



Fergus Falls, Minnesota

South Dakota P.U.C. Volume I

Section No. 5 - Sheet No. 1

ELECTRIC RATE SCHEDULE

Customer Advances for Service Extensions - CANCELLED

Second Revision (No. 12)

CANCELLED

FOR GENERAL OFFICE MANUAL - 11/1/71
(Replaces Sheet Dated 4/26/65)
(Copy of Accounting Circular No. 207 Dated April 12, 1965)

SUBJECT: CUSTOMER ADVANCES FOR SERVICE EXTENSIONS

Electric Service Agreements have been drawn up for use when an extension is to be built to supply service to a customer and where a deposit is required from the customer and which deposit may be refundable under certain conditions. These forms are as follows:

Form 94 - Electric Service Agreement. Used primarily where a connection charge is required. See Sheet No. 2100.

Form 94A - Application for Rural All-Electric Rate. Used as a supplement to Form 94. This is used when the rural customer is applying for the All-Electric Rate.

Form 95 - Electric Service Agreement--Three-Year Minimum Guarantee--Minnesota and South Dakota. This form used for accounts required to make an advance payment to guarantee 3 years' minimum revenue to justify the investment for the service extension.

Form 96 - Electric Service Agreement--Three-Year Minimum Guarantee--North Dakota. This form used for the same purpose as Form No. 95.

When a customer has used the specified minimum as specified on Form 95 and Form 96 by the end of the three-year period, or as soon as practical after the minimum is met, the advance payment will be refunded to him. However, if the customer uses less than the minimum required, the amount of the difference shall be deducted from the advance payment and the balance of the advance payment, if any, will be refunded to him. In cases where the advance payment is less than the revenue deficiency, the difference will be billed on the customer's electric service bill. It would be well to collect enough advance payment so that you do not have to go back after the termination of the three years to collect a deficiency in the guaranteed minimum three-year revenue.

All extensions will be done under work orders, Form 770. In preparing your estimate of the service extension work order, be sure to include the allocated payroll expense in the estimated cost. After you have completed the estimate of this work order, the three-year revenue requirement should approximate the estimated cost of the job.



ELECTRIC RATE SCHEDULE

Customer Advances for Service Extensions - CANCELLED

Fergus Falls, Minnesota

Second Revision (No. 13)

(Continued)

FOR GENERAL OFFICE MANUAL - 11/1/71

(Replaces Sheet Dated 4/26/65)

(Copy of Accounting Circular No. 207 Dated April 12, 1965)

In the larger jobs, no rigid formula is established to arrive at the advance, but it is emphasized that a sufficient advance payment be collected to avoid going back to the customer after the three-year period to collect a deficiency.

As a guide for you to use to calculate the advance payment, we show the following proposal:

For extensions, the same approach will be followed as was made when collecting contributions in aid of construction. To restate that policy: after the cost (estimated cost from work order application Form 770) has been determined, the customer's advance is to be \$50 for anything up to and including \$150 total cost. The customer's advance for that portion of the cost between \$150 and \$300 is 50% and 75% of the cost in excess of \$300. As an example: A \$400 extension calls for an advance of \$200 made up as follows: \$50 for the first \$150, plus \$75 or 50% of that portion between \$150 and \$300, plus \$75 or 75% of the excess of \$300. These advances may be figured to the closest even \$5.00. You may want to adjust for a larger or smaller advance payment, depending on the estimated revenue during the first three-year period.

Each district office, having entered into such agreements calling for three-year minimum revenue, shall set up a card file for each service agreement on card Form No. 54 (sample attached) to which the annual revenue shall be entered at the end of each contract year. At the end of the three-year period, the data shown on card Form 54, should be transmitted to the general office in duplicate. If a refund is due, the general office will draw the voucher. If the three-year minimum revenue requirement is met in less than three years, the procedure should be followed at the time the requirement is met. All of these accounts should be reviewed each year and the customer advised if his revenue is running short of guaranteed minimum revenue.

After the work order has been estimated and an agreement has been reached with the customer, the electric service agreement should be drawn in four copies for agreements applying to the State of North Dakota (Form 94, 94A, and 96) with the routing as follows:

All four copies will be signed by the customer with two witnesses and forwarded with the work order application to the general office. After the work order has been approved and the electric service agreement signed by an officer of the Company, the four forms will be forwarded by the general office to the Public Service Commission of North Dakota for their approval. After they have approved the agreement, they retain one copy and return three to the general office. The original will be filed in the general office contract file, one will be returned to the district office file and one to be returned to the district for the customer.



Fergus Falls, Minnesota

(Continued)

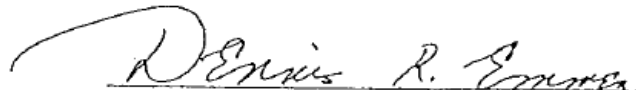
FOR GENERAL OFFICE MANUAL – 11/1/71
(Replaces Sheet Dated 4/26/65)
(Copy of Accounting Circular No. 207 Dated April 12, 1965)

Forms 94, 94A and 95 for Minnesota and South Dakota need only to be made out in triplicate since Commission approval does not apply in these two states. Process these the same as those for North Dakota except the Commission routing would not apply. Notification of service agreement work order approval will be handled in the regular way as is reported to you on other work orders.

Accounting Department Records

The charge for three-year revenue advances and connection charges will be set up on the sundry debtors ledger (account 143-16) by the general office accounting department. The amount of three-year revenue charges will be credited to account 253, and for connection charges the amount will be credited to 456.1.

A subsidiary ledger of account 253 will be kept by the general office accounting department and all pertinent dates similar to that kept by the district office will be shown on this ledger. The administrative department will file the electric service agreements by dates which will serve as a tickler file for review at the lapse of three years. When refund voucher is drawn, the amount will be charged to account 253 and individual posting will be made to the subsidiary ledger. Any balance remaining in the individual's account in the account 253 ledger will be transferred by journal entry to account 456.1—Other Electric Revenue, Miscellaneous.


Controller



Fergus Falls, Minnesota

South Dakota P.U.C. Volume I

Section No. 5 - Sheet No. 1

ELECTRIC RATE SCHEDULE

Customer Advances For Service Extensions - CANCELLED

Second Revision (No. 15)

CANCELLED

FOR GENERAL OFFICE MANUAL - 3/9/90
(Replaces Sheet Dated 11/1/71)

SUBJECT: CUSTOMERS' ADVANCE FOR SERVICE EXTENSIONS

OVERHEAD BILLING ADDITIONS

Every estimate of costs for service extensions should include an amount for overhead expenses per General Office Manual sheet No. 928 and Accounting Circular No. 5. Actual calculation of these overhead charges can vary as explained below:

Manually calculated billing estimates:

The labor charges should include "Administrative and General charges" per accounting circular No. 139.

1. If the above A & G charges are included in the billing estimate, a overhead charge should be computed using 15% of the total and labeled as "Billing Markup".
2. If no A & G charges were added to the estimate, then the overhead charge should be computed using 20% of the total and labeled as "General Overhead Costs".


Computer generated WO estimates:

The above A & G expenses will automatically be included in the WO estimate so the additional overhead charge should be manually computed using 15% of the total and labeled as "Billing Markup".

In the event the A & G charges or the overhead charges appear excessive for a specific job, the Division Manager has the flexibility to waive part or all of the charges if he feels it would be appropriate for public relations or other reasons.


Director, Accounting

APPROVED:


Controller

SOUTH DAKOTA PUBLIC
UTILITIES COMMISSION
Filed on: October 31, 2008
Approved: _____
Docket No. EL08-____

Bernadeen Brutlag
Manager, Regulatory Services

EFFECTIVE with bills
rendered on and after
November 30, 2008,
in South Dakota



South Dakota P.U.C. Volume I
Section No. 5 – Sheet No. 2
ELECTRIC RATE SCHEDULE
Customer Advances For Service Extensions - CANCELLED

Fergus Falls, Minnesota

Second Revision (No. 16)

(Continued)

OTTER TAIL POWER COMPANY
Fergus Falls, Minnesota

Section No. 5
First Revised Sheet No. 16
Cancelling Original Sheet No. 20

SUBJECT: CUSTOMER ADVANCES FOR SERVICE EXTENSIONS-Continued

Farm	<input type="checkbox"/>	Date of Contract		
Residence	<input type="checkbox"/>	Amount of Advance		
Commercial	<input type="checkbox"/>			
Power	<input type="checkbox"/>			
		Date of Connection		
Name				
Address				
W. O. No.				
W. O. Total Estimated Cost.				
3 year Min. Contract Revenue				
Revenue				
1st year	2nd year	3rd year	Total-3 years	Amt. to be refunded
Remarks, if any:				
Form No. 54 - Customer Advances for Service Extension				



Fergus Falls, Minnesota

Second Revision (No. 17)

*****CANCELLED*****

FOR GENERAL OFFICE MANUAL - 4/3/92
(Replaces Sheet Dated 2/14/92)

SUBJECT: CREDIT RATING POLICY -- SOUTH DAKOTA

POLICY: In order to create favorable customer relations and abide by State Commission regulations, divisions will follow a collection policy according to the following procedure.

SCOPE: Collections from all South Dakota electric customers.

PROCEDURE:

1. Net payment (without late payment charge) will be accepted until the 26th day after billing. On and after the 26th day, all customers with an unpaid balance of \$5.00 or more (after considering any EMP credit), except those with a credit rating of "8", will be charged a late payment charge. The only other customers not charged a late payment charge shall be a customer with 12 months of good payment history. Allowance of late payment charge will be at the discretion of the division.
2. The late payment charge shall be 1.5% of the unpaid balance, plus a collection charge of \$2.00. Late payment charge shall not apply unless the net account balance is \$5.00 or more after considering any EMP Credit balance.
3. Credit ratings shall be established as follows:
 - 0 = Good - one or less late payments in previous 12 months
 - 1 = Good - two or more late payments
 - 2 = Poor - at least one disconnection in previous 12 months, or at least three disconnect notices in previous 12 months
 - 4 = Early payment customer
 - 8 = Public and government accounts only

A new customer will be set up with a credit rating of "0" unless available information indicates another credit rating should be used.

If a new customer is set up with a credit rating of other than "0"-the system will set 999 in the credit history. This is done so the system will recognize a pre-set credit rating and not change the credit rating unless payments are received before the due date.

Two late payments will cause the "0" credit rating to be automatically updated to "1". Credit ratings 1 and 4 will be automatically updated to a "0" when 12 months of good payment history is established. Credit rating "2" will be automatically updated to "0" if no disconnection or less than three disconnect notices are generated in the previous 12 months. Credit rating code "8" is a permanent code.



Fergus Falls, Minnesota

Second Revision (No. 18)

(Continued)

FOR GENERAL OFFICE MANUAL - 4/3/92
(Replaces Sheet Dated 2/14/92)

4. Credit History: "0"-Payment received prior to Due Date-No Action.
"1"-Payment received after Due Date-Late Payment
"3" Disconnect Notice Issued, Payment received after Due Date-Late Payment
"4"-NSF Check has posted to this Account
"7"-(South Dakota only)-NSF Check posted to account that had a disconnect issued.
"999"-Forced history for special credit rating set
"X"-New Customer-Months this customer was not at this premise
The Credit History is also used as a credit reference for our customers.

5. Notices shall be sent out according to the following guidelines:

Credit rating 8 = No notices

Credit ratings 0, 1, and 2 =

Disconnect Notice - 7 days after billing, if:

Residential or farm accounts with net arrears of at least \$10.00 after considering any EMP credit balances.
Commercial accounts if the arrears are at least \$10.00

Credit rating 4 =

Disconnect notice - 7 days after billing, if:

The Net account balance is more than \$5.00 after considering any EMP Credit balances.

