

EL 01-015

215 South Cascade Street
PO Box 496
Fergus Falls, Minnesota 56538-0496
218 739-8200
www.otpc.com (web site)



June 21, 2001

Ms. Deb Elofson
South Dakota Public Utilities Commission
State Capitol
500 East Capitol Street
Pierre, SD 57501-5070

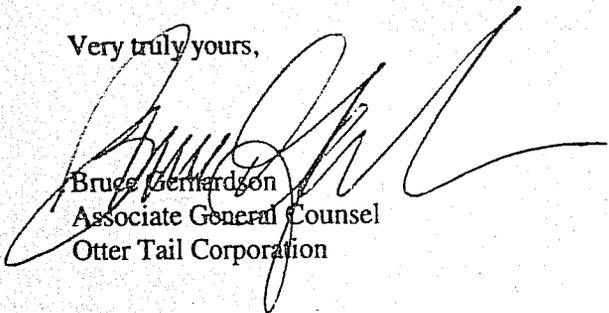
RE: Otter Tail Power Company's Request For Approval to Amend Certain Rate Book Schedules

Dear Ms. Elofson:

Enclosed for filing please find an original and ten (10) copies of Otter Tail Power Company's Petition for Approval to Amend Certain Rate Book Schedules

Please let me know if you have any questions with respect to this matter.

Very truly yours,



Bruce Gerhardtson
Associate General Counsel
Otter Tail Corporation

Enclosures

RECEIVED

JUN 25 2001

SOUTH DAKOTA PUBLIC
UTILITIES COMMISSION

STATE OF SOUTH DAKOTA
BEFORE THE
SOUTH DAKOTA PUBLIC UTILITIES COMMISSION

In the Matter of a Request by Otter Tail
Power Company¹ to Amend Certain
Rate Book Schedules

Docket No:

PETITION OF OTTER TAIL POWER COMPANY

1. INTRODUCTION

Pursuant to South Dakota Codified Laws Section 49-34A-10 and Administrative Rules of South Dakota 20:10:13:04, Otter Tail Power Company hereby petitions the South Dakota Public Utilities Commission for approval to revise certain existing tariff schedules. The revisions generally signify a change in the wording of text with no significant changes in the rates, rules or conditions. Revised tariff section schedules are attached.

2. GENERAL FILING INFORMATION

Pursuant to the Administrative Rules of South Dakota 20:10:01:02:03, Otter Tail Power Company provides the following general information.

A. Name, Address and Telephone Number of Utility

Otter Tail Power Company
215 South Cascade Street
P.O. Box 496
Fergus Falls, MN 56538-0496
(218) 739-8200

B. Name, Address and Telephone Number of Utility Attorney

Bruce Gerhardson
Associate General Counsel
Otter Tail Corporation
215 South Cascade Street
P.O. Box 496
Fergus Falls, MN 56538-0496
(218) 739-8350

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JUN 25 2001

SOUTH DAKOTA PUBLIC
UTILITIES COMMISSION

¹ Otter Tail Power Company, a division of Otter Tail Corporation

C. Date of Filing and Date Tariff Will Take Effect

These proposed tariff schedule revisions are being filed on June 21, 2001, and Otter Tail Power Company requests approval as of the earliest possible date.

D. Laws Controlling Schedule for Processing the Filing

South Dakota Codified Law §49-34A-10 controls the filing of the Petition, but does not establish a deadline for final Commission action. Otter Tail Power Company requests an expedited and informal proceeding, including any variances that may be necessary.

E. Title of Utility Employee Responsible for Filing

William T. Davis
Regulatory Administrator
Otter Tail Power Company
215 South Cascade Street
P.O. Box 496
Fergus Falls, MN 56538-0496
(218) 739-8537

3. DESCRIPTION OF FILING

This filing reflects revisions to several existing tariff schedules contained in the Otter Tail Power Company Rate Book. The revisions are generally for a change in text wording with no significant changes in the rates, rules or conditions. Attached tariff schedules include:

- Table of Contents - Fourth Revised Sheet No. 1 – Canceling 3rd Revised Sheet No. 1 (Add Sheet No. 91.5 – Voluntary Renewable Energy Rider)
- Electric Rate Schedule Index Sheet (Add Sheet No. 91.5 – Voluntary Renewable Energy Rider)
- Tariff Section No. 5 – Second Revised Sheet No. 7 – Canceling First Revised Sheet No. 7
- Tariff Section No. 5 – Second Revised Sheet No. 8 – Canceling First Revised Sheet No. 8
- Tariff Section No. 5 – Second Revised Sheet No. 9 – Canceling First Revised Sheet No. 9
- Tariff Section No. 5 – Second Revised Sheet No. 10 – Canceling First Revised Sheet No. 10
- Tariff Section No. 5 – Second Revised Sheet No. 11 – Canceling First Revised Sheet No. 11
- Tariff Section No. 5 – Second Revised Sheet No. 15 – Canceling First Revised Sheet No. 15
- Tariff Section No. 5 – Second Revised Sheet No. 17 – Canceling First Revised Sheet No. 17

- Tariff Section No. 5 – Second Revised Sheet No. 18 – Canceling First Revised Sheet No. 18
- Tariff Section No. 5 – Second Revised Sheet No. 19 – Canceling First Revised Sheet No. 19
- Tariff Section No. 5 – Second Revised Sheet No. 26 – Canceling First Revised Sheet No. 26
- Tariff Section No. 5 – First Revised Sheet No. 27 – Canceling Original Sheet No. 27
- Tariff Section No. 5 – Second Revised Sheet No. 28 – Canceling First Revised Sheet No. 28
- Tariff Section No. 5 – Second Revised Sheet No. 31 – Canceling First Revised Sheet No. 31
- Tariff Section No. 5 – Second Revised Sheet No. 32 – Canceling First Revised Sheet No. 32
- Tariff Section No. 5 – Second Revised Sheet No. 33 – Canceling First Revised Sheet No. 33

4. MISCELLANEOUS INFORMATION

Otter Tail Power Company requests that the following persons be placed on the Commission's Official Service List for this proceeding:

Bruce Gerhardson
Associate General Counsel
Otter Tail Corporation
215 South Cascade Street
P.O. Box 496
Fergus Falls, MN 56538-0496

William T. Davis
Regulatory Administrator
Otter Tail Power Company
215 South Cascade Street
P.O. Box 496
Fergus Falls, MN 56538-0496

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Date Filed:
Order Date:
Case No.

