

EXHIBIT C

Attached is a copy of City of Brookings Municipal Telephone's FCC Form 481 as required by 47 C.F.R. §54.313 and 54.422.



[USAC Home](#) [High Cost Program](#) [Search Tools](#) [Form 481](#)

CONFIRMATION

Congratulations. Your filing has been successfully certified.

Filing 1 was successfully certified on Mon 30 Jun 14 03:19:24 PM EDT by smeyer@swiftel-bmu.com .

SAC : 391650

SPIN : 143002228

Carrier Name : CITY OF BROOKINGS

Program Year : 2015

[Return to 481 Search](#)

**FCC Form 481 - Carrier Annual Reporting
Data Collection Form**

FCC Form 481
OMB Control No. 3060-0986/OMB Control No. 3060-0819
July 2013

<010> Study Area Code	391650
<015> Study Area Name	CITY OF BROOKINGS
<020> Program Year	2015
<030> Contact Name: Person USAC should contact with questions about this data	Laura Julius
<035> Contact Telephone Number: Number of the person identified in data line <030>	6056926325 ext.
<039> Contact Email Address: Email of the person identified in data line <030>	ljulius@awifc1-bmu.com

ANNUAL REPORTING FOR ALL CARRIERS	54.313	54.422
	Completion Required	Completion Required

			<i>(check box when complete)</i>	
<100> Service Quality Improvement Reporting	<i>(complete attached worksheet)</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<200> Outage Reporting (voice)	<i>(complete attached worksheet)</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<210> <input checked="" type="checkbox"/> <-- check box if no outages to report		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<300> Unfulfilled Service Requests (voice)	0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<310> Detail on Attempts (voice)	<div style="border: 1px solid black; height: 40px; width: 100%;"></div> <i>(attach descriptive document)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<320> Unfulfilled Service Requests (broadband)	0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<330> Detail on Attempts (broadband)	<div style="border: 1px solid black; height: 40px; width: 100%;"></div> <i>(attach descriptive document)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<400> Number of Complaints per 1,000 customers (voice)		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<410> Fixed	0.0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<420> Mobile	0.0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<430> Number of Complaints per 1,000 customers (broadband)		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<440> Fixed	0.0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<450> Mobile	0.0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<500> Service Quality Standards & Consumer Protection Rules Compliance	<i>(check to indicate certification)</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<510> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	<i>(attached descriptive document)</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<600> Functionality in Emergency Situations	<i>(check to indicate certification)</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<610> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	<i>(attached descriptive document)</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<700> Company Price Offerings (voice)	<i>(complete attached worksheet)</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<710> Company Price Offerings (broadband)	<i>(complete attached worksheet)</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<800> Operating Companies and Affiliates	<i>(complete attached worksheet)</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<900> Tribal Land Offerings (Y/N)?	<input type="radio"/> <input checked="" type="radio"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<1000> Voice Services Rate Comparability	<i>(check to indicate certification)</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<1010> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	<i>(attach descriptive document)</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<1100> Terrestrial Backhaul (Y/N)?	<input checked="" type="radio"/> <input type="radio"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<1110>	<i>(complete attached worksheet)</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<1200> Terms and Condition for Lifeline Customers	<i>(complete attached worksheet)</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Price Cap Carriers, Proceed to Price Cap Additional Documentation Worksheet

Including Rate-of-Return Carriers affiliated with Price Cap Local Exchange Carriers

<2000>	<i>(check to indicate certification)</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<2005>	<i>(complete attached worksheet)</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Rate of Return Carriers, Proceed to ROR Additional Documentation Worksheet			
<3000>	<i>(check to indicate certification)</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<3005>	<i>(complete attached worksheet)</i>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

**(100) Service Quality Improvement Reporting
Data Collection Form**

FCC Form 481
OMB Control No. 3060-0986/OMB Control No. 3060-0819
July 2013

<010> Study Area Code	391650
<015> Study Area Name	CITY OF BROOKINGS
<020> Program Year	2015
<030> Contact Name - Person USAC should contact regarding this data	Laura Julius
<035> Contact Telephone Number - Number of person identified in data line <030>	6056926325 ext.
<039> Contact Email Address - Email Address of person identified in data line <030>	ljulius@swiftel-bmu.com

<110> Has your company received its ETC certification from the FCC? (yes / no)

If your answer to Line <110> is yes, do you have an existing §54.202(a) "5 year plan" filed with the FCC? (yes / no)

If your answer to Line <111> is yes, then you are required to file a progress report, on line <112> delineating the status of your company's existing § 54.202(a) "5 year plan" on file with the FCC, as it relates to your provision of voice telephony service.

<112> Attach Five-Year Service Quality Improvement Plan or, in subsequent years, your annual progress report filed pursuant to 47 C.F.R. § 54.313(a)(1). If your company is a CETC which only receives frozen support, your progress report is only required to address voice telephony service.