Disconnect date shall be the 21st day after billing for credit ratings 0, 1, and 2. The disconnect date for credit rating 4 shall be 14 days after billing. All disconnect notices are sent to the division. During the period from November 1 through March 31, an additional 30 days shall be added to the disconnect date.

6. Service shall not be disconnected on any Friday, Saturday, Sunday, legal holiday, or at any time when OTP's business offices are not open to the public.

7. DISCONNECT HISTORY: "0"-No Action
"1" Disconnect Notice was sent
"8" Disconnected for Nonpayment

8. DISCONNECT COMMENTS: Update Disconnect Comments (UDSC) with the date and time of disconnection for each Customer in all three states. This screen updates the Disconnect History.



Fergus Falls, Minnesota

Second Revision (No. 19)

(Continued)

FOR GENERAL OFFICE MANUAL 4/3/92
(Replaces Sheet Dated 2/14/92)

Add Disconnect Comments(ADSC) Use this screen to Add special information for a Disconnection for a Deposit. This screen updates the Disconnect History.

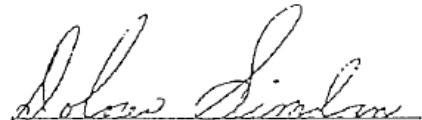
Update Disconnect Comments (UDSC) with the date and time of reconnection.

The Disconnect History is used for Disconnection reports for the Commissions and as a credit reference for our Customers.

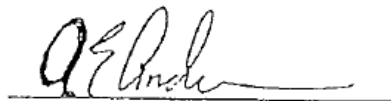
9. Collection Reports - An account balance is available on the "DSUM" screen for use in the division office. A list of disconnect customers who have made payments is available on request through CIS 842. Refer to your "MRPT" report screen.

The open-balance list is available on request through CIS 830 for the service representatives. Refer to your "MRPT" report screen.

10. South Dakota Public Utilities Commission regulations must be complied with when applicable.


Supervisor, Division Services

APPROVED:


Controller



Fergus Falls, Minnesota

ELECTRIC RATE SCHEDULE

Application of Employee Electric Rate - CANCELLED

Second Revision (No. 20)

*****CANCELLED*****

SUBJECT: APPLICATION OF EMPLOYEE ELECTRIC RATE (Presently Rate R-95)

The Employee Electric Rate, Special Rate No. 1294, was withdrawn from all employees effective November 1, 1961. The applicable standard rates will apply.

All presently retired Otter Tail employees who were being billed under Special Rate No. 1294 on November 1, 1961, will continue to be billed under this rate.

Retired employees being billed under Special Rate No. 1294 will be listed on the rate sheets for the town in which each resides.

This rate will be available to the retired employee as long as he remains the head of the family and maintains a household of his own, but the privilege ceases upon the death of the retired employee or the breaking up of his separate household.

J.P. Maurin
Manager, Rate Department

APPROVED:

Harry Johnson
Vice President & Treasurer



Fergus Falls, Minnesota

South Dakota P.U.C. Volume I
Section No. 5 - Sheet No. 1
ELECTRIC RATE SCHEDULE
Combined Residential and Commercial
Installations - CANCELLED
Second Revision (No. 21)

*****CANCELLED*****

FOR GENERAL OFFICE MANUAL - 5/25/89
(Replaces Sheet Dated 11/1/71)

SUBJECT: COMBINED RESIDENTIAL AND COMMERCIAL INSTALLATIONS

As provided in the General Rules and Regulations-Electric, it is company policy that each customer should be metered separately in accordance with the requirements of the rate and state in which the customer is to receive service.

1. Except as otherwise provided for "old multiple dwellings," if a customer rents out room (4 or more) or rents out apartments or trailer and mobile home sites with electricity supplied as part of the rent, the customer shall be billed under the General Service or other applicable commercial rate. The electricity must be included in the monthly rental charge and may not be resold as a separate charge for electric service, either metered or otherwise estimated.
2. In apartment buildings, if the general use (hall lights, laundry room, etc.) is metered separately from the apartments, billing shall be at the General Service or other applicable commercial rates.
3. In general, where there is some commercial use of a residential premise, and it is impractical to separate the metering, the predominant use shall govern the rate application. In case it is difficult to determine the predominant use, then the customer shall be classified as commercial.
Examples: A salesman or other businessman having one room of his house fitted up as an office, where the use of electricity for business purposes would be very limited, should be classified residential.

If the use of electricity for business purposes would seem to be greater than for residential purposes, as might be the case of a Beauty Shop which was extensively electrified, then the customer should be classified as commercial.

Any such customer should be encouraged to rewire the premises so that electricity used for residential, commercial, or other purposes will be metered and billed separately at the proper applicable rate.



Fergus Falls, Minnesota

South Dakota P.U.C. Volume I
Section No. 5 – Sheet No. 2
ELECTRIC RATE SCHEDULE
Combined Residential and Commercial
Installations - CANCELLED
Second Revision (No. 22)

(Continued)

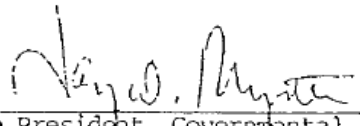
FOR GENERAL OFFICE MANUAL - 5/25/89
(REPLACES SHEET DATED 11/1/71)

Master metering of typical residential or commercial units is not permitted on new construction unless an exception applies. (Some exceptions are service to dormitories, hotels or motels, buildings constructed for occupancy solely by elderly, etc). For reply to questions regarding individual metering refer to the general rules and regulations for the state involved.



Administrator, Regulator Filings

APPROVED:



Vice President, Governmental & Legal



Fergus Falls, Minnesota

*****CANCELLED*****

FOR GENERAL OFFICE MANUAL - 6/30/89
(Replaces Sheet Dated 5/15/89)

SUBJECT: THREE-PHASE SERVICE TO FARM AND RURAL COMMERCIAL

Three phase electric service requested by customers will be supplied under special agreement with the Company provided the use of the service will be great enough to support the additional investment. A special monthly minimum will be required to guarantee a proper return on the investment.

To permit the customer time to obtain and install his three-phase equipment and to rewire his premises and to provide for the build-up period required in practically any business, the first twelve-month period following initiation of three-phase service shall be considered to be a development period. During this development period, the monthly minimum charge shall be identical with that applying immediately prior to the three-phase service.

The following rules and monthly minimum formula shall be the basis on which you can negotiate for supplying three phase service.

1. The customer must enter into an agreement with the Company on a standard form, (Form No. 90), designating the location to which the three-phase service is to be supplied, specifying the minimum monthly charge which is to apply as long as three-phase service is furnished, and guaranteeing to pay the minimum monthly charge for at least 36 months, following the twelve-month development period mentioned above. After the four-year period (one-year development period plus 36 months), the customer may discontinue the three-phase service if he wishes and return to regular single-phase service with the then existing standard farm service rates applying.

During the twelve-month development period, the minimum monthly charge shall remain the same as at the time of contracting for three-phase service.

2. An estimate of the additional investment required to provide the three-phase service to the customer, including metering and 15% for billing markup as outlined on General Office Manual Sheet No. 838, shall be made. This must be approved by the division engineer. The minimum monthly charge to which the customer must agree will be determined from this estimate in accordance with the following formula:

$$\text{Monthly minimum (from rate schedule) + (15\% annual factor of estimated cost } \div 12) = \text{revised monthly minimum.}$$



Fergus Falls, Minnesota

(Continued)

FOR GENERAL OFFICE MANUAL - 6/30/89
(Replaces Sheet Dated 5/15/89)

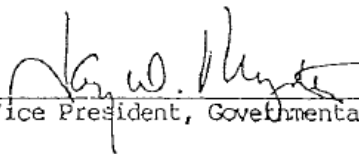
3. If two or more farms or rural commercial accounts served from the same line are to be converted to three-phase, the total cost for the conversion shall be divided between the accounts involved on an equitable basis.
4. Billing for electric service will be at the applicable farm or commercial rate except as modified by section numbered 2, above.
5. Farm service - the three-phase electric service provided on this basis is for the sole use of the customer for ordinary farm uses, including residential use of those performing the farming operation.

Rural commercial - billing must be at the applicable commercial rate.



Administrator, Regulatory Filings

APPROVED:



Vice President, Governmental & Legal



Fergus Falls, Minnesota

Second Revision (No. 25)

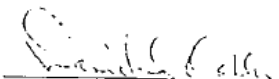
CANCELLED

FOR GENERAL OFFICE MANUAL - 9/21/69
(Replaces Sheet Dated 11/1/71)

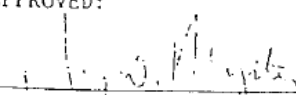
SUBJECT: CONTRACT RATES

The subject covers contracts for specific application of rates and minimum billing. The subject does not cover Electric Service Agreements and Three-Year Minimum Revenue Guarantee contracts. Also not included are contracts signed only for the convenience of the customer; these are usually for post offices and small government offices.

1. Contract rates will be specifically mentioned on the applicable town or division rural rate sheet. Information on the rate sheet will include the specific rate or minimum to be billed along with any special billing provisions. The Price Regulations Department will keep the rate sheet information up-to-date.
2. The division office shall keep an up-to-date file of these accounts. The Price Regulation Department should be informed of any changes in service conditions. Periodic review of the contracts should be made to determine if each contract should be continued, cancelled, or a new contract should be obtained. This review should be made at any time there is a change in rate schedules and at least annually prior to the expiration or automatic renewal date.
3. The division office should maintain the necessary communication with the Price Regulation Department so that there is an understanding about customer contacts. The Price Regulation Department will inform other interested general office personnel. This is particularly important at times of changes in rate schedules or application of the fuel adjustment clause.
4. When there is a change in the rate schedule covered by the contract and the contract specifies that a standard superseding rate may apply, no action need be taken by the division. When a different rate schedule becomes more advantageous to the customer, other than that specified in the contract, the contract should be rewritten or the Price Regulation Department notified of the change in writing.
5. The method used to modify or cancel a contract will be the decision of the division manager. In some instances, this could be done by a letter from the division manager which will be filed with the contract. In other instances, a statement from the customer or a contract amendment form may be felt necessary.



Administrator, Price Regulations

APPROVED:


Vice President, Governmental & Legal



Fergus Falls, Minnesota

*****CANCELLED*****

FOR GENERAL OFFICE MANUAL - 5/31/91
(Replaces Sheet Dated 5/25/88
(Copy to Franchise & Municipal Contract Manual)
(See Acctg. Circular No. 2)

SUBJECT: MUNICIPAL SERVICE AGREEMENT & CONTRACT RATES

1. Streetlight Rates Applicable
 - a. For zone 1 communities--
MN--See Rate Schedule M-42M
ND--See General Office Manual Sheet Nos. 932 and 933
SD--See Rate Schedule M-42S
 - b. Minnesota and North Dakota - Streetlights installed as of the date of the contract, as well as future installations, shall be billed at rates in effect when installed and/or such superseding amendments or changes as approved by the Public Utilities or Public Service Commission of the state involved.

South Dakota - Streetlights installed, as of the date of the contract, shall be billed at the approved rates in use on the date the contract goes into effect. Streetlights installed after the date of the contract shall be billed at the approved rates in effect when installed.
2. Other Municipal Services (OPA)--Includes municipal pumping service and incidental lighting.
 - a. For zone 1 communities--
MN--See Rate Schedule M-54M
ND--See General Office Manual Sheet Nos. 934 through 935A
SD--See Rate Schedule M-54S
3. Fire Siren Rate--
 - a. For zone 1 communities--
MN--See Rate Schedule M-59M
ND--See General Office Manual Sheet Nos. 934 through 935A
SD--See Rate Schedule M-59S
4. Municipal Service Agreement, Form 108's MN (Rev. 3/90), ND (Rev. 5/90), and Municipal Contract Form SD (Rev. 11/87). A paragraph 7(c) or an appendix should be added to the contract setting forth a detailed explanation of the reasons for, the manner and method of arriving at any variation in rates between the contract rate and the Company's standard rate schedule as specifically filed with and approved by the applicable Public Utilities or Public Service Commission. For example, this might be caused by mixed ownership of the streetlighting system.