Effective:
APPROVED: Doug Kjellerup
Chief Operating Officer, Energy Delivery

ELECTRIC SERVICE - SOUTH DAKOTA

COMMUNITIES SERVED

| | <u>Rate</u> <u>Designation</u> | <u>Sheet</u> <u>No.</u> |
|---|-----------------------------------|-------------------------------|
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| | C-08S | 38 |

ELECTRIC SERVICE - SOUTH DAKOTA (Continued)

| | <u>Rate Designation</u> | <u>Sheet No.</u> |
|---|-----------------------------|----------------------|
| <u>INTERRUPTIBLE SERVICE</u> | | |
| Controlled Service - Interruptible Load 80 kw Capacity & Greater | I-01S | 50 |
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| Municipal Pumping Service | M-54S | 95 |
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| Fire Sirens | M-59S | 96 |
| Fuel Adjustment Clause | M-60S | 98 |
| Customer Connection Charge | M-61S | 98.1 |
| Deposits - Meter Tests at Customer Requests | M-64S | 98.4 |
| General Rules and Regulations - Electric | | 99.9 |

NOTED AND ROUTED

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|-----------|--|------------|--|
| Mgr. | | Dept. Head | |
| Off. Mgr. | | Ass'l. | |
| | | | |

Sheet No. 506

FOR POLICY MANUAL - 3/15/95
(Replaces Sheet Dated 8/15/91)

SUBJECT: OTTER TAIL POWER COMPANY GUIDELINE FOR UNDERGROUND
DISTRIBUTION 12.5 KV AND BELOW

T Beautification of electric distribution systems, whether overhead or underground, is a goal of Otter Tail Power Company. In new developments, the semi-underground distribution system is gaining popularity as one of high aesthetic value.

T For Otter Tail management information, the following guidelines have been set out for underground services and distribution projects: The installation of all underground distribution by Otter Tail must be arranged for construction during the period of unfrozen ground. Earth composition also should be suitable for either plowing or trenching operations.

T Definition of service lateral for this guideline is the conductors between the system secondary or primary conductors (including any risers at a pole, pedestal, or transformer) and the first point of connection to the service entrance conductors located outside the building wall or in a mobile home pedestal.

I. OVERALL REQUIREMENTS - OTTER TAIL POWER

- T
- A. Be responsible for design and installation of the system.
 - B. Coordinate the installation of its system with other utilities installed on the property.
 - C. Cooperate in the joint use of trenches where such is not prohibited by state or local regulations.
 - D. Maintain single-phase 120/240-volt service in the capacity required by the customers. Three-phase service will be available only by special arrangement.

II. OVERALL REQUIREMENTS - DEVELOPER OR INDIVIDUAL

- T
- A. Provide the necessary easements or agreement as specified by Otter Tail.
 - B. Establish grades in the area which shall not be above or more than 4" below final grade.

Sheet No. 507

FOR POLICY MANUAL - 8/15/93
(Replaces Sheet Dated 10/18/85)

- T
- C. Be responsible for any seeding, sodding, or refilling of the trench.
 - D. Must remove and replace, at his expense, any concrete or asphalt over-lay or obstruction to provide a path for trenching, including obtaining any necessary permits.

III. RESIDENTIAL

A. Residential Requirements For All Cases Under B

- T
- 1. Customer must supply an Otter Tail-approved 200 Amp or larger meter socket or current transformer cabinet so Otter Tail Power conductors can be terminated on the outside of the house. A conduit of adequate size must be in place from 18" below grade to the termination housing.
- C
- 2. Otter Tail Power's service length is limited to the two closest sides of house from service origination. Any length beyond these sides would require that the customer supplies all additional trenching and backfilling.

B. Residential Service Cases

- T
- 1. Underground service lateral to a new home or existing one with inadequate service.
 - a. Otter Tail Power will install.
- R
- 2. Underground service lateral to an existing home with adequate service.
 - a. Otter Tail Power will install if the customer supplies all trenching and backfilling.
- T
- 3. Underground service to a new development.
 - a. Otter Tail Power will install the system after sewer and water have been installed, if on a city system.

IV. MOBILE HOMES

A. Mobile Home Requirements For All Cases Under B

Sheet No. 508

FOR POLICY MANUAL - 3/15/95
(Replaces Sheet Dated 8/15/91)

- T 1. The Customer must furnish an Otter Tail Power-approved mobile home pedestal with ground rod and breakers set in place.

B. Mobile Home Service Cases

- T 1. Underground system for a new mobile home park.
a. Otter Tail Power will install.
- T 2. Underground system for an existing park replacing old system, whether overhead or underground.
a. Otter Tail Power will install if the customer supplies all trenching and backfilling.
- T 3. Underground service lateral to an individual new mobile homes or existing one with inadequate service.
a. Otter Tail Power will install.
- C 4. Underground service lateral to individual mobile homes with existing adequate service.
a. Otter Tail Power will install if the customer supplies all trenching and backfilling.