Name of Attached Document

Please check these boxes below to confirm that the attached document(s), on line 112, contains a progress report on its five-year service quality improvement plan pursuant to § 54.202(a). The information shall be submitted at the wire center level or census block as appropriate.

- <113> Maps detailing progress towards meeting plan targets
- <114> Report how much universal service (USF) support was received
- <115> How (USF) was used to improve service quality
- <116> How (USF) was used to improve service coverage
- <117> How (USF) was used to improve service capacity
- <118> Provide an explanation of network improvement targets not met in the prior calendar year.

(900) Tribal Lands Reporting Data Collection Form	FCC Form 481 OMB Control No. 3060-0986/OMB Control No. 3060-0819 July 2013
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<010> Study Area Code	391650
<015> Study Area Name	CITY OF BROOKINGS
<020> Program Year	2015
<030> Contact Name - Person USAC should contact regarding this data	Laura Julius
<035> Contact Telephone Number - Number of person identified in data line <030>	6056926325 ext.
<039> Contact Email Address - Email Address of person identified in data line <030>	l Julius@swiftel-bmu.com

<910> Tribal Land(s) on which ETC Serves

<920> Tribal Government Engagement Obligation

Name of Attached Document

If your company serves Tribal lands, please select (Yes, No, NA) for each these boxes to confirm the status described on the attached document(s), on line 920, demonstrates coordination with the Tribal government pursuant to § 54.313(a)(9) includes:

- <921> Needs assessment and deployment planning with a focus on Tribal community anchor institutions.
- <922> Feasibility and sustainability planning;
- <923> Marketing services in a culturally sensitive manner;
- <924> Compliance with Rights of way processes
- <925> Compliance with Land Use permitting requirements
- <926> Compliance with Facilities Siting rules
- <927> Compliance with Environmental Review processes
- <928> Compliance with Cultural Preservation review processes
- <929> Compliance with Tribal Business and Licensing requirements.

Select (Yes, No, NA)

(1100) No Terrestrial Backhaul Reporting Data Collection Form	FCC Form 481 OMB Control No. 3060-0986/OMB Control No. 3060-0819 July 2013
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<010> Study Area Code	391650
<015> Study Area Name	CITY OF BROOKINGS
<020> Program Year	2015
<030> Contact Name - Person USAC should contact regarding this data	Laura Julius
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<039> Contact Email Address - Email Address of person identified in data line <030>	ljulius@swiftel-bmu.com

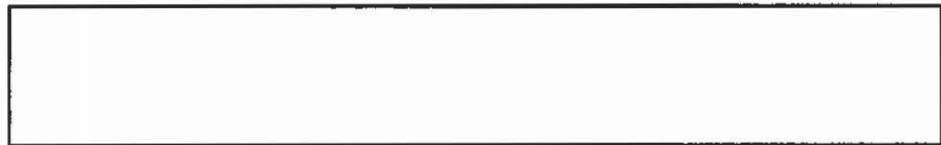
<1120> Please check this box to confirm no terrestrial backhaul options exist within the supported area pursuant to § 54.313(G)

<1130> Please check this box to confirm the reporting carrier offers broadband service of at least 1 Mbps downstream and 256 kbps upstream within the supported area pursuant to § 54.313(G)

(1200) Terms and Condition for Lifeline Customers Lifeline Data Collection Form	FCC Form 481 OMB Control No. 3060-0986/OMB Control No. 3060-0819 July 2013
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<010>	Study Area Code	391650
<015>	Study Area Name	CITY OF BROOKINGS
<020>	Program Year	2015
<030>	Contact Name - Person USAC should contact regarding this data	Laura Julius
<035>	Contact Telephone Number - Number of person identified in data line <030>	6056926325 ext.
<039>	Contact Email Address - Email Address of person identified in data line <030>	ljulius@swiftel-bmu.com

<1210> Terms & Conditions of Voice Telephony Lifeline Plans



Name of Attached Document

<1220> Link to Public Website

HTTP swiftel.net/voice/sales-and-support/

"Please check these boxes below to confirm that the attached document(s), on line 1210, or the website listed, on line 1220, contains the required information pursuant to § 54.422(a)(2) annual reporting for ETCs receiving low-income support, carriers must annually report:

- <1221> Information describing the terms and conditions of any voice telephony service plans offered to Lifeline subscribers,
- <1222> Details on the number of minutes provided as part of the plan,
- <1223> Additional charges for toll calls, and rates for each such plan.

(2000) Price Cap Carrier Additional Documentation Data Collection Form Including Rate-of-Return Carriers affiliated with Price Cap Local Exchange Carriers	FCC Form 481 OMB Control No. 3060-0986/OMB Control No. 3060-0819 July 2013
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<010>	Study Area Code	391650
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<030>	Contact Name - Person USAC should contact regarding this data	Laura Julius
<035>	Contact Telephone Number - Number of person identified in data line <030>	6056926325 ext.
<039>	Contact Email Address - Email Address of person identified in data line <030>	l.julius@swiftel-bmu.com

CHECK the boxes below to note compliance as a recipient of Incremental Connect America Phase I support, frozen High Cost support, High Cost support to offset access charge reductions, and Connect America Phase II support as set forth in 47 CFR § 54.313(b),(c),(d),(e) the information reported on this form and in the documents attached below is accurate.

