain public assistance programs. Linfeline assistance is available for one phone line per household

Lifeline subscribers may also receive long distance blocking on their telephone free of charge.





For further information about Lifeline assistance or to receive an application form, please call or visit your local store.



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See other side for how to qualify.





605-692-6211 415 Fourth Street Brookings, SD 57006

How to qualify for the Lifeline discount.

- Participation in at least one of the following programs -
 - Medicaid

 (e.g., Title XIX/Medical, State Supplemental Asst)
 - Food Stamps
 - · Supplement Security Income (SSI)
 - Federal Public Housing Assistance
 - Low-Income Home Energy Assistance (LIEAP)
 - Temporary Assistance to Needy Families (TANF)
 - National School Lunch's Free Lunch Program (NSL)
- 2. Qualify by household income level -Income must be at or below 135% of the Federal Poverty guidelines. You will be asked to list the number of individuals in your household. In order to qualify under this criterion, you must provide documentation of income eligiblity. Documentation may consist of a copy of a prior year's state, federal or tribal tax return, three consecutive months of income statements or paycheck stubs from your employer, a Social Security statement of benefits, a Veterans Administration statement of benefits, a retirement/ pension statement of benefits, an Unemployment/ Workmen's Compensation statement of benefits. federal or tribal notice letter of participation in Bureau of Indian Affairs General Assistance, a divorce decree or child support document.

For further information about

Lifeline assistance

or to receive an application form, please call





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Lifeline subscribers may also receive long distance blocking on their telephone free of charge.





For further information about Lifeline assistance or to receive an application form, please call or visit your local store.



Assistance for Basic Wireless Phone Service

Lifeline is a public assistance program offering wireless telephone discounts to qualified, low-income consumers. Under the Lifeline program, eligible subscribers receive a discount on their monthly service.

Lifeline subscribers may purchase a reduce-cost PCS Lifeline phone.
Lifeline assistance is available for one phone line per household.

Eligibility requirements vary by state. You may qualify for **Lifeline** assistance if you comply with certain income level requirements or you currently participate in certain public assistance programs.

See other side for how to qualify.





How to qualify for the Lifeline discount.

- Participation in at least one of the following programs -
 - Medicaid

 (e.g., Title XIX/Medical, State Supplemental Asst)
 - Food Stamps
 - Supplement Security Income (SSI)
 - · Federal Public Housing Assistance
 - · Low-Income Home Energy Assistance (LIEAP)
 - Temporary Assistance to Needy Families (TANF)
 - · National School Lunch's Free Lunch Program (NSL)
- 2. Qualify by household income level -Income must be at or below 135% of the Federal Poverty guidelines. You will be asked to list the number of individuals in your household. In order to qualify under this criterion, you must provide documentation of income eligiblity. Documentation may consist of a copy of a prior year's state, federal or tribal tax return, three consecutive months of income statements or paycheck stubs from your employer, a Social Security statement of benefits, a Veterans Administration statement of benefits, a retirement/ pension statement of benefits, an Unemployment/ Workmen's Compensation statement of benefits. federal or tribal notice letter of participation in Bureau of Indian Affairs General Assistance, a divorce decree or child support document.

For further information about

Lifeline assistance

or to receive an application form, please call



Wireline ad place in Brookings Register and local 'shopper'.



Wireless ad placed in local paper, shopper, etc of each store (Brookings, Watertown, Sioux Falls).