V. COMMERCIAL

A. Commercial Requirements For All Cases Under B

- T 1. Where Otter Tail provides the secondary service for small loads, the customer must furnish an approved 200 Amp or larger meter socket or current transformer cabinet or junction box so Otter Tail Power conductors can be terminated on the outside of the building. A conduit or conduits must be in place from 18" below grade to the termination housing or socket.
- C 2. Otter Tail Power's service length is limited to the two closest sides of building from service origination. Any length beyond these sides would require that the customer supplies all additional trenching and backfilling.
- T 3. Services sizes of larger than 200 Amp will be served by running a primary voltage to a transformer near the building or running a secondary service to the building as in Item 1. Construction Standards Book, Sheet No. 1209, covers transformers near the buildings.

Sheet No. 509

FOR POLICY MANUAL - 3/15/95
(Replaces Sheet Dated 8/15/91)

- T 4. The customer must provide a secondary junction/current transformer cabinet for all services above 400 Amp single phase or 200 Amp three phase since metering current transformers will not be allowed in the padmount transformer. OTP will furnish the secondary conductors between this cabinet and the padmount transformer.
- T 5. The customer will be required to supply the transformer pad when a cement one is needed.

B. Commercial Service Lateral Cases

- T 1. Underground service lateral to a new building or existing one with inadequate service.
a. Otter Tail Power will install.
- C 2. Underground service lateral to an existing building with adequate overhead service of 200 Amp or less capacity.
a. Otter Tail Power will install if the customer supplies all trenching and backfilling.
- C 3. Underground service lateral to an existing building with adequate overhead service of more than 200 Amp capacity. Handled on an individual customer basis by Division Manager and Division Engineer jointly after considering undergrounding costs vs. benefits to customer and Otter Tail Power.
- T 4. Underground service to a new development.
a. Otter Tail Power will install after sewer and water have been installed, if on a city system.

VI. TRAVEL TRAILER PARKS

- T A. Otter Tail Power will provide an underground service lateral and each case will be handled individually as to requirements of the customer and customer contribution.

VII. STREETLIGHTING

- C A. Otter Tail Power will install, own, and maintain underground street-lighting system.

Otter Tail Power Company
Fergus Falls, Minnesota

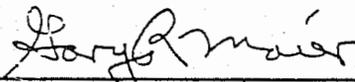
Section No. 5
Second Revised Sheet No. 11
Cancelling First Revised
Sheet No. 11

Sheet No. 510

FOR POLICY MANUAL - 3/15/95
(Replaces Sheet Dated 8/15/91)

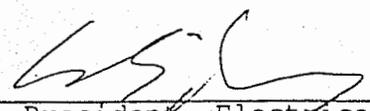
VIII. MUNICIPAL REGULATIONS

- T
- A. Underground distribution installations and any agreements therefore, as provided in this policy, shall conform to any applicable municipal regulations, adopted by ordinance or resolution of the City Council, or by a Planning Commission or Zoning Board or similar municipal body.



Director, Electrical Construction

APPROVED:



Vice President, Electrical

South Dakota Public
Utilities Commission
Date Filed:

Doug Kjellerup
COO, Energy Delivery

Effective
Order Date:
Docket No:

Otter Tail Power Company
Fergus Falls, Minnesota

Section No. 5
Second Revised Sheet No. 15
Cancelling First Revised
Sheet No. 15
Sheet No. 838

NOTED AND ROUTED

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| Mgr. | | Dept. Head | |
| Ch. Mgr. | | Ass't. | |
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FOR OTP POLICY MANUAL - 4/8/94
(Replaces Sheet Dated 3/9/90)

SUBJECT: CUSTOMERS' ADVANCE FOR SERVICE EXTENSIONS

OVERHEAD BILLING ADDITIONS

Every estimate of costs for service extensions should include an amount for overhead expenses per OTP POLICY Manual Sheet No. 928 and Accounting Circular No. 5. Actual calculation of these overhead charges can vary as explained below:

Manually calculated billing estimates:

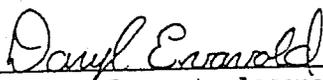
The labor charges should include "Administrative and General charges" per accounting circular No. 139.

1. If the above A & G charges are included in the billing estimate, a overhead charge should be computed using 15% of the total and labeled as "Billing Markup".
2. If no A & G charges were added to the estimate, then the overhead charge should be computed using 20% of the total and labeled as "General Overhead Costs".

Computer generated WO estimates:

The above A & G expenses will automatically be included in the WO estimate so the additional overhead charge should be manually computed using 15% of the total and labeled as "Billing Markup".

In the event the A & G charges or the overhead charges appear excessive for a specific job, the Division Manager has the flexibility to waive part or all of the charges if he feels it would be appropriate for public relations or other reasons.


Manager, Property Accounting

APPROVED:


Controller

South Dakota Public
Utilities Commission
Date Filed:

Doug Kjellerup
COO, Energy Delivery

Effective
Order Date:
Docket No:

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| Mgr. | | Dept. Head | |
| Off. Mgr. | | Ass't. | |
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FOR OTP POLICY MANUAL - 7/1/94
(Replaces Sheet Dated 2/1/94)

SUBJECT: CREDIT RATING POLICY - SOUTH DAKOTA

POLICY: In order to create favorable customer relations and abide by State Commission regulations, divisions will follow a collection policy according to the following procedure.

SCOPE: Collections from all South Dakota electric customers.

PROCEDURE:

- T 1. Net payment (without late payment charge) will be accepted until the 5 p.m. or division office closing time on the next scheduled billing date. After 5 p.m. or during billing on the next scheduled billing date, customers with a credit rating code of 1, 2, or 4 and a net account balance of \$10.00 or more after considering any EMP credit balance, will be assessed a late payment charge.
- T 2. The late payment charge shall be 1.5% of the net account balance of \$10.00 or more after considering any EMP credit balance, plus a collection charge of \$2.00.
3. Credit ratings shall be established as follows:
 - 0 = Good - one or less late payments in previous 12 months
 - 1 = Good - two or more late payments
 - 2 = Poor - at least one disconnection in previous 12 months, or at least three disconnect notices in previous 12 months
 - 4 = Early payment customer
 - 8 = Public and government accounts only

A new customer will be set up with a credit rating of "0" unless available information indicates another credit rating should be used.