Incremental Connect America Phase I reporting		
<2010>	2nd Year Certification {47 CFR § 54.313(b)(1)}	<input type="checkbox"/>
<2011>	3rd Year Certification {47 CFR § 54.313(b)(2)}	<input type="checkbox"/>
Price Cap Carrier Receiving Frozen Support Certification (47 CFR § 54.312(a))		
<2012>	2013 Frozen Support Certification	<input type="checkbox"/>
<2013>	2014 Frozen Support Certification	<input type="checkbox"/>
<2014>	2015 Frozen Support Certification	<input type="checkbox"/>
<2015>	2016 and future Frozen Support Certification	<input type="checkbox"/>
Price Cap Carrier Connect America ICC Support (47 CFR § 54.313(d))		
<2016>	Certification Support Used to Build Broadband	<input type="checkbox"/>
Connect America Phase II Reporting (47 CFR § 54.313(e))		
<2017>	3rd year Broadband Service Certification	<input type="checkbox"/>
<2018>	5th year Broadband Service Certification	<input type="checkbox"/>
<2019>	Interim Progress Certification	<input type="checkbox"/>
<2020>	Please check the box to confirm that the attached document(s), on line 2021, contains the required information pursuant to § 54.313 (e)(3)(ii), as a recipient of CAF Phase II support shall provide the number, names, and addresses of community anchor institutions to which began providing access to broadband service in the preceding calendar year.	<input type="checkbox"/>
<2021>	Interim Progress Community Anchor Institutions	<div style="border: 1px solid black; width: 200px; height: 80px; margin: 0 auto;"></div> Name of Attached Document Listing Required Information

{3000} Rate Of Return Carrier Additional Documentation Data Collection Form	FCC Form 481 OMB Control No. 3060-0986/OMB Control No. 3060-0819 July 2013
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<010> Study Area Code	391650
<015> Study Area Name	CITY OF BROOKINGS
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<039> Contact Email Address - Email Address of person identified in data line <030>	l.julius@swiftel-bmu.com

CHECK the boxes below to note compliance on its five year service quality plan (pursuant to 47 CFR § 54.202(a)) and, for privately held carriers, ensuring compliance with the financial reporting requirements set forth in 47 CFR § 54.313(f)(2). I further certify that the information reported on this form and in the documents attached below is accurate.

(3010) Progress Report on 5 Year Plan Milestone Certification (47 CFR § 54.313(f)(1)(i))

Name of Attached Document Listing Required Information

(3011) Please check this box to confirm that the attached document(s), on line 3012 contains the required information pursuant to § 54.313 (f)(1)(ii), the carrier shall provide the number, names, and addresses of community anchor institutions to which began providing access to broadband service in the preceding calendar year.

(3012) Community Anchor Institutions (47 CFR § 54.313(f)(1)(ii))

Name of Attached Document Listing Required Information

(3013) Is your company a Privately Held ROR Carrier (47 CFR § 54.313(f)(2)) (Yes/No) Yes No

(3014) If yes, does your company file the RUS annual report (Yes/No) Yes No

Please check these boxes to confirm that the attached document(s), on line 3017, contains the required information pursuant to § 54.313(f)(2) compliance requires:

(3015) Electronic copy of their annual RUS reports (Operating Report for Telecommunications Borrowers)

(3016) Document(s) for Balance Sheet, Income Statement and Statement of Cash Flows

(3017) If the response is yes on line 3014, attach your company's RUS annual report and all required documentation

Name of Attached Document Listing Required Information

(3018) If the response is no on line 3014, Is your company audited? (Yes/No) Yes No

If the response is yes on line 3018, please check the boxes below to confirm your submission, on line 3026 pursuant to § 54.313(f)(2), contains:

(3019) Either a copy of their audited financial statement; or (2) a financial report in a format comparable to RUS Operating Report for Telecommunications

(3020) Document(s) for Balance Sheet, Income Statement and Statement of Cash Flows

(3021) Management letter issued by the independent certified public accountant that performed the company's financial audit.

If the response is no on line 3018, please check the boxes below to confirm your submission, on line 3026 pursuant to § 54.313(f)(2), contains:

(3022) Copy of their financial statement which has been subject to review by an independent certified public accountant; or 2) a financial report in a format comparable to RUS Operating Report for Telecommunications Borrowers,

(3023) Underlying information subjected to a review by an independent certified public accountant

(3024) Underlying information subjected to an officer certification.

