

EL99-015

EL 99-015

Black Hills Power and Light Company

P.O. Box 1400, 409 Deadwood Avenue Rapid City, South Dakota 57709
<http://www.blackhillspower.com>

Don Martinez
Energy Services
Engineer

Telephone
(605) 342-3200
Fax: (605) 342-0945

August 26, 1999

Mr. William J. Bullard
Executive Director
South Dakota Public Utilities Commission
State Capital
500 E. Capitol
Pierre, SD 57501

RECEIVED

AUG 30 1999

SOUTH DAKOTA PUBLIC
UTILITIES COMMISSION

Subject: Sample Forms Filing

Dear Bill:

Enclosed is Black Hills Power & Light Company's filing to update five (5) pages of its Sample Forms. These Sample Forms are normally used in connection with customer's services. The reason that we are making this filing is that BHP is changing from a post-card to a statement filing format.

The following forms are submitted for approval:

Section 1

Fifth Revised Sheet No. 1 Table of Contents

Section 6

Table of Contents	
Fifth Revised Sheet No. 2	Electric Bill Form – Type #1
Fourth Revised Sheet No. 3	Electric Bill Form – Type #1
Fourth Revised Sheet No. 4	Electric Bill Form – Type #2
Third Revised Sheet No. 5	Electric Bill Form – Type #2
Fifth Revised Sheet No. 6	Disconnect Notice

All of the forms are final versions. If you have any questions, feel free to contact me.

Sincerely,



Don Martinez

Enclosure

BLACK HILLS POWER AND LIGHT COMPANY
RAPID CITY, SOUTH DAKOTA

SECTION NO. 1
FIFTH REVISED SHEET NO. 4
REPLACES FOURTH REVISED SHEET No. 4

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(continued)

Page 4 of 4

SAMPLE FORMS

Second Revised Sheet No. 1	Application for Service
Fifth Revised Sheet No. 2	Electric Bill Form - Type #1
Fourth Revised Sheet No. 3	Electric Bill Form - Type #1
Fourth Revised Sheet No. 4	Electric Bill Form - Type #2
Third Revised Sheet No. 5	Electric Bill Form - Type #2
Fifth Revised Sheet No. 6	Disconnect Notice
First Revised Sheet No. 7	Electric Power Service Contract (Type #1)
First Revised Sheet No. 8	Electric Power Service Contract (Type #1 continued)
First Revised Sheet No. 9	Electric Power Service Contract (Type #1 continued)
First Revised Sheet No. 10	Electric Power Service Contract (Type #2)
First Revised Sheet No. 11	Electric Power Service Contract (Type #2 continued)
First Revised Sheet No. 12	Electric Power Service Contract (Type #2 continued)
First Revised Sheet No. 13	Irrigation Pumping Contract
Second Revised Sheet No. 14	Irrigation Pumping Contract (continued)
Second Revised Sheet No. 15	Irrigation Pumping Contract (continued)
Second Revised Sheet No. 16	Energy Storage Service Contract
Second Revised Sheet No. 17	Energy Storage Service Contract (continued)
Second Revised Sheet No. 18	Energy Storage Service Contract (continued)
First Revised Sheet No. 19	Payment by Bank Authorization Form
First Revised Sheet No. 20	Residential Electric Service Guarantee Contract
First Revised Sheet No. 21	Application for Private or Public Area and/or Floodlight Service
First Revised Sheet No. 22	Customer Information Booklet
Original Sheet No. 23	Application for Electric Service Extension
Original Sheet No. 24	Application for Electric Service Extension (continued)
Original Sheet No. 25	Optional Seasonal Use-Application for Electric Service Extension
Original Sheet No. 26	Optional Seasonal Use-Application for Electric Service Extension (continued)
Original Sheet No. 27	Electric Power Service Contract
Original Sheet No. 28	Combined Account Billing
Original Sheet No. 29	Electric Power Service Contract
Original Sheet No. 29	Combined Account Billing (continued)
Original Sheet No. 29	Electric Power Service Contract
Original Sheet No. 29	Combined Account Billing (continued)

DATE FILED: August 26, 1999

EFFECTIVE DATE:

ISSUED BY:

Don Martinez
Energy Services Engineer

TABLE OF CONTENTS

SECTION 6

SAMPLE FORMS

Second Revised Sheet No. 1	Application for Service
Fifth Revised Sheet No. 2	Electric Bill Form - Type #1
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Original Sheet No. 27	Electric Power Service Contract Combined Account Billing
Original Sheet No. 28	Electric Power Service Contract Combined Account Billing (continued)
Original Sheet No. 29	Electric Power Service Contract Combined Account Billing (continued)

DATE FILED: August 26, 1999

EFFECTIVE DATE:

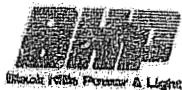
ISSUED BY:

Don Martinez
Energy Services Engineer

PUBLIC UTILITIES COMMISSION OF SOUTH DAKOTA

BLACK HILLS POWER AND LIGHT COMPANY
RAPID CITY, SOUTH DAKOTA

SECTION NO. 6
FIFTH REVISED SHEET NO. 2
REPLACES FOURTH REVISED SHEET No. 2



Please make check or money order payable to:

BLACK HILLS POWER AND LIGHT
PO BOX 1440
RAPID CITY, SD 57709-1440

Check here if change of address
is entered on back of form

Current amount	due 07/18/99	\$70.04
Past due amount:		\$56.27
Disconnect amount:		\$104.05
Account balance:		\$230.36

AMOUNT ENCLOSED:

Account Number:

Please return top portion with payment. If paying in person please bring entire bill.

Energy Usage
For Service From TO
Service Address:

Billing Date: June 28, 1999
33 days in billing period
Account Number:

Meter Number	Rate Code	Present Reading	Previous Reading	Difference	Multiplier	Usage	Units
	10	54300	54047	753	1	753	kWh

Account Billing Information		
Previous Billing		\$160.32
Credits		.00
Balance Forward--See enclosed Disconnect Notice		160.32
Charges		
Energy Charge---kWh		66.03
Sales Tax		11.96
ACCOUNT BALANCE		\$230.36

Pay account balance before July 13, 1999 to avoid a late payment charge.

Customers are responsible for payment of their electric bill. Please call us at _____ or visit your local BHP office when you have questions or concerns.

Thank You For Being Our Customer!



DATE FILED: August 26, 1999

EFFECTIVE DATE:

ISSUED BY:

Don Martinez
Energy Services Engineer

PUBLIC UTILITIES COMMISSION OF SOUTH DAKOTA

BLACK HILLS POWER AND LIGHT COMPANY
RAPID CITY, SOUTH DAKOTA

SECTION NO. 6
FOURTH REVISED SHEET NO. 3
REPLACES THIRD REVISED SHEET NO. 3

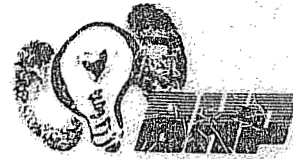
Please Return this Portion with your Payment

Change of Mailing Address

Street: _____

City: _____

State: _____ Zip: _____



Black Hills Power & Light
Energy for a lifetime

Thank You For Your Payment.

046537020000023036

Please return top portion with payment. If paying in person please bring entire bill.

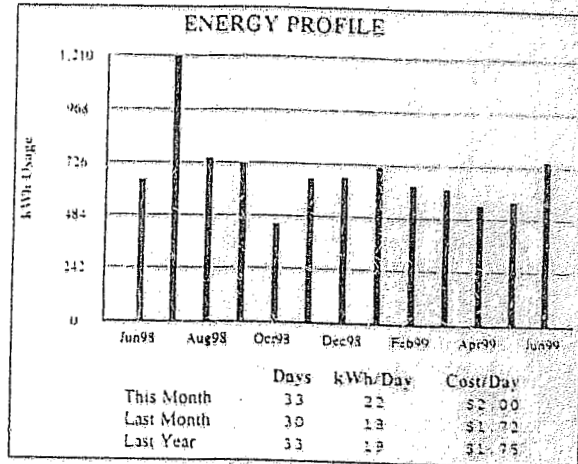
Mail all Payments to:
BLACK HILLS POWER AND LIGHT
PO BOX 1440
RAPID CITY, SD 57709-1440