If a new customer is set up with a credit rating of other than "0"-the system will set 999 in the credit history. This is done so the system will recognize a pre-set credit rating and not change the credit rating unless payments are received before the due date.

Two late payments will cause the "0" credit rating to be automatically updated to "1". Credit ratings 1 and 4 will be automatically updated to a "0" when 12 months of good payment history is established. Credit rating "2" will be automatically updated to "0" if no disconnection or less than three disconnect notices are generated in the previous 12 months. Credit rating code "8" is a permanent code.

South Dakota Public
Utilities Commission
Date Filed:

Doug Kjellerup
COO, Energy Delivery

Effective
Order Date:
Docket No:

Sheet No. 846C-2

FOR OTP POLICY MANUAL - 7/1/94
(Replaces Sheet Dated 2/1/94)

T 4. Credit History: "0"-Payment received prior to Due Date-No Action.
"1"-Payment received after Due Date-Late Payment
"4"-NSF Check has posted to this Account
"7"-(South Dakota only)-NSF Check posted to account that had
a disconnect issued.
"999"-Forced history for special credit rating set
"X"-New Customer-Months this customer was not at this
premise

N 5. CREDIT REFERENCE: A Credit Reference Information letter for Active or Final
Bill Customers should be requested on the DCRD screen. This letter will in-
clude the Customer's name, Service Address, Account Number, Date Service
Started, Date Service Stopped, Number of late payments in the last 12 months,
and number of disconnect notices sent in the last 12 months. This letter
will print on the printer you designate. Do not add any other information to
this letter or write a different Customer Credit Information letter.

T 6. Notices shall be sent out according to the following guidelines:

Credit rating 8 = No notices

Residential & Farms-Credit Ratings 0, 1, and 2-Disconnect Notices are printed
7 days after billing (April 1 - October 31) and 14 days after billing
(November 1 - March 31), if: The 30-day arrears are \$50.00 or more and the
net account balance is \$20.00 or more after considering any EMP credit
balance

OR

The account is in arrears 60 days or more and the net account balance is
\$20.00 or more after considering any EMP credit balance.

Commercial-Credit Ratings 1 & 2-Disconnect Notices are printed 7 days after
billing, if: The 30-day arrears are \$50.00 or more and the net account
balance is \$20.00 or more after considering any EMP credit balance

OR

The account is in arrears 60 days or more and the net account balance is
\$20.00 or more after considering any EMP credit balance.

Credit rating 4 =

Disconnect notice - 7 days after billing, if:

The Net account balance is more than \$5.00 after considering
any EMP Credit balance.

South Dakota Public
Utilities Commission
Date Filed:

Doug Kjellerup
COO, Energy Delivery

Effective
Order Date:
Docket No:

Sheet No. 846C-3

FOR GENERAL OFFICE MANUAL 7/1/94
(Replaces Sheet Dated 2/1/94)

T The Disconnect date shall be the 21st day after billing for credit rating 0, 1, and 2. The disconnect date for credit rating 4 shall be 14 days after billing. Disconnect notices are mailed directly to the customer from the General Office. The Division Office may set a special handling code of "9" to have the disconnect notice sent to their Division Office. If the special handling code of "9" is set, the disconnect notice is not listed on the customers mailed disconnect notice listing. The Divisions will be responsible for mailing these disconnect notices under the proper guidelines. The special handling code of "9" is a permanent code, unless changed by the Division Office.

During the period from November 1 through March 31, an additional 30 days shall be added to the disconnect date for residential and farm customers.

7. Service shall not be disconnected on any Friday, Saturday, Sunday, legal holiday, or at any time when OTP's business offices are not open to the public.

8. DISCONNECT HISTORY: "0"-No Action
"1" Disconnect Notice was sent
"8" Disconnected for Nonpayment

9. DISCONNECT COMMENTS: Update Disconnect Comments (UDSC) with the date and time of disconnection for each Customer in all three states. This screen updates the Disconnect History.

Add Disconnect Comments(ADSC) Use this screen to Add special information for a Disconnection for a Deposit. This screen updates the Disconnect History.

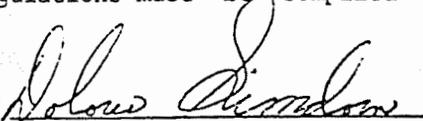
Update Disconnect Comments (UDSC) with the date and time of reconnection.

T 10. Collection Reports-The "DSUM" screen may be used in the Division Office. MRPT report CIS842 lists disconnect customers who have made payments.

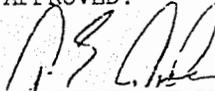
MRPT report CIS830 open-balance may be used for the Service Representatives.

MRPT report CIS825 lists customers remaining in disconnect status after the due date.

11. South Dakota Public Utilities Commission regulations must be complied with when applicable.


Supervisor, Division Services

APPROVED:



Controller

South Dakota Public
Utilities Commission
Date Filed:

Doug Kjellerup
COO, Energy Delivery

Effective
Order Date:
Docket No:

NOTED AND ROUTED

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| Mgr. | | Dept. Head | |
| Off. Mgr. | | Ass't. | |
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FOR GENERAL OFFICE MANUAL - 3/24/93
(Replaces Sheet Dated 5/31/91)
(Copy to Franchise & Municipal Contract Manual)
(See Acctg. Circular No. 2)

SUBJECT: MUNICIPAL SERVICE AGREEMENT & CONTRACT RATES

1. Streetlight Rates Applicable

- T | a. For zone 1 communities--
MN--See Rate Schedule M-42M
ND--See Rate Schedule M-42N
SD--See Rate Schedule M-42S

b. Minnesota and North Dakota - Streetlights installed as of the date of the contract, as well as future installations, shall be billed at rates in effect when installed and/or such superseding amendments or changes as approved by the Public Utilities or Public Service Commission of the state involved.