(3025) Document(s) for Balance Sheet, Income Statement and Statement of Cash Flows

(3026) Attach the worksheet listing required information

391650SD3026 .pdf

Name of Attached Document Listing Required Information

Certification - Reporting Carrier Data Collection Form	FCC Form 481 OMB Control No. 3060-0986/OMB Control No. 3060-0819 July 2013
---	--

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<039> Contact Email Address - Email Address of person identified in data line <030>	l.julius@swiftel-bmu.com

TO BE COMPLETED BY THE REPORTING CARRIER, IF THE REPORTING CARRIER IS FILING ANNUAL REPORTING ON ITS OWN BEHALF:

Certification of Officer as to the Accuracy of the Data Reported for the Annual Reporting for CAF or LI Recipients	
I certify that I am an officer of the reporting carrier; my responsibilities include ensuring the accuracy of the annual reporting requirements for universal service support recipients; and, to the best of my knowledge, the information reported on this form and in any attachments is accurate.	
Name of Reporting Carrier:	CITY OF BROOKINGS
Signature of Authorized Officer:	CERTIFIED ONLINE Date 06/30/2014
Printed name of Authorized Officer:	Steve Meyer
Title or position of Authorized Officer:	Executive Vice President / General Manager
Telephone number of Authorized Officer:	6056926325 ext.
Study Area Code of Reporting Carrier:	391650 Filing Due Date for this form: 07/01/2014
Persons willfully making false statements on this form can be punished by fine or forfeiture under the Communications Act of 1934, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001.	

Certification - Agent / Carrier Data Collection Form	FCC Form 481 OMB Control No. 3060-0986/OMB Control No. 3060-0819 July 2013
---	--

<010> Study Area Code	391650
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<039> Contact Email Address - Email Address of person identified in data line <030>	l.julius@swiftel-bmu.com

TO BE COMPLETED BY THE REPORTING CARRIER, IF AN AGENT IS FILING ANNUAL REPORTS ON THE CARRIER'S BEHALF:

Certification of Officer to Authorize an Agent to File Annual Reports for CAF or LI Recipients on Behalf of Reporting Carrier	
I certify that (Name of Agent) _____ is authorized to submit the information reported on behalf of the reporting carrier. I also certify that I am an officer of the reporting carrier; my responsibilities include ensuring the accuracy of the annual data reporting requirements provided to the authorized agent; and, to the best of my knowledge, the reports and data provided to the authorized agent is accurate.	
Name of Authorized Agent: _____	
Name of Reporting Carrier: _____	
Signature of Authorized Officer: _____	Date: _____
Printed name of Authorized Officer: _____	
Title or position of Authorized Officer: _____	
Telephone number of Authorized Officer: _____	
Study Area Code of Reporting Carrier: _____	Filing Due Date for this form: _____
Persons willfully making false statements on this form can be punished by fine or forfeiture under the Communications Act of 1934, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001.	

TO BE COMPLETED BY THE AUTHORIZED AGENT:

Certification of Agent Authorized to File Annual Reports for CAF or LI Recipients on Behalf of Reporting Carrier	
I, as agent for the reporting carrier, certify that I am authorized to submit the annual reports for universal service support recipients on behalf of the reporting carrier; I have provided the data reported herein based on data provided by the reporting carrier; and, to the best of my knowledge, the information reported herein is accurate.	
Name of Reporting Carrier: _____	
Name of Authorized Agent or Employee of Agent: _____	
Signature of Authorized Agent or Employee of Agent: _____	Date: _____
Printed name of Authorized Agent or Employee of Agent: _____	
Title or position of Authorized Agent or Employee of Agent: _____	
Telephone number of Authorized Agent or Employee of Agent: _____	
Study Area Code of Reporting Carrier: _____	Filing Due Date for this form: _____
Persons willfully making false statements on this form can be punished by fine or forfeiture under the Communications Act of 1934, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001.	

Attachments

REDACTED - FOR PUBLIC INSPECTION
CONFIDENTIAL INFORMATION—SUBJECT TO PROTECTIVE ORDER IN WC DOCKET NOS. 10-90, 07-135, 05-337, 03-109, GN DOCKET NO. 09-51, CC DOCKETS NOS. 01-92, 96-45, WT DOCKET NO. 10-208 BEFORE THE FEDERAL COMMUNICATIONS COMMISSION.

5-Year Plan for Network Improvements and Upgrades
Pursuant to 47 C.F.R § 54.202(a)(1)(ii)

Company Name:
Study Area Code:
Attached Map of 5 Year Plan

CERTIFICATION OF CITY OF BROOKINGS MUNICIPAL TELEPHONE DEPARTMENT

Reporting Period January 1 – December 31, 2013

Sec. 54.313(a)(5) Service Quality Standards and Consumer Protection Rules Compliance

Pursuant to § 54.313(a)(5) for High-cost Recipients, Carrier hereby certifies that it is in compliance with applicable service quality standards and consumer protection rules. Carrier follows Customer Proprietary Network Information (CPNI) rules and also files the annual CPNI certification with the FCC pursuant to the FCC's current CPNI rules and regulations. Attached is the annual notice to customers on matters related to customer privacy which is printed in the Telephone Directory. Carrier has also implemented an Identity Theft Prevention Program in accordance with the federal Red Flags Rule.