Fergus Falls, Minnesota

(Continued)

FOR GENERAL OFFICE MANUAL - 5/31/91
(Replaces Sheet Dated 5/25/88
(Copy to Franchise & Municipal Contract Manual)
(See Acctg. Circular No. 2)

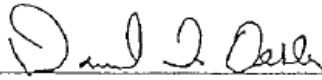
Minnesota and North Dakota - The rates to be charged for municipal pumping service shall be Otter Tail Power Company's standard rates as determined by its standard rate schedules, in accordance with the provisions and charges contained in the applicable schedule of rates in effect at the execution of the agreement. They will be superseded by amendments or changes, as approved during the terms of the agreement by the Public Utilities or Public Service Commission of the state involved.

South Dakota - The rates to be charged for municipal pumping service shall be Otter Tail Power Company's standard rates as determined by its standard rate schedules as specifically filed with and approved by the Public Utilities Commission and which are in effect at the execution of the agreement.

A paragraph (11(a) for Minnesota and North Dakota and 12(d) for South Dakota) should be added describing the delivery points where the 2 $\frac{3}{4}$ primary metering discount applies (if applicable).

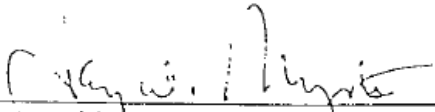
Paragraph (12 for Minnesota and North Dakota and 13 for South Dakota) should indicate how and where (if applicable) the fire siren is served.

If any other provision in the contract is to be modified, a notation should be made in the applicable paragraph and an appendix should be attached as part of the contract.



Administrator, Regulatory Filings

APPROVED:



Vice President, Governmental & Legal



Fergus Falls, Minnesota

CANCELLED

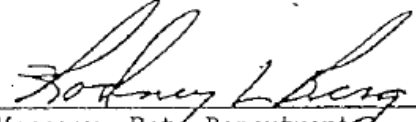
FOR GENERAL OFFICE MANUAL - 8/4/86
(Replaces Sheet Dated 8/8/73)

SUBJECT: CONNECTION CHARGE FOR SEASONAL COTTAGE CUSTOMERS

Rules No. 10 and 10(a) of Additional Rates, Rules and Regulations for Lake Cottage Service and Residential Service in Rural Areas provide a connection charge of \$40.00 (nonrefundable) for the initial connection to serve a seasonal cottage.

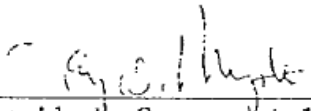
This connection charge applies to seasonal cottages at beaches served by Otter Tail Power Company. The basic reason for such a charge is the small annual revenue provided by the average seasonal cottage.

This connection charge does not apply to a full-time, year-round customer.



Manager, Rate Department

APPROVED:



Vice President, Governmental & Legal



CANCELLED

FOR GENERAL OFFICE MANUAL -- 5/25/89
(Replaces Sheet Dated 11/1/71)

SUBJECT: SERVICE TO VEHICLE HEATING APPLIANCES

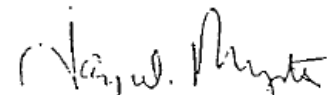
Electric service to outlets that are installed for the specific sole purpose of providing heat to vehicles may be served at rate schedule R-91 for water heating. This policy may be applied whether or not there is a water heater connected to the circuit.

Service to this type of customer should be connected or disconnected on a manual basis and not through the seasonal bill code. For circuits without a water heater, Divisions should be alert to and check on any off-season use.



Administrator, Regulatory Filings

APPROVED:



Vice President, Governmental & Legal



Fergus Falls, Minnesota

South Dakota P.U.C. Volume I
Section No. 5 – Sheet No. 1
ELECTRIC RATE SCHEDULE
Optional or Alternative Rate Schedules - CANCELLED

Second Revision (No. 30)

*****CANCELLED*****

FOR GENERAL OFFICE MANUAL - 5/25/89
(Replaces Sheet Dated 9/26/73)

SUBJECT: OPTIONAL OR ALTERNATIVE RATE SCHEDULES

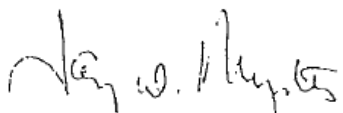
Each customer should be served at the most advantageous rate schedule for which the customer can qualify. Where there are optional or alternative rate schedules the customer should have the opportunity and has the responsibility to select the most advantageous rate. Each Division office should periodically review billing of customers who might qualify for a more advantageous optional or alternative rate schedule. Customers who so qualify should be advised. The billing should be also reviewed for customers who have a relatively large change in monthly demand or energy use. The customer is the only one who can best determine whether his future load will follow the pattern of the past or estimate monthly use based upon increased load. Therefore, while the company has the responsibility to advise the customer, it is the customer who has the responsibility to select the rate schedule.

The customer, after selecting a particular rate schedule, shall take service under said rate schedule for a period of not less than twelve months, unless the rates are changed or there is a material change in the customer's load. Customers whose normal changes in load follow a seasonal pattern do not qualify for a change in rate solely because of the provision for a "material change in the customer's load."



Administrator, Regulatory Filings

APPROVED:



Vice President, Governmental & Legal



Fergus Falls, Minnesota

South Dakota P.U.C. Volume I
Section No. 5 - Sheet No. 1
ELECTRIC RATE SCHEDULE
Even Monthly Payment Plan - CANCELLED

Second Revision (No. 31)

CANCELLED

FOR GENERAL OFFICE MANUAL - 1/4/91
(Replaces Sheet Dated 5/17/90)
(Supervisors Manual Sheet No. 300)

SUBJECT: EVEN MONTHLY PAYMENT PLAN

The Even Monthly Payment plan is one of the means by which the Company can continue to provide dependable service at reasonable rates. The purpose of the EMP plan is to reduce high bill complaints, promote the Ready Check plan and further promote the concept of the "electric service business" rather than sales of kilowatt-hours.

In consideration of the above, all residential customers should be encouraged to participate in the EMP plan. Commercial accounts may also participate in the EMP plan:

1. Customers may start the EMP plan at any time.
2. There is no charge for the EMP plan.
3. 6 $\frac{1}{2}$ % interest will be paid on the average daily credit balance.
4. The customer can return to conventional billing at any time.
5. Customers with arrears 60 days or older are not eligible.
(Exception: Cold weather rule using transaction "AAS".)
6. Budget status code 6 should be used for fuel assistance customers in all three states. This code indicates that when the EMP payment was calculated, the amount of fuel assistance was taken into consideration.
7. The EMP payment may be difficult to estimate for a new customer. Please use screen "DEPC" for the last customer, consider if the new customer has a different size family, any heating or appliance changes. The EMP payment customers are reviewed quarterly, so the EMP amount can be changed.
8. The computer review of all EMP customers will continue with the information being forwarded to the Division offices on selected customers where changes in the EMP payment amount may be necessary. Refrain from changing the amount of the EMP payment, as frequent changes discourage participation in the plan.
9. The procedure for settle-up month with a debit balance is that the maximum amount billed on the 12th month is the larger of 125% of the old EMP amount or the old EMP amount plus \$5.00. If these limits are exceeded, the old EMP amount will be billed and the excess or carry-over amount will be spread over the next twelve months.

SOUTH DAKOTA PUBLIC
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Bernadeen Brutlag
Manager, Regulatory Services

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Second Revision (No. 32)

(Continued)

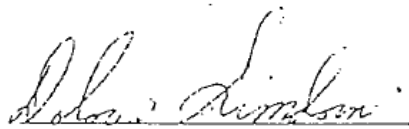
FOR GENERAL OFFICE MANUAL - 1/4/91
(Replaces Sheet Dated 5/17/90)
(Supervisors Manual Sheet No. 301)

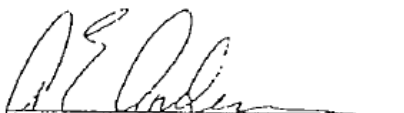
- 10. All customers (including Ready Check customers) billed on the 12th month or settle-up month, with a debit account balance of less than \$5.00 will have this amount entered into the budget balance. A copy of the bill with a zero account balance due will be sent to the customer.
- 11. A EMP settle-up check is automatically printed for a customer with a credit balance over \$5.00 on the 12th month. Credit amounts under \$5.00 may be refunded or left in the account balance at the Division's discretion.
Exception: No annual EMP review refund checks will be written for customers that have fuel assistance or budget status code of 6. (Special EMP payment for fuel assistance customers.)
- 12. If for some reason the EMP settle-up check written by BAD&O should not have been written, return the check with a "DAUD" screen print to Records Control and Payable. The account number, name, check number, and amount should be highlighted. Records Control and Payable will cancel the check and enter the credit to that account for the exact amount of the check.

Every effort should be made to retain existing customers on EMP as continued participation is required for a successful EMP plan. Customers who change location within our service territory should be kept on the EMP plan:

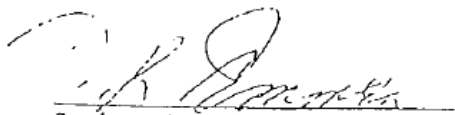
- 1. Use a budget transfer code of "1" or "2" on the UTOF (turnoff) screen to transfer the EMP balance to the new account.

New residential customers should receive an explanation of EMP at the time they apply for service. Customers not on EMP will be contacted by electric service bill inserts and other advertising programs.


Supervisor, Division Services


Controller

APPROVED:


Senior Vice President, Finance



Fergus Falls, Minnesota

Second Revision (No. 33)

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FOR GENERAL OFFICE MANUAL - 5/25/89
(Replaces Sheet Dated 1/4/80)

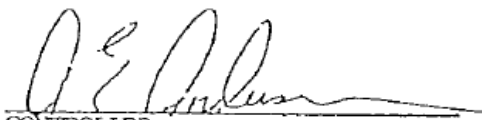
SUBJECT: READY CHECK PLAN

The ready check plan has proven to be convenient and economical for both the Company and the customer. Its use is to be encouraged with our customers. Benefits for our customer include convenience and postage savings. Benefits for our Company include better cash flow and postage savings.

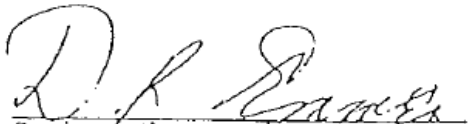
The customer fills out an authorization which enables Otter Tail to draw a draft on the customer's account. Otter Tail deposits the ready checks in a central bank, they are paid through regular banking channels and the local bank handles them as any other check drawn on the customer's account. The billing detail is shown on the ready check and the customer will receive the ready check with their canceled checks. If their banking institution does not return their canceled checks, the customer should notify their Division office. The Division office staff will insert a code so a copy of their bill paid by ready check will be sent to the customer each month. The banks in our area tend to like ready check as it encourages their services.

Service representatives or Division office staff are able to assist our customers with their ready check application.


Supervisor, Division Services


CONTROLLER

APPROVED:


Senior, Vice President, Finance



CANCELLED

FOR GENERAL OFFICE MANUAL - 2/14/92
(Replaces Sheet Dated 4/17/89)

SUBJECT: METER READING

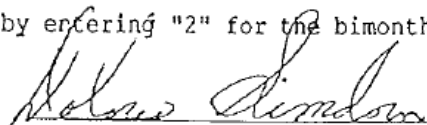
POLICY: Meters can be read monthly or bimonthly at the discretion of the Division Managers.