South Dakota - Streetlights installed, as of the date of the contract, shall be billed at the approved rates in use on the date the contract goes into effect. Streetlights installed after the date of the contract shall be billed at the approved rates in effect when installed.

2. Other Municipal Services (OPA)--Includes municipal pumping service and incidental lighting.

- T | a. For zone 1 communities--
MN--See Rate Schedule M-54M
ND--See Rate Schedule M-54N
SD--See Rate Schedule M-54S

3. Fire Siren Rate--

- T | a. For zone 1 communities--
MN--See Rate Schedule M-59M
ND--See Rate Schedule M-59N
SD--See Rate Schedule M-59S

4. Municipal Service Agreement, Form 108's MN (Rev. 3/90), ND (Rev. 5/90), and Municipal Contract Form SD (Rev. 11/87). A paragraph 7(c) or an appendix should be added to the contract setting forth a detailed explanation of the reasons for, the manner and method of arriving at any variation in rates between the contract rate and the Company's standard rate schedule as specifically filed with and approved by the applicable Public Utilities or Public Service Commission. For example, this might be caused by mixed ownership of the streetlighting system.

Sheet No. 931A

T | FOR GENERAL OFFICE MANUAL - 3/24/93
(Replaces Sheet Dated 5/31/91)
(Copy to Franchise & Municipal Contract Manual)
(See Acctg. Circular No. 2)

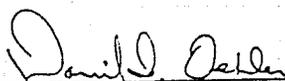
Minnesota and North Dakota - The rates to be charged for municipal pumping service shall be Otter Tail Power Company's standard rates as determined by its standard rate schedules, in accordance with the provisions and charges contained in the applicable schedule of rates in effect at the execution of the agreement. They will be superseded by amendments or changes, as approved during the terms of the agreement by the Public Utilities or Public Service Commission of the state involved.

South Dakota - The rates to be charged for municipal pumping service shall be Otter Tail Power Company's standard rates as determined by its standard rate schedules as specifically filed with and approved by the Public Utilities Commission and which are in effect at the execution of the agreement.

A paragraph (11(a) for Minnesota and North Dakota and 12(d) for South Dakota) should be added describing the delivery points where the 2% primary metering discount applies (if applicable).

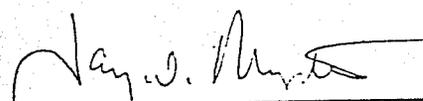
Paragraph (12 for Minnesota and North Dakota and 13 for South Dakota) should indicate how and where (if applicable) the fire siren is served.

If any other provision in the contract is to be modified, a notation should be made in the applicable paragraph and an appendix should be attached as part of the contract.



Administrator, Price Regulations

APPROVED:



Vice President, Governmental & Legal

South Dakota Public
Utilities Commission
Date Filed:

Doug Kjellerup
COO, Energy Delivery

Effective
Order Date:
Docket No:

Otter Tail Power Company
Fergus Falls, Minnesota
NOTED AND ROUTED

| | | | |
|-----------|--|------------|--|
| Mgr. | | Dept. Head | |
| Off. Mgr. | | Ass't. | |
| | | | |

Decton No. 5
Second Revised Sheet No. 28
Cancelling First Revised Sheet
No. 28

Policy Manual
VP, Customer Service, MN & SD
Sheet No. 939 - Reviewed: 10/96

SUBJECT: CONNECTION CHARGE FOR SEASONAL COTTAGE CUSTOMERS

Rules No. 10 and 10(a) of Additional Rates, Rules and Regulations for Lake Cottage Service and Residential Service in Rural Areas provide a connection charge of \$40.00 (nonrefundable) for the initial connection to serve a seasonal cottage. This charge is in addition to the customer connection charge for Residential Service.

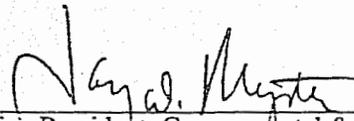
This connection charge applies to seasonal cottages at beaches served by Otter Tail Power Company. The basic reason for such a charge is the small annual revenue provided by the average seasonal cottage.

This connection charge does not apply to a full-time, year-round customer.



Administrator, Price Regulations

APPROVED:



Vice President, Governmental & Legal

South Dakota Public
Utilities Commission

Doug Kjellerup
COO, Energy Delivery

Effective
Order Date:
Docket No:

Sheet No. 857

FOR POLICY MANUAL- 4/26/96
(Replaces Sheet Dated 1/4/91)

SUBJECT: EVEN MONTHLY PAYMENT PLAN

The Even Monthly Payment plan is one of the means by which the Company can continue to provide dependable service at reasonable rates. The purpose of the EMP plan is to reduce high bill complaints, promote the Ready Check plan and further promote the concept of the "electric service business" rather than sales of kilowatthours.

In consideration of the above, all residential customers should be encouraged to participate in the EMP plan. Commercial accounts may also participate in the EMP plan:

1. Customers may start the EMP plan at any time.
2. There is no charge for the EMP plan.
3. 6% interest will be paid on the average daily credit balance.
4. The customer can return to conventional billing at any time.
5. Customers with arrears 60 days or older are not eligible.
(Exception: Cold weather rule using transaction "AAST".)
6. Budget status code 6 should be used for fuel assistance customers in all three states. This code indicates that when the EMP payment was calculated, the amount of fuel assistance was taken into consideration.
7. The EMP payment may be difficult to estimate for a new customer. Please use screen "DEPC" for the last customer, consider if the new customer has a different size family, any heating or appliance changes. The EMP payment customers are reviewed quarterly, so the EMP amount can be changed.
8. The computer review of all EMP customers will continue with the information being forwarded to the Division offices on selected customers where changes in the EMP payment amount may be necessary. Refrain from changing the amount of the EMP payment, as frequent changes discourage participation in the plan.
9. Ready Check Customers that are also on the EMP (Even Monthly Payment Plan) will automatically receive a copy of their electric service bill during their settle-up month.