I verify that the foregoing is true and correct. Executed on June 23, 2014.

/s/ Steve Meyer

Steve Meyer, Executive Vice President & General Manager

City of Brookings Municipal Telephone Department

Swiftel™

VOICE • VIDEO • DATA • SPRINT

605-692-6211

1-800-561-6211

Monday - Friday 8am - 6pm

Saturday 9am - 3pm

415 Fourth Street • Brookings, SD 57006

www.Swiftel.net

Steve Meyer, Executive Vice President & General Manager

Swiftel Communications is regulated by the Brookings Municipal Utility Board. Meetings are held the 2nd Monday of each month in the BMU Board Room at 1:00 pm and the 4th Monday of each month via teleconference at 11:45 am. A copy of the Tariff governing Swiftel Communications is available for review at either the telephone office or the utility office.

B **BROOKINGS**
municipal utilities

OURtown
OUROWN

To **advertise** in the Swiftel Directory, call 697-8270

www.swifteldirectory.com

WHAT IS CPNI? CPNI stands for Customer Proprietary Network Information. In short, that means all information about any customer that is contained on their account in a telephone company's records.

WHY IS IT SO SPECIAL? Very often, the information on an account is personal and should remain confidential. This could include the address of an unpublished phone number, a customer's Social Security or Driver's License number, the phone numbers they call long distance, and various other pieces of information.

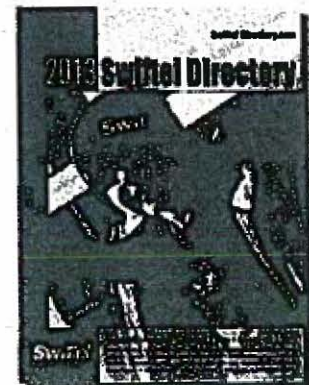
HOW DOES SWIFTEL KEEP IT CONFIDENTIAL? Swiftel has requested all customers to provide a password for their account and answer three security questions. When you contact Swiftel about your account, the password or security questions are confirmed before releasing any information.

Swiftel has added a software feature that records every access to every customer's account. This will track which employee accessed an account, the information that was viewed and the date/time of the access. In addition, Swiftel will send a letter to you if any of the following actions were recorded on your account: name or mailing address change, password change, security questions or answers change, authorized user change, or if the access to the account required the answer of a security question.

If you haven't yet set up your account password, need to make a security question change, or simply have questions about CPNI, please contact the Swiftel Communications office by phone, or at the location listed above.

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*Thank you
to Jonah for allowing
us to use his photo
on the cover of the
new Swiftel Directory.*

CERTIFICATION OF CITY OF BROOKINGS MUNICIPAL TELEPHONE DEPARTMENT

Reporting Period January 1 – December 31, 2013

Sec. 54.313(a)(6) Ability to Function in an Emergency Situation

Pursuant to § 54.313(a)(6) for High-cost Recipients, Carrier hereby certifies that it is able to function in emergency situations as set forth in § 54.202(a)(2). Carrier is able to remain functional in an emergency situation through the use of back-up power to ensure functionality without an external power source. Carrier has four (4) hours of backup battery reserve in its central office, supported by an on-site generator which enables it to provide service for a reasonable period of time if external power is lost. Carrier's network is engineered to handle reasonable excess traffic in the event of traffic spikes resulting from emergency situations. Carrier has redundancy in its network for use in re-rerouting traffic when facilities are damaged.

I verify that the foregoing is true and correct. Executed on June 23, 2014.

/s/ Steve Meyer

Steve Meyer, Executive Vice President & General Manager

City of Brookings Municipal Telephone Department

CERTIFICATION OF CITY OF BROOKINGS MUNICIPAL TELEPHONE DEPARTMENT

Reporting Period January 1 – December 31, 2013

47 CFR 54.313(a)(10) - Voice Services Rate Comparability

Pursuant to 47 CFR 54.313(a)(10) for High-cost Recipients, Carrier hereby certifies that the pricing of Carrier's voice services is no more than two standard deviations above the applicable national average urban rate for voice service, as specified in the most recent public notice issued by the Wireline Competition Bureau and Wireless Telecommunications Bureau.

On March 20, 2014, the WCB announced that the average local end-user rate plus state regulated fees of the surveyed incumbent LECs in urban areas is \$20.46. This was also published in the FCC's Report and Order, Declaratory Ruling, Order, Memorandum Opinion and Order, Seventh Order on Reconsideration, and Further Notice of Proposed Rulemaking Adopted April 23, 2014 and Released June 10, 2014. Carrier's voice service rates are less than two standard deviations in relation to the applicable 2014 national average urban rate as established by the WCB.