Exceptions:


1. All meters with a full scale demand must be read every month.
2. All meters on a commercial rate should be read every month.
3. All meters that are coded as additive or subtractive must be read every month.
4. The following rates are entered into the processor for reading every month: 170, 180, 190, 199, 241, 680, 850 to 857 series, 902, 910, 930, 940.
5. Rate 241: You must enter a demand reading for all accounts on Rate 241. During the months that are not controlled, a demand of .0 will be accepted in the AMR.

Procedure:

1. Read an account bimonthly by changing the read card code on the UACT screen from "N" to "Y".
2. Read an account every month by changing the read card code on the UACT screen from "Y" to "N".
3. Read an entire route in the even months by entering "0" for the bimonthly read code on the URTE screen.
4. Read an entire route in the odd months by entering "1" for the bimonthly read code on the URTE screen.
5. Read an entire route every month by entering "2" for the bimonthly read code on the URTE screen.


Supervisor, Division Services

APPROVED:


Controller



Fergus Falls, Minnesota

Fifth Revision (Rules and Regulations – No. 99.9)

~~OTTER TAIL POWER COMPANY~~

~~Section No. 5, Volume I~~

~~Fergus Falls, Minnesota~~

~~4th Rev. Sheet No. 99.9 Super. No. 1~~

~~ELECTRIC RATE SCHEDULE~~

~~Canceling 3rd Revised Sheet No. 1~~

~~Rules and Regulations, Page 1 of 6~~

*****CANCELLED*****

GENERAL RULES AND REGULATIONS - ELECTRIC

1. **SCOPE OF RULES AND REGULATIONS:** These rules and regulations, as applicable, govern electric service provided at the various rate schedules of the Company.

2. **APPLICATION FOR SERVICE:** Anyone desiring electric service from the Otter Tail Power Company must make application to the Company before commencing the use of the Company's service. The Company reserves the right to require a signed application or written service agreement for the service to be furnished. Receipt of the electric service, however, shall constitute the receiver a customer of the Company subject to its rates, rules and regulations, whether service is based upon service agreement, signed application, or otherwise. All applications and contracts for service shall be made in the legal name of the party desiring service. The customer will be responsible for payment of all service furnished until discontinued.

The Company will not connect a customer for electric service until the customer has obtained all necessary permits from the proper authorities. Service may be denied to any customer for failure to comply with the applicable requirements of these rules, or with the service regulations of the Company on file with any regulatory body having jurisdiction.

A customer applying for service shall pay an appropriate connection charge as established and approved from time to time. The connection charge shall apply to any new customer, a change in name at an existing point of service, and for reconnection following temporary disconnection at the customer's request. The connection charge is subject to the Company's payment policy as provided in the applicable rate schedule.

Subject to its rates, rules and regulations, the Company will use reasonable diligence to furnish continuous service, and customer will be responsible for payment of all service furnished until discontinued.

3. **RULES AND SPECIFICATIONS GOVERNING METER AND SERVICE**

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Bernadeen Brutlag
Manager, Regulatory Services

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Corporate Secretary~~



ELECTRIC RATE SCHEDULE

General Rules and Regulations – Electric - CANCELLED

Fergus Falls, Minnesota

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INSTALLATIONS: The Company printed booklet so entitled and as revised from time to time is, by this reference, specifically made a part of these general rules and regulations.

All revisions will be filed with the appropriate State Regulatory Commission.

4. **DEPOSITS:** The customer may be required to make a deposit to insure payment of bills when due. The amount of deposit will be approximately twice the estimated monthly bill, and will be based on the heaviest month's use.

In case of discontinuance of service for nonpayment of amounts payable, when due, Company will not restore service until all arrears are paid in full and a cash deposit as above required is made, or until other satisfactory credit arrangement is made.

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ELECTRIC RATE SCHEDULE
General Rules and Regulations – Electric - CANCELLED

Fergus Falls, Minnesota

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Corporate Secretary



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GENERAL RULES AND REGULATIONS (Continued)

5. **CONTINUITY OF SERVICE:** The Company will use all reasonable care to provide continuous service but does not assume responsibility for a regular and uninterrupted supply of electric service and shall not be liable for any loss, injury or damage resulting from the use of service, or arising from, or caused by the interruption or curtailment of the same.

6. **EXTENSION OF SERVICE:** The Company will, at its own expense, extend its facilities for supplying electric service when the anticipated revenue from the sale of additional service justifies the expenditure. If it appears to the Company that the expenditure may not be justified, the Company may require the customer to sign a contract guaranteeing a certain minimum amount of revenue over the first three years use of electric service, or such other initial period of service as may be determined by the Company, and to make an advance payment, as determined by the Company, to guarantee payment of this minimum amount of revenue.

If the customer uses the specified minimum of electric service by the end of the said initial period of service, the advance will be refunded to him. However, if the customer uses less than the minimum, the amount of the deficiency will be billed to the customer, or will be deducted from the deposit, and the balance of the deposit, if any, will be refunded to the customer.

7. **TEMPORARY SERVICE:** Temporary service is defined as service to circuses, carnivals, traveling shows, construction projects and all other purposes which, from their very nature evidently will be of short duration.

A customer taking temporary service shall pay the regular rates applicable to the class or classes of service rendered for all energy used, and, in addition, shall pay the installation and removal cost, less salvage value, of facilities installed by the Company to furnish temporary service to the customer. If service is taken for less than one normal billing period, (a normal billing month), there shall be no prorating of the blocks or of the minimum. Such customer shall be billed as though service had been taken for an entire month.

The Company may require the customer to make an advance deposit sufficient to cover the estimated cost of furnishing temporary service.

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8. **STANDBY, SUPPLEMENTARY AND EMERGENCY SERVICE:** Will be provided only in accordance with special contracts with individual customers or at a Standby, Supplementary Service or Emergency Service Rate which has been filed with and approved by the appropriate regulatory agency. Contracts, when entered into, will be subject to approval by the appropriate regulatory agency. Standby, Supplementary and Emergency Service will include any service where electricity is or will be used on an uncontrolled basis for supplementing or backing up any alternate energy source, including wind and solar systems.

9. **GASEOUS TUBE LIGHTING:** A customer will not be permitted to connect to the Company's lines, any fluorescent, neon or other lighting equipment having similar load characteristics, unless equipment is provided, without expense to the Company, with auxiliaries or other means to correct the power factors of such equipment to not less than 90%.

~~GENERAL RULES AND REGULATIONS (Continued)~~

10. **SPECIAL EQUIPMENT:** At a customer's request, the Company will make service available to certain special equipment over a separate service line or separate transformer, and through a separate meter with separate billing. If it appears to the Company that its expenditure may not be justified by the anticipated revenue, the rule covering extension of service will apply.

Equipment which, because of its operating characteristics, may interfere with satisfactory service to other customers may, at the Company's option, be served through a separate service and meter with separate billing. When this condition is encountered, the customer shall, at his expense, make the necessary changes to properly correct the existing condition.

11. **RURAL METER READINGS:** Customers located in rural areas shall, upon request of the Company, each report the reading of his meter monthly on forms provided by the Company. The Company will verify such readings by having one of its employees read such meters at intervals of approximately twelve months.

12. **ACCESS TO CUSTOMERS' PREMISES:** Company representatives, when properly identified, shall have access to customers' premises at reasonable times for the purpose of reading meters, making repairs, making inspections, removing the Company's property or for

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any other purpose incident to the service.

13. **SERVICE AREAS:** Classification of communities for rate purposes shall be determined by the last official federal or state census as published. Rates shall be designated as follows:

- Rate Zone 1 - All communities including unincorporated communities.
- Rate Zone 9 - Rural areas and resort areas.

Customers outside of, but adjacent to or near the city limits of any community, shall be charged the rate applicable to like customers inside the city limits if they are so located that from a practical standpoint they are a part of the community.

14. **SERVICE CLASSIFICATION:** Rates designated "General Service" are available to any customer in the class of community or service area designated.

Other rates shall apply only to the class of customers designated in the title of the rate, and only under the circumstances, and in accordance with the terms and for types of equipment specified in "Application of Schedule."

A "residential" rate may be applied only to an individual residence, flat, private apartment, trailer, fraternity house or sorority house; but including garages and other auxiliary buildings on the premises and used by the residential customer. A residence containing not more than one "light housekeeping" unit in addition to the principal residential unit may be classified as a single unit.

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~~GENERAL RULES AND REGULATIONS (Continued)~~

Where the owner, proprietor or operator of a commercial enterprise occupies living quarters in the same building as his commercial enterprise, he may, at his option, have the electricity used in his living quarters separately metered and billed at the applicable residential rate, or this electricity may be included in the central metering to the commercial enterprise, in which case billing shall be at the applicable General Service Rate.

The Farm Service Rate shall apply to any customer carrying on normal farming operations regardless whether the farm is situated within or without the corporate limits of any city or village.

A residence located adjacent to or on a farm, but not being a part of the farm operation, shall be considered simply as a residence in a rural area and shall be metered separately and billed at the proper applicable rate. If such residence is occupied by a family member involved with the operation of the farm, the dwelling may be classified as either residential or farm. Farm classification will allow some or all of the outbuildings to be metered with the residence. If classified residential, only those outbuildings associated with residential usage, such as a garage or storage building, may be metered with the residence.

15. MASTER METERING: Master metering will not be permitted on any building, mobile home park or trailer court where construction began after June 13, 1980. This includes "new" multiple occupancy buildings and "existing" multiple occupancy buildings with master metering that are substantially remodeled or renovated for continued use as such.

Exceptions to this rule include hospitals, nursing homes, transient hotels and motels, dormitories, campgrounds, other residential facilities of a purely transient nature, residential duplexes where the owner occupies one of the two units, central heating or cooling systems, central ventilating systems, central hot water systems, existing mobile home and trailer parks provided the electric charges made by the owner or operator to each tenant thereof shall be equal to such tenant's prorated share of the total amount charged to the owner by the utility company in proportion to the ratio of the square foot floor area of each tenant's unit to the total square foot floor area of the mobile home court or trailer park, and any multiple occupancy building constructed, owned or operated with funds appropriated through the Department of Housing and

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Urban Development, or any other federal or state government agency.

Existing multiple occupancy buildings that are being substantially remodeled or renovated for continued use as such, will be permitted to have master metering only if the owner can demonstrate to the satisfaction of the Public Utilities Commission that conversion to individual metering would be impractical, uneconomical or unfeasible. Existing multiple dwellings currently served on the Residential Service Rate will continue to have each block of the rate schedule and the minimum multiplied by the number of dwelling units, regardless of whether all the units are occupied or not.

Existing farms occupied by two or more families living in separate dwellings, but all concerned with the normal operation of the farm, may be master metered and billed at the standard Farm Service Rate subject to any substantial remodeling or renovation commencing after June 13, 1980.

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GENERAL RULES AND REGULATIONS – (Continued)

16. ELECTRIC SERVICE BILL - IDENTIFICATION OF AMOUNTS AND METER

READING: Each amount on the Electric Service Bill will be identified by a descriptive reference to the rate schedule under which the amount is computed, or other explanation, and on the same line with the amount. Where codes are used to identify a prorated bill, a cancelled bill, an estimated reading, a meter exchange or other pertinent data, an explanation of each code will be shown on that portion of the face of the bill retained by the customer.

In addition to the above appearing on the standard form for Electric Service Bills, rate schedules for Large General Service may be billed and identified on special bill forms.

17. USE OF SERVICE: Electric service may be used only for the purpose set forth in the respective rate schedules. Electric service is furnished for the use of the customer only, and the customer shall not resell it to other persons.

