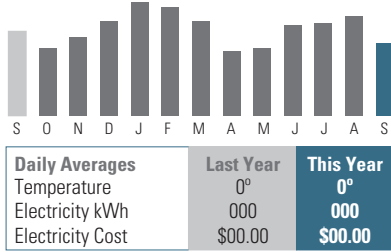


Attachment A



| SERVICE ADDRESS | ACCOUNT NUMBER | | DUE DATE |
|---|------------------|----------------|------------|
| JOHN E. CUSTOMER MARTHA W. CUSTOMER 1234 SIOUX FALLS AVENUE SIOUX FALLS, SD 00000-0000 | 51-1234567890-1 | | MM/DD/YYYY |
| | STATEMENT NUMBER | STATEMENT DATE | AMOUNT DUE |
| | 0123456789 | MM/DD/YYYY | \$00.00 |

YOUR MONTHLY ELECTRICITY USAGE



QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
Email us at: customerservice@xcelenergy.com

Call Mon - Fri 7 a.m.-7 p.m. or Sat 9 a.m.-5 p.m.
Please Call: 1-800-895-4999
Hearing Impaired: 1-800-895-4949
Español: 1-800-687-8778

Or write us at: XCEL ENERGY
PO BOX 8
EAU CLAIRE WI 54702-0008



SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Electricity Service MM/DD - MM/DD 000 kWh \$00.00

Current Charges \$00.00

ACCOUNT BALANCE

| | | | |
|-------------------|-------------|----------------|----|
| Previous Balance | As of MM/DD | \$00.00 | |
| Payment Received | Check MM/DD | - \$00.00 | CR |
| Balance Forward | | \$00.00 | |
| Current Charges | | \$00.00 | |
| Amount Due | | \$00.00 | |

INFORMATION ABOUT YOUR BILL

Thank you for your payment.



| ACCOUNT NUMBER | DUE DATE | AMOUNT DUE | AMOUNT ENCLOSED |
|-----------------|------------|------------|-----------------|
| 51-1234567890-1 | MM/DD/YYYY | \$00.00 | |

To avoid a late pay charge of
1% of the unpaid balance,
payment of total amount must
be received by due date.
Make your check payable to
XCEL ENERGY.

| NOVEMBER | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

90 FP 1 B 1 1 A 10061 10061 **5 DGT



JOHN E. CUSTOMER, MARTHA W. CUSTOMER
ADDRESS LINE 2
ADDRESS LINE 3
ADDRESS LINE 4
1234 SIOUX FALLS AVENUE
SIOUX FALLS, SD 00000-0000



XCEL ENERGY
P.O. BOX 9477
MPLS, MN 55484-9477



| SERVICE ADDRESS | ACCOUNT NUMBER | | DUE DATE |
|---|------------------|----------------|------------|
| JOHN E. CUSTOMER MARTHA W. CUSTOMER 1234 SIOUX FALLS AVENUE SIOUX FALLS, SD 00000-0000 | 51-1234567890-1 | | MM/DD/YYYY |
| | STATEMENT NUMBER | STATEMENT DATE | AMOUNT DUE |
| | 0123456789 | MM/DD/YYYY | \$00.00 |

SERVICE ADDRESS: 1234 SIOUX FALLS AVENUE, SIOUX FALLS, SD 00000-0000
NEXT READ DATE: MM/DD/YY

ELECTRICITY SERVICE DETAILS

PREMISES NUMBER: 1234567890
INVOICE NUMBER: 1235689

| METER READING INFORMATION | | | |
|---------------------------|-----------------|---|---------|
| METER NUMBER : 0000000000 | | Read Dates: MM/DD/YY - MM/DD/YY (00 Days) | |
| DESCRIPTION | CURRENT READING | PREVIOUS READING | USAGE |
| Total Energy | 00000 Estimate | 00000 Actual | 000 kWh |

ELECTRICITY CHARGES

RATE: Residential Service

| DESCRIPTION | USAGE | UNIT | RATE | CHARGE |
|----------------------|-------|------|------------|---------|
| Basic Service Chg | | | | \$00.00 |
| Energy Charge Winter | 0000 | kWh | \$0.000000 | \$00.00 |
| Energy Charge Summer | 0000 | kWh | \$0.000000 | \$00.00 |
| Fuel Cost Charge | 0000 | kWh | \$0.000000 | \$00.00 |
| TmissnCostRecovery | 0000 | kWh | \$0.000000 | \$00.00 |
| EnviroCostRecovery | 0000 | kWh | \$0.000000 | \$00.00 |
| DSM Factor | 0000 | kWh | \$0.000000 | \$00.00 |
| Infrastructure Rider | 0000 | kWh | \$0.000000 | \$00.00 |
| Interim Rate Adj | | | | \$00.00 |
| Subtotal | | | | \$00.00 |
| City Tax | | | 00.00% | \$00.00 |
| State Tax | | | 00.00% | \$00.00 |
| Total | | | | \$00.00 |

CUSTOMER
MESSAGING

CUSTOMER
MESSAGING



| SERVICE ADDRESS | ACCOUNT NUMBER | | DUE DATE |
|---|------------------|----------------|------------|
| JOHN E. CUSTOMER MARTHA W. CUSTOMER 1234 SIOUX FALLS AVENUE SIOUX FALLS, SD 00000-0000 | 51-1234567890-1 | | MM/DD/YYYY |
| | STATEMENT NUMBER | STATEMENT DATE | AMOUNT DUE |
| | 0123456789 | MM/DD/YYYY | \$00.00 |

INFORMATION ABOUT YOUR BILL

April is the first month you start seeing signs of spring. Days grow longer, cherry blossoms bloom, the grass turns greener and Earth Day is upon us. Fellow earthlings, get inspired: take care of our planet and your bank account with our value-driven, energy-saving programs and safety tips.

CUSTOMER
MESSAGING

CUSTOMER
MESSAGING

IMPORTANT PHONE NUMBERS

| | | |
|--------------------------------|--------------|---|
| Electric Emergencies: | 800.895.1999 | 24 hours, 7 days a week |
| Residential Customer Service:* | 800.895.4999 | 7 a.m.–7 p.m., Mon.–Fri. 9 a.m.–5 p.m., Sat. |
| Business Solutions Center:* | 800.481.4700 | 8 a.m.–5 p.m., Mon.–Fri. |
| TTD/TTY | 800.895.4949 | 24 hours, 7 days a week |
| Call Before You Dig | 811 | 24 hours, 7 days a week |

***Register any inquiry or complaint at the above.**

IMPORTANT ADDRESSES

General Inquiries*

Xcel Energy
PO Box 8
Eau Claire, WI 54702-0008
xcelenergy.com

Payments

Xcel Energy
PO Box 9477
Minneapolis, MN 55484-9477
Please include stub for faster processing.

ABOUT YOUR ELECTRIC RATES

Basic Service Charge

Fixed monthly charge for certain fixed costs (metering, billing, maintenance, etc.)

Demand Charge

Charge to commercial and industrial customers for the fixed costs of the electric capacity required to meet the peak electric loads on Xcel Energy's system. The charge, which is adjusted seasonally, applies to the highest 15 minute kW demand during the billing period.

Demand Side Management

South Dakota Public Utilities Commission-approved tariffs allow Xcel Energy to recover costs of energy efficiency and load management programs.

Energy Charge

Charge per kWh of electric usage to recover the variable costs of producing energy.

Environmental Cost Recovery

South Dakota law allows Xcel Energy to recover the costs of significant environmental improvements at three of Xcel Energy's fossil fuel power plants.

Fuel Cost Charge

Charge per kWh to recover the costs of fuel needed to run Xcel Energy's generating plants, as well as the cost of purchasing energy from other suppliers.

kWh

One kilowatt-hour (kWh) is a unit of electrical usage. One kWh equals 1,000 watts of electricity used for one hour. This is enough electricity to light a 100-watt light bulb for 10 hours.

Infrastructure Rider

South Dakota Public Utilities Commission-approved tariffs allow Xcel Energy to recover costs of eligible capital projects and property taxes not otherwise recovered in rates.

Transmission Cost Recovery

South Dakota law allows Xcel Energy to recover costs associated with new investments in the electric transmission system necessary to deliver electric energy to customers.

GENERAL INFORMATION

Estimated Bills

Xcel Energy attempts to read meters each month. If no reading is taken, we estimate your month's bill based on your past use.

City Fees

A fee some cities impose that Xcel Energy collects from customers and pays directly to the city.

Electronic Check Conversion

When you pay your bill by check, in most cases Xcel Energy will use your check information to make a one-time electronic debit from your checking account on the day we receive your check. There are no fees for this electronic conversion. In all other cases we will process your check.