South Dakota Public
Utilities Commission
Date Filed:

Doug Kjellerup
COO, Energy Delivery

Effective
Order Date:
Docket No:

Sheet No. 858

FOR POLICY MANUAL- 4/26/96
(Replaces Sheet Dated 1/4/91)

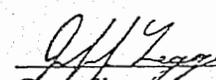
10. The procedure for settle-up month with a debit balance is that the maximum amount billed on the 12th month is the larger of 125% of the old EMP amount or the old EMP amount plus \$5.00. If these limits are exceeded, the old EMP amount will be billed and the excess or carry-over amount will be spread over the next twelve months.
11. All customers (including Ready Check customers) billed on the 12th month or settleup month, with a debit account balance of less that \$5.00 will have this amount entered into the budget balance. A copy of the bill with a zero account balance due will be sent to the customer.
12. A EMP settle-up check is automatically printed for a customer with a credit balance over \$5.00 on the 12th month. Credit amounts under \$5.00 may be refunded or left in the account balance at the Division's discretion.
Exception: No annual EMP review refund checks will be written for customers that have fuel assistance or budget status code of 6. (Special EMP payment for fuel assistance customers.)
13. If for some reason the EMP settle-up check written by BAD&O should not have been written, return the check with a "DAUD" screen print to Records Control and Payable. The account number, name, check number, and amount should be highlighted. Records Control and Payable will cancel the check and enter the credit to that account for the exact amount of the check.

Every effort should be made to retain existing customers on EMP as continued participation is required for a successful EMP plan. Customers who change location within our service territory should be kept on the EMP plan:

1. Use a budget transfer code of "1" or "2" on the UTOF (turnoff) screen to transfer the EMP balance to the new account.

T | New residential customers receive an explanation of EMP with their first electric service bill. Customers not on EMP will be contacted by electric service bill inserts and other advertising programs.


Supervisor, Division Services

T | 
Controller

South Dakota Public
Utilities Commission
Date Filed:

Doug Kjellerup
COO, Energy Delivery

Effective
Order Date:
Docket No:

Sheet No. 859

FOR POLICY MANUAL - 4/26/96
(Replaces Sheet Dated 5/25/89)

SUBJECT: READY CHECK PLAN

T | Our Ready Check plan has proven to be convenient and economical for both the Company and the Customer. Its use should be encouraged with our Customers.

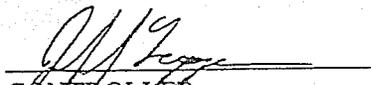
The Customer fills out an authorization which enables Otter Tail to draw a draft on the Customer's bank account. The Customer may pick the date (within 25 days of the bill date) on which their Ready Check will be processed at Otter Tail. If the date selected falls on a Saturday or Sunday, the Ready Check will be processed on the following Monday. If the date selected falls on a Holiday, the Ready Check will be processed on the next working day. Otter Tail deposits the Ready Checks in a central bank, they are paid through regular banking channels and the local bank handles them as any other check drawn on the Customer's account. The billing detail is shown on the Ready Check and the Customer will receive the Ready Check with their canceled checks. If their banking institution does not return their canceled checks or the Customer prefers to have a copy of their electric service bill that is paid by the bank, the Customer should notify their Division Office. The Division Office staff will insert a "Y" code for Print Copy of bill on the ARCK or URCK (add Ready Check or Update Ready Check) so a copy of their electric service bill paid by Ready Check will be sent to the Customer each month.

New residential Customers receive an explanation of Ready Check with their first electric service bill.

Ready Check Customers that are also on the EMP (Even Monthly Payment Plan) will automatically receive a copy of their electric service bill during their settle-up month.

Division Office Staff and Service Representatives will assist our Customers with their Ready Check application.


Supervisor, Division Services

T | 
CONTROLLER

South Dakota Public
Utilities Commission
Date Filed:

Doug Kjellerup
COO, Energy Delivery

Effective
Order Date:
Docket No:

South Dakota Public Utilities Commission
WEEKLY FILINGS
For the Period of June 21, 2001 through June 27, 2001

If you need a complete copy of a filing faxed, overnight expressed, or mailed to you, please contact
Delaine Kolbo within five business days of this filing. Phone: 605-773-3705 Fax: 605-773-3809

CONSUMER COMPLAINTS

CT01-027 In the Matter of the Complaint filed by Empire Plastics, Inc., Sioux Falls, South Dakota,
against McLeodUSA Telecommunications Services, Inc., Regarding Deceptive Business
Practice.

The Complainant's representative states that when he agreed to service, he told the McLeod representative that he would not agree to a five year contract and that he would only agree to one year or less. He states that he did not sign the addendum indicating five years and believes that the McLeod representative may have committed him to five years of service without his knowledge. Complainant's representative believes that the McLeod representative used deceptive business practice to obtain his business. He states that the McLeod representative did not present the contract correctly to him. He requests that the Commission inform McLeod that the contract is unenforceable and that the Complainant not be responsible for any charges or penalties for ending service.

Staff Analyst: Mary Healy
Staff Attorney: Kelly Frazier
Date Docketed: 06/27/01
Intervention Deadline: N/A

ELECTRIC

EL01-014 In the Matter of the Filing by MidAmerican Energy Company for Approval of Tariff
Revisions.

Application by MidAmerican Energy to revise the standard bill contained in the Sample Forms section of its tariff. The changes clarify the means by which customers may contact the Company.

