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Good morning,

As a courtesy to all parties, particularly those who may be appearing before the commission for the first time, Staff is offering to answer procedural questions regarding pre-filed testimony in the Keystone XL docket. We are aware many parties have not had to file pre-filed testimony before and may have questions about the process. To the extent possible, we will address questions in a conference call on Friday, March 13, 2015, at 10:30 a.m. Central.

Because this is a courtesy extended by Staff, rather than an official Commission proceeding, there will be no procedural order and it was arranged at the convenience of Staff. This is not something we have done in the past, but we are willing to give it a try and hope that you will find it helpful.

If you know your questions ahead of time, please email them to me prior to the call. I cannot guarantee I will get them if they are received after 9 am Central the morning of the call. Examples of past pre-filed testimony from HP09-001 include:

- A more formal and fairly standard format: <http://www.puc.sd.gov/commission/dockets/hydrocarbonpipeline/2009/hp09-001/092509kirschenmann.pdf>
- An informal format utilized by an individual intervenor: <http://www.puc.sd.gov/commission/dockets/hydrocarbonpipeline/2009/hp09-001/091109niemi.pdf>

Those links are intended to be examples of format, rather than suggestions of appropriate content. I did not review the factual or substantive content prior to selecting the links, but merely glanced at the format. Therefore, I cannot guarantee the content was not objected to on any evidentiary grounds.

The call-in number for the meeting is (866)410-8397, passcode 6994860526#. Unlike a commission meeting, you do not need to reserve a phone line for this call.

As always, because Staff is a party to the docket and operates separately from the commissioners, who sit as judges, nothing we say should be interpreted as an indication of how the commission would rule on any issue.

Best regards,

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