Governing Regulatory Agencies

The South Dakota Public Utilities Commission regulates this utility and are available for mediation. SDPUC: 500 E. Capitol Ave., Pierre, SD 57501-5070 – 800.332.1782 <http://puc.sd.gov/>

Late Payment Charge

Xcel Energy will assess a late payment charge on unpaid amounts two working days after the due date. The late payment fee is 1% of the unpaid balance.

Payment Responsibility

If the name on the front of your bill is not that of a person or business who has payment responsibility, call Xcel Energy at 800.895.4999.

Further information is available to customers upon request at the *address above.

PAYMENT OPTIONS

Learn more at xcelenergy.com/payment

Standard Payment Options: (No fees apply)

- **My Account/eBill/Mobile App** — View/pay your bill, view energy usage and access account information.
- **Auto Pay** — Automatically pay your bill directly from your bank account. Please note the actual bank debit date may be one or more days following such date based on the bank's practice.
- **Bank View and Pay** — View and pay your bills online through a third-party vendor.
- **Pay By Phone** — Make your payment by phone from your checking or savings account by calling 800.895.4999.
- **Pay By Mail** — Return the enclosed envelope and attached bill stub with your payment. Apply proper postage.

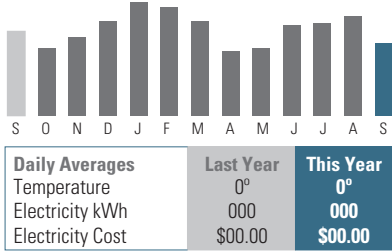
Other Payment Options (Third-Party Fees will apply. Xcel Energy does not collect nor benefit from these fees.)

- **Credit/Debit Card Payment** — Pay with your credit or debit card electronically in My Account/eBill/Mobile App, or by calling 888.747.1523. A processing fee is charged for each credit/debit card payment.
- **Pay Stations** — Pay your bill in-person at a location near you. A processing fee is charged for payments made at a pay station.

Learn more at xcelenergy.com > My Account



YOUR MONTHLY ELECTRICITY USAGE



QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
Email us at: customerservice@xcelenergy.com
Call Mon - Fri 7 a.m.–7 p.m. or Sat 9 a.m.–5 p.m.
Please Call: 1-800-895-4999
Hearing Impaired: 1-800-895-4949
Español: 1-800-687-8778
Or write us at: XCEL ENERGY
PO BOX 8
EAU CLAIRE WI 54702-0008



| SERVICE ADDRESS | ACCOUNT NUMBER | DUE DATE |
|---|------------------|----------------|
| JOHN E. CUSTOMER MARTHA W. CUSTOMER 1234 SIOUX FALLS AVENUE SIOUX FALLS, SD 00000-0000 | 51-1234567890-1 | MM/DD/YYYY |
| | STATEMENT NUMBER | STATEMENT DATE |
| | 0123456789 | MM/DD/YYYY |
| | | AMOUNT DUE |
| | | \$00.00 |

Your Account is Overdue – Please Pay Immediately

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

| | | | |
|-------------------------------|---------------|---------|---------|
| Electricity Service | MM/DD - MM/DD | 000 kWh | \$00.00 |
| Non-Recurring Charges/Credits | | | \$00.00 |
| Current Charges | | | \$00.00 |

ACCOUNT BALANCE

| | | |
|---------------------|-------------|---------|
| Previous Balance | As of MM/DD | \$00.00 |
| No Payment Received | | \$00.00 |
| Balance Forward | | \$00.00 |
| Current Charges | | \$00.00 |
| Amount Due | | \$00.00 |

INFORMATION ABOUT YOUR BILL

Just a reminder about the past due balance on your account. If you have already sent a payment, thank you. Otherwise, please call 1-800-895-4999 to confirm the status of your account.



| ACCOUNT NUMBER | DUE DATE | AMOUNT DUE | AMOUNT ENCLOSED |
|-----------------|------------|------------|-----------------|
| 51-1234567890-1 | MM/DD/YYYY | \$00.00 | |

To avoid a late pay charge of 1% of the unpaid balance, payment of total amount must be received by due date.
Make your check payable to XCEL ENERGY.

| NOVEMBER | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| 7 | 1 | 2 | 3 | 4 | 5 | 6 |
| 14 | 8 | 9 | 10 | 11 | 12 | 13 |
| 21 | 15 | 16 | 17 | 18 | 19 | 20 |
| 28 | 22 | 23 | 24 | 25 | 26 | 27 |
| | 29 | 30 | | | | |

90 FP 1 B 1 1 A 10061 10061 **5 DGT



JOHN E. CUSTOMER, MARTHA W. CUSTOMER
ADDRESS LINE 2
ADDRESS LINE 3
ADDRESS LINE 4
1234 SIOUX FALLS AVENUE
SIOUX FALLS, SD 00000-0000



XCEL ENERGY
P.O. BOX 9477
MPLS, MN 55484-9477



| SERVICE ADDRESS | ACCOUNT NUMBER | | DUE DATE |
|---|------------------|----------------|------------|
| JOHN E. CUSTOMER MARTHA W. CUSTOMER 1234 SIOUX FALLS AVENUE SIOUX FALLS, SD 00000-0000 | 51-1234567890-1 | | MM/DD/YYYY |
| | STATEMENT NUMBER | STATEMENT DATE | AMOUNT DUE |
| | 0123456789 | MM/DD/YYYY | \$00.00 |

SERVICE ADDRESS: 1234 SIOUX FALLS AVENUE, SIOUX FALLS, SD 00000-0000
NEXT READ DATE: MM/DD/YY

ELECTRICITY SERVICE DETAILS

PREMISES NUMBER: 1234567890
INVOICE NUMBER: 1235689

| METER READING INFORMATION | | | |
|---------------------------|-----------------|---|---------|
| METER NUMBER : 0000000000 | | Read Dates: MM/DD/YY - MM/DD/YY (00 Days) | |
| DESCRIPTION | CURRENT READING | PREVIOUS READING | USAGE |
| Total Energy | 00000 Estimate | 00000 Actual | 000 kWh |

ELECTRICITY CHARGES

RATE: Residential Service

| DESCRIPTION | USAGE | UNIT | RATE | CHARGE |
|----------------------|-------|------|------------|---------|
| Basic Service Chg | | | | \$00.00 |
| Energy Charge Winter | 0000 | kWh | \$0.000000 | \$00.00 |
| Energy Charge Summer | 0000 | kWh | \$0.000000 | \$00.00 |
| Fuel Cost Charge | 0000 | kWh | \$0.000000 | \$00.00 |
| TmissnCostRecovery | 0000 | kWh | \$0.000000 | \$00.00 |
| EnviroCostRecovery | 0000 | kWh | \$0.000000 | \$00.00 |
| DSM Factor | 0000 | kWh | \$0.000000 | \$00.00 |
| Infrastructure Rider | 0000 | kWh | \$0.000000 | \$00.00 |
| Interim Rate Adj | | | | \$00.00 |
| Subtotal | | | | \$00.00 |
| City Tax | | | 00.00% | \$00.00 |
| State Tax | | | 00.00% | \$00.00 |
| Total | | | | \$00.00 |

CUSTOMER
MESSAGING

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| SERVICE ADDRESS | ACCOUNT NUMBER | | DUE DATE |
|---|------------------|----------------|------------|
| JOHN E. CUSTOMER MARTHA W. CUSTOMER 1234 SIOUX FALLS AVENUE SIOUX FALLS, SD 00000-0000 | 51-1234567890-1 | | MM/DD/YYYY |
| | STATEMENT NUMBER | STATEMENT DATE | AMOUNT DUE |
| | 0123456789 | MM/DD/YYYY | \$00.00 |

NON-RECURRING CHARGES / CREDITS DETAILS

| DESCRIPTION | CHARGE |
|----------------------|---------|
| Late Charge Assessed | \$00.00 |
| Total | \$00.00 |

INFORMATION ABOUT YOUR BILL

April is the first month you start seeing signs of spring. Days grow longer, cherry blossoms bloom, the grass turns greener and Earth Day is upon us. Fellow earthlings, get inspired: take care of our planet and your bank account with our value-driven, energy-saving programs and safety tips.

