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**Consulting Services Proposal For
Assisting the Local Review Committee
In Preparation of Their Required Report**

Proposed Astoria Energy Conversion Facility
PUC Docket EL17-017

For review by the Local Review Committee (LCA) established to assess the extent of the potential social and economic effects to be generated by the proposed Astoria Energy Conversion Facility near Astoria, SD, I offer the following Proposal to assist the LCA in assessing not only the potential social and economic effects but also the area's capacity to absorb the effects at various stages of construction and to formulate mitigation measures.

1. Pursuant to SDCL 49-41B-7 I will assist the Local Review Committee in determining the temporary and permanent alternatives in the following areas:
 - a. Housing Supplies
 - b. Educational Facilities and manpower
 - c. Waste supply and distribution
 - d. Waste water treatment and collection
 - e. Solid waste disposal and collection
 - f. Law enforcement
 - g. Transportation
 - h. Fire protection
 - i. Health
 - j. Recreation
 - k. Government
 - l. Energy
2. To provide the necessary input, I will review the documents submitted by OtterTail Power Company in Docket #EL17-017 dated April 2017. I will formulate questions and concerns to be reviewed by the LCA.
3. I will, within the six (6) mile radius in South Dakota, contact local governmental agencies including County Commissions, Mayors, Chief Law Enforcement Officers, Fire Chiefs, and School Superintendents requesting their input on the positive and negative effects of the proposed project. It is expected that this will require meeting with or having phone conversations with approximately 20 separate agencies.
4. I will contact local Economic Development Agencies, Real Estate Professionals, home builders and apartment/rental property owners to assess the availability of short-term and long-term housing in the area. It

is expected that this will require meeting with or having phone conversations with approximately 6 separate entities.

5. I will meet with the LCA as necessary to review information gathered, take feedback on the draft report and get approval of the Final Report. It is anticipated that this will require two (2) meetings, either in person or by teleconference, with the first meeting scheduled immediately after concurrence from the PUC. This first meeting will set the outline for progressing with the report.
6. Contact with members of the Local Assessment Committee will be primarily by email except for those scheduled meetings detailed above.
7. A Final Report will be provided for the LCA to forward to the PUC by the deadline mutually agreed upon by the consultant and the LCA. It is the intent of the consultant to generate this report at the earliest possible time predicated upon the time required to receive responses from necessary entities that will be contacted regarding the project. This report will be provided in PDF (digital) form.
8. Printing of any required hard copies to be arranged and paid for by OtterTail Power Company.

The cost of providing the above referenced services does not include applicable sales tax (to be collected by the consultant if required) which will be added to the cost. It is anticipated that the contract remuneration will come through the Public Utility Commission and that this remuneration would not be subject to sales tax. The anticipated times for each facet of generating the Local Review Committee Report are as follows:

1. Project review	12 hrs
2. Meetings with LCA	8 hrs
3. Personal and telephone contacts	60 hrs
4. Report writing	<u>60 hrs</u>
Total labor hours	140 hrs

The Consultant's hourly fee of \$120 results in \$16,800 in fee plus indirect costs of travel, supplies and miscellaneous of \$800 resulting in a total cost of \$17,600 for preparing the Local Assessment Committee Report.

Prepared this 12th day of October, 2017.



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