18. ENERGY DIVERSION: In any suspected case of meter tampering or energy diversion, the customer will be subject to discontinuance of service and prosecution under existing applicable laws. The Company will be entitled to collect from the customer for the unrecorded energy use in an amount estimated from the most current data available and any expenses incurred as the result of any such offense. Billing to the customer will be itemized so as to identify all charges.

19. ESTIMATING DEMANDS: Demands shall be measured as provided in the applicable rate schedule. However, in the absence of a demand meter, the demand may temporarily be estimated from the best information available.

Electric welders may be rated according to the following rule for the purpose of determining minimum monthly charges, or for the purpose of estimating demand in the absence of a demand meter.

Electric welders installed and operated on standard 30 ampere or smaller fuses in a 30

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OTTER TAIL POWER COMPANY	Section No. 5, Volume I
Fergus Falls, Minnesota	4th Rev. Sheet No. 99.9 Super. No. 1
ELECTRIC RATE SCHEDULE	Canceling 3rd Revised Sheet No. 1
	Rules and Regulations, Page 1 of 6

ampere switchbox - 5 hp.

Electric welders installed and operated on standard fuses larger than 30 ampere but not larger than 60 amperes in a 60 ampere switchbox - 10 hp.

Electric welders installed and operated on standard fuses larger than 60 amperes but not larger than 100 amperes in a 100 ampere switchbox - 15 hp.

20. ESTIMATING READINGS ON FINAL BILLS: Final readings on meters located in towns where the Company has no resident service representative may be estimated at the time the customer requests that service be discontinued. Estimates will be made on the basis of previous average usage. All estimated readings shall be clearly marked as such.

SOUTH DAKOTA PUBLIC
 UTILITIES COMMISSION
 Filed on: October 31, 2008
 Approved: _____
 Docket No. EL08-_____

Bernadeen Brutlag
 Manager, Regulatory Services

EFFECTIVE with bills
 rendered on and after
 November 30, 2008,
 in South Dakota

~~SOUTH DAKOTA PUBLIC~~
~~UTILITIES COMMISSION~~
~~Approved: October 30, 1987~~
~~Docket No. F-3691~~

~~EFFECTIVE for services rendered on~~
~~and after November 1, 1987, in SD~~

~~APPROVED: Jay D. Myster~~
~~Corporate Secretary~~



Fergus Falls, Minnesota

Fifth Revision (Rules and Regulations – No. 99.9)

(Continued)

~~OTTER TAIL POWER COMPANY~~

~~Section No. 5, Volume I~~

~~Fergus Falls, Minnesota~~

~~4th Rev. Sheet No. 99.9 Super. No. 1~~

~~ELECTRIC RATE SCHEDULE~~

~~Canceling 3rd Revised Sheet No. 1~~

~~Rules and Regulations, Page 1 of 6~~

GENERAL RULES AND REGULATIONS (Continued)

In the event that the customer shall demonstrate reasons why the estimate is not equitable, an adjustment will be made on a basis satisfactory to the customer and consistent with the best information available.

21. **FRACTIONAL MONTH BILLING:** Bills will be prorated for a period of less than one month when service is begun or terminated between the regular meter reading dates. Bills shall be prorated for a fraction of a month on a daily basis, except that a period from 24 days to 36 days inclusive shall be considered a normal month due to the normal variation of scheduled meter reading dates. The proration shall apply to both the demand and energy components of the rate. Proration on a daily basis shall also apply when the period between meter readings is more than one month.

22. **ADJUSTMENT FOR MUNICIPAL PAYMENTS:** In the event that a Municipality collects or receives any payment or payments from the Company for or by reason of the use of the streets, alleys and public places of the Municipality, or for or by reason of the operation of the utility business or any portion or phase thereof in the Municipality, whether such payments be called a tax, assessment, license fee, percentage of earnings or revenues, lump sum payments, or otherwise, or whether such payments are made under the provisions of any ordinance, resolution, franchise, permit, or otherwise, bills for electric service in such Municipality will be increased during the period or periods in which any such payment or payments are collected or received by an aggregate amount approximating the amounts of such payment or payments, and bills rendered under the several rate schedules in effect in such Municipality will be increased by the applicable proportionate part of any such payment or payments.

23. **WAIVER OF RIGHTS OR DEFAULT:** No delay by the Company in enforcing any of its rights shall be deemed a waiver of its rights, nor shall a waiver by Company of one of customer's defaults be deemed a waiver of any other or subsequent defaults.

SOUTH DAKOTA PUBLIC
UTILITIES COMMISSION
Filed on: October 31, 2008
Approved: _____
Docket No. EL08-_____

Bernadeen Brutlag
Manager, Regulatory Services

EFFECTIVE with bills
rendered on and after
November 30, 2008,
in South Dakota

~~SOUTH DAKOTA PUBLIC
UTILITIES COMMISSION
Approved: October 30, 1987
Docket No. F-3691~~

~~EFFECTIVE for services rendered on
and after November 1, 1987, in SD~~

~~APPROVED: Jay D. Myster
Corporate Secretary~~



South Dakota P.U.C. Volume I
 Section No. 6 – Sheet No. 1
ELECTRIC RATE SCHEDULE
Standard Customer Bill Form (Machine Billed) - CANCELLED

Fergus Falls, Minnesota

Second Revision (No. 1)

*****CANCELLED*****

01 0 4 4 0000

**STANDARD CUSTOMER
 BILL FORM**

MACHINE BILLED

OTTER TAIL
 Power Company
 PO BOX 70
 1910 4TH ST N
 WAMPETON ND 58074-0070

|||||

Account Number: 017156

Due Date: Apr 27, 1993

Service Location:

Amount Due: \$235.16

Please return this stub with your payment. If paying in person, bring the entire bill.

06-03-039 017156-8 \$235.16

Status of Your Account



Account Number: 017156

We're here to answer any questions, concerns,
 or complaints you might have about your bill.
 Call us at 701-642-6684, or toll-free at
 1-800-362-0407. Visit or write our office at
 PO BOX 70
 1910 4TH ST N
 WAMPETON ND 58074-0070

Billing Date: Apr 05, 1993

Amount Due: \$235.16

Account Detail

1. General Service

03/31/93 Reading	759
03/01/93 Reading	674
Multiplier	
40,000 X .85	
Kilowatt Hours Used	3400
2.0 kw at 2.15	4.30
Bill Demand is	12.0 kw
Customer Charge	10.30
1000 kwh at .08275	82.75
1000 kwh at .07141	71.41
400 kwh at .05237	20.95
1000 kwh at .04268	42.68

Total:(1) 228.09
 Limit or spread your load 'Maximum Demand' for a smaller bill. Kwh in excess of 200 x your max dem are at this price.

2. Other Charges/Credits

Energy Adjustment	
3400 kwh @ -.00058	1.972
Sales Tax	5.04

Total:(2) 7.07
 Current Billing: 235.16

More account information on back.

SOUTH DAKOTA PUBLIC
 UTILITIES COMMISSION
 Filed on: October 31, 2008
 Approved: _____
 Docket No. EL08-_____

Bernadeen Brutlag
 Manager, Regulatory Services

EFFECTIVE with bills
 rendered on and after
 November 30, 2008,
 in South Dakota



Fergus Falls, Minnesota

South Dakota P.U.C. Volume I
Section No. 6 – Sheet No. 2
ELECTRIC RATE SCHEDULE
Standard Customer Bill Form (Machine Billed) – CANCELLED

Second Revision (No. 1)

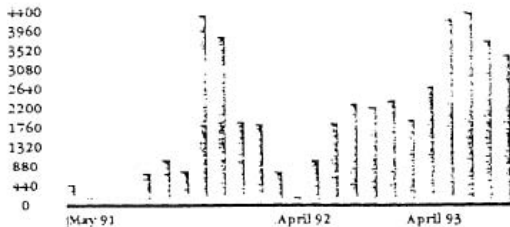
(Continued)

OTTER TAIL POWER COMPANY
PO BOX 70
1910 4TH ST N
WAHPETON ND 58074-0070



Your KWH Usage at a Glance

Residential Service (Total kwh Usage For the Last 24 Months)



Average kwh per day: 109
Average daily cost: 7.58
Current billing days: 31

Affordability! Stable price! Options! You'll like electricity for all the right reasons!

Working outside? Be sure to check for overhead lines and stay away from downed power lines!

SOUTH DAKOTA PUBLIC UTILITIES COMMISSION
Filed on: October 31, 2008
Approved: _____
Docket No. EL08-_____

Bernadeen Brutlag
Manager, Regulatory Services

EFFECTIVE with bills rendered on and after November 30, 2008, in South Dakota



Fergus Falls, Minnesota

South Dakota P.U.C. Volume I
 Section No. 6 – Sheet No. 1
ELECTRIC RATE SCHEDULE
Standard Customer Bill Form (Manual Bill for
Large Customers) - CANCELLED
Second Revision (No. 2)

*****CANCELLED*****

00000000

0000000000

**STANDARD CUSTOMER
 BILL FORM**

**MANUAL BILL FOR
 LARGE CUSTOMERS**



PO BOX 70
 1910 4TH ST N
 WAHPETON ND 58074-0070

|||||

Account Number: 017156

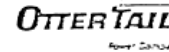
Due Date: Apr 27, 1993

Service Location:

Amount Due: \$235.16

Please return this stub with your payment. If paying in person, bring the entire bill. 06-03-038 017156-8 \$235.16

Status of Your Account



Account Number: 017156

We're here to answer any questions, concerns,
 or complaints you might have about your bill.
 Call us at 701-642-6684, or toll-free at
 1-800-562-0407. Visit or write our office at
 PO BOX 70
 1910 4TH ST N
 WAHPETON ND 58074-0070

Billing Date: Apr 05, 1993

Amount Due: \$235.16

Account Detail

1. General Service

03/31/93 Reading	759
05/01/93 Reading	674
Multiplier	
40,000 X .85	
Kilowatt Hours Used	3400
2.0 kw at 2.15	4.30
Bill Demand is	12.0 kw
Customer Charge	10.30
1000 kwh at .08275	82.75
1000 kwh at .07141	71.41
400 kwh at .05237	20.95
1000 kwh at .04268	42.68

2. Other Charges/Credits

Energy Adjustment	
3400 kwh @ .00058	1.97 CR
Sales Tax	5.04

Total(2) 7.07
 Current Billing: 235.16

Total(1) 228.09
 Limit or spread your load. Maximum Demand for a smaller bill. Kwh in excess of 200 x your max dem are at this low price.

More account information on back.

SOUTH DAKOTA PUBLIC UTILITIES COMMISSION
 Filed on: October 31, 2008
 Approved: _____
 Docket No. EL08-_____

Bernadeen Brutlag
 Manager, Regulatory Services

EFFECTIVE with bills rendered on and after November 30, 2008, in South Dakota



Fergus Falls, Minnesota

(Continued)

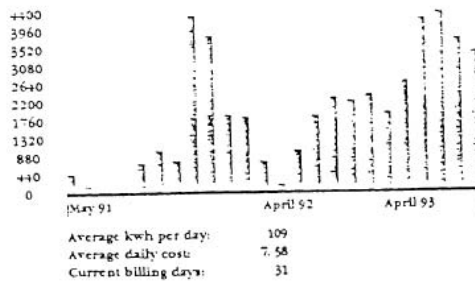
South Dakota P.U.C. Volume I
Section No. 6 – Sheet No. 2
ELECTRIC RATE SCHEDULE
Standard Customer Bill Form (Manual Bill for
Large Customers) - CANCELLED
Second Revision (No. 2)

OTTER TAIL POWER COMPANY
PO BOX 70
1910 4TH ST N
WAHPETON ND 58074-0070



Your KWH Usage at a Glance

Residential Service (Total kwh Usage For the Last 24 Months)



Affordability! Stable price! Options! You'll like electricity for all the right reasons!