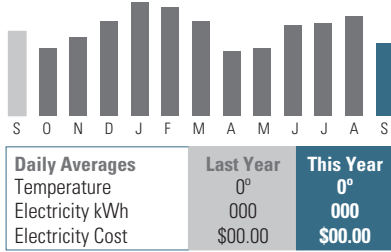
CUSTOMER
MESSAGING

CUSTOMER
MESSAGING



| SERVICE ADDRESS | ACCOUNT NUMBER | | DUE DATE |
|---|------------------|----------------|------------|
| JOHN E. CUSTOMER MARTHA W. CUSTOMER 1234 SIOUX FALLS AVENUE SIOUX FALLS, SD 00000-0000 | 51-1234567890-1 | | MM/DD/YYYY |
| | STATEMENT NUMBER | STATEMENT DATE | AMOUNT DUE |
| | 0123456789 | MM/DD/YYYY | \$00.00 |

YOUR MONTHLY ELECTRICITY USAGE



QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
Email us at: customerservice@xcelenergy.com

Call Mon - Fri 7 a.m.-7 p.m. or Sat 9 a.m.-5 p.m.
Please Call: 1-800-895-4999
Hearing Impaired: 1-800-895-4949
Español: 1-800-687-8778

Or write us at: XCEL ENERGY
PO BOX 8
EAU CLAIRE WI 54702-0008



SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Electricity Service MM/DD - MM/DD 000 kWh \$00.00

Current Charges \$00.00

ACCOUNT BALANCE

| | | |
|-------------------|----------------|----------------|
| Previous Balance | As of MM/DD | \$00.00 |
| Payment Received | Auto Pay MM/DD | - \$00.00 CR |
| Balance Forward | | \$00.00 |
| Current Charges | | \$00.00 |
| Amount Due | | \$00.00 |

INFORMATION ABOUT YOUR BILL

Thank you for your payment.



| ACCOUNT NUMBER | DUE DATE | AMOUNT DUE | AMOUNT ENCLOSED |
|-----------------|------------|------------|------------------------|
| 51-1234567890-1 | MM/DD/YYYY | \$00.00 | Automated Bank Payment |

Your bill is paid through an
automated bank payment plan.

| NOVEMBER | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
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| 28 | 29 | 30 | | | | |

90 FP 1 B 1 1 A 10061 10061 **5 DGT



JOHN E. CUSTOMER, MARTHA W. CUSTOMER
ADDRESS LINE 2
ADDRESS LINE 3
ADDRESS LINE 4
1234 SIOUX FALLS AVENUE
SIOUX FALLS, SD 00000-0000



XCEL ENERGY
P.O. BOX 9477
MPLS, MN 55484-9477



| SERVICE ADDRESS | ACCOUNT NUMBER | | DUE DATE |
|---|------------------|----------------|------------|
| JOHN E. CUSTOMER MARTHA W. CUSTOMER 1234 SIOUX FALLS AVENUE SIOUX FALLS, SD 00000-0000 | 51-1234567890-1 | | MM/DD/YYYY |
| | STATEMENT NUMBER | STATEMENT DATE | AMOUNT DUE |
| | 0123456789 | MM/DD/YYYY | \$00.00 |

SERVICE ADDRESS: 1234 SIOUX FALLS AVENUE, SIOUX FALLS, SD 00000-0000
NEXT READ DATE: MM/DD/YY

ELECTRICITY SERVICE DETAILS

PREMISES NUMBER: 1234567890
INVOICE NUMBER: 1235689

| METER READING INFORMATION | | | |
|---------------------------|-----------------|---|---------|
| METER NUMBER : 0000000000 | | Read Dates: MM/DD/YY - MM/DD/YY (00 Days) | |
| DESCRIPTION | CURRENT READING | PREVIOUS READING | USAGE |
| Total Energy | 00000 Estimate | 00000 Actual | 000 kWh |

ELECTRICITY CHARGES

RATE: Residential Service

| DESCRIPTION | USAGE | UNIT | RATE | CHARGE |
|----------------------|-------|------|------------|---------|
| Basic Service Chg | | | | \$00.00 |
| Energy Charge Winter | 0000 | kWh | \$0.000000 | \$00.00 |
| Energy Charge Summer | 0000 | kWh | \$0.000000 | \$00.00 |
| Fuel Cost Charge | 0000 | kWh | \$0.000000 | \$00.00 |
| TmissnCostRecovery | 0000 | kWh | \$0.000000 | \$00.00 |
| EnviroCostRecovery | 0000 | kWh | \$0.000000 | \$00.00 |
| DSM Factor | 0000 | kWh | \$0.000000 | \$00.00 |
| Infrastructure Rider | 0000 | kWh | \$0.000000 | \$00.00 |
| Interim Rate Adj | | | | \$00.00 |
| Subtotal | | | | \$00.00 |
| City Tax | | | 00.00% | \$00.00 |
| State Tax | | | 00.00% | \$00.00 |
| Total | | | | \$00.00 |

CUSTOMER
MESSAGING

CUSTOMER
MESSAGING



| SERVICE ADDRESS | ACCOUNT NUMBER | | DUE DATE |
|---|------------------|----------------|------------|
| JOHN E. CUSTOMER MARTHA W. CUSTOMER 1234 SIOUX FALLS AVENUE SIOUX FALLS, SD 00000-0000 | 51-1234567890-1 | | MM/DD/YYYY |
| | STATEMENT NUMBER | STATEMENT DATE | AMOUNT DUE |
| | 0123456789 | MM/DD/YYYY | \$00.00 |

INFORMATION ABOUT YOUR BILL

April is the first month you start seeing signs of spring. Days grow longer, cherry blossoms bloom, the grass turns greener and Earth Day is upon us. Fellow earthlings, get inspired: take care of our planet and your bank account with our value-driven, energy-saving programs and safety tips.

CUSTOMER
MESSAGING

CUSTOMER
MESSAGING



Northern States Power Company d/b/a Xcel Energy
P.O. Box 9477
Mpls., MN 55484-9477
1-800-895-4999 TDD 1-800-895-4949

CO144-1-1

MM/DD/YYYY

Service Address:

Account Number:

**DISCONNECTION NOTICE
And Statement of Customer Rights and Information**

Dear _____ :

Your electricity will be disconnected if we do not receive a payment from you or if you do not take immediate steps to remedy your past due balance.

You can avoid disconnection by taking one of the following steps:

- Paying your past due amount \$000.00 by MM/DD/YYYY. Note that this amount DOES NOT include your current month's bill.
- Making payment arrangements with us by MM/DD/YYYY.

Please contact us immediately at 1-800-895-4999 if you feel you have received this in error, if payment has already been made, to make the required payment or to set payment arrangements. Full payment must be received or arrangements must be made by the due date or your service will be disconnected without further notice.

If your service was disconnected for nonpayment you must contact Xcel Energy to issue a reconnection order, which are typically completed the **FOLLOWING BUSINESS DAY**. There will be a reconnection charge added to your next month's bill. Your service will only be turned on during BUSINESS HOURS Monday through Friday 8:00 a.m. to 5:00 p.m.

You may appeal any disputed claims on or before MM/DD/YYYY to the Public Utilities Commission located at the Capitol Building Pierre, South Dakota 57501 or via phone at 1-800-332-1782.

We look forward to working with you to resolve this situation.

Sincerely,

Xcel Energy

RETAIN UPPER PORTION WHEN MAILING PAYMENT

THIS NOTICE MAY NOT REFLECT RECENT PAYMENTS

DISCONNECTION NOTICE

ES POSIBLE QUE EL PRESENTE AVISO NO REFLEJE LOS ÚLTIMOS PAGOS

| Your Account Number | Due Date | Please Pay | Amount Enclosed |
|---------------------|---------------|------------------------|-----------------|
| | Mon. DD, YYYY | \$000.00 Thank You! | |

Please Return This Portion With
Your Payment To:

----- manifest line -----



XCEL ENERGY
P O BOX 9477
MPLS, MN 55484-9477

IMPORTANT PHONE NUMBERS

| | | |
|--------------------------------|--------------|---|
| Electric Emergencies: | 800.895.1999 | 24 hours, 7 days a week |
| Natural Gas Emergencies: | 800.895.2999 | 24 hours, 7 days a week |
| Residential Customer Service:* | 800.895.4999 | 7 a.m.–7 p.m., Mon.–Fri. 9 a.m.–5 p.m., Sat. |
| Business Solutions Center:* | 800.481.4700 | 8 a.m.–5 p.m., Mon.–Fri. |
| TTD/TTY | 800.895.4949 | 24 hours, 7 days a week |
| Call Before You Dig | 811 | 24 hours, 7 days a week |

*Register any inquiry or complaint at the above.

IMPORTANT ADDRESSES

General Inquiries*

Xcel Energy
PO Box 8
Eau Claire, WI 54702-0008
xcelenergy.com

Payments

Xcel Energy
PO Box 9477
Minneapolis, MN 55484-9477
Please include stub for faster processing.