I verify that the foregoing is true and correct. Executed on June 23, 2014.

/s/ Steve Meyer

Steve Meyer, Executive Vice President & General Manager

City of Brookings Municipal Telephone Department



Financial Statements
December 31, 2013
City of Brookings Municipal Utilities



CPAs & BUSINESS ADVISORS

Independent Auditor's Report

**Municipal Utilities Board
City of Brookings Municipal Utilities
Brookings, South Dakota**

Report on the Financial Statements

We have audited the accompanying statement of net position of the Electric Fund, Telephone Fund, Water Fund and Wastewater Fund of Brookings Municipal Utilities, enterprise funds of the City of Brookings, South Dakota, as of December 31, 2013, and the related statements of revenues, expenses, and changes in net position, and cash flows for the year then ended, and the related notes to the fund financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Electric Fund, Telephone Fund, Water Fund and Wastewater Fund of Brookings Municipal Utilities, enterprise funds of the City of Brookings, South Dakota, as of December 31, 2013, and the changes in their financial position, and cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Management has omitted the management's discussion and analysis that the accounting principles generally accepted in the United States of America requires to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

Emphasis of Matter

As discussed in Note 1, the financial statements present only the Electric Fund, Telephone Fund, Water Fund and Wastewater Fund of Brookings Municipal Utilities, enterprise funds of the City of Brookings, South Dakota, and so not purport to, and do not, present fairly the financial position of the City of Brookings, South Dakota, as of December 31, 2013, the changes in its financial position, or where applicable, its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated April 2, 2014 on our consideration of the Electric Fund, Telephone Fund, Water Fund and Wastewater Fund of Brookings Municipal Utilities' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Electric Fund, Telephone Fund, Water Fund and Wastewater Fund of Brookings Municipal Utilities' internal control over financial reporting and compliance.

Eide Bailly LLP

Sioux Falls, South Dakota
April 2, 2014

City of Brookings Municipal Utilities
Statement of Net Position
December 31, 2013

	<u>Electric</u>	<u>Telephone</u>	<u>Water</u>	<u>Wastewater</u>	<u>Combined</u>
Assets					
Current Assets					
Cash and cash equivalents	\$ 8,318,999	\$ 16,792,446	\$ 7,540,008	\$ 2,503,394	\$ 35,154,847
Certificates of deposit	4,721	-	-	-	4,721
Receivables, net of allowances for uncollectibles:					
Accounts	2,044,425	2,131,687	338,136	338,186	4,852,434
Unbilled accounts	1,200,972	666,526	154,695	156,353	2,178,546
Interest	8	-	-	-	8
Due from other funds	131,509	96,849	11,646	31,047	271,051
Current portion of advances to other funds	61,669	-	-	666,528	728,197
Inventories:					
Supplies	983,079	474,651	317,173	56,254	1,831,157
Stores	-	1,503,974	-	-	1,503,974
Prepaid expenses	70,395	571,343	27,290	21,509	690,537
Total current assets	<u>12,815,777</u>	<u>22,237,476</u>	<u>8,388,948</u>	<u>3,773,271</u>	<u>47,215,472</u>
Noncurrent Assets					
Restricted cash and cash equivalents	6,707,537	3,141,887	52,355	90,634	9,992,413
Other investments	-	400,735	609	12,763	414,107
Personal communication services licenses	-	333,825	-	-	333,825
Other assets	-	37,838	-	-	37,838
Total noncurrent assets	<u>6,707,537</u>	<u>3,914,285</u>	<u>52,964</u>	<u>103,397</u>	<u>10,778,183</u>
Capital Assets					
Land	79,699	331,267	203,013	73,604	687,583
Buildings and other improvements	42,024,695	72,316,142	13,407,143	26,247,990	153,995,970
Machinery and equipment	2,127,685	4,393,983	515,979	962,952	8,000,599
Construction in progress	2,293,172	149,921	27,599	7,540,628	10,011,320
Less accumulated depreciation	(17,437,446)	(52,587,211)	(6,147,505)	(14,400,351)	(90,572,513)
Total capital assets	<u>29,087,805</u>	<u>24,604,102</u>	<u>8,006,229</u>	<u>20,424,823</u>	<u>82,122,959</u>
Total assets	<u>\$ 48,611,119</u>	<u>\$ 50,755,863</u>	<u>\$ 16,448,141</u>	<u>\$ 24,301,491</u>	<u>\$ 140,116,614</u>

City of Brookings Municipal Utilities
Statement of Net Position
December 31, 2013

