



South Dakota

Legislative Research Council

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SOUTH DAKOTA PUBLIC
UTILITIES COMMISSION

MEMORANDUM

August 2, 2013

TO: Rules Contacts

FROM: Doug Decker, Code Counsel *Doug*

RE: Interim Rules Review Committee Meeting – August 20, 2013

Your agency has been scheduled to present rules at the next Interim Rules Review Committee meeting (see the enclosed agenda). The agency must have a representative present at this meeting to explain the rules, give background information, or answer any questions from the committee.

Each agency must serve a copy of the rules and other information on the committee members at least five days before the meeting. Please review the "Directions for Submitting the Final Draft". The five-day requirement should be considered the minimum time allowed for service of the rules before the meeting. The committee members will use the copy of the rules that is served on the committee as part of the rule adoption process according to SDCL 1-26-4 (9) to prepare for the meeting. The service of the rules must be done with enough time between the service of the rules and the meeting to allow the committee members time to review the rules prior to the meeting. A committee member who has not received the rules in time to review the rules before the meeting may vote to reject the agency's rules. **Please note that Form 12 (AFFIDAVIT) has been updated and is available on the LRC website.**

Thank you for your cooperation in this matter. This procedure will expedite the presentation of your rules before the committee and give the committee members access to the most recent version of your rules.

DD:ks

Enclosure: Agenda