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EXPERIENCE

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***Senior Development Manager, Apex Clean Energy***

***Charlottesville, Virginia***

*2014 – present*

- Developed and delivered the 100MW Hoopston Wind, LLC project to IKEA Energy US, LLC.
- Managed the local, state, and federal permitting of wind energy projects in the MISO and PJM regions (Minnesota, Wisconsin, Iowa, Michigan, Illinois, and Indiana).
- Identified an Iowa greenfield project, Upland Prairie Wind, LLC, spring 2015, managed the development process, and sold a fully developed site to an off-taker in the fall of 2017. Expected NTP spring 2018.
- Experienced in negotiating Purchase and Sale Agreements for wind energy projects.
- Development activities include: working closely with obtaining site control (i.e. from legal documents to a title policy), environmental studies and surveys, meteorological data collection, public relations (political and social media), transmission and interconnection, engineering & design, GIS map creation, turbine siting (setbacks, sound & shadow flicker obligations), budgets and schedules, and project closing activities.

***Development Manager, Apex Clean Energy***

***Charlottesville, Virginia***

*2012 - 2014*

- Worked on the development of wind farms located in Minnesota, Wisconsin, Indiana, and Illinois by securing leases from farm-land owners, applying for permits (federal, state, and local), tracking the MISO interconnection process, facilitated project team meetings, and updated and reviewed project budgets and schedules.
- Prepared bids to utilities in response to their requests to purchase power from wind energy projects.
- Managed consultants that were hired to complete environmental and engineering services during the development process.
- Worked closely with public relations firms to educate and drive support for wind energy projects within the communities.

***Project Manager, EDP Renewables North America LLC***

***Minneapolis, Minnesota***

*2008 - 2011*

- Managed the development of the Lost Lakes Wind Farm LLC (IA, '08-09), including but not limited to: site control, permits, environmental studies, and support of the interconnection process. Construction of the wind farm began less than 15 months (certain transmission exceptions excluded) from the initiation of the development process. Lost Lakes Wind Farm was commissioned December 2009.
- Provided development support throughout the construction of the Lost Lakes Wind Farm by establishing relationships with the construction team and their consultants. A firm understanding of the construction process was established.
- Coordinated with local officials, construction, civil engineering, electrical engineering, wind assessment, operations, and various consultants who performed a variety of studies for the project (i.e. sound, shadow flicker, electrical, and environmental).
- Responsible for a \$2 million development budget
- Supervised Project Developers and Land Specialists (i.e. approved expense reports, assisted with goal setting, and completed employee reviews).
- Managed the development of two other wind energy projects during this same period.

***Project Coordinator, Horizon Wind Energy,***

***Grand Meadow, Minnesota***

*2006 - 2008*

- Assisted in the development of the Prairie Star Wind Farm (MN, '06- '07) and the Pioneer Prairie Wind Farm (IA, '07- '08)

- Designed and implemented an Access database utilized by developers and operations personnel to organize landowners by parcel, signed agreements, and payments
- Hired and trained administrative support positions and other Project Coordinators
- Assisted with the Legal Department in the preparation of land documents and processed all executed agreements.
- Supervised various office activities: office maintenance, handled difficult situations, formed relationships with other departments within Horizon, and encouraged the understanding and compliance of policies and procedures.

***Assistive Technology / MIS Supervisor, Southeastern Minnesota Center for Independent Living (SEMCIL) Rochester, Minnesota***  
*2002 - 2006*

- Managed the assistive technology program and the Independent Living Management Information System (DAVIS).
- Supervised, trained, and evaluated job performance of Support Specialist position.
- Established program policies and procedures.
- Designed consumer and facilitator training materials.
- Guided individuals toward identifying and accomplishing independent living goals.
- Facilitated workshops
- Drafted job descriptions and interviewed candidates.

***Project Coordinator, Rhythms NetConnections, Inc. Englewood, Colorado***  
*1999 - 2001*

- Responsible for logistical aspects of central office operations and customer equipment, such as purchasing, distribution, inventory, and warehousing.
- Created and implemented inventory distribution and tracking processes for the Field Service Department.
- Deployed, managed, and institutionalized the maintenance program for a nationwide fleet of 160 vehicles.
- Supported the Vice President, Director, and Support Manager of the Field Service Department, in addition to 130 nationwide Managers and Technicians.
- Established and implemented departmental policies and procedures by working with Legal, Marketing, and Facilities departments.
- Coordinated quarterly team building events for department heads.

TECHNICAL  
SKILLS

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- Microsoft Word, Excel, PowerPoint, Project, Access; Land Program Management (LPM); SAP; Nation Builder, Salesforce, Internet based applications: Smartsheet and Box, and ArcView GIS mapping software

EDUCATION

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***Project Management Institute***

*Achieved all requirements and received the approval to take the PMP Certification Exam  
2011*

***Mini MBA***

*University of St. Thomas 2010*

***Minneapolis, Minnesota***

***Master of Art in Counseling and Psychological Services***

*St. Mary's University 2002-2005*

***Minneapolis, Minnesota***

***Bachelor of Art in Psychology and Family Resources***

*St. Olaf College 1992-1996*

***Northfield, Minnesota***