GOVERNING REGULATORY AGENCIES

Minnesota — The Minnesota Public Utilities Commission regulates this utility and is available for mediation. MPUC: 121 7th Place E., Suite 350, St. Paul, MN 55101—800.657.3782
[http:// mn.gov/puc/](http://mn.gov/puc/)

North Dakota — The North Dakota Public Service Commission regulates this utility and is available for mediation. NDPSC: 600 E. Blvd, Dept. 408, Bismarck, ND 58505—877.245.6685
[http:// psc.nd.gov/](http://psc.nd.gov/)

South Dakota — The South Dakota Public Utilities Commission regulates this utility and is available for mediation. SDPUC: 500 E. Capitol Ave., Pierre, SD 57501-5070—800.332.1782
[http:// puc.sd.gov/](http://puc.sd.gov/)

PAYMENT OPTIONS

Learn more at xcelenergy.com/payment

Standard Payment Options: (No fees apply)

- **My Account/eBill/Mobile App** — View/pay your bill electronically, view energy usage and access account information.
- **Auto Pay** — Automatically pay your bill directly from your bank account.
- **Bank View and Pay** — View and pay your bills online through a third-party vendor.
- **Pay By Phone** — Make your payment by phone from your checking or savings account by calling 800.895.4999.
- **Pay By Mail** — Return the enclosed envelope and attached bill stub with your payment. Apply proper postage.

Other Payment Options (Third-party fees will apply. Xcel Energy does not collect nor benefit from these fees.)

- **Credit/Debit Card Payment** — Pay with your credit or debit card electronically in My Account/eBill/Mobile App, or by calling 888.747.1523. A processing fee is charged for each credit/debit card payment.
- **Pay Stations** — Pay your bill in-person at a location near you. A processing fee is charged for payments made at a pay station.

Electronic Check Conversion — When you pay your bill by check, in most cases Xcel Energy will use your check information to make a one-time electronic debit from your checking account on the day we receive your check. There are no fees for this electronic conversion. In all other cases we will process your check.



ELECTRIC SERVICE AGREEMENT

THIS AGREEMENT, made this _____ day of _____, by and between
NORTHERN STATES POWER COMPANY, a Minnesota corporation ("Xcel Energy") 414 Nicollet Mall,
Minneapolis, Minnesota 55401, and _____
"Customer" engaged in the business of _____

WITNESSETH: That the parties hereto, each in consideration of the agreements of the other, agree as follows:

1. **KIND OF SERVICE:** Xcel Energy agrees to supply and Customer agrees to accept electric service in the form of _____ Phase, _____ Wire, Alternating Current at a nominal frequency of 60 Hertz and at a nominal voltage of _____, for customer's use solely for the operation of electric equipment now installed by Customer on the property known as _____ located at _____
2. **CAPACITY COMMITMENT:** Xcel Energy agrees to provide and keep available throughout the term of this Agreement for Customer's use at the above location _____ kilovolt-amperes of capacity. Xcel Energy also agrees to provide additional capacity to an aggregate of _____ kilovolt-amperes upon reasonable notice from Customer specifying the additional amount of capacity and the date same will be required. Reasonable notice shall be construed as meaning ample time in which Xcel Energy can provide such additional capacity in its system as may be necessary.
3. **SERVICE INSTALLATION:** Customer may be responsible at its cost to provide certain capabilities or conditions prior to Xcel Energy's installation of service, as provided in the General Rules and Regulations and/or in the applicable Rate Schedules of Xcel Energy's Electric Rate Book for Customer's specific service, as they now exist or may hereafter be changed, on file with the State Regulatory Commission in the state where service is provided.
4. **CHARGES:** All charges applicable to Customer shall be assessed as provided in the General Rules and Regulations and/or in the Rate Schedules of Xcel Energy's Electric Rate Book for Customer's specific service, as they now exist or may hereafter be changed, on file with the State Regulatory Commission in the state where service is provided.
5. **TERM:** This Agreement shall commence at 12:01 A.M. on _____, and shall continue for a period ending at 12:01 A.M. on _____, and, if not then terminated by at least six months prior written notice by either party, shall continue further until so terminated; provided, that in the event Xcel Energy continues to supply electric service to Customer at this location subsequent to the termination of this Agreement, the demands billed Customer during the eleven months preceding such termination shall be used in applying the rate during the first eleven months of such continued supply of electric service. This Agreement may not be reinstated for the same service within 12 months of the termination date unless the monthly demand minimums, subsequent to the termination date, have been satisfied.
6. **RATES:** All rates applicable to Customer shall be assessed as provided in the General Rules and Regulations and/or in the applicable Rate Schedules of Xcel Energy's Electric Rate Book for Customer's specific service, as they now exist or may hereafter be changed, on file with the State Regulatory Commission in the state where service is provided.
7. **PAYMENT OF BILLS:** All bills are for services supplied by Xcel Energy in the preceding billing period and are payable at Xcel Energy's office on or before the Date Due stated on Xcel Energy's bills to Customer. All bills will be issued to Customer at the location identified in Section 1 above, unless the Customer has given Xcel Energy written notice of a different address for billing purposes.



8. **TERMS AND CONDITIONS:** The service hereunder shall be supplied for Customer's use as provided in the General Rules and Regulations and/or in the applicable Rate Schedules of Xcel Energy's Electric Rate Book for Customers's specific service, as they now exist or may hereafter be changed, on file with the State Regulatory Commission in the state where the services are provided. A copy of such Rules and Regulations and applicable RateSchedules are available from Xcel Energy. This Agreement is also subject to Section(s) _____ appearing under the heading "Additional Terms and Conditions" on the reverse side of or attached to this Agreement. Customer agrees to use electrical service only as herein stated and will not assign this Agreement except upon written consent of Xcel Energy.

**NORTHERN STATES POWER COMPANY,
a Minnesota corporation ("Xcel Energy")**

XCEL ENERGY REPRESENTATIVE

Print Full Name: _____

Signature: _____

Title: _____

Date: _____

CUSTOMER

Print Full Name: _____

Signature: _____

Title: _____

Date: _____

Form 17-6840



ADDITIONAL TERMS AND CONDITIONS FOR ELECTRIC SERVICE AGREEMENT

1. CANCELLATION OF PRIOR AGREEMENT: This Agreement supersedes the agreement dated _____, _____, between Xcel Energy and Customer for the supply of electric service at _____ except that Customer billing demands during the last eleven months thereunder shall be used in applying the rate during the first eleven months of this Agreement, and except as to unpaid bills.
2. CANCELLATION OF PRIOR AGREEMENT: This Agreement supersedes the Agreement dated _____, _____, between Xcel Energy and _____ to whose interest Customer has succeeded for the supply of electric service at _____ except that billing demands billed _____ during the last eleven months thereunder shall be used in applying the rate during the first eleven months of this Agreement, and except as to unpaid bills owed by _____
3. REFUND: Xcel Energy agrees that if at any time prior to the expiration of _____ () years, commencing on the effective date of this Agreement, Customer has paid \$ _____ to Xcel Energy for electric service supplied under this Agreement, Xcel Energy will refund to Customer, without interest, the amount of \$ _____ paid as a charge for making electric service available.
4. CANCELLATION OF MONTHLY FACILITIES CHARGE: In consideration of Xcel Energy installation of additional facilities, _____ agrees to pay to Xcel Energy installation plus removal costs minus salvage value of the removed facilities in the event the Customer leaves the service location or does not desire the additional facilities, at any time within ten years from date of this Agreement.
5. FACILITIES CHARGE: In consideration of Xcel Energy's installation of additional facilities to provide _____ (Basic Section Insert) _____, a service not normally available, _____ agrees to pay Xcel Energy the sum of \$ _____ per month in addition to and with each monthly billing during the term hereof.

Basic Section Inserts

- 1) An excess service extension
- 2) A specific service location (and/or route)
- 3) For relocation of established distribution (and/or service) facilities
Service for intermittent equipment Examples: X-ray machines, arc welders, spot welders, seam welders, butt welders, etc.
- 4) Service for special service functions Examples: duplicate facilities, special switching, control equipment, etc.
- 6) Three phase service where single phase is adequate
- 7) For replacement of existing overhead facilities with underground facilities
- 8) A specific service voltage
- 9) Additional capacity at non-standard service area voltage
- 10) Transformation while remaining on the Primary Distribution Voltage Rate

Electric Service Agreement Peak-Controlled

THIS AGREEMENT, Made this _____ day of _____ by and between NORTHERN STATES POWER COMPANY, a Minnesota Corporation doing business as Xcel Energy, hereinafter called the "Company," and _____, hereinafter called the "Customer," engaged in the business of _____.