Working outside? Be sure to check for overhead lines and stay away from downed power lines!

SOUTH DAKOTA PUBLIC UTILITIES COMMISSION
Filed on: October 31, 2008
Approved: _____
Docket No. EL08-_____

Bernadeen Brutlag
Manager, Regulatory Services

EFFECTIVE with bills rendered on and after November 30, 2008, in South Dakota



Fergus Falls, Minnesota

South Dakota P.U.C. Volume I
Section No. 6 - Sheet No. 1
ELECTRIC RATE SCHEDULE
Ready Check Form - CANCELLED

Second Revision (No. 3)

CANCELLED

READY CHECK FORM

YOUR OTTER TAIL POWER OFFICE
PO BOX 392
MILBANK SD 57252-0392
PHONE NO. 605-432-4579

DIRECT REQUESTS FOR CUSTOMER INFORMATION
TO THE OFFICE LISTED

078-0376
0914

Table with columns: METER READING (PRESENT, PREVIOUS), KILOWATT HOUR USE, DESCRIPTION, AMOUNT. Includes fields for ACCOUNT NUMBER, SERVICE ADDRESS, BILL DATE (05/11/93), and TOTAL AMOUNT.

This payment has been authorized by your depositor and
guaranteed by Otter Tail Power Company.
FOR DEPOSIT ONLY TO THE CREDIT OF
OTTER TAIL POWER COMPANY
502-5004-077
FIRST BANK NATIONAL ASSOCIATION
332 MINNESOTA ST.
ST. PAUL, MN 55101
<091000022>

(The endorsement section will be on the
reverse side of the Ready Check Form)

SOUTH DAKOTA PUBLIC
UTILITIES COMMISSION
Filed on: October 31, 2008
Approved:
Docket No. EL08-

Bernadeen Brutlag
Manager, Regulatory Services

EFFECTIVE with bills
rendered on and after
November 30, 2008,
in South Dakota



Fergus Falls, Minnesota

South Dakota P.U.C. Volume I
Section No. 6 – Sheet No. 1
ELECTRIC RATE SCHEDULE
Customer Deposit Receipt - CANCELLED

Second Revision (No. 4)

*****CANCELLED*****

CUSTOMER DEPOSIT RECEIPT

PRESERVE THIS RECEIPT. ITS SURRENDER WILL AID YOU IN OBTAINING A REFUND
THIS RECEIPT IS NOT TRANSFERABLE



No 148151

Town _____ Date _____ 19 _____

Received of _____ Dollars (\$ _____)

As a deposit to secure payment of amounts due the company, this deposit shall earn interest in accordance with applicable laws and regulations per annum until service is discontinued or disconnected for non-payment of bills due to the company, but not thereafter, and will be repaid with interest to the depositor when the service is discontinued or disconnected for non-payment of bills due the company provided all obligations of the depositor to the company have been discharged; or will be applied to the liquidation of the account.

This Receipt is not Transferable

Service Address _____

OTTER TAIL POWER COMPANY.

By _____

Account No. _____

WHITE - Original - Customer Copy
YELLOW - Office Copy
PINK - Office Copy
GOLD - Remains in Book
PRESS FIRMLY WHEN WRITING — FOUR COPIES.

OTP Form 722 - Rev. 1/88

SOUTH DAKOTA PUBLIC
UTILITIES COMMISSION
Filed on: October 31, 2008
Approved: _____
Docket No. EL08- _____

Bernadeen Brutlag
Manager, Regulatory Services

EFFECTIVE with bills
rendered on and after
November 30, 2008,
in South Dakota



South Dakota P.U.C. Volume I
 Section No. 6 – Sheet No. 1
ELECTRIC RATE SCHEDULE
Refund Receipt – Original Not Presented - CANCELLED

Fergus Falls, Minnesota

Second Revision (No. 5)

*****CANCELLED*****

REFUND RECEIPT – ORIGINAL NOT PRESENTED

```

*      C U S T O M E R   D E P O S I T   R E F U N D   R E C O R D      *
NAME                               ACCT NO          APPLIED   /   /
TOWN                               ADDRESS
CREDIT RATING                     CREDIT HISTORY

DEPOSIT NO          DATE          AMT
DEPOSIT NO          DATE          AMT
DEPOSIT NO          DATE          AMT

REFUND AMT   .   DATE   /   /   CHECK NO

MAILING ADDRESS                                     TURN ON DATE   /   /
                                                    METER OUT DATE /   /
                                                    FINAL BILL     .
                                                    LESS DEPOSITS  .
                                                    LESS INTEREST  .
                                                    BALANCE        .

COMMENTS- SEE BACK SIDE
  
```

SOUTH DAKOTA PUBLIC
 UTILITIES COMMISSION
 Filed on: October 31, 2008
 Approved: _____
 Docket No. EL08-_____

Bernadeen Brutlag
 Manager, Regulatory Services

EFFECTIVE with bills
 rendered on and after
 November 30, 2008,
 in South Dakota



Fergus Falls, Minnesota

South Dakota P.U.C. Volume I
Section No. 6 – Sheet No. 1
ELECTRIC RATE SCHEDULE
Local Service Order - CANCELLED

Second Revision (No. 6)

*****CANCELLED*****

LOCAL SERVICE ORDER

(CIS259)*** MISCELLANEOUS SERVICE ORDER ***

ASSIGNED TO:	SERVICE ORDER NUMBER		
ACCOUNT NO.	CYCLE	ROUTE	ACCOUNT NAME:
READING SEQ			
SERVICE ADDRESS		MAILING ADDRESS	

COMPLETE ORDER BY

COMMENTS:

MTR SEQ	METER NUMBER	METER STATUS	METER LOC.
------------	-----------------	-----------------	---------------

ORDER REQUESTED BY:	DATE:	TIME
SERVICE REP COMMENTS		

SIGNED _____ DATE _____

(ADDITIONAL COMMENTS USE REVERSE SIDE)

ENTERED TO COMMENTS OF ACCOUNT BY _____ DATE _____

SOUTH DAKOTA PUBLIC
UTILITIES COMMISSION
Filed on: October 31, 2008
Approved: _____
Docket No. EL08-_____

Bernadeen Brutlag
Manager, Regulatory Services

EFFECTIVE with bills
rendered on and after
November 30, 2008,
in South Dakota



CANCELLED

RURAL

THREE-PHASE ELECTRIC SERVICE AGREEMENT

(One-Year Development Period, Plus Three-Year Minimum Guarantee)

THIS AGREEMENT, Made this _____ day of _____, 19____, by and between the OTTER TAIL POWER COMPANY, a Minnesota corporation, hereinafter referred to as "Otter Tail," and _____ of _____ hereinafter called the "Customer";

WHEREAS, The Customer, who is now receiving single-phase electric service at 120-240 volts for use at the Customer's farm located in _____ quarter of _____ Section _____, Township _____, Range _____, County of _____ State of _____, has made application for three-phase electric service for not less than _____ kVA capacity to be provided at the same location, and the providing for such service will necessitate the construction of additional facilities located outside of the corporate limits or the platted area of any city or village; and

WHEREAS, The estimated additional income from such three-phase service extension is insufficient to yield a proper return on the additional investment required to be made, and Otter Tail does not believe that the three-phase extension is justified unless the Customer guarantees minimum payments for at least four years as hereinafter provided, and the Customer is willing and desirous of entering into this Agreement providing for such guarantee of minimum payments;

NOW, THEREFORE, THIS AGREEMENT WITNESSETH, That the parties hereto, each in consideration of the agreements of the other, do agree as follows:

- 1. Otter Tail will erect and install the facilities necessary to provide the Customer with the service applied for including a 4-wire, 3-phase meter to properly meter both the single-phase service provided in the past and the three-phase service.
2. Billing for electric service will be at the current Farm Service Rate or other applicable rate except as modified by Section 4 of this Agreement. If, during the terms of such agreement, the Company shall establish a superseding rate for this service, the Customer shall be billed at the superseding rate for the balance of the term of this contract and shall comply with all terms and conditions of the superseding rate.
3. The first twelve-month period following initiation of three-phase service shall be considered to be a development period. During this development period, the monthly minimum charge shall be identical with that applying immediately prior to the three-phase service. This minimum monthly charge during the development period shall be the standard monthly minimum charge or the standard monthly minimum of an applicable superseding rate. The current standard monthly minimum charge is \$ _____ per month.
4. In order to provide minimum requirements for a return on the additional investment to be made by Otter Tail in providing three-phase service, the Customer will make minimum payments for electric service received by the Customer at the location described above of \$ _____ per month as long as three-phase service is made available for use under this Agreement. Should the Customer choose to discontinue three-phase service prior to the ending date of this Agreement but within the initial four years of this Agreement, the Customer agrees to pay the difference between the minimum charge due for the one-year development period plus 36 months and the actual minimum charges paid prior to the date of discontinuation.
5. It is agreed between the parties hereto that the electric service is for the sole use of the Customer for ordinary farm uses, including residential use of those performing the farming operation. If custom work, nonfarm in character, is performed, billing will be at the applicable General Service Rate Schedule (no applicable standard superseding rate).
6. The Customer grants to Otter Tail, its successors and assigns, the perpetual right, privilege and easement for the construction, operation, extension, maintenance and repair or removal of electric transmission lines, either overhead or underground, necessary to provide the electric services described herein, including the necessary fixtures and all other devices in connection therewith;



(Continued)

RURAL THREE-PHASE ELECTRIC SERVICE AGREEMENT—Continued

together with the right to permit the attachment of other wires to the poles or in a common trench for purposes of telecommunications or cable communication systems. Further right, privilege and easement is granted Otter Tail to place, position and locate the butts of the main poles, pole structures or underground wires over, across or under the Customer's real property in such manner and location as the parties may mutually agree. Otter Tail shall have the right of ingress and egress at all reasonable times, for the purpose of the perpetual right, privilege and easement granted hereby and shall have the right to cut down and trim trees as reasonably necessary to keep the wires of these electric lines clear, so as to be maintained in accordance with Otter Tail's standards of construction and maintenance. The Customer agrees to provide, without cost to Otter Tail, such other rights of ways or permits (including railroad permits), as may be necessary.

7. The title and ownership of such lines and extension and related apparatus and equipment shall be and remain the property of Otter Tail, and shall be and remain personal property and not become affixed to the real estate.

8. In the event of the failure of the Customer to make any payments required by this contract, it is understood and agreed that Otter Tail is authorized to discontinue service, and to take out and remove, without legal process, any and all such properties erected or installed under the terms of this Agreement, and the Customer hereby authorizes Otter Tail and any of its employees to enter upon the premises for the purpose of removing any of such property, and Otter Tail may retain any and all payments theretofore made.

9. This Agreement shall go into effect on the date of initiation of service and shall continue in effect for a one-year development period plus 36 months, and thereafter shall remain in effect from year to year until cancelled by at least 60 days written notice by either party.

10. This Agreement shall be subject to all present and future applicable regulatory laws and to regulatory commissions having jurisdiction.

11. The rights and obligations of this Agreement shall extend to and be obligatory upon the respective heirs, executors, administrators, successors and assigns of the parties hereto.

All previous agreements, if any, between the parties hereto, covering the subject matter hereof, are hereby canceled and terminated as of the effective date specified in this Agreement.

IN WITNESS WHEREOF, The parties have caused this Agreement to be duly executed the day and year first-above written.