You may contact BHP at: _____

PHONE:
www.blackhillspower.com

Rate Code/Service Type _____

- 10 Residential
- 12 Residential Total Electric
- 14 Residential Demand



ENERGY RATE SCHEDULE	
Monthly Customer Charge	\$7.50
753 kWh @ \$.0778	\$58.58
TOTAL	\$66.08

If you disagree with any portion of this bill, please pay the undisputed portion of the bill by the due date and contact us at (605) 456-2896. If after an investigation of your billing we cannot agree on an appropriate amount to be paid, you may then contact the Public Utilities Commission for appeal and mediation at 500 East Capitol, Pierre, SD 57501-5070 or by calling (605) 773-3201.

DATE FILED: August 26, 1999

EFFECTIVE DATE:

ISSUED BY: _____

Don Martinez
Energy Services Engineer

PUBLIC UTILITIES COMMISSION OF SOUTH DAKOTA

BLACK HILLS POWER AND LIGHT COMPANY
RAPID CITY, SOUTH DAKOTA

SECTION NO. 6
FOURTH REVISED SHEET NO. 4
REPLACES THIRD REVISED SHEET NO. 4

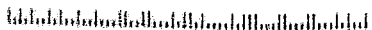


Please make check or money order payable to:

BLACK HILLS POWER AND LIGHT
PO BOX 1440
RAPID CITY, SD 57709-1440

Check here if change of address is entered on back of form

Current month charges due 06/30/98:	\$57,481.67
Account balance:	\$57,481.67
AMOUNT ENCLOSED:	



Account Number:

Please return top portion with payment. If paying in person please bring entire bill.

Energy Usage
For Service From: TC
Service Address:

Billing Date: June 12, 1998
30 days in billing period
Account Number:

Meter Number	Rate Code	Present Reading	Previous Reading	Difference	Multiplier	Usage	Units
86346	21	12074	11527	547	1800	514.800	kWh
	21	1.17			1800	2377.0	kW
86370	21	6834	6548	286	1800	514.800	kVArh

Account Billing Information

Previous Billing	\$58,131.63
Credits Payment---May 25, 1998	58,131.63-
Balance Forward	.00
Current Month Charges	
Energy Charge---kWh	40,735.54
Billing Capacity Charge-kW	13,492.45
Sales Tax	3,253.68

ACCOUNT BALANCE \$57,481.67

Pay account balance before June 30, 1998 to avoid a late payment charge.

Your Levelized Payment Plan balance is \$100.00 owing to BHP. A small portion will be added to future bills. You need only pay the account balance in the upper portion of this statement.

Customers are responsible for payment of their electric bill. Please call us at _____ or visit your local BHP office when you have questions or concerns.

Thank You For Being Our Customer!

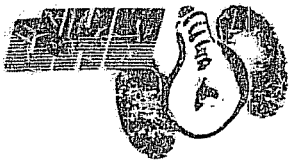


DATE FILED: August 26, 1999

EFFECTIVE DATE:

ISSUED BY:

Don Martinez
Energy Services Engineer



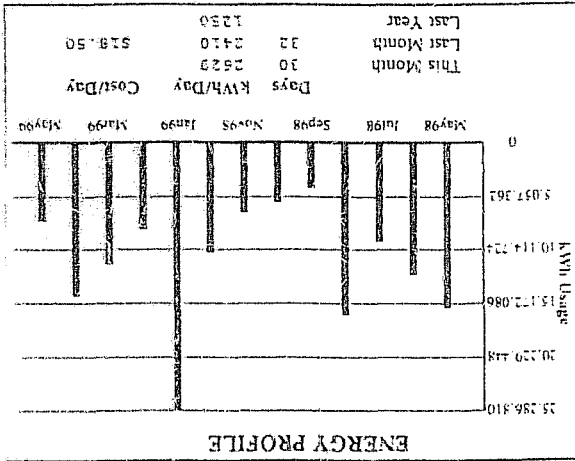
Black Hills Power & Light

Energy for a lifetime

Thank You For Your Payment.

0289350100005748167

Please return top portion with payment. If paying in person please bring entire bill.