WITNESSETH: That the parties hereto, each in consideration of the agreements of the other, agree as follows:

1. KIND OF SERVICE: Company agrees to supply and Customer agrees to accept electric service in the form of __ Phase, __ Wire, Alternating Current at a nominal frequency of 60 Hertz and at a nominal voltage of _____, for Customer's use solely for the operation of electric equipment now installed or to be installed by Customer on the property known as _____ located at _____.
2. ANNUAL MINIMUM DEMAND CHARGE: In consideration of the capacity commitment by Company and its investment in facilities to serve Customer, Customer agrees that if the net demand charge payments during any contract year hereunder, in accordance with the RATE below, amount to less than a minimum charge of _____ per year, the difference between such minimum charge and said net demand charge payment shall be included in the bill for the last month of said year and Customer agrees to pay same as a charge for service rendered.
3. TERM: This Agreement shall commence at 12:01 A.M. on _____ and shall continue for a period ending at 12:01 A.M. _____ and if not then terminated by at least six months prior written notice by either party, shall continue further until so terminated.
4. RATE: Customer agrees to qualify for and elects the rate schedule for _____. Customer agrees to pay Company's established rate schedule in effect from time to time in this locality for such Service, the established rate schedule now in effect being the one attached hereto.
Rate Code:_____.
5. TERMS AND CONDITIONS: The service hereunder shall be supplied for Customer's use subject to the General Rules and Regulations of Company on file with the state regulatory commission as they now exist or may hereafter be changed. A copy of such rules and regulations is available from the Company. Customer agrees to use electrical service only as herein stated and will not assign this Agreement except upon written consent of Company.
6. MINIMUM AVERAGE MONTHLY DEMAND CHARGE DIFFERENTIAL: Company agrees that during the term of this agreement, the minimum average monthly demand charge differential between firm and controllable demand will be _____ based on an equal weighting of each month of the year.
7. MAXIMUM HOURS OF INTERRUPTION: Company agrees that the total intentional interruptions of controlled demand will not exceed __ hours per calendar year.
8. CONTROL PERIOD NOTICE: Company will endeavor to give Customer one hour notice of commencement of control period.
9. EXPECTED MAXIMUM DEMANDS: For the term of this agreement, customer's expected maximum annual demand is __ kW. The expected maximum annual demand less the predetermined demand level is the expected maximum controlled demand. The customer's expected maximum summer season demand is __ kW.
10. PREDETERMINED DEMAND LEVEL (PDL): The PDL may be revised subject to approval by Company. Customer may elect either the standard or optional arrangement as specified below.

Standard: Customer agrees to **limit** adjusted demand to __ kW during control periods.

Optional: Customer agrees to **reduce** adjusted demand by ____ kW during control periods.

Customer's PDL will be the monthly adjusted demand less the agreed to load reduction. The PDL in months without a control period will not be less than the greatest PDL of all months with a control period during the preceding eleven months.

Any customer with generating equipment which is operated in parallel with Company must comply with all requirements associated with Parallel Operations specified in the General Rules and Regulations of Company.

11. TRIAL PERIOD AND CANCELLATION CHARGE: Company agrees that the first twelve months of this agreement will be a trial period. Customer must notify Company in writing to terminate this agreement during the trial period. If customer terminates this agreement during the trial period, Customer's Peak-Controlled Service or Peak-Controlled Time of Day Service bills will be recalculated using the corresponding firm rate (General Service or General Time of Day Service). Customer will be charged the difference between the recalculated amount and the amount charged under the corresponding Peak-Controlled rate. Also, customer will receive a refund for any additional charges which were assessed during the trial period due to customer failure to control load. A trial period for Peak-Controlled Service or Peak-Controlled Time of Day Service will not be available to any customer that has previously received either service.

Customer will pay a cancellation charge after the twelve month trial period, if Customer terminates this agreement or this agreement is terminated as a result of any default of Customer. The cancellation charge will be the difference between the billing amounts described above, for the most recent 18 months of Peak-Controlled Service or Peak-Controlled Time of Day Service. Customer will not receive a refund for any additional charges which were assessed during this 18 month period due to customer failure to control load.

Additionally, if at any time this agreement is terminated in any above described manner, Customer will be charged all installation and removal costs for special equipment and facilities provided by Company for Peak-Controlled Service or Peak-Controlled Time of Day Service.

12. CONTROL SYSTEM: Customer agrees to control loads to the limits contained in this agreement and upon notice from the Company to reduce load to levels predetermined by this agreement.

13. FAILURE TO CONTROL: If in any month customer fails to control load to predetermined demand level when requested by Company, the additional charge specified in the Rules for Application of Peak-Controlled Service shall be applied to the amount by which customer's maximum adjusted demand during any control period exceeds predetermined demand. If customer incurs three failures to control load to predetermined demand level when requested by Company, the Company reserves the right to renegotiate the predetermined demand level or remove customer from Peak-Controlled Service. In a case where customer is removed from Peak-Controlled Service, customer will be subject to a cancellation charge specified in customer's Electric Service Agreement.

14. GENERATING CUSTOMER CHARGE: Customer choosing the Optional Predetermined Demand Level agrees to pay Company \$ ____ per month for additional metering and billing expenses related to the use of customer-operated generating equipment to reduce adjusted demand during control periods, as described in the Rules for Application of Peak-Controlled Service.

NORTHERN STATES POWER COMPANY

CUSTOMER

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Electric Service Agreement Energy-Controlled

THIS AGREEMENT, Made this _____ day of _____ by and between NORTHERN STATES POWER COMPANY, a Minnesota Corporation, hereinafter called the "Company," and _____, hereinafter called the "Customer," engaged in the business of _____.

WITNESSETH: That the parties hereto, each in consideration of the agreements of the other, agree as follows:

1. **KIND OF SERVICE:** Company agrees to supply and Customer agrees to accept electric service in the form of ___ Phase, ___ Wire, Alternating Current at a nominal frequency of 60 Hertz and at a nominal voltage of _____, for Customer's use solely for the operation of electric equipment now installed or to be installed by Customer on the property known as _____ located at _____.
2. **ANNUAL MINIMUM DEMAND CHARGE:** In consideration of the capacity commitment by Company and its investment in facilities to serve Customer, Customer agrees that if the net demand charge payments during any contract year hereunder, in accordance with the RATE below, amount to less than a minimum charge of _____ per year, the difference between such minimum charge and said net demand charge payment shall be included in the bill for the last month of said year and Customer agrees to pay same as a charge for service rendered.
3. **TERM:** This Agreement shall commence at 12:01 A.M. on _____ and shall continue for a period ending at 12:01 A.M. _____ and if not then terminated by at least six months prior written notice By either party, shall continue further until so terminated.
4. **RATE:** Customer agrees to qualify for and elects the rate schedule for _____. Customer agrees to pay Company's established rate schedule in effect from time to time in this locality for such Service, the established rate schedule now in effect being the one attached hereto. Rate Code: _____.
5. **TERMS AND CONDITIONS:** The service hereunder shall be supplied for Customer's use subject to the General Rules and Regulations of Company on file with the state regulatory commission as they now exist or may hereafter be changed. A copy of such rules and regulations is available from the Company. This agreement is also subject to Sections(s) _____ appearing under the heading "Additional Terms and Conditions" which are attached to this Agreement. Customer agrees to use electrical service only as herein stated and will not assign this Agreement except upon written consent of Company.
6. **MINIMUM AVERAGE MONTHLY DEMAND CHARGE DIFFERENTIAL:** Company agrees that during the term of this agreement, the minimum average monthly demand charge differential between firm and controllable demand will be \$_____ based upon an equal weighting of each month of the year.
7. **MAXIMUM HOURS OF INTERRUPTION:** Company agrees that the total intentional interruptions of controlled demand will not exceed _____ hours per calendar year.
8. **CONTROL PERIOD NOTICE:** Company will endeavor to give Customer one hour notice of commencement of control period.
9. **EXPECTED MAXIMUM DEMANDS:** For the term of this agreement, customer's expected maximum annual demand is _____ kW. The expected maximum annual demand less the predetermined demand level is the expected maximum controlled demand. The customer's expected maximum summer season demand is _____ kW.
10. **PREDETERMINED DEMAND LEVEL (PDL):** The PDL may be revised subject to approval by Company.

For the term of this Agreement, Customer agrees to limit adjusted demand to _____ kW during control periods.