In Presence of: OTTER TAIL POWER COMPANY, A Corporation

By _____

Its _____

In Presence of: Customer _____

Address _____



Fergus Falls, Minnesota

South Dakota P.U.C. Volume I
Section No. 6 - Sheet No. 1
ELECTRIC RATE SCHEDULE
Electric Service Agreement - CANCELLED

Second Revision (No. 10)

CANCELLED

ELECTRIC SERVICE AGREEMENT

[] (Overhead) Service Extension
[X] (Underground)

Work Order No.
M.R. No.
Rate No.

THIS AGREEMENT, by and between ... hereto called the "Customer," and
of the OTTER TAIL POWER COMPANY, a Minnesota corporation, herein called "Otter Tail," WISNESSETH.

In Consideration of the mutual promises contained below, the parties agree as follows:
1. All electric power is to be delivered and received pursuant to the provisions of this agreement and shall be approximately
volts, slight variations in frequency and voltage to be allowed, phase, delivered at the Customer's
located on
County of State of

- 2. Otter Tail will make the extension of lines, overhead or underground, necessary to provide electric service, as requested, in the electric service entrance of the above-described property, except for service poles to be owned by the Customer. Otter Tail shall not be responsible for surface restoration due to underground installation except the initial lookbill.
3. The Customer grants to Otter Tail, its successors and assigns, the perpetual right, privilege and easement for the construction, operation, extension, maintenance and repair or removal of electric transmission lines, either overhead or underground, necessary to provide the electric service described herein, including the necessary fixtures and all other devices in connection therewith, together with the right to permit the attachment of other wires to the poles or in a common trench for purposes of telecommunications or cable communication systems. Further right, privilege and easement is granted Otter Tail to place, position and locate the butts of the main poles, pole structures or underground wires over, across or under the Customer's real property in such manner and location as the parties may mutually agree. Otter Tail shall have the right of ingress and egress at all reasonable times, for the purpose of the perpetual right, privilege and easement granted hereby and shall have the right to cut down and trim trees as reasonably necessary to keep the wires of these electric lines clear, so as to be maintained in accordance with Otter Tail's standards of construction and maintenance. The Customer agrees to provide, without cost to Otter Tail, such other rights of way or permits (including railroad permits), as may be necessary.
4. The Customer agrees to purchase and receive from Otter Tail electric energy in accordance with rules and regulations established by Otter Tail and filed with the appropriate regulatory agency and agrees to pay for electrical energy in accordance with Otter Tail's rate schedule as filed with the Public Service Commission or such supervising rate as may be published in the future.
5. The title and ownership of all lines and extensions and equipment furnished by Otter Tail shall be and remain in Otter Tail, as personal property, and shall not be owned by nor become a part of the real property of the Customer.
6. In view of the investment required of Otter Tail to furnish electric service to the Customer's location, the conditions under which service will be supplied and the inability of expected revenue to support the investment, the Customer agrees to pay, in advance of service, a connection fee of. This connection fee shall be in lieu of any guaranteed minimum charge (other than such monthly and seasonal minimum charges which may be part of the rate applicable to this service).
7. In the event Otter Tail is required to change the service lines for any reason other than normal maintenance or such spare capacity, the party requiring the change shall pay all costs connected with the change.
8. In the event of the failure of the Customer to make any payment required by this agreement, it is understood and agreed that Otter Tail is authorized to discontinue service and remove, without legal process, any and all of the extensions of lines and other property installed by Otter Tail under the terms of this agreement.
9. Where the Customer requests electric service and service is provided by means of an underground service lateral, named and installed by Otter Tail, the Customer shall, except for backfilling, assume, at his own expense, the necessary land restoration, including but not limited to, yard maintenance, grass planting, and trench leveling.
10. Where Customer has blocked or restricted access to Company facilities through plantings, construction, pavement, etc., all costs of obtaining access for maintenance, repairs or replacement of said facilities, whether underground or overhead, together with all costs of site restoration, including but not limited to trenching, tree removal, earth removal, reconstruction or repaving, shall be the responsibility of the Customer.
11. No liability shall attach to Otter Tail for any failure to deliver electric power hereto due to acts of God, or any other cause whatsoever except its own voluntary act or any neglect to exercise reasonable care and diligence in performance of the agreement herein contained, and Otter Tail shall have the right to suspend temporarily the delivery of electric power hereunder for the purpose of making repairs or improvements of its system.
12. This agreement shall go into effect on the date of initiation of service and shall continue in effect for a period of ten years and thereafter shall remain in effect from year to year unless terminated by either party by notice within at least sixty days.
13. The rights and obligations of this agreement shall extend to and be binding upon the respective heirs, executors, administrators, successors and assigns of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed as of the dates appearing opposite their respective signatures.

19 Customer
OTTER TAIL POWER COMPANY
By: 19

OT Form 51-00 10/16/06 Rev. 5/07

SOUTH DAKOTA PUBLIC UTILITIES COMMISSION
Filed on: October 31, 2008
Approved:
Docket No. EL08-

Bernadeen Brutlag
Manager, Regulatory Services

EFFECTIVE with bills rendered on and after November 30, 2008, in South Dakota



Fergus Falls, Minnesota

South Dakota P.U.C. Volume I
Section No. 6 - Sheet No. 1
ELECTRIC RATE SCHEDULE
Municipal Service Agreement - CANCELLED

Third Revision (No. 11)

CANCELLED

MUNICIPAL SERVICE AGREEMENT

- 1. THIS AGREEMENT, made this ... day of ... by and between the Otter Tail Power Company, a division of Otter Tail Corporation, hereinafter called Otter Tail Power, a corporation, duly organized and existing under and by virtue of the laws of the State of Minnesota, and the ... of ..., hereinafter called the Municipality, WITNESSETH:
2. That, in consideration of the payments to be made and the mutual covenants herein contained and subject to the terms and conditions of this agreement, Otter Tail Power agrees to supply all municipal electric services to the Municipality, and the Municipality agrees to take and use the services and all electric energy requested therefore, and to pay the rates and charges for Street Lighting, Municipal Pumping and Fire Sirens, all as hereinafter specifically set forth for a term of (1) one year with an effective date of the term to be ..., and terminating ..., and thereafter shall be renewed for periods of one year each, unless written notice to the contrary is given by either party to the other not less than thirty (30) days before the expiration of this agreement or any renewal thereof.
3. The rates to be charged for the municipal electric service shall be Otter Tail Power's standard rates as determined by its standard rate schedule as specifically filed with and approved by the Public Utilities Commission for Street lighting Municipal Pumping and Fire Sirens and which are in effect at the execution of this agreement and/or such superseding amendments or changes as are approved by the South Dakota Public Utilities Commission during the terms of this agreement.
4. Otter Tail Power is subject to the jurisdiction of the South Dakota Public Utilities Commission and when required by the Commission's Order or Rules and Regulations, may submit this agreement for review and approval.

STREET LIGHTING

- 5. Otter Tail Power agrees to own and operate a street lighting system in the municipality, consisting of supply circuits, control circuits, controls, and brackets and fixtures as provided in this agreement.
6. The Municipality shall have the right to erect, operate, and maintain at its own expense a white way system and/or main street lighting system, ready for connection to Otter Tail Power's supply source. Otter Tail shall supply any necessary meters and make the final connection to its supply system. Otter Tail Power shall supply the necessary electric energy to light such system. The rates, terms and conditions of a white way system and/or main street lighting system, shall be determined by Otter Tail Power's "Outdoor Lighting Energy Only Rate" and/or such superseding amendments or changes as are approved by the South Dakota Utilities Commission during the terms of this agreement.
7. The residential, white way, and main street lighting installation covered by this agreement shall consist of the following:

Table with columns: No. of Units, Type, Lumens, Fixture, Pole, Wire, Wood, Metal, O/H, U/G, Lamp Renewal By, Monthly Chg. Per Unit

- 8. The total number of fixtures shall not be reduced to less than sixty percent of the total as shown in Paragraph 7 above, except by mutual consent of the parties.

OTP form 108-SD REV. 10/2002
Page 1 of 3 pages

SOUTH DAKOTA PUBLIC UTILITIES COMMISSION
Filed on: October 31, 2008
Approved:
Docket No. EL08-

Bernadeen Brutlag
Manager, Regulatory Services

EFFECTIVE with bills rendered on and after November 30, 2008, in South Dakota



Fergus Falls, Minnesota

Third Revision (No. 12)

(Continued)

9. Fixtures installed after the date of this agreement shall be billed at the schedule of rates in effect at the time of installation and/or such superseding amendments or changes as are approved by the South Dakota Utilities Commission during the terms of this agreement.

MUNICIPAL PUMPING

10. Otter Tail Power agrees to furnish electric power and energy to operate the pumps for the Municipality's present water supply system and present sewage system, and such additions to these systems as may be mutually agreed upon, in accordance with the terms and conditions as set forth in this agreement.
11. Electric energy used for lighting, heating, power tools, and other uses necessary for the normal operation of these systems, on approval of Otter Tail Power, may be included. Otter Tail Power shall supply any necessary meters. The Municipality agrees to provide a suitable location for meters to be installed on its premises.
12. The Municipality will pay for all electric energy used for municipal pumping and incidental uses as described in Paragraphs 10 and 11 above, in accordance with the provisions and changes contained in the applicable rate schedule in effect at the execution of this agreement and/or such superseding amendments or changes as are approved by the South Dakota Public Utilities Commission during the terms of this agreement.

FIRE SIRENS

13. The Municipality operates fire/warning sirens as listed below:

Location	Metered		Horsepower	Account Number	Billing Amount
	Yes	No			

GENERAL PROVISIONS

14. Otter Tail Power shall use due diligence and care in maintaining service, but shall not be liable for loss or damage arising from failure, either partial or total, of the service from any cause, but this shall not be construed to exempt Otter Tail Power from liability for negligence.
15. In case a meter fails to properly record the energy used, an equitable estimate will be made for the energy used during the period in question and shall be based on the best information available.
16. All previous agreements, if any, between the parties hereto, covering the subject matter hereof, are hereby cancelled and terminated as of the effective date specified in Paragraph 2 of this agreement, except as specifically provided in this agreement.



Fergus Falls, Minnesota

First Revision (No. 12.1)

(Continued)

17. IN WITNESS WHEREOF, the respective parties hereto have caused this agreement to be executed by their proper officers thereunto duly authorized, and the same shall be equally binding to the respective parties and each of their successors and assigns.