Contract Number: 18983736

Please Return this Portion with your Payment

Change of Mailing Address

Street: _____

City: _____

State: _____ Zip: _____

Mail all Payments to:
BLACK HILLS POWER AND LIGHT
PO BOX 1440
RAPID CITY, SD 57709-1440

You may contact BHP at:

PHONE: _____
www.blackhillspower.com

Rate Code/Service Type

21 General Service Large

Billing Capacity

Indicated
Multiplier 1.27
Metered Capacity-kWh 2106.0
Reactive kWh 51480
Power Factor .886
Billing Capacity 2377.0
(Highest of 1, 2, 3 and 4)

1. Capacity(kWh/Power Factor) 1605 kVA at 80%
2. Contract Capacity 1605 kVA at 80%
3. Highest billing capacity preceding 11 Mos. Jul 97 2914.9 kVA at 80%
4. Minimum kVA of 125

ENERGY RATE SCHEDULE		CAPACITY RATE SCHEDULE	
50,000 kWh @ \$.0437	\$2,185.00	Primary Distribution CR	\$65.00-
450,000 kWh @ \$.0427	\$19,215.00	125.0 kVA	\$960.00
484,600 kWh @ \$.0399	\$19,335.54	2,252.0 kVA @ \$5.75	\$12,949.00
TOTAL	\$40,735.54	TOTAL	\$13,784.09

If you disagree with any portion of this bill, please pay the undisputed portion of the bill by the due date and contact us at _____ . If after an investigation of your billing we cannot agree on an appropriate amount to be paid, you may then contact the Public Utilities Commission for appeal and mediation at 500 East Capitol, Pierre, SD 57501-5070 or by calling (605) 733-1201.

ISSUED BY:

DATE FILED: August 26, 1999 EFFECTIVE DATE:

Don Martinez
Energy Services Engineer

BLACK HILLS POWER AND LIGHT COMPANY
RAPID CITY, SOUTH DAKOTA

SECTION NO. 6
FIFTH REVISED SHEET NO. 6
REPLACES FOURTH REVISED SHEET No. 6



Please make check or money order payable to:

BLACK HILLS POWER AND LIGHT
PO BOX 1440
RAPID CITY, SD 57709-1440

Disconnect Notice

Date of Notice: June 28, 1999

Current amount due 07/18/99	\$70.04
Past due amount:	\$56.27
Disconnect amount:	\$104.05
Account balance:	\$230.36

AMOUNT ENCLOSED:

Account Number:

Please return top portion with payment. If paying in person please bring entire bill.

Our records indicate that your account is past due. We realize that oftentimes unpaid bills are simply an oversight. Please check your records. If you have already paid your bill, thank you! If you have not made payment, your electric service may be disconnected unless \$104.05 is received by July 12, 1999.

Let us help.

If you are unable to pay your bill, our office may be able to refer you to a social agency for assistance and/or help you arrange a reasonable payment schedule. In case of serious medical conditions and when a physician, health official or social service official can certify that your condition will be severely aggravated by disconnection of your electric service, please contact our office to arrange a mutually satisfactory payment schedule.

BHP also offers a convenient PAID BY BANK program that can save you time, money and give assurance your payment is received on time every month. Our Customer Account Representatives are available to explain the details of the program and assist you with setting up your PAID BY BANK account.

Call us today at _____ or stop by our offices at _____

If disconnection does occur:

If your payment is not received, your electric service will not be restored until you have paid the disconnect amount plus a reconnection charge. Reconnection charges are: \$10.00 between the hours of 8am and 5pm; \$30.00 between the hours of 5pm and 10pm; \$60.00 between the hours of 10pm and 8am.

You may be required to pay a separate security deposit if your service has been disconnected, or if you have received more than two disconnect notices within a 12-month period.

Questions?

If you disagree with a portion of this bill, please pay the undisputed amount of the bill and contact our office. We will conduct an investigation and work with you to reach a billing agreement. Should you feel you need more assistance, the Public Utilities Commission is available for appeal and mediation at 500 East Capitol Pierre, SD 57501-5070 or by calling (605) 773-3201.

Please call or visit your local BHP office for answers to all of your electric bill questions and concerns.