Any customer with generating equipment which is operated in parallel with Company must comply with all requirements associated with Parallel Operations specified in the General Rules and Regulations of Company.

11. TRIAL PERIOD AND CANCELLATION CHARGE: The first twelve months of this agreement will be a trial period. Customer must notify Company in writing to terminate this agreement during the trial period. If Customer terminates this agreement during the trial period, Customer's Energy-Controlled Service bills will be recalculated using the firm rate (General Time of Day Service). Customer will be charged the difference between the recalculated amount and the amount charged under the Energy-Controlled rate. Also, Customer will receive a refund for any additional charges which were assessed during the trial period due to customer failure to control load. A trial period for Energy-Controlled Service will not be available to any customer that has previously received this service.

Customer will pay a cancellation charge after the twelve month trial period, if Customer terminates this agreement or this agreement is terminated as a result of any default of Customer. The cancellation charge will be the difference between the billing amounts described above, for the most recent 18 months of Energy-Controlled Service. Customer will not receive a refund for any additional charges which were assessed during this 18 month period due to customer failure to control load.

Additionally, if at any time this agreement is terminated in any above-described manner, Customer will be charged all installation and removal costs for special equipment and facilities provided by Company for Energy-Controlled Service.

12. CONTROL SYSTEM: Customer agrees to control loads to the limits contained in this agreement and upon notice from the Company to reduce load to levels predetermined by this agreement.

13. FAILURE TO CONTROL: In any month customer fails to interrupt load when requested by Company, except as provided for under Emergency Service described in the rate schedule, the additional demand charge specified in the Terms and Conditions of Service for Energy-Controlled Service as well as the Emergency Service energy charge per kWh shall be applied to customer's maximum adjusted demand and energy used during the interrupt period. If customer incurs three such failures to interrupt load when requested by Company, the Company reserves the right to remove customer from Energy-Controlled Service. In a case where customer is removed from Energy-Controlled Service, customer will be subject to a cancellation charge specified in customer's Electric Service Agreement.

NORTHERN STATES POWER COMPANY

By: _____

Title: _____

Date: _____

CUSTOMER

By: _____

Title: _____

Date: _____

DP004 - 004ResDepositPaid

PTJ Type: LO (On Demand-Pick)

Letter Code: DP004

PTJ Class: CRED

Deposit: \$xx

Interest Rate: xx%

Date Paid: xx/xx/xxxx

Dear Customer:

Thank you for providing a payment for the security deposit on your account. It will earn interest and be repaid once you close your account and settle your final bill, or after you have established good credit with us.

Your state's utility commission determines the interest rate your deposit earns.

This deposit is not a payment for your energy use and does not reduce your account balance. If your service is disconnected at any point, however, the security deposit may be applied against the amount you owe.

Please note the following:

- Your deposit may be refunded, plus interest, if a minimum of 12 months of consecutive prompt payments are made on the account depending on your state regulations.

To discuss the deposit please contact us at 800.895.4999 so that we may assist you with your account.

Sincerely,

Xcel Energy

Residential Credit and Collections



Residential Service

Application for new occupants

Welcome to Xcel Energy. We look forward to serving your energy needs. Please fill out the application below and return it to us immediately for the processing of your information. If applicable, any service fees and/or deposits will invoice on your first statement.

In order to protect your identity and be compliant with Federal Trade Commission Rules, we will be asking you for your Social Security number, driver's license number or in state-issued ID. This information is used by Xcel Energy generally for identification purposes, such as to verify your identity when setting up an account or to verify your identity when later discussing information with you related to your account.

Date to start billing at your new address _____

Owner or property manager name _____ Phone _____

Customer information

Primary customer

First name _____ Middle initial _____ Last name _____

Social security number _____ - _____ - _____ or Driver's license or state ID number _____

Home phone _____ Cell phone _____

Email _____

Secondary customer

First name _____ Middle initial _____ Last name _____

Social security number _____ - _____ - _____ or Driver's license or state ID number _____

Home phone _____ Cell phone _____

Email _____

Service information

Previous address _____ City _____ State _____ ZIP _____

Do we need to end billing at previous address? ☐ Yes ☐ No If yes, what date is this effective? _____

New service address _____ Apartment or unit number _____

City _____ State _____ ZIP _____

Mailing address if different _____ City _____ State _____ ZIP _____

Regarding deposits

In Colorado, Texas and New Mexico our customers may be required to pay a deposit. We will hold the deposit until you have made twelve months consecutive on-time payments or if the account is closed. You have the option for us to run a credit check to see if the deposit can be waived. If you would like us to run a credit check you must initial here, sign below and provide your Social Security number in the space provided above. Initials _____

Signatures

Tenant signature _____ Date _____

Owner/property manager signature _____ Date _____

Please note: We will require the tenant's signature if they are requesting we run a credit check. We will process requests effective the date we are notified, or up to 45 days in the future. It is the responsibility of the customer to contact Xcel Energy in a timely manner, to begin or end service in their name. This policy helps us process your requests more accurately and efficiently.

Xcel Energy Residential Service: **800.895.4999** | Residential Service Fax: **800.895.2895**



UNDERGROUND SERVICE FORM

In consideration of Northern States Power Company, a Minnesota corporation ("Xcel Energy") hereinafter called "Xcel Energy", extending its facilities to make _____ volt, _____ phase, _____ wire underground service available to (Customer) _____ at (Service Address) _____ (City) _____ the sum of _____ Dollars (\$ _____) will be paid to Xcel Energy by (if other than above) Address (if other than above) _____ City/State/Zip _____ In accordance with the following terms:

Receipt of the above amount hereby acknowledged on behalf of Xcel Energy by _____

1. The Customer hereby grants Xcel Energy the right, privilege and easement to install, operate and maintain its underground facilities on the property as described above and/or the approximate location as shown on the attached "Exhibit A".
2. The Customer also agrees that, prior to Xcel Energy starting work, Customer shall ensure that (a) the route of Xcel Energy's underground installation shall be accessible to Xcel Energy's equipment; (b) all obstructions shall be removed from such route at no cost or expense to Xcel Energy; (c) all privately-owned underground facilities such as sewer, water, sprinkler systems, invisible fences, or gas, electric or communication lines are marked or exposed; (d) ground elevation along the route shall not be above or more than four (4) inches below the finished grade; and (e) the area under the transformer pad shall be compacted to at least 2000 lbs./sq. ft.
3. _____ agrees to pay all additional costs incurred by Xcel Energy because of (a) surface or subsurface conditions that impair the installation of underground facilities, such as rock formations, etc., and (b) sidewalks, curbing, black top, paving, sod or other landscaping and obstructions along the cable route. Xcel Energy will backfill trench with existing soil. Restoration of construction area on Customer property is the responsibility of the Customer.
4. Xcel Energy is not responsible for any Customer-owned underground facilities not marked or exposed at the time service is installed.
5. The underground installation may be subject to a winter construction charge if construction occurs between October 1 and April 15. _____ agrees to pay this charge if Xcel Energy determines winter conditions, as defined in the General Rules and Regulations of Xcel Energy's Electric Rate Book as they exist at the time the underground facilities are installed. Xcel Energy will waive the winter construction charge if prior to October 1st the Customer is ready to accept electrical service, has executed this form and has notified Xcel Energy in writing that the requirements of Paragraph 2 hereof have been fulfilled.
6. The underground facilities installed by Xcel Energy, shall be the property of Xcel Energy and any payments made by the Customer, or their Customer's contractor, shall not entitle the Customer to any ownership interest or rights therein.
7. The Customer agrees to pay the cost of installing or relocating any portion of said underground facilities from the Company's designated location, if relocation is made to accommodate the customer's needs, or necessary because of Customer alterations to the grade, additions to structures, installation of patios, decks or gardens or any other surface or subsurface condition that makes maintenance of Xcel Energy's facilities impractical.
8. Customer must provide, at minimum, the following clearance around the transformer: front, 10 feet; sides and back, 2 feet. EXCEPTION: side facing building must have 30" clearance. These clearances must be at the same grade as the transformers. If screening is to be used, the area in front of the transformer must be left open or a hinged door, easily operable by one person, must be provided. The area must be accessible 24 hours a day.



| | | | |
|------------------|---|----------|---|
| \$ _____ | Excess U.G. Distribution Lateral (Primary Cable) | \$ _____ | Winter Construction Charge (See Paragraph 5) |
| \$ _____ | Excess U.G. Service Lateral | \$ _____ | Specific Service Location or Route |
| \$ _____ | U.G. Service Lateral (Secondary Service From Utility Pole) | \$ _____ | Replace Overhead Line with Underground |
| \$ _____ | U.R.D. Install Including UG Service Lateral | \$ _____ | Temporary Service KVA |
| \$ _____ | U.G. Distribution Lateral (Primary Cable) | \$ _____ | Other (Explain) |
| Trench Ft. _____ | | \$ _____ | TOTAL _____ |

**Customer agrees to pay monthly Residential Service Underground rate of the type of installation indicated by a double asterisk.