Staff Analyst: Dave Jacobson
Staff Attorney: Karen Cremer
Date Docketed: 06/25/01
Intervention Deadline: 07/20/01

EL01-015 In the Matter of the Filing by Otter Tail Power Company for Approval of Tariff Revisions.

Otter Tail Power Company is requesting approval of 18 revised sheets to the South Dakota Electric Tariff Rate Book. These revisions generally consist of wording changes.

Staff Analyst: Keith Senger
Staff Attorney: Karen Cremer
Date Docketed: 06/25/01
Intervention Deadline: 07/13/01

NATURAL GAS

NG01-006 In the Matter of the Filing by MidAmerican Energy Company for Approval of Tariff Revisions.

Application by MidAmerican Energy to revise the standard bill contained in the Sample Forms section of its tariff. The changes clarify the means by which customers may contact the Company.

Staff Analyst: Dave Jacobson
Staff Attorney: Karen Cremer
Date Docketed: 06/26/01
Intervention Deadline: 07/20/01

TELECOMMUNICATIONS

TC01-069 In the Matter of the Filing for Approval of an Adoption Agreement between Qwest Corporation and 1-800-Reconex, Inc.

On June 22, 2001, an Adoption Agreement between Qwest Corporation ("Qwest") and 1-800-Reconex, Inc. ("Reconex") was filed with the Commission for approval. According to the to parties the Agreement is a negotiated agreement with the parties adopting the terms and conditions of the Interconnection Agreement and any associated amendments, if applicable, between AT&T Communications of the Midwest, Inc. and Qwest Corporation f/k/a US WEST Communications, Inc. which was approved by the Commission on March 4, 1999 in Docket No. TC96-184. Any party wishing to comment on the agreement may do so by filing written comments with the Commission and the parties to the agreement no later than July 12, 2001. Parties to the agreement may file written responses to the comments no later than twenty days after the service of the initial comments.

Staff Attorney: Kelly Frazier
Date Docketed: 06/22/01
Initial Comments Due: 07/12/01

TC01-070 In the Matter of the Filing for Approval of an Agreement for Terms and Conditions for Interconnection, Unbundled Network Elements, Ancillary Services and Resale of Telecommunication Services between Qwest Corporation and New Access Communications LLC.

On June 22, 2001 an Agreement for Terms and Conditions for Interconnection, Unbundled Network Elements, Ancillary Services, and Resale of Telecommunication Services between Qwest Corporation ("Qwest") and New Access Communications, LLC ("New Access") was filed with the Commission for approval. According to the parties the agreement is a negotiated agreement which sets forth the terms, conditions and prices under which Qwest will provide services for resale to New Access for the provision of local exchange services. Any party wishing to comment on the agreement may do so by filing written comments with the Commission and the parties to the agreement no later than July 12, 2001. Parties to the agreement may file written responses to the comments no later than twenty days after the service of the initial comments.

Staff Attorney: Kelly Frazier
Date Docketed: 06/22/01
Initial Comments Due: 07/12/01

TC01-071 In the Matter of the Filing for Approval of an Agreement for Terms and Conditions for Interconnection, Unbundled Network Elements, Ancillary Services and Resale of Telecommunication Services between Qwest Corporation and Z-Tel Communications, Inc.

On June 22, 2001, an Agreement for Terms and Conditions for Interconnection, Unbundled Network Elements, Ancillary Services, and Resale of Telecommunication Services between Qwest Corporation ("Qwest") and Z-Tel

Communications, Inc. ("Z-Tel") was filed with the Commission for approval. According to the parties the agreement is a negotiated agreement which sets forth the terms, conditions and prices under which Qwest will provide services for resale to Z-Tel for the provision of local exchange services. Any party wishing to comment on the agreement may do so by filing written comments with the Commission and the parties to the agreement no later than July 12, 2001. Parties to the agreement may file written responses to the comments no later than twenty days after the service of the initial comments.

Staff Attorney: Kelly Frazier
Date Docketed: 06/22/01
Initial Comments Due: 07/12/01

TC01-072 In the Matter of the Filing for Approval of an Adoption Agreement between Qwest Corporation and NPCR, Inc. d/b/a Nextel Partners.

On June 25, 2001, an Adoption Agreement between NPCR, Inc. d/b/a Nextel Partners ("Nextel") and Qwest Corporation ("Qwest") f/k/a US WEST Communications, Inc. was filed with the Commission for approval. According to the parties the agreement is a negotiated agreement with the parties adopting the terms and conditions of the Interconnection Agreement and any associated amendments, if applicable, between TW Wireless, L.L.C. and Qwest which was approved by the Commission on February 11, 2000 in Docket No. TC99-123. Any party wishing to comment on the agreement may do so by filing written comments with the Commission and the parties to the agreement no later than July 16, 2001. Parties to the agreement may file written responses to the comments no later than twenty days after the service of the initial comments.

Staff Attorney: Kelly Frazier
Date Docketed: 06/25/01
Initial Comments Due: 07/16/01

TC01-073 In the Matter of the Establishment of Switched Access Revenue Requirement for Cheyenne River Sioux Tribe Telephone Authority.

Cheyenne River Sioux Tribe Telephone Authority, Eagle Butte, South Dakota, filed a switched access cost study developing a revenue requirement and minutes of use that are included in the revenue requirement and minutes of use used to determine the switched access rates for the Local Exchange Carrier Association.

Staff Analyst: Harlan Best
Staff Attorney: Karen Cremer
Date Docketed: 06/26/01
Intervention Deadline: 07/13/01

TC01-074 In the Matter of the Application of Frontier Communications of America, Inc. for a Certificate of Authority to Provide Interexchange Telecommunications Services in South Dakota.