OTTER TAIL POWER COMPANY,
a division of Otter Tail Corporation

In the presence of:

By _____

Title _____

MUNICIPALITY

In the presence of:

CITY OF _____

By _____
Mayor

(Municipal Seal)

(For Company use only)	Date	By
Entered to Billing Record		

OTP form 108-SD REV. 10/2002
Page 3 of 3 pages



Fergus Falls, Minnesota

ELECTRIC RATE SCHEDULE

Electric Service Agreement (Industrial) - CANCELLED

Second Revision (No. 13)

CANCELLED

ELECTRIC SERVICE AGREEMENT (INDUSTRIAL)

THIS AGREEMENT made by and between OTTER TAIL POWER COMPANY, a Minnesota corporation, Fergus Falls, Minnesota (hereinafter called "Otter Tail") and _____ (hereinafter called "Purchaser"), WITNESSETH:

In consideration of the mutual promises contained below, the parties agree as follows:

- 1. Otter Tail agrees and promises to sell, furnish and deliver to Purchaser, and Purchaser promises and agrees to purchase and receive from Otter Tail electric power and energy in accordance with the rules and rates duly and regularly established from time to time by or under authority of law and on file with the appropriate regulatory agency of the State of South Dakota, which rules relate to the furnishing of electric service by Otter Tail, and in accordance with such change or modification as the appropriate regulatory authority may from time to time direct in the exercise of its authority.
2. Purchaser requests firm electric power and energy of approximately _____ kw capacity for its yeast plant located in _____.
3. All electric power and energy to be delivered and received pursuant to the provisions of this agreement shall be what is commonly designated as three-phase, approximately _____ volts, and shall be metered at voltage of approximately _____ volts. Otter Tail shall furnish and install all necessary meters to measure the electricity furnished by Otter Tail to the Purchaser.
4. Purchaser agrees to pay Otter Tail for electric power and energy delivered hereunder in accordance with the Rate Schedule attached to and incorporated within the terms of this agreement as Exhibit A.
5. This agreement shall be in force for _____ years from and after the effective date of the contract and thereafter shall remain in effect from year to year until cancelled by twelve (12) months written notice by either of the parties hereto. The effective date of this contract shall be _____, 19____.
6. Purchaser shall, at his own risk and expense, furnish, install and keep in good and safe condition all electric lines, machinery and apparatus which may be required for receiving electric power and energy from Otter Tail at the point of delivery and for distributing and utilizing such power and energy and will indemnify Otter Tail against any and all loss, damage and liability, including liability to third persons, occasioned or caused by any defect in the condition or construction of such lines, machinery, or apparatus, or any part thereof, or by reason of any negligence on the part of Purchaser in installing, maintaining, using or operating such lines, machinery or apparatus. The point of delivery shall be the point of interconnection of Otter Tail facilities and Purchaser facilities.



Fergus Falls, Minnesota

(Continued)

ELECTRIC SERVICE AGREEMENT (INDUSTRIAL)–Continued

7. No liability shall attach to Otter Tail for any failure to deliver electric power and energy hereunder due to acts of God, or any other cause whatsoever except its own voluntary act or any neglect to exercise reasonable care and diligence in the performance of the agreement herein contained, and Otter Tail shall have the right to suspend temporarily the delivery of electric power and energy hereunder for the purpose of making repairs or improvements of its generating, transmission or distribution system.
8. Strikes, whether of its own employees or of other, which substantially affect its ability to perform this contract, differences with employees, accidents to machinery, lines or apparatus, fire, flood, drought, car famine, war or any other unusual conditions or other contingencies beyond their control shall, during the existence of and said causes, exclude Otter Tail from the performance of this contract.
9. Purchaser agrees not to resell any electric power and energy furnished under this agreement and this agreement shall not be assigned without the prior written consent of Otter Tail.
10. All previous communication between the parties hereto, either verbal or written, with reference to the subject matter of this agreement are hereby abrogated, and this agreement, as duly accepted and approved, constitutes the agreement between the parties hereto and no modification of this agreement shall be binding upon the parties or either of them unless such modifications shall be in writing, duly accepted by Purchaser and executed by an officer of Otter Tail.
11. The Purchaser shall grant to Otter Tail, during the period of the agreement, an easement of right of way for the construction, extension, maintenance and repair or removal of electric lines, either overhead or underground, which is or may become necessary to provide the electric service described herein, including the necessary fixtures and apparatus in connection therewith. Further right of way, when necessary, shall be granted Otter Tail to place, position and locate the butts of its main poles, pole structures or underground wires over, across or under the Purchaser's real property in such manner and location as the parties may mutually agree. Otter Tail shall be given the right of way ingress and egress at all reasonable time, for the purpose of the right of way granted and shall have the right to cut down and trim trees as reasonably necessary to keep the wires of its electric lines clear, so as to be maintained in accordance with Otter Tail's standards of construction and maintenance. In addition, the Purchaser also agrees to provide without cost to Otter Tail, the general rights of way or permits (including railroad permits) as may be necessary.
12. The title and ownership of electric lines, related equipment and metering equipment owned and installed by Otter Tail shall be and remain the personal property of Otter Tail and shall not become a part of the real estate of the Purchaser.
13. Otter Tail shall have the right exercisable within a reasonable time after the expiration or termination hereof to remove electric lines, related equipment, metering equipment and other appliances and fixtures from the yeast plant described in this agreement.



Fergus Falls, Minnesota

Second Revision (No. 15)

(Continued)

ELECTRIC SERVICE AGREEMENT (INDUSTRIAL)-Continued

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed this
_____ day of _____, 19 ____.

OTTER TAIL POWER COMPANY

By _____

And _____

MINN-DAX YEAST COMPANY, INC.

By _____

And _____



(Continued)

ELECTRIC SERVICE AGREEMENT (INDUSTRIAL)-Continued

Exhibit "A"
Rate Schedule

Facility Charge: _____ per month
Demand Charge: _____ per KW per month of billing demand
Energy Charge: _____ cents/kwh
Monthly Minimum Charge: _____

Determination of Billing Demand: The billing demand shall be the maximum KW as measured by a suitable demand meter for any period of ___ consecutive minutes during the months for which the bill is rendered adjusted for excess reactive demand.

Adjustment for Excess Reactive Demand: The billing demand shall be increased by one KW for each whole 10 KVAR of reactive demand in excess of 50% of the measured demand in KW.

Payment: Bills for electric service shall be payable within ten (10) days of the date of the bill. In the event that payment is not made at the time specified, Otter Tail reserves the right to discontinue service for nonpayment of the bills.



Fergus Falls, Minnesota

ELECTRIC RATE SCHEDULE

Irrigation Electric Service Agreement - CANCELLED

First Revision (No. 17)

CANCELLED

IRRIGATION ELECTRIC SERVICE AGREEMENT

THIS AGREEMENT, by and between the OTTER TAIL POWER COMPANY, a Minnesota corporation, whose post office address is Fergus Falls, Minnesota, hereinafter referred to as the "Company" and _____ of _____, hereinafter referred to as the "Customer,"

WITNESSETH:

WHEREAS, the Customer has made application for electric service for not less than _____ kVA capacity to serve a _____ HP motor for irrigation pumping in the _____.

IT IS AGREED IN CONSIDERATION OF THE MUTUAL PROMISES HEREIN CONTAINED:

1. The Company will erect, install, own and maintain an extension of lines, including poles, wires, crossarms, insulators, transformers, and other equipment necessary to provide the service requested.

2. The title and ownership of such electric lines and equipment shall be and remain the personal property of the Company, and shall not become a part of the real estate of the Customer.

3. A. The Company will provide and the customer agrees to take and pay for electrical energy at the Irrigation Pumping Rate No. M-03, _____ Revision, _____, 19____, or standard superseding rate.

B. The Customer further agrees to comply with the rules and regulations of the Company, as specified on the applicable rate.

4. The cost to the Company of providing this service extension is _____, and the Customer agrees to pay annually, as long as this contract is in effect, to the Company, the fixed charge amount of _____ which amount is 18% of the Company's Investment as is specified in Rate No. M-03. The parties further agree that said amount shall be paid in five equal monthly payments of _____, May through September of each year, or the Customer may prepay any annual payment, in one lump sum, in May of that year.

5. This agreement shall become effective on the date that it is signed and shall remain in effect until the end of the irrigation season (November 1) next following five years after that date, and thereafter shall remain in effect from year to year until cancelled by written notice by either of the parties hereto at least thirty (30) days prior to November 1.

OTTER TAIL POWER COMPANY
Fergus Falls, Minnesota

SOUTH DAKOTA PUBLIC UTILITIES COMMISSION
Filed on: October 31, 2008
Approved: _____
Docket No. EL08-_____

Bernadeen Brutlag
Manager, Regulatory Services

EFFECTIVE with bills rendered on and after November 30, 2008, in South Dakota



Fergus Falls, Minnesota

First Revision (No. 18)

(Continued)

IRRIGATION ELECTRIC SERVICE AGREEMENT-Continued

6. In the event of the failure of the Customer to make any payment required by this agreement, it is understood and agreed that Otter Tail is authorized to discontinue service and remove, without legal process, any and all of the extensions of lines and other property installed by Otter Tail under the terms of this agreement.

7. The Customer grants to Otter Tail the perpetual right of way for the construction, operation, maintenance and repair or removal, of electric lines, either overhead or underground, including the necessary fixtures and apparatus in connection therewith, together with the right to permit the attachment of other wires to the poles or in a common trench for purposes of telecommunication or cable communication systems. The butts of the main poles, pole structures or underground wires to be located ever, across or under the above described real property so as to cause the least possible interference with irrigation or other use of the land. Otter Tail shall have the right of ingress or egress at all reasonable times, for the purpose of the right of way granted hereby, and shall have the right to cut down and trim trees as reasonably necessary to keep the wires of the electric lines clear, so as to be maintained in accordance with the usual standards of construction and maintenance.

8. The rights and obligations of this agreement shall extend to, and be binding upon, the respective heirs, executors, administrators, and assigns of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed on this _____ day of _____, 19____.

In the Presence of:

_____ By _____

_____ By _____

_____ OTTER TAIL POWER COMPANY

By _____

SD Form No. 31 Rev. 11/15/05 MS, SD, SD
5/2/07/07/07



Fergus Falls, Minnesota

South Dakota P.U.C. Volume I
Section No. 6 – Sheet No. 1
ELECTRIC RATE SCHEDULE
Notice of Proposed Disconnection - CANCELLED

First Revision (No. 19)

*****CANCELLED*****

00001
NOTICE OF PROPOSED DISCONNECTION

PO BOX 70
WAHPETON ND 58074-0070

Account Number: 006424
Service Location: NEW EFFINGTON SD 57255

Total Amount Due: \$90.68
Disconnect Amount: \$41.44
Disconnect Date: May 11, 1992

06-12-035 006424 \$90.68

FINAL NOTICE

YOUR ELECTRIC SERVICE AT: NEW EFFINGTON SD 57255

WILL BE SUBJECT TO DISCONNECTION AFTER 10 AM May 11, 1992
BECAUSE YOUR ACCOUNT IS PAST DUE IN THE AMOUNT OF \$41.44

Account Number: 006424

IF FULL PAYMENT OF \$41.44 IS NOT RECEIVED AT OTTER TAIL'S WAHPETON
DIVISION OFFICE ON OR BEFORE 10 AM MAY 11 YOUR ELECTRIC SERVICE
WILL BE SUBJECT TO DISCONNECTION.

If you have any questions about the disconnect amount or need to make
arrangements for payment, call Otter Tail at 701-642-6684, or our toll free
number 1-800-362-0407 in Wahpeton, North Dakota between 8 a.m. and 5 p.m.
Monday-Friday.

Anyone with an unresolved dispute may request appeal and mediation from the
South Dakota PUC, Capitol Bldg, Pierre, SD 57501 or call 605-773-3201 or
1-800-332-1782.

Total Amount Due: \$90.68

If your electric service is disconnected, the disconnect amount, current amount,
usage up to the date of disconnection, and a deposit may become due.

If your electric service is disconnected, a reconnection charge will be
required.

Dates and amounts due from prior notices remain in effect.

SOUTH DAKOTA PUBLIC
UTILITIES COMMISSION
Filed on: October 31, 2008
Approved: _____
Docket No. EL08-_____

Bernadeen Brutlag
Manager, Regulatory Services

EFFECTIVE with bills
rendered on and after
November 30, 2008,
in South Dakota



South Dakota P.U.C. Volume I
Section No. 6 – Sheet No. 2
ELECTRIC RATE SCHEDULE
Notice of Proposed Disconnection - CANCELLED

Fergus Falls, Minnesota

First Revision (No. 19)

(Continued)

OTTER TAIL POWER COMPANY
PO BOX 70
WAHPETON ND 58074-0070

SOUTH DAKOTA PUBLIC
UTILITIES COMMISSION
Filed on: October 31, 2008
Approved: _____
Docket No. EL08-_____

Bernadeen Brutlag
Manager, Regulatory Services

EFFECTIVE with bills
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