☐ Applicable

☐ Not Applicable

Dated this _____ day of _____, _____ Dated this _____ day of _____, _____

| | |
|--------------------------------|--------------------------------|
| Customer _____ | Contractor _____ |
| Print Full Name Signature | Print Full Name Signature |

| | |
|--------------------------------|--------------------------------|
| Customer Rep _____ | Contractor Rep _____ |
| Print Full Name Signature | Print Full Name Signature |

| | |
|--------------------------------|--------------------------------|
| Xcel Energy Rep _____ | Xcel Energy Work Order # _____ |
| Print Full Name Signature | |

Construction \$ _____ Removal \$ _____ . = Total \$ _____



**UNDERGROUND GAS AND/OR ELECTRIC DISTRIBUTION AGREEMENT FOR
RESIDENTIAL, COMMERCIAL AND/OR MIXED USE DEVELOPMENTS**

AGREEMENT made this _____ day of _____, 20____, between Northern States Power Company, a Minnesota corporation ("Xcel Energy") 414 Nicollet Mall, Minneapolis, Minnesota 55401, and _____, ("Developer") (collectively, the "Parties").

WHEREAS, Developer has requested Xcel Energy:

- to design and install underground electric distribution system ("System") and provide electric service ("Service")
- to design and install underground natural gas main(s) system ("System") and provide natural gas service ("Service")

to serve certain properties being developed and known as _____

, located in _____, in the County of _____, State of _____, and described more specifically on the map or plat attached hereto as Attachment A, incorporated herein by reference (hereinafter referred to as "Development Property").

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter contained to be kept and performed, the PARTIES hereto represent and agree as follows:

1.0 NATURE OF SERVICE. Subject to all terms and conditions contained herein and in Xcel Energy's tariff(s) on file with the State Regulatory Commission in the state where the system is located, Xcel Energy shall install, own, maintain all facilities necessary to provide System and Service approximately as shown on Attachment A to serve the Development Property. Xcel Energy shall determine the exact location of its facilities.

2.0 CUSTOMER USE CRITERIA. This contract is based on the below noted usage data.

| | <u>Electric</u> | | | <u>Natural Gas</u> | |
|----------------------|-----------------|----------|--|--------------------|-------------|
| | # Customers | Est. kWh | | # Customers | Est. Therms |
| Residential | | | | | |
| Res. Space Heating | | | | | |
| Commercial | | | | | |
| Units in Development | | | | | |

2.1 Tariff Rate and Charges. All rates and charges applicable to a Customer in the Development Property shall be assessed as provided in the General Rules and Regulations and/or in the Rate Schedules of Xcel Energy's Electric or Gas Rate Book for Customer's specific service, as they now exist or may hereafter be changed, on file with the state regulatory commission in the state where service is provided.

2.2 For this project the amount of Contribution In Aid of Construction (CIAC) collected in advance of

construction by Xcel Energy is \$ _____ and according to the tariff a refundable payment of \$ _____ and/or a non-refundable payment of \$ _____.

3.0 PAYMENT OF BILLS. All bills for System and Service supplied by Xcel Energy in the preceding billing period are payable at Xcel Energy's office on or before the due date stated on Xcel Energy's bills to Developer. Any unpaid balance over \$10.00 is subject to a late payment charge pursuant to the applicable tariff(s). Any payment for CIAC described above (if applicable) is due in advance of installation of service.

4.0 TERMS AND CONDITIONS. The System and Service hereunder shall be supplied for a residential and/or commercial customer's use (as applicable) as provided in the General Rules and Regulations, and/or in the Rate Schedules of Xcel Energy's Electric or Gas Rate Book as they now exist or may hereafter be changed, on file with the state regulatory commission in the state where service is provided.



- 4.1** Developer represents and warrants to Xcel Energy that it is the owner, or authorized agent of the same, of the Development Property. Developer warrants that it has full right, power and authority, and has received all required approvals to enter into this Agreement and to perform fully its obligations hereunder.
- 4.2** Developer grants Xcel Energy the exclusive right to distribute the Service elected under this Agreement to all residential, commercial and industrial building structures within the Development Property. If another entity distributes electric-rated Service elected under this Agreement to any building structure within the Development Property, then the Developer may be required to reimburse Xcel Energy for Xcel Energy's costs in the design and installation of the System in order to provide the Service. If another entity distributes natural gas-related Service elected under this Agreement to any building structure within the Development Property, then the Developer will be required to reimburse Xcel Energy for Xcel Energy's costs in the design/material and installation of the System in order to provide the service. Xcel Energy will determine the costs eligible for reimbursement in accordance with Minnesota Statutes, Minnesota Public Utilities Commission Rules, and its prevailing tariff provisions for the specific utility service.
- 4.5** Prior to the installation of said System, Developer shall, at no cost or expense to Xcel Energy, grant such easement rights as Xcel Energy may require for the installation, operation, and maintenance of said System, will provide permanent access to said System and grants Xcel Energy the right to install, operate and maintain said System on the Development Property.
- 4.6** Xcel Energy shall endeavor to coordinate the installation of the System with the activities of the Developer in the area to be served; provided, however, Xcel Energy shall not be required to install said System in segments smaller or larger than considered economically feasible by Xcel Energy. Xcel Energy shall not be responsible for any damages resulting from delay in completing the installation of the System contemplated herein, whether such delay is due to casualty, labor dispute, weather or similar or dissimilar causes beyond the reasonable control of Xcel Energy.
- 4.7** Developer agrees that, prior to Xcel Energy starting work on any segment of the System, Developer shall establish grades in the utility easement and System route which shall not be above or more than four (4) inches below the finished grade. In addition: (1) Developer will ensure the route of the System shall be accessible to Xcel Energy's equipment; (2) all obstructions shall be removed from such route by Developer at no cost or expense to Xcel Energy; (3) Xcel Energy agrees to contact the state utility locating service to locate third party utility facilities (phone, cable, etc) on Development Property, however, Xcel Energy is not responsible for any damage to Developer-owned underground facilities not exposed or located at the time System and Service is installed; (4) Developer shall place marker stakes at all lot corners; and (5) Developer agrees to contact Xcel Energy prior to road base construction and install conduit crossings to locations on Development Property designated by Xcel Energy. Improperly installed conduits may result in additional charges to Developer.
- 4.8** Developer agrees to pay all installation costs in excess of normal installation costs incurred by Xcel Energy because of: (1) delays caused by Developer; (2) surface or subsurface conditions that impair the installation of underground facilities, such as rock formations, etc.; (3) paving of sidewalks, streets, alleys, curbing, blacktop, paving, sod or other landscaping and obstructions along the Service route, prior to the installation of said System; or (4) specific routes or preferred locations of underground System facilities made to accommodate the needs of Developer. Xcel Energy will backfill trench with existing soil. If additional backfill material is needed, e.g. sand, etc., Developer will incur additional charges. Compaction along Service route and restoration of the construction area on Development Property is solely the responsibility of Developer.



- 4.9** The installation of the underground System may be subject to a winter construction charge if it is installed between October 1st and April 15th. Developer agrees to pay this charge in advance of construction if Xcel Energy determines winter conditions exist when the System facilities are installed. Xcel Energy will waive the winter construction charge if prior to October 1st the Developer is ready to accept Service, executes this form, and notifies Xcel Energy in writing that the requirements of the Agreement have been fulfilled.
- 4.10** The System facilities installed by Xcel Energy shall be the property of Xcel Energy, and any payments made by the Developer, its contractors, or customers shall not entitle Developer, its contractor, or customers to any ownership interest or rights therein.
- 4.11** Developer agrees to maintain a minimum of 18-inch cover over all Xcel Energy natural gas Service laterals and 24-inch (at final grade) cover over natural gas main System facilities after installation. Developer agrees to maintain a minimum of 30-inch cover over electric primary cable and minimum of 24-inch cover over secondary cable (Service laterals).
- 4.12** Developer agrees to pay the cost of relocating any portion of said System facilities where the relocation was made to accommodate the needs of Developer or required because of subsequent alterations to any property within the Development Property.
- 4.13** For natural gas System and Service, Developer agrees to maintain sufficient space and support as designed by Xcel Energy for installation of Xcel Energy metering equipment. In addition, Developer agrees that this space shall be located a minimum of three (3) feet from electrical equipment, windows, downspouts, or air intakes as specified in the national fuel gas code, Section 2.7.2.
- 4.14** For electric System and Service, Developer agrees to provide the following minimum clearance around the transformer: front, 10 feet; sides and back, 2 feet; with the following exception: side facing building must have 30" clearance. These clearances must be at the same grade as the transformers. If screening is to be used, the area in front of the transformer must be left open or a hinged door, easily operable by one person, must be provided. This area must be accessible 24 hours a day. Xcel Energy will not be responsible for costs to repair obstruction if minimum clearance is not present.
- 4.15** Developer agrees to begin using service within 90 days after Xcel Energy completes System and Service installation. If Developer fails to use any of said Service, Xcel Energy may charge Developer: (i) the reasonable cost of installing the System, less any customer contribution made; or (ii) the Monthly Minimum Charge plus any applicable surcharges or taxes.
- 4.16** If Xcel Energy is unable to secure upon reasonable terms and conditions from the appropriate governmental unit, the permits, licenses, or authority necessary for the installation and operation of the System, this Agreement shall be void and neither Party hereto shall have rights, duties or privileges hereunder.
- 4.17** If Developer modifies the scope of work after this Agreement is executed, the Developer is responsible for all costs associated with the agreed-upon modification.
- 5.0 ABANDONMENT; ASSIGNMENT.** Developer agrees that if Developer or Xcel Energy terminates Service, Xcel Energy has the right to abandon its System facilities in place. Developer will not assign this Agreement except upon written consent of Xcel Energy, which shall not be unreasonably withheld.



6.0 ENTIRE AGREEMENT. This Agreement, together with all documents referenced herein or attached hereto, constitutes the entire agreement between the Parties relating to the transaction described herein and supersedes any and all prior oral or written understandings. No addition to or modification of any provision hereof shall be binding unless (a) provided for in writing and signed by both Parties or (b) as provided in the General Rules and Regulations and/or in the Rate Schedules of Xcel Energy's Electric or Gas Rate Book for Customer's specific service, as they now exist or may hereafter be changed, on file with the state regulatory commission in the state where service is provided.

7.0 GOVERNING LAW. This Agreement shall be interpreted and governed by the laws of the state in which the Development Property is located.

8.0 ADDITIONAL TERMS. Additional terms, if any, are included in Attachment A, which is incorporated herein by reference.

Developer

**Northern States Power Company,
a Minnesota ("Xcel Energy")**

(NAME)

(COMPANY)

(ADDRESS)

(CITY, STATE, ZIP CODE)

SIGNATURE: _____
PRINT FULL
NAME: _____
DATE: _____

(NAME)

(ADDRESS)

(CITY, STATE, ZIP CODE)

SIGNATURE: _____
PRINT FULL
NAME: _____
DATE: _____



**MINNESOTA, NORTH DAKOTA & SOUTH DAKOTA
RESIDENTIAL UNDERGROUND SERVICE CONTRACT**

| | |
|----------------------------------|----------------|
| Customer: Please Print Full Name | Date Requested |
| Service Address | Home Phone |
| City, State, Zip | Work Phone |

In this agreement, Northern States Power Company, a Minnesota corporation ("Xcel Energy") and the Customer ("I" or "my") agree as follows:

- 1. Request for Electric Service.** I request that Xcel Energy install an underground electric service at the service address designated above, consisting of 120/240 volt, 1 phase, 3 wire. Xcel Energy agrees to install or have installed the facilities for electric service. I grant Xcel Energy any right, privilege or easement necessary to install, operate, own and maintain its electric service on the property .
- 2. Installation Requirements.** I agree that prior to Xcel Energy starting work: (1) the route of Xcel Energy's service installation will be accessible to Xcel Energy's equipment; (2) I will remove all obstructions from the route at no cost or expense to Xcel Energy; (3) I will clearly expose all septic tanks, drainfields, sprinkler systems, water wells, owner-installed electric or pipeline facilities, invisible fence, or other Customer-owned facilities in the installation route; and (4) the ground elevation along the route will not be above or more than four inches below the final grade. I agree Xcel Energy is not responsible for damage to Customer-owned underground facilities not exposed at the time of installation. Xcel Energy will contact the state utility location service to locate third party utility facilities (phone, cable, etc) on my property.
- 3. Installation Cost Contribution.** I agree to pay an installation cost contribution provided in the Customer Charges section below and as provided in the General Rules and Regulations and/or in the Rate Schedules of Xcel Energy's Electric Rate Book for customer's specific service, as they now exist or may hereafter be changed, on file with the state regulatory commission in the state where service is provided. I understand that I must pay this amount before Xcel Energy will install the electric service. I understand Winter Construction Charges may apply if I have not signed and returned this agreement and I have not forwarded my electrical inspection to Xcel Energy by October 1. I agree to pay Winter Construction Charges if Xcel Energy determines winter condition exists when the underground facilities are installed and I have not forwarded my electrical inspection to Xcel Energy by October 1.
- 4. Restoration.** Xcel Energy will restore the boulevard, and will backfill the service trench on my property with existing soil. I am responsible for final compacting, loaming, seeding, sodding or watering of the service trench at my expense. I will also be responsible for restoration in areas where I have exposed my own underground facilities listed above.
- 5. Ownership of Facilities.** The underground electric facilities installed by Xcel Energy shall be the property of Xcel Energy and any payments made by me or my contractor shall not entitle me or my contractor to any ownership interest or rights therein.
- 6. Relocating Facilities.** I agree to pay the cost of relocating any portion of said underground facilities made to accommodate me or required due to altering of grade, additions to structures, installations of patios, decks, gardens, sidewalks, curbing, paving, blacktop, sod, landscaping or any other surface or subsurface condition which makes maintenance of Xcel Energy's facilities impracticable.



7. **Underground Residential Service Rate; Xcel Energy's Tariff.** I agree to pay applicable monthly rates related to underground residential service as provided in the General Rules and Regulations and/or in the Rate Schedules of Xcel Energy's Electric Rate Book for Customer's specific service, as they now exist or may hereafter be changed, on file with the state regulatory commission in the state where service is provided.

CUSTOMER CHARGES - the charges set forth herein comply with the Standard Installation and Extension Rules, as provided in the General Rules and Regulations and/or in the Rate Schedules of Xcel Energy's Electric Rate Book for Customer's specific service, as they now exist or may hereafter be changed, on file with the state regulatory commission in the state where service is provided.

| | | |
|----|--|---|
| \$ | | Replace overhead service line with underground service line |
| \$ | | Winter Construction Charge |
| \$ | | Preferred Service Location Charge |
| \$ | | Other Charges |
| \$ | | TOTAL AMOUNT DUE PRIOR TO CONSTRUCTION |

| | | | |
|--------------------|-----------------|-----------|-------|
| Print Full Name | _____ | Date | _____ |
| Customer Signature | _____ | | |
| Xcel Energy Rep | _____ | | |
| | Print Full Name | Signature | |

Reminder: Before Xcel Energy will perform the work you must sign and return this agreement with your payment.

Xcel Energy Work Order # _____ Rate Code _____

Form 17-5709

White – Customer

Yellow – Xcel Energy

**STATEMENT OF WORK REQUESTED**

DATE: _____,20____
WORK REQUESTED BY: _____
WORK LOCATION: _____
ADDRESS: _____

CONSISTING OF:

The facilities installed or removed by Northern States Power Company, a Minnesota corporation ("Xcel Energy" or the "Company") shall be the property of the Company and any payment by customer shall not entitle customer to any ownership interest or right therein. Customer's and Company's rights and obligations with respect to the facilities and services provided through the facilities are subject to additional terms and conditions as provided in the General Rules and Regulations and/or in the Rate Schedules of Xcel Energy's Electric Rate Book for customer's specific service, as they now exist or may hereafter be changed, on file with the state regulatory commission in the state where service is provided.

The undersigned hereby requests and authorizes Northern States Power Company, a Minnesota corporation ("Xcel Energy") to do the work described above, and in consideration thereof, agrees to pay (\$ _____)

in accordance with the following terms:

Receipt of the above amount hereby acknowledged on behalf of the Company by _____

Northern States Power Company, Customer
a Minnesota corporation ("Xcel Energy")

Print Full Name and Title Print Full Name and Title (if applicable)

Signature Signature

FOR XCEL ENERGY USE

Xcel Energy Representative _____ Xcel Energy Work Order # _____

Construction\$ _____ Removal \$ _____ Total \$ _____