Thank you for your prompt attention to this notice.



DATE FILED: August 26, 1999

EFFECTIVE DATE:

ISSUED BY:

Don Martinez
Energy Services Engineer

WEEKLY FILINGS

For the Period of August 26, 1999 through September 1, 1999

If you need a complete copy of a filing faxed, overnight expressed, or mailed to you, please contact Delaine Kotto within five business days of this filing. Phone: 605-773-3705 Fax: 605-773-3809

TELECOMMUNICATIONS

TC99-059 In the Matter of the Application of @link Networks, Inc. for a Certificate of Authority to Provide Telecommunications Services, Including Local Exchange Services, in South Dakota.

@link Networks, Inc. has filed a request for a Certificate of Authority to offer resold local exchange and interexchange services to residential and business customers.

Staff Analyst: Heather Forney

Staff Attorney: Karen Cremer

Date Filed: 08/27/99

Intervention Date: 09/17/99

TC99-060 In the Matter of the Application of Network Communications International Corp. for a Certificate of Authority to Provide Telecommunications Services in South Dakota.

Network Communications International Corp. has filed a request for a Certificate of Authority to offer resold intrastate telecommunications service, including a prepaid Debit Card Service.

Staff Analyst: Heather Forney

Staff Attorney: Karen Cremer

Date Filed: 08/30/99

Intervention Date: 09/17/99

ELECTRIC

EL99-015 In the Matter of the Filing by Black Hills Power and Light Company for Approval of Sample Form Tariff Revisions.

Black Hills Power and Light Company (BHPL) is filing to revise its South Dakota Electric Tariff. The requested revisions change BHPL sample forms to accommodate a new billing format.

Staff Analyst: Keith Senger

Staff Attorney: Camron Hoseck

Date Filed: 08/30/99

Intervention Deadline: 09/17/99

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**BEFORE THE PUBLIC UTILITIES COMMISSION
OF THE STATE OF SOUTH DAKOTA**

IN THE MATTER OF THE FILING BY BLACK HILLS POWER AND LIGHT COMPANY FOR APPROVAL OF SAMPLE FORM TARIFF REVISIONS) ORDER APPROVING TARIFF REVISIONS) EL99-015

On August 30, 1999, Black Hills Power and Light Company of Rapid City, South Dakota (BHP&L), filed with the Public Utilities Commission (Commission) a proposed revision to its South Dakota electric tariffs, specifically its sample forms. The proposed revisions are:

- Section 1, Fifth Revised Sheet No. 4, replacing Fourth Revised Sheet No. 4
- Section 5, Table of Contents
- Section 6, Fifth Revised Sheet No. 2, replacing Fourth Revised Sheet No. 2
- Section 6, Fourth Revised Sheet No. 3, replacing Third Revised sheet No. 3
- Section 6, Fourth Revised Sheet No. 4, replacing Third Revised Sheet No. 4
- Section 6, Third Revised Sheet No. 5, replacing Second Revised Sheet No. 5
- Section 6, Fifth Revised Sheet No. 6, replacing Fourth Revised Sheet No. 6

At its regularly scheduled meeting of October 7, 1999, the Commission considered approval of the application. Commission Staff recommended approval.

The Commission finds that it has jurisdiction over this matter pursuant to SDCL Chapter 49-34A. Further, the revisions are just and reasonable and shall be approved. As the Commission's final decision in this matter, it is therefore

ORDERED, that BHP&L's revised tariffs as described above are approved and shall be effective for service rendered on and after the date of this Order.

Dated at Pierre, South Dakota, this 20th day of October, 1999.

CERTIFICATE OF SERVICE
The undersigned hereby certifies that this document has been served today upon all parties of record in this docket, as listed on the docket service list, by facsimile or by first class mail, in properly addressed envelopes, with charges prepaid thereon.
by: <u>Helaine Kalleo</u>
Date: <u>10/20/99</u>
(OFFICIAL SEAL)

BY ORDER OF THE COMMISSION:

James A. Burg
JAMES A. BURG, Chairman

Pam Nelson
PAM NELSON, Commissioner

Laska Schoenfelder
LASKA SCHOENFELDER, Commissioner