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South Dakota

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March 28, 2014

The Honorable Ritchy Griep
Mayor, City of Humboldt
404 S. Madison
Humboldt, SD 57035

RE: 2014 First Quarter Open Pipeline Inspection Item Report

Dear Mayor Griep:

Attached please find our quarterly report on open pipeline inspection items. The intent is to help achieve timely compliance on all items. Please note that no response is required since there are no open items past their due dates.

In addition, a summary of the status of all 2012-2014 inspections is provided below.

Inspection	Status
2012 Drug & Alcohol Inspection	Closed
2012 Standard Records Inspection	Closed
2013 Public Awareness Inspection	Closed
2013 Operator Qualification Plan Inspection	Closed
2013 DIMP Field Inspection	Closed
2013 O&M Plan Inspection, Records Inspection, OQ Field Inspection, and Field Inspection (pipeline markers & cathodic protection)	Closed
2013 Field Inspection – emergency valves	Closed
2013 OQ Records Follow-up	Closed
2014 Standard Records Inspection	Open
2014 Drug & Alcohol Program Inspection	Open

Please do not hesitate to contact me with any questions or concerns regarding this letter.

Sincerely,

Mary Zanter
Pipeline Safety Program Manager

Cc: Amanda Siemonsma, City of Humboldt, finance@humboldtsd.com
Daryl Sieverding, City of Humboldt, finance@humboldtsd.com
Boice Hillmer, SDPUC, boice.hillmerr@state.sd.us

Attachment

**Humboldt Municipal Gas Open Inspection Item Report
1st Quarter 2014**

Inspection Date	Inspection Name	Code Section	Open Items	Open Item Compliance Date
2/10/14	Standard Records Inspection	192.225(b)	Welding procedures are generic guidance with no specific weld procedure established. If work needs to occur on the steel system a weld procedure will need to be established. Operator should establish appropriate weld procedures.	May 28, 2014
2/10/14	Standard Records Inspection	192.285(a)(1) 192.285(a)(2) and 192.285(c)	Cannot find Daryl's OQ for 2013 but recorded that it was done 3/1/13.	May 28, 2014
2/10/14	Standard Records Inspection	§192.743	Calculations are missing for 2013.	May 28, 2014
3/19/14	Drug & Alcohol Program Inspection	Drug & Alcohol Protocol A.01.b	Need to add covered employees to page 45.	7/1/14
3/19/14	Drug & Alcohol Program Inspection	Drug & Alcohol Protocol A.01.c.	Missing contractor records for 2011 and 2012.	7/1/14
3/19/14	Drug & Alcohol Program Inspection	Drug & Alcohol Protocol C.03.c.	Need past years (2012 & 2013) testing results.	7/1/14
3/19/14	Drug & Alcohol Program Inspection	Drug & Alcohol Protocol C.03.d.	Need past years (2012 & 2013) testing results.	7/1/14
3/19/14	Drug & Alcohol Program Inspection	Drug & Alcohol Protocol C.04.a.	Daryl and Amanda both need to have training on reasonable cause testing.	7/1/14
3/19/14	Drug & Alcohol Program Inspection	Drug & Alcohol Protocol H.01.b.	Need to create a list of covered employees.	7/1/14
3/19/14	Drug & Alcohol Program Inspection	Drug & Alcohol Protocol H.01.c.	Missing records for 2011 and 2012.	7/1/14
3/19/14	Drug & Alcohol Program Inspection	Drug & Alcohol Protocol N.01.a.	Section in Drug plan but not in the Alcohol plan.	7/1/14