Liabilities and Net Position	Electric	Telephone	Water	Wastewater	Combined
Current Liabilities					
Accounts payable	\$ 2,016,378	\$ 1,469,625	\$ 55,889	\$ 1,353,830	\$ 4,895,722
Due to other funds	6,381	93,592	15,558	202,685	318,216
Accrued interest payable	28,739	83,265	2,596	48,043	162,643
Accrued wages payable	3,851	49,704	1,281	1,634	56,470
Accrued taxes payable	101,119	228,095	112	5	329,331
Accrued leave liability	59,535	163,863	14,060	19,411	256,869
Customer deposits	57,213	37,248	-	-	94,461
Current portion of advances from other funds	-	728,197	-	-	728,197
Current portion of revenue bonds payable	300,100	640,000	-	-	940,100
Current portion of capital lease obligations	291,258	1,809,425	64,524	89,793	2,255,000
Total current liabilities	2,864,574	5,303,014	154,020	1,715,401	10,037,009
Noncurrent Liabilities					
OPEB liability	85,973	247,642	43,369	37,526	414,510
Revenue bonds payable	6,804,915	4,005,000	-	-	10,809,915
State revolving fund loans payable	-	-	-	4,120,364	4,120,364
Capital lease obligations	2,970,671	10,878,758	574,768	635,803	15,060,000
Total long-term liabilities	9,861,559	15,131,400	618,137	4,793,693	30,404,789
Total liabilities	12,726,133	20,434,414	772,157	6,509,094	40,441,798
Deferred Inflows of Resources					
Advanced payments	-	506,130	4,560	-	510,690
Total deferred inflows of resources	-	506,130	4,560	-	510,690
Net Position					
Net investment in capital assets	24,618,203	7,270,919	7,366,937	15,578,863	54,834,922
Restricted for debt service	810,195	3,141,887	52,355	90,634	4,095,071
Unrestricted	10,456,588	19,402,513	8,252,132	2,122,900	40,234,133
Total net position	35,884,986	29,815,319	15,671,424	17,792,397	99,164,126
Total liabilities and net position	\$ 48,611,119	\$ 50,755,863	\$ 16,448,141	\$ 24,301,491	\$ 140,116,614

City of Brookings Municipal Utilities
Statement of Revenues, Expenses and Changes in Net Position
Year Ended December 31, 2013

	Electric	Telephone	Water	Wastewater	Combined
Operating Revenues					
Charges for goods and services	\$ 23,198,911	\$ 32,236,826	\$ 3,879,238	\$ 3,326,605	\$ 62,641,580
Miscellaneous	747,783	3,282,900	198,717	92,131	4,321,531
Total operating revenues	<u>23,946,694</u>	<u>35,519,726</u>	<u>4,077,955</u>	<u>3,418,736</u>	<u>66,963,111</u>
Operating Expenses					
Personal services	2,157,272	7,072,119	1,258,893	1,102,697	11,590,981
Other current expenses	16,292,489	17,778,545	1,071,228	858,952	36,001,214
Cost of goods sold	-	3,999,042	-	-	3,999,042
Amortization	9,276	346,198	3,607	3,607	362,688
Depreciation	1,340,043	3,357,206	310,489	618,776	5,626,514
Total operating expenses	<u>19,799,080</u>	<u>32,553,110</u>	<u>2,644,217</u>	<u>2,584,032</u>	<u>57,580,439</u>
Operating Income	<u>4,147,614</u>	<u>2,966,616</u>	<u>1,433,738</u>	<u>834,704</u>	<u>9,382,672</u>
Nonoperating Revenues (Expenses)					
Interest income	39,566	362,967	21,621	47,229	471,383
Miscellaneous income	43,630	6,051	76,149	676	126,506
Gain (loss) on disposition of capital assets	-	(17,356)	-	(54,563)	(71,919)
Interest expense	(426,907)	(1,164,743)	(33,956)	(47,138)	(1,672,744)
Total nonoperating revenues (expenses)	<u>(343,711)</u>	<u>(813,081)</u>	<u>63,814</u>	<u>(53,796)</u>	<u>(1,146,774)</u>
Income Before Contributions and Transfers	3,803,903	2,153,535	1,497,552	780,908	8,235,898
Capital Contributions	-	-	57,494	934,733	992,227
Transfers to General Fund	(1,755,000)	(300,000)	-	-	(2,055,000)
Change in Net Position	2,048,903	1,853,535	1,555,046	1,715,641	7,173,125
Net Position, at Beginning of Year	<u>33,836,083</u>	<u>27,961,784</u>	<u>14,116,378</u>	<u>16,076,756</u>	<u>91,991,001</u>
Net Position, at End of Year	<u>\$ 35,884,986</u>	<u>\$ 29,815,319</u>	<u>\$ 15,671,424</u>	<u>\$ 17,792,397</u>	<u>\$ 99,164,126</u>

City of Brookings Municipal Utilities
Statement of Cash Flows
Year Ended December 31, 2013