Frontier Communications of America, Inc. has filed an application for a Certificate of Authority to provide interexchange telecommunications services in South Dakota. Frontier will provide resold telecommunications services including direct dialed (1+), toll-free, calling card and operator assisted services throughout South Dakota.

Staff Analyst: Michele Farris
Staff Attorney: Kelly Frazier
Date Docketed: 06/26/01
Intervention Deadline: 07/13/01

TC01-075 In the Matter of the Establishment of Switched Access Revenue Requirement for Vivian Telephone Company.

Vivian Telephone Company, Wall, South Dakota, filed a switched access cost study developing a revenue requirement and minutes of use that are included in the revenue requirement and minutes of use used to determine the switched access rates for the Local Exchange Carrier Association.

Staff Analyst: Heather Forney
Staff Attorney: Karen Cremer
Date Docketed: 06/26/01
Intervention Deadline: 07/13/01

TC01-076 In the Matter of the Establishment of Switched Access Revenue Requirement for Golden West Telecommunications Cooperative, Inc.

Golden West Telecommunications Cooperative, Inc., Wall, South Dakota, filed a switched access cost study developing a revenue requirement and minutes of use that are included in the revenue requirement and minutes of use used to determine the switched access rates for the Local Exchange Carrier Association.

Staff Analyst: Harlan Best
Staff Attorney: Karen Cremer
Date Docketed: 06/26/01
Intervention Deadline: 07/13/01

TC01-077 In the Matter of the Filing for Approval of an Adoption Agreement between Qwest Corporation and Preferred Carrier Services, Inc.

On June 27, 2001, an Adoption Agreement between Qwest Corporation (Qwest) and Preferred Carrier Services, Inc. (Preferred) was filed with the Commission for approval. According to the parties the agreement is a negotiated agreement with the parties adopting the terms and conditions of the negotiated Wireline Interconnection Agreement and any associated amendments, if applicable, between Qwest and Covad Communications Company which was approved by the Commission on November 18, 1999, in Docket No. TC99-017. Any party wishing to comment on the agreement may do so by filing written comments with the Commission and the parties to the agreement no later than July 17, 2001. Parties to the agreement may file written responses to the comments no later than twenty days after the service of the initial comments.

Staff Attorney: Kelly Frazier
Date Docketed: 06/27/01
Initial Comments Due: 07/17/01

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**BEFORE THE PUBLIC UTILITIES COMMISSION
OF THE STATE OF SOUTH DAKOTA**

IN THE MATTER OF THE PETITION OF OTTER) ORDER APPROVING TARIFF
TAIL POWER COMPANY FOR APPROVAL OF) REVISIONS
TARIFF REVISIONS) EL01-015

On June 25, 2001, the Public Utilities Commission (Commission) received an application from Otter Tail Power Company (OTP) requesting approval to revise certain existing tariff schedules. OTP asked for approval of the following revised tariff sheets of its Electric Rate Schedule:

- Section No. 1, 4th Revised Sheet No. 1, Cancelling 3rd Revised Sheet No. 1
- Section No. 3, Index Sheet - SD - Page 1 of 2 and 2 of 2
- Section No. 5, Second Revised Sheet No. 7, Cancelling First Revised Sheet No. 7
- Section No. 5, Second Revised Sheet No. 8, Cancelling First Revised Sheet No. 8
- Section No. 5, Second Revised Sheet No. 9, Cancelling First Revised Sheet No. 9
- Section No. 5, Second Revised Sheet No. 10, Cancelling First Revised Sheet No. 10
- Section No. 5, Second Revised Sheet No. 11, Cancelling First Revised Sheet No. 11
- Section No. 5, Second Revised Sheet No. 15, Cancelling First Revised Sheet No. 15
- Section No. 5, Second Revised Sheet No. 17, Cancelling First Revised Sheet No. 17
- Section No. 5, Second Revised Sheet No. 18, Cancelling First Revised Sheet No. 18
- Section No. 5, Second Revised Sheet No. 19, Cancelling First Revised Sheet No. 19
- Section No. 5, Second Revised Sheet No. 26, Cancelling First Revised Sheet No. 26
- Section No. 5, First Revised Sheet No. 27, Cancelling Original Sheet No. 27
- Section No. 5, Second Revised Sheet No. 28, Cancelling First Revised Sheet No. 28
- Section No. 5, Second Revised Sheet No. 31, Cancelling First Revised Sheet No. 31
- Section No. 5, Second Revised Sheet No. 32, Cancelling First Revised Sheet No. 32
- Section No. 5, Second Revised Sheet No. 33, Cancelling First Revised Sheet No. 33

OTP's Petition in this matter states, in part, that "[t]he revisions generally signify a change in the wording of text with no significant changes in the rates, rules or conditions."

At its regularly scheduled July 24, 2001, meeting, the Commission considered approval of the application. OTP appeared in person to explain the tariff revisions. Commission Staff recommended approval.

The Commission has jurisdiction over this matter pursuant to SDCL Chapter 49-34A. The Commission voted unanimously to approve the tariff sheets. The Commission finds the filing is just and reasonable and shall be approved. As the Commission's final decision in this matter, it is therefore

ORDERED, that OTP's aforementioned tariff sheets as described above are approved and shall be effective for service rendered on and after the date of this Order.

Dated at Pierre, South Dakota, this 27th day of July, 2001.

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| CERTIFICATE OF SERVICE |
| The undersigned hereby certifies that this document has been served today upon all parties of record in this docket, as listed on the docket service list, by facsimile or by first class mail, in properly addressed envelopes, with charges prepaid thereon. |
| By: <u>Nelaine Kalbo</u> |
| Date: <u>8/3/01</u> |
| (OFFICIAL SEAL) |

BY ORDER OF THE COMMISSION:

James A. Burg
JAMES A. BURG, Chairman

Pam Nelson
PAM NELSON, Commissioner