	Electric	Telephone	Water	Wastewater	Combined
Operating Activities					
Cash received from customers	\$ 22,941,378	\$ 28,677,614	\$ 3,986,434	\$ 3,340,396	\$ 58,945,822
Cash received from customers pledged for debt retirement	599,627	7,452,254	-	-	8,051,881
Cash received from other funds for services	1,373,041	1,124,857	168,516	52,290	2,718,704
Cash payments to suppliers for goods and services	(17,367,297)	(24,209,076)	(1,095,506)	(893,777)	(43,565,656)
Cash payments to employees for services	(2,137,868)	(6,992,157)	(1,251,789)	(1,095,028)	(11,476,842)
Net Cash from Operating Activities	5,408,881	6,053,492	1,807,655	1,403,881	14,673,909
Non-Capital Financing Activities					
Operating transfers to General Fund	(1,755,000)	(300,000)	-	-	(2,055,000)
Principal payments on interfund advances	120,401	(165,083)	-	44,682	-
Interest received (paid) on interfund advances	9,104	(44,664)	-	35,560	-
Net Cash (used in) from Non-Capital Financing Activities	(1,625,495)	(509,747)	-	80,242	(2,055,000)
Capital and Related Financing Activities					
Acquisition and construction of capital assets	(4,692,039)	(2,337,610)	(516,872)	(7,531,175)	(15,077,696)
Proceeds from sale of assets	27,375	4,900	-	-	32,275
Proceeds from long-term debt	-	-	-	4,066,198	4,066,198
Principal payments on long-term debt	(574,660)	(2,315,526)	(61,507)	(85,520)	(3,037,213)
Interest paid on long-term debt	(427,080)	(1,130,736)	(34,205)	(40,118)	(1,632,139)
Net Cash used in Capital and Related Financing Activities	(5,666,404)	(5,778,972)	(612,584)	(3,590,615)	(15,648,575)
Investing Activities					
Dividends from investments	-	303,003	-	-	303,003
Sales and maturities of certificates of deposit	1,121,297	5,002,508	-	-	6,123,805
Purchases and renewals of certificates of deposit	(124,764)	-	-	-	(124,764)
Interest received on cash investments	29,912	69,523	21,615	11,659	132,709
Net Cash from Investing Activities	1,026,445	5,375,034	21,615	11,659	6,434,753
Net Change in Cash and Cash Equivalents	(856,573)	5,139,807	1,216,686	(2,094,833)	3,405,087
Cash and Cash Equivalents, Beginning of Year	15,883,109	14,794,526	6,375,677	4,688,861	41,742,173
Cash and Cash Equivalents, at End of Year	\$ 15,026,536	\$ 19,934,333	\$ 7,592,363	\$ 2,594,028	\$ 45,147,260

City of Brookings Municipal Utilities
Statement of Cash Flows
Year Ended December 31, 2013

	<u>Electric</u>	<u>Telephone</u>	<u>Water</u>	<u>Wastewater</u>	<u>Combined</u>
Reconciliation of Cash and Cash Equivalents to the Balance Sheets					
Cash and cash equivalents in current assets	\$ 8,318,999	\$ 16,792,446	\$ 7,540,008	\$ 2,503,394	\$ 35,154,847
Restricted cash in investments and other assets	6,707,537	3,141,887	52,355	90,634	9,992,413
Total cash and cash equivalents	\$ 15,026,536	\$ 19,934,333	\$ 7,592,363	\$ 2,594,028	\$ 45,147,260
Reconciliation of Operating Income to Net Cash from Operating Activities					
Operating income	\$ 4,147,614	\$ 2,966,616	\$ 1,433,738	\$ 834,704	\$ 9,382,672
Miscellaneous income (loss)	34,268	(10,558)	76,149	674	100,533
Adjustments to reconcile operating income to net cash from operating activities					
Depreciation	1,340,043	3,357,206	310,489	618,776	5,626,514
Amortization	9,276	346,198	3,607	3,607	362,688
Provision for uncollectible accounts	(2,300)	15,700	(400)	500	13,500
Change in operating assets and liabilities					
Accounts receivable	(409,271)	(112,349)	(30,717)	(31,103)	(583,440)
Due from other funds	43,062	11,182	266	(26,516)	27,994
Inventories	55,825	(459,030)	17,873	11,843	(373,489)
Prepaid expenses	(17,451)	(66,292)	(9,309)	(3,013)	(96,065)
Accounts payable	178,677	(52,094)	11,315	(186,165)	(48,267)
Due to other funds	(2,447)	(8,866)	(12,252)	173,046	149,481
Other liabilities	31,585	65,779	6,896	7,528	111,788
Net Cash from Operating Activities	\$ 5,408,881	\$ 6,053,492	\$ 1,807,655	\$ 1,403,881	\$ 14,673,909
Supplemental Schedule of Non-Cash Financing and Investing Activities					
Accounts payable incurred for acquisition of property and equipment	\$ 402,562	\$ 47,821	\$ 18,380	\$ 1,499,841	\$ 1,968,604
Plant additions from contributed capital	\$ -	\$ -	\$ 57,494	\$ 934,733	